

Board members present: Chairman John R. LaCourse, Selectman W. James Griswold and Frank J. DeRocchi.

Others present: Tobin Farewell, Andy Lelio, Dave Cedarholm, Laurel Cox, Town Secretary Dawn Hayes.

1. Chairman LaCourse called the meeting to Order at 6:01 pm.
2. Chairman LaCourse opens a discussion regarding the Town Administrator's contract and a proposed recommendation from the Attorney. Selectman Griswold motions to approve the arrangement recommended by the attorney, with respect to the contract. Selectman DeRocchi, seconds. All agree.
3. Chairman LaCourse opens a discussion regarding an Interim Town Administrator. Chairman LaCourse states the Police Chief has put forth a letter of request to serve in the interim position. The Police Chief would take on the position temporarily while the search committee works to put a town administrator in place. All board members agree he is qualified. All agree that Chief Murch will be eligible to compete for the permanent position. The Local Government Center will assist in the search, cost \$2,800.

Chairman LaCourse motions to appoint Chief Murch as the Interim Town Administrator, until the permanent position can be filled. Selectman Griswold, seconds. All agree.

Selectman Griswold motions accept the proposal for professional recruitment assistance from LGC for \$2,800, plus expenses as detailed. Chairman LaCourse, seconds. All agree.

Selectman Griswold will lead the search committee. The committee will consist of two from within the town, two members at large and a select board member. Chairman LaCourse motions to establish the search committee to be led by Selectman Griswold and to include his recommendations regarding members. Selectman DeRocchi, seconds. All agree.

4. The Board reviews the recent electrical bids and recommendation from Allan Dennis. Selectman Griswold motions to award the bid for the electrical work for the Town Hall, Historical Society and the Flag Pole, to the low bidder, Gibb Electric. Selectman DeRocchi, seconds. All agree.
5. Selectman Griswold recommends the Board request the Recreation Commission submit a formal, written, comprehensive plan regarding Little River Park, to include maps, funding, schedule status, a time line, physical infrastructure and fee structure. A presentation to the Board is requested by the middle September.
6. Selectman Griswold advises the Board that the owner of building at the corner of Route 155 and Route 155A has contacted him regarding selling the town this

- property, for an alternative to the Library. Mr. Latham (property owner, not present) will attend the next Selectmen's meeting. Selectman DeRocchi mentions, it could be a replacement for the current Town Hall. Selectmen Griswold requests Peg Dolan, Library Trustee attend the next meeting for this discussion.
7. Selectman Griswold advises the Board that the court has granted the emergency meeting regarding the purchase of the Banister property. Town Secretary Dawn Hayes submits the warrant for the Board's signature. The First Session (Deliberative Session) will be held on August 8th, the Second Session (Voting day, by ballot) will be September 6th.
 8. Selectman Griswold addresses the recent Right to Know requests. They need to make a good faith effort to fulfill the requests. Selectman Griswold recommends checking with LGC to find out how to proceed. Chairman LaCourse will look into the requests and advise Interim Town Administrator Chet Murch to handle the requests.
 9. Selectman DeRocchi has contacted the Auditors regarding encumbered funds. He states the auditors do not audit the funds to the level of 'do they legally meet the RSA requirement for being encumbered'. The auditors request documentation signed by the Board of Selectmen approving the encumbrances. Selectman DeRocchi further states: the taxpayers were given a budget, voted on it, and when the year is over the money reverts back to the general fund. Open purchase orders would be legitimate items to encumber.

Town Secretary Dawn Hayes reads encumbrance requests for the record: Fire Chief Peter Hoyt requests 2 items on order (400ft of hose, 1/3 split for the antenna), \$20,000 for a repeater system at the South Lee tower, \$1,850 for a station master antenna; Roger Rice submitted an invoice for \$5,238 for a roll-off container (ordered on June 17); Randy Stevens the only encumbrance is High Road Bridge; Library submitted a purchase order for \$150 for a rug repair and \$500 for two Nooks, Chet Murch requested \$1,315.43 for a digital video recorder; Recreation Commission requests \$2,000 left from a playground equipment warrant article be encumbered. Chairman LaCourse requests a table of all encumbrances be assembled, showing the warrant article that they are tied to.
 10. Town Secretary Dawn Hayes submits a service recognition plaque for Lisa Morin to be presented by Chairman LaCourse, at the Open House on Friday July 22nd.
 11. Chairman LaCourse responds to some recent email complaints regarding the racetrack. Chairman LaCourse directs the following information be released on the E-Crier: data collected regarding db measurements, and minutes of the Ad Hoc Committee. The next meeting of the Ad Hoc Committee is scheduled for September 8th, 7:00 pm at Town Hall.

Further Chairman LaCourse addresses the matter of Quad racing. Selectman DeRocchi states it was written up as a race event, but it was an entertainment event at the track and doesn't see it as a violation of the ordinance.

Selectman DeRocchi addresses the matter of Tuesday night racing and would be looking seriously at approving Tuesday night race in the future. Selectman Griswold states he would agree to weekend racing only.

12. Selectman Griswold wants to emphasize the need for better outreach using different kinds of media, this is a plea for when the search begins for a new Town Administrator. He wants that person to be very cognizant of social media and very adept at writing well and being able to put information out on a regular basis. The Board agrees that the town should have a FaceBook page and a Twitter account.

Selectman Griswold will write up a release for the E-crier regarding information on the Banister property.

13. Selectman DeRocchi reviews a 'pending list' of action items: regarding welfare (how much assistance will the town provide prior to placing a lien on their property) and the personnel policy manual. No action was taken on either of these.

14. Chairman LaCourse inquires about the status of the Noble Farm invitation to bid. Selectman Griswold will be meeting with Caren Rossi and Allan Dennis to work on the bid.

15. Town Secretary Dawn Hayes reviews a 'pending list' of items from the last meeting: vote needed on Memorial Tree Markers, Glass issue at the cemetery, recommendation on bid for 2nd floor of safety complex (at next meeting), complaint from Richard Coleman, employee and department head evaluation.

Selectman Griswold recommends finding an alternative to the high priced brass tree markers that were originally proposed. No other action was taken on these pending items.

16. Town Secretary Dawn Hayes submits a letter for Randy Stevens (not present) from PSNH regarding payment for the Chairman's signature.
17. Town Secretary Dawn Hayes submits a letter for Linda Reinhold (not present) from PSNH regarding relocation of a utility pole for the Board's signature.
18. Town Secretary Dawn Hayes submits the Minutes of July 11, 2011 for the Board's approval and signature.
19. Selectman DeRocchi informs the Board, he has advised the Fire Chief to hand deliver the Grandstand Maintenance letter to Lee USA Speedway, Red MacDonald.

20. Dave Cedarholm suggests more detail be included on the agendas and in the minutes.
21. Andy Lelio states this is an important meeting that should be recorded and held at the public safety complex. Further stating, his measurements during the recent Quad Racing were taken from the Tamarack area and measured 64-66 dba.
22. Tobin Farewell requests more information on the purchase of the Bannister property. Selectman Griswold reviews the series of events including the negotiation of price and the upcoming vote of the town's people.

Mr. Farwell further requests information regarding the recent departure of the Town Administrator. Chairman LaCourse states it was the decision of the Board, she wanted to continue, it was with-out cause and the Board of Selectmen were looking for some new direction.

There being no further business, meeting was adjourned at 7:05 p.m.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R. LaCourse

W. James Griswold

Frank J. DeRocchi

Lee Board of Selectmen