

Board members present: Chairman John R. LaCourse, Selectman W. James Griswold and Selectman Frank J. DeRocchi.

Others present: Phil Sanborn, Dwight Barney, Roger Rice, Karen Long, Janet Pardo, Geoff Carlton, Charles Hanson, John LaRocque, Linda LaRocque, Denis Pelletier, Joe Stieglitz, Gail Kindberg, Larry Kindberg, Caren Rossi, Don Anderson, Dawn Genes, Rick Stevens, Stacey Bender, Randy Stevens, Belinda Gleason, Wally Brown, Jeanna Brown, Chief Chet Murch, Chris Buslovich, Peter Hoyt, Andy Lelio, Dave Cedarholm, Laurel Cox, Town Administrator Diane Guimond, Town Secretary Dawn Hayes.

1. Chairman LaCourse called the meeting to Order at 6:00 pm.
2. Chairman LaCourse opens the Public Hearing for the placement of picnic tables at Little River Park. Recreation Commission Chairman, Phil Sanborn states there are two places along the top of the trail system that is being developed, where they would like to put two handicap accessibility areas for picnicking.

Resident Janet Pardo requests more information and a formal plan, until then she is against it. Further, she is concerned about traffic and speeding.

Resident Larry Kindberg is concerned about traffic and litter. He questions who will be accountable for picking up trash. Mr. Kindberg recommends the picnic tables being placed down in the park.

Resident Jeanna Brown states she is against the tables being places along the small country road. Further, there are parking issues and she doesn't want people parking in her front yard, she is against it.

Resident Wally Brown states when they moved in there was 400ft of woods, now there is no buffer there.

Resident Janet Pardo adds it is a busy road with a large drop off; the worst place for handicap people.

Resident Don Anderson is for the idea, but wants it to be planned out; for direct abutter's – it should be set back off the road, for safety issues.

Resident Dwight Barney states it is an ill-conceived idea for tables along the hill. There is a safety issue, trees obstruct the view, but should be cut down as they stabilize the sand on the embankment. He further states, it negatively impacts the neighbors along the hill. He recommends the tables be put in the lower area of the park.

Recreation Commission member Dawn Genes, met with North East Passage (specialist in handicap accessibility). They advised her that the area at the top, along Lee Hill Rd. was perfect for one or two handicap spots to get people out and enjoy nature.

Recreation Commission member Geoff Carlton states he is disabled himself. Additionally the spouse of a Recreation Commission volunteer is handicap and loves to walk along the top area. Further, he states the idea was heavily thought out by Dawn (Genes) and North East Passage. The top has been leveled out to make it more accessible.

Recreation Commission member Dawn Genes states that viewing the games in the park was not the primary objective.

Resident Janet Pardo recommends (since it isn't for viewing the games) putting benches near the trail for people to rest as opposed to picnic tables.

Resident Janet Pardo asks where the trail (that is being developed) originates.

Recreation Commission member Dawn Genes states, from the parking lot a loop around the Bricker property (to the corner) there is a shorter on, that parallels Lee Hill Rd. From the upper lever to the parking lot, is not handicap accessible due to the grade. More footing improvement does need to be done.

Resident Janet Pardo states, it sounds like there are plenty of place to walk, that are handicap accessible along the bottom. She is still against picnic tables and parking along the top.

Town Administrator Diane Guimond reads from the State of NH Dept. of Economic Development, Dept. Of Parks and Rec. grant: under section I statements of assurance, "no person shall be excluded from participating in, denied the benefit, or otherwise subject to discrimination on the basis of race, color or national...in accordance with the American with Disability Act". Ms. Guimond states, there is criteria which they are forced to meet in order to comply with the grant.

Resident Gail Kindberg asks about the plan to place picnic tables in in other areas along the trail system.

Recreation Commission member Dawn Genes states they will probably put one near the spring and maybe one up near where the future library would be.

Resident Gail Kindberg states, tables near Lee Hill would encourage other use (not just handicap) and result in an increased trash issue.

Resident Karen Long asks what else on the trail system is handicap accessible.

Recreation Commission member Dawn Genes states, the handicap plans were for the trail along Lee Hill Rd. and the snowmobile trail, that's it. The lower trail, with one more fix can be made accessible.

Resident Dwight Barney asks how the Police Department will handle parking. And, what would the impact be if one handicap accessible spot were put there.

Chief Chet Murch notes, parking is ok as long as emergency vehicles can go through, it is no different than residents using the road for overflow parking during parties, etc. Chief Murch adds, people are allowed to park on the road unless the Selectmen decide to have an ordinance making the entire roadway a No Parking Roadway.

Resident John LaRoque loves the park but is concerned about where people will be going to the bathroom.

Recreation Commission member Geoff Carlton states there is a port-o-potty at the base of the park.

Recreation Commission member Dawn Genes notes, this is a long term process that would include a pavilion with rest rooms. However, there was no vision for a port-o-potty at the top.

Resident Larry Kindberg asks if there are additional plans to expand parking or other facilities along Lee Hill Rd. and are there clean-up plans.

Recreation Commission member Dawn Genes states, no, there is none. Further, she states that they have good luck with volunteering and could get volunteers on a regular basis for clean-up.

Chairman LaCourse closes the Public Hearing at 6:30 pm, stating comments will be considered and a decision, announcement and a plan will come at a future date.

3. Randy Stevens of the Highway Department presents the contracts from Quantum Construction for the High Road Bridge project, for the Board's signature. Mr. Steven's states a Quantum employee will be onsite watching over the project. Additionally, he will be keeping a close eye on it.

Mr. Stevens reports the contract with Continental Paving includes an escalation clause and is flexible depending on the cost of liquid asphalt. He won't know the price until June 15th. Mr. Stevens requests funds be reallocated to fund paving line item. Selectman DeRocchi motions to reallocate \$10,000 from the existing highway budget towards paving and asphalt products. Selectman Griswold, seconds. All agree. Mr. Stevens presents the paving contract for the Board's signature.

Mr. Stevens discusses the purchase of a plasma cutter. Selectman DeRocchi motions to purchase the plasma cutter from Pro-Equipment in Bow. Selectman Griswold, seconds. All agree.

4. Chief Chet Murch presents invitation to bid for completion of the second floor of the Safety Complex. Bids will close on July 11, 2011 and be opened at the Selectmen's meeting that night. Bid states a substantial completion date of November 30, 2011 and a final completion

of December 10, 2011. A performance bond will be required. Selectman DeRocchi recommends item 6 on page 8 be revised to 5/8 sheetrock that is fire rated. Chief Murch agrees. Selectman Griswold asks who will be clerk of the works for the project. Chief Chet Murch recommends Allan Dennis oversee the project. Chairman LaCourse motions to accept the invitation to bid and to move forward with the project. Selectman DeRocchi, seconds. All agree.

Chief Murch notes the \$25,000 that is in the Fire Building Maintenance Expense Trust Fund, does not need to be encumbered, it just gets rolled over.

Chief Murch makes a recommendation regarding the posting of no hunting at the Old Mill Recreation area. Currently Chief Murch is opposed to restricting the land. Caren Rossi notes, she requested a no hunting posting regarding the \$4,600,000 project, as it was for restoration, public access and promotion of wildlife. Ms. Rossi further adds \$20,000 was just spent on a cottontail habitat. She prefers a few years of bringing back wildlife in that area, before shooting it.

Chief Murch reports the generator at the Safety Complex is in, the electrician will hook it up this week. The motor in the old generator has blown resulting in no air conditioning in the Police Department.

5. Chairman LaCourse motions to enter into a Non Public session per RSA91-A:3 Ila Personnel, at 7:03 pm with Chief Murch. Selectman DeRocchi, seconds. All agree. Non Public ends at 7:50 pm. The minutes are sealed.
6. Caren Rossi requests the Board approve the Road Race she is organizing with the Joint Loss Management Committee and the Recreation Commission, to benefit needy kids in Lee. The race will be run on Lee Hill Rd. on September 10, 2011. The following donations are accepted by the Board: Roland Septic \$200, anonymous cash \$750, Scott Kemp/Kemp Pro Construction \$100, S&J Logistics \$ 250, Cameron's Sod Farm \$ 250, Mark Kustra/Kustra's Auto Body \$250, Flag Hill Winery \$250, John's Auto \$500, Fred Schultz/Versa Con Construction \$250, Kevin Crawford/Crawford Electric \$250, Midway Oil \$250, Jamco \$250. Selectman Griswold motions to approve the race. Selectman DeRocchi, seconds. All agree.
7. Chairman LaCourse motions to enter into a Non Public session per RSA91-A:3 Ila Personnel, with Chris Buslovich. Selectman Griswold, seconds. All agree. Non Public ends at 8:20 pm. The minutes are sealed.
8. Andy Lelio asks the Board to keep audio recordings when considering a records retention policy. Further, Mr. Lelio asks if the Board has discussed the Quad Racing event at the speedway. Mr. Lelio explains, quads raced in teams on Friday night and that there is no

provision in the ordinance for quad racing. Chairman LaCourse remarks that, the Board will look into it.

9. Fire Chief Peter Hoyt advises the Board that radios have all been programed. Chief Hoyt recommends getting a repeater on the tower near the track, to avoid dead zones. Further, Chief Hoyt will meet with Tom Purley and Rick Walker for clarification on radios.

Chairman LaCourse inquires about the recent memo regarding the Fire Department Special Duty Account. Chief Hoyt understands that there is enough money there to get him through the fiscal year. Selectman DeRocchi explains that there is enough money not to overspend the bottom line, but income and revenue are kept separate in the budget and that individual line items should not be overspent. Chairman LaCourse requests Chief Hoyt just be aware of the line item.

10. Town Administrator Diane Guimond reminds the Board, there is a meeting tomorrow in Durham regarding Dispatch Services. Ms. Guimond estimates additional cost for dispatch will be about \$1,500.
11. Town Administrator Diane Guimond advises the Board, Randy Stevens is preparing the surface for the vault to be placed on. Regarding the electrical hookup, Allan Dennis will be putting the wiring out to bid.
12. Town Administrator Diane Guimond presents a draft warrant article for the purchase of 5 Mast Rd. Selectman Griswold requests a Work Session be scheduled for Monday, June 20th for discussion regarding the plans for the property. Selectman Griswold motions to accept the warrant article authorizing the purchase of 5 Mast Rd. Selectman DeRocchi, seconds. All agree.
13. Town Administrator Diane Guimond presents an itemized list of expenditures (from the Community Planning Coordinator- not present) for office supplies and equipment for Conversation Commission, Heritage Commission and Energy Commission. Chairman LaCourse approves the expenditures.
14. Chairman LaCourse motions to enter into a Non Public Session per RSA 91-A:3 Personnel, at 8:53pm. Selectman DeRocchi, seconds. All agree. Non Public ends at 9:05 pm. The minutes are sealed.
15. Town Administrator Diane Guimond advises the Board, Attorney Tanguay has reviewed the Recreation Commission contract and has made the following recommendations: remove banner/donation (should not be listed as the same), certification of insurance should be increased, an indemnity clause should be added releasing the Town for damages.

16. Town Administrator Diane Guimond requests using the funds in the New Office Equipment line item to purchase a door for her office that connects to cubical walls. The Board denies the request, at this time.
17. Town Administrator Diane Guimond advises she will address encumbered items in a letter to the Board, at the next Selectmen's Meeting.
18. Town Administrator Diane Guimond requests Selectman DeRocchi's direction on encumbering \$1,200 for the Deputy Emergency Management Director. Selectman DeRocchi recommends putting the funds back in.
19. Town Administrator Diane Guimond, requests direction on encumbering \$14,000 in funds for welfare assistance. All agree to encumber the stated amount.
20. Town Administrator Diane Guimond based on recent bids, makes a recommendation for pest control from JP Pest Services. Chairman LaCourse motions to award the bid to JP Pest Services. Selectman DeRocchi, seconds. All agree.
21. Town Administrator Diane Guimond reads a request from the Cemetery Trustees to encumber \$3,464.43 for gravestone repairs. Chairman LaCourse agrees.
22. Town Secretary Dawn Hayes presents for Linda Reinhold, Town Clerk/Tax Collector (not present) Warrant for Unlicensed Dogs, for the Board's signature.
20. Town Secretary Dawn Hayes presents for Roger Rice (not present) support for Lee the Beautiful (clean up in exchange for daffodils and lilac plants – no cost to the town).
21. Town Secretary Dawn Hayes presents the appointment slip for Frank DeRocchi as Emergency Management Director, for Selectman Griswold's signature.
23. Chairman LaCourse motions to enter into a Non Public Session per 91-A:3 Personnel at 9:50 pm. Selectman DeRocchi, seconds. All agree. Non Public ends at 10:00 pm. The minutes are sealed.
24. Chairman LaCourse requests Fire Chief Peter Hoyt become an official member of the Race Track Ad Hoc Committee. Further, Chairman LaCourse states valuable data regarding db ratings is being collected at Lee USA Speedway. The next meeting will be in September to review the data.
25. The Board requests notifying Lee USA Speedway to advise the Board of any events that are usual, so that they can be discussed and make notice.

26. Selectman DeRocchi reviews a letter from the Trustees of the Trust Funds regarding Fire Extinguishers. The Town Administrator has reviewed the town meeting for the intent of the warrant article.
27. Selectman DeRocchi recommends the Board consider forming a Senior Advisory Committee to provide insight and guidance among Lee's seniors, regarding helping each other. Chairman LaCourse advises Selectman DeRocchi to draw up a charge and assign a steering committee for the Board to consider.

Approval of Minutes: Chairman LaCourse motions to accept the minutes of May 23, 2011. Selectman DeRocchi, seconds.

There being no further business, meeting was adjourned at 10:10 p.m.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

Chairman, John R. LaCourse

W. James Griswold
Lee Board of Selectmen

Frank DeRocchi
Lee Board of Selectmen