

Board members present: Chairman John R. LaCourse, and Selectman Frank J. DeRocchi.

Others present: Lisa Martin, Jennifer Reczek, Randy Stevens, Jonathan Pitre, Marianne Banks, Roger Rice, Lisa Morin, Phil Sanborn, Geoff Carlton, Peter Hoyt, Sylvio Theriault, Ed Bannister, John Shea, Bill Stevens, Laurel Cox, Town Administrator; Diane Guimond, Town Secretary; Dawn Hayes.

1. Chairman LaCourse called the meeting to Order at 6:00 pm.
2. The Board opens the bids for the High Road Bridge Project. Bids are read aloud by Lisa Martin of Quantum Construction: Wyman & Simpson included bid bond and qualification statement, bid \$1,434,000; Nelson Co. included bid bond and qualification statement, bid \$1,163,285; RM Piper included bid bond and qualification statement, bid \$1,123,440; NE Earth included bid bond and qualification statement, bid \$1,387,237, ED Swett included bid bond and qualification statement, bid \$1,196,043.

Quantum Construction will review all bids and make a recommendation to the Board and to the Department of Transportation within two weeks.

3. Marianne Banks, Cemetery Trustee present cemetery deed (purchased by Fred S. Wolfe) for the Board's signature. Ms. Banks reports there are currently 1,386 graves in the Lee Hill Cemetery, with 706 remaining for sale. The Cemetery Trustees are considering plans for a cremation area, which will save some spots.
4. Randy Stevens, Highway Department reviews quotes for narrow banding on radios (to meet FCC requirements). Mr. Stevens recommends low quote from Cady (the current vendor). Selectmen DeRocchi motions to allow Mr. Stevens to select the vendor of his choice. Chairman LaCourse, seconds. All agree.

Mr. Stevens review culvert quotes and recommends Eliminator. Selectman DeRocchi motions to accept the quote from Eliminator (based upon qualifications). Chairman LaCourse, seconds. All agree.

Mr. Stevens discuss encumbered funds and the purchase of tools. He received three quotes on a transmission jack and recommends purchasing it from a local company in Bow for \$1,200. Selectman DeRocchi motions to allow the purchase. Chairman LaCourse, seconds. All agree. Mr. Stevens is doing some research on a plasma cutter for cutting stainless steel. He will report back to the Board at a later date.

Mr. Stevens is working with Bill Humm (not present) of the Conservation Commission on wetlands permits. Due to the designated river area and the need for full permits, Mr. Stevens feel a wetlands specialist is needed. He will work with Allan Dennis (not present) to find someone.

5. The Board opens the Pest Control bids. Two bids were received from: JP Pest Control start up fee of \$408 and a monthly fee of \$225; ECOLAB \$280 per month. The Town Administrator will review the bids and make a recommendation to the Board.
6. Roger Rice, Transfer Station reviews Brush Grinding quotes. Mr. Rice recommends York Woods Tree Service \$1,950 to remove current pile. Selectman DeRocchi motions to accept York Woods Tree Service contingent on the work being complete by the end of June. Chairman LaCourse, seconds. All agree.
7. Laurel Cox, Community Planning Coordinator presents a request for reimbursement of \$132,500 for the Palmer Easement and Chairman LaCourse' signature. Ms. Cox presents a memo from Strafford Regional Planning regarding the build out analysis.

Ms. Cox is researching funding for purchase of the Banister property. She has contacted trust for public lands regarding some options. Ms. Cox states in order to apply for any funds, there needs to be a clear plan on the intent of the property.

8. Diane Guimond, Town Administrator advises the Board, Attorney Tanguay will be petitioning Superior Court to allow a special emergency town meeting to allocate funds for the purchase of 5 Mast Rd. Ms. Guimond will be need to know where the funding will be coming from. Laurel Cox will be discussing it with Bill Humm (not present) and the Conservation Commission, she reiterates a clear plan for the property will be needed.

Chairman LaCourse sees its future as a low impact, open, park with green space and a gazebo. Further, Chairman LaCourse requests Ms. Cox put a group together to come up with a plan for the property.

9. Diane Guimond, Town Administrator presents the Chairman with the Purchase and Sales agreement for 5 Mast Rd., for his signature.
10. Peter Hoyt requests a Selectman join him at the meeting at Tea Hall on Friday, May 27th at 3pm regarding dispatch done by the UNH Dispatch Center. Mr. Hoyt reports, due to a reduction in force the dispatch center is being phased out. Selectman DeRocchi will attend with Mr. Hoyt to find out the options for future dispatch.
11. Chairman LaCourse motions to enter into a Non Public session per RSA 91-A:3IIc Personnel, at 7:15 pm. Selectman DeRocchi, seconds. All agree. Non Public ends at 7:15 pm. The minutes are sealed.
12. The Board opens the bids for the Climbinet recreation equipment: JP LaRue/BigToys Playgrounds \$17,748, MR O'Brien & Sons \$14,711 & \$18,200, Gametime/Marturano Recreation \$24,190. Sylvio Theriault reviews the bids and recommends JP LaRue for the HN1300 model at \$17,748.

Selectmen DeRocchi motions to accept the bid of JP LaRue for the HN1300 model at \$17,748. Chairman LaCourse, seconds. All agree

Selectman DeRocchi inquires about the purchase and the location of picnic tables at Little River Park. Geoff Carlton reports that Dawn Genes (not present) said that they could be purchased with grant money. Sylvio Theriault reviews the proposed locations of the picnic tables including up on the ridge. Selectman DeRocchi recommends having a Public Hearing so that abutters can have their say about picnic tables and parking along the ridge. Additionally, Selectman DeRocchi recommends labeling spots for handicap accessibility only. Phil Sanborn agrees to hold off on placing the tables on the Lee Hill side of the ridge until after the Public Hearing.

Chairman LaCourse requests Phil Sanborn provide the Board with a strategic plan for the Recreation Commission. Further, Selectman DeRocchi requests a rental plan for use of the field at Little River Park.

13. Selectman DeRocchi remarks on the planning of a "Lee Old Home Day". The Recreation Commission, the Heritage Commission, the Agricultural Commission, and the Police & Fire Departments, in combination with Little River Fest on September 24th, will all be hosting activities.
14. Lisa Morin, Library Director speaks on behalf of the Library Trustees. Ms. Morin states the Trustees will be meeting on June 8th to discuss the matter of the placement of the slides at Little River Park. Referring to the preliminary plan, Ms. Morin sees the area from the proposed Library/Community Center to the lower level into Little River Park, as a transition area with walk-ability. Sylvio Theriault offers to walk the area with Ms. Morin.
15. Town Administrator, Diane Guimond presents signature documents from Ocean Bank to allow the newly appointed Deputy Treasurer to be a certified signer on the accounts.
16. Town Administrator, Diane Guimond requests the Boards signature on letters to the Trustee of the Trust Fund for reimbursement for the following: Accrued Benefits Trust Fund (Chief Murch, Allan Dennis), Transfer Station Equipment Trust Fund (Baler, Bobcat), Fire Equipment Trust Fund (Fire Truck), Recreation Commission Trust Fund (Slides, Excavator Rental), and transfer of funds into various trust funds per warrant articles.
17. Town Administrator, Diane Guimond advises the Board of the recommendation from Jim Daley of S & J Trucking to move the vault to the outside of the Hobo Shed. The Recommendation is to move it to the side of the Hobo Shed. It is further proposed, a bed of crushed stone will be needed for it to sit on and two pine trees will need to be removed.

Chairman LaCourse motions to allow Randy Stevens to remove the two trees beside the Hobo Shed. Selectman DeRocchi, seconds. All agree. Chairman LaCourse motions to allow Randy Stevens to move the vault to the west side of the Hobo Shed. Selectman DeRocchi, seconds. All agree.

18. Town Administrator, Diane Guimond advises the Board that Strafford Regional Planning Commission has some grant money available for economic development. Ms. Guimond is working on the application with Library Director, Lisa Morin. The deadline to apply is June 3rd.

19. Town Administrator, Diane Guimond advises the Board that both Special Duty accounts are overspent. Ms. Guimond requests direction from the Board to find money within the budget to transfer into the accounts. Ms. Guimond notes, that even though the Special Duty is reimbursable, the Department of Revenue recommends expenditures and revenues are treated separately.

Chairman LaCourse recommends the Police and Fire Departments be advised of the line item being overspent. Selectman DeRocchi advises Ms. Guimond to talk to both Chief's regarding the bottom line.

20. Chairman LaCourse motions to enter into a Non Public Session per RSA 91-A3:IIc at 8:43 pm, regarding Personnel, Abatements, Elderly Exemptions. Selectman DeRocchi, seconds. All agree. Non Public ends at 8:54pm. Selectman DeRocchi motions to seal the Minutes. Chairman LaCourse, seconds. All agree.

21. Town Administrator, Diane Guimond recommends the Board consider implementing a policy regarding placing a cap on a dollar amount of welfare assistance given, before placing a lien on a property. This would allow the town to be reimbursed for the assistance given once the property has been sold.

22. Town Secretary, Dawn Hayes presents appointment slips for the board's signature: David Meeker/Heritage Commission, Peter Hoyt/Fire Chief, Joseph Lombardo/Deputy Fire Chief, Frank DeRocchi/Emergency Management Director, Caren Rossi/Deputy Emergency Director, Dawn-Marie Jarrell/Welfare Director.

23. Town Secretary, Dawn Hayes advises the Board of the letter from the Joint Management Committee and two remaining outstanding issues (door at the Annex & Boiler inspection at the Transfer Station). Selectman DeRocchi will address the issue with the door. Town Administrator states the boiler inspection has been done.

24. Town Secretary, Dawn Hayes requests the Boards remarks on the letter and photo sent by Caren Rossi regarding the building permit request for the shed on Randy Stevens property. The Board states there is no issue with it.

25. Town Secretary, Dawn Hayes requests the Boards signature on thank you letters (from Randy Stevens, not present) to the Municipal Highway Engineer and the Bridge Maintenance Bureau for all their efforts on the Old Mill Rd and Snell Rd bridges.

26. Selectman DeRocchi motions to enter into Non Public per RSA 91-A3:IIc per Personnel. Chairman LaCourse, seconds. All agree. Non Public ends. Selectman DeRocchi motions to seal the Minutes. Chairman LaCourse, seconds. All agree.
27. Selectman DeRocchi requests the leak in the roof of the Hobo Shed be repaired. He further states the repair should only be about \$100. The Town Administrator states, she can find \$100 in the budget.

Approval of Minutes: Chairman LaCourse motions to accept the minutes of May 9, 2011. Selectman DeRocchi, seconds.

There being no further business, meeting was adjourned at 9:32 p.m.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

Chairman, John R. LaCourse

W. James Griswold
Lee Board of Selectmen

Frank DeRocchi
Lee Board of Selectmen