

Board members present: Chairman John R. LaCourse, Selectman W. James Griswold and Selectman Frank J. DeRocchi.

Others present: Chris Buslovich, Peter Hoyt, Peter Mason, Mike Kelleher, Steve Green, Dawn-Marie Jarrell, Andy Lelio, Jim Fahy, Sylvio Theriault, Ed Bannister, John Shea, Laurel Cox, Town Administrator; Diane Guimond, Per Diem Secretary; Rachel Deane.

1. Chairman LaCourse called the meeting to Order at 6:00 pm.
2. Chairman LaCourse opens the Public Hearing for the Comcast Franchise Agreement. IT Director, Chris Buslovich presents the agreement for the Board's signature. Mr. Buslovich explains: all revenue comes from the subscriber, 3% on basic cable on a 5 year agreement. Chairman LaCourse motions to accept the agreement. Selectman DeRocchi, seconds. All agree.

Selectman DeRocchi requests the IT Director find out the exact break down; how much money comes from the cable and how much comes from the advertising.

Chairman LaCourse motions to close the Public Hearing. Selectman Griswold, seconds. All agree.

3. IT Director, Chris Buslovich requests waiting a few weeks to purchase a phone and computer set up for the per diem secretary, to allow cost savings. Town Administrator agrees and will inquire with the Town Bookkeeper about the availability of a spare laptop until a new set up is delivered.

Mr. Buslovich addresses the issue of filming Select Board meetings. Equipment can be set up ahead of time and the Town Secretary can start the recording. Chairman LaCourse request, a go-live time. Mr. Buslovich states, once a line is put in at the Safety Complex we can go live, fall or winter of this year. Mr. Buslovich further states, starting at the next meeting, he can record.

4. Chairman LaCourse motions to enter into a Non Public Session at 6:20 pm with resident James Fahy regarding his abatement request; RSA 91A:3IIC. Selectman Griswold, seconds. All agree. The Minutes were not sealed.

Mr. Fahy advises the Board of the discrepancy between his assessment and the house across the road. Mr. Fahy states his recent abatement application was denied. The Town Administrator reviews a recent letter from the Assessor regarding Mr. Fahy's property. The letter states an adjustment to assessment was made in June 2010, no further adjustment is appropriate at this time. Selectman DeRocchi refers Mr. Fahy to the BTLA for appeal. Chairman LaCourse refers the same, and further suggests he work with the Town Administrator to file his appeal.

5. Mike Kelleher from E911 comes before the Board to discuss the naming of roads. Selectman DeRocchi states people are concerned about their mailing address vs. their physical address. Selectman DeRocchi further states it is immaterial what their mailing address is, where their phone address is, it is where the structure is so that first responders to find it the first time.

Mike Kelleher states properties should have one address, not multiple addresses. Mr. Kelleher further states, 911 will be in Lee later this summer to collect data and make recommendations on road names. To avoid changing addresses twice, he advises not making changes until after their recommendations. Selectman Griswold suggests waiting to get it right and making changes after 911 data is collected. Chairman LaCourse agrees.

6. The new Welfare Director, Dawn-Marie Jarrell introduces herself to the Board. Ms. Jarrell reports during her first week she has seen one client, followed up with two applicants and a DHS investigator. Chairman LaCourse welcomes her aboard.
7. Sylvio Theriault, John Shea and Steve Green of the Recreation Commission present the Board with a plan to install 7 embankment slides ranging from 3 – 50 ft to be installed on the hillside at Little River Park. Selectman Griswold is concerned about the proposed location of the slides interfering with the future plans for the Library/Community Center's access to the park. Selectman Griswold further states, he is supportive of the purchase under the condition that if the location interferes with the original Library/Community center plans the Commission work with the Town Center Committee to determine the best location. Selectman DeRocchi agrees with Selectman Griswold's consideration.

Chairman LaCourse motions to allow the purchase of the slides and other equipment as presented for \$8,709. Selectman DeRocchi, seconds. All agree.

8. John Shea advises the Board that the Recreation Commission has over 36 sponsors purchasing banners for the ball field at Little River Park. Mr. Shea requests the Board's approval on accepting donations and the allowable amount. Chairman LaCourse motions to accept donations for the Recreation Commission to be deposited in the revolving account, up to \$250. (Selectman DeRocchi notes, these are not tax deductible donations.) Selectman DeRocchi, seconds. All agree.
9. Community Planning Coordinator, Laurel Cox shares a photo with the Board: Heritage Commission Members playing in the sand box at Little River Park.
10. Town Administrator submits the Palmer Easement for the Board's signature.
11. The Board discusses options with Mr. Banister regarding the purchase of his property at 5 Mast Rd. The Board reviews the options: a) find funds within the operating budget that have not already been spent, b) request authorization from the Department of Revenue to overspend the budget, c) request authorization from the Superior Court to hold a Special Meeting and a vote, under RSA 31:5 Ib. Selectman Griswold motions to petition Superior Court and ask for an emergency meeting and vote, for purposes of funding the purchase of 5

Mast Rd. Selectman DeRocchi, seconds. All agree. Selectman Griswold request the assistance of the Community Planning Coordinator, Laurel Cox. Mr. Banister will move forward with a purchase and sales agreement for \$179,000.

12. Resident Andy Lelio discusses the posting of the emergency meeting on April 15, 2011. Mr. Lelio would like the Board to establish procedure for posting emergency meetings. Chairman LaCourse notes his concern.

Further, Mr. Lelio mentions his request for eleven sets of non public meeting minutes. He states, seven of them didn't reference the specific reason for entering into a non public session. Mr. Lelio emphasizes the importance of stating the reason for the non public session. Additionally, Mr. Lelio discusses the matter of sealed minutes and the release of those minutes once the matters are settled.

13. Town Administrator, Diane Guimond updates the Board regarding the change in radio frequency that is required: Fire Dept. and Transfer Station have made changes, Police Dept. is following through, and the Highway Dept. still needs to change over. Ms. Guimond notes, the information was provided by Chief Chet Murch.
14. Town Administrator, Diane Guimond advises the Board that a bid for the 2004 Crown Vitoria came in after the close of bids. However, due to a mis-posting of the deadline date. The bid that came in on April 28th should be considered. Chairman Lacourse motions to accept the bid of Ernie Downy for \$925 for the 2004 Crown Victoria. Selectman DeRocchi, seconds.
15. Town Administrator, Diane Guimond advises the Board that Allan Dennis and Caren Rossi of Code Enforcement will be managing the project of getting the storage vault in compliance with the Joint Loss Management Committee. They will be coming forward with two options.
16. Town Administrator, Diane Guimond advises the Board that Jim Banks has offered to change the 20 lighting fixtures in the Library for cost savings. Chairman LaCourse recommends moving forward with the volunteer efforts of Mr. Banks.
17. Town Administrator, Diane Guimond refers to Chief Murch's memo of 3/29/11 regarding 2011 Municipal and Regional Priorities (intersection safety, Rideshare Program, sidewalk infrastructure, road maintenance, adding new roads). Chairman LaCourse motions to accept the report of recommendations from Chief Murch. Selectman DeRocchi, seconds. All agree.
18. Town Administrator, Diane Guimond advises the Board that further investigation is needed with LGC, regarding the addition of health care coverage for domestic partners. Implementing a policy and the tax implications associated with it seems problematic. Chairman LaCourse recommends putting a hold on the matter until further information is provided.

19. Town Administrator, Diane Guimond advises the Board, on May 26th Tammy Croft from LGC will be coming to give employees an overview of the new health care coverage plan (Matthew Thornton). During that time the Town Administrator and the Town Secretary will be assisting employees with their re-enrollment forms (effective July 1, 2011).
20. Town Administrator, Diane Guimond requests the Board's signature on the warrant for the July 1st property tax bills. The warrant is for \$6,256,159.
21. Town Administrator, Diane Guimond submits a request for Phil Sanborn of the Recreation Commission regarding a credit application with Sport Field Inc. for infield dirt. Chairman LaCourse recommends further justification.
22. Town Administrator, Diane Guimond reviews upcoming tax deeding and payment arrangements on delinquent tax payments.
23. Town Administrator, Diane Guimond submits letter for the Board's signature on the recommendation made by MRI assessing services to move the 2013 scheduled evaluations that are done by the Department of Revenue, to this year. This would have all evaluations being complete in the same fiscal year. The Board signs and approves.
24. Town Administrator, Diane Guimond requests the Board's signature on letters seeking reimbursement from various trust funds: Cemetery Trust Fund, Highway Bridge Expendable Trust Fund (3), Fire Cistern Trust Fund, Land Acquisition Trust Fund, and Highway Equipment Trust Fund.
25. Town Administrator, Diane Guimond submits the appointment for Caren Rossi for the Strafford Regional County Planning Commission.
26. Town Administrator, Diane Guimond requests a refund on the town's portion of a vehicle registration, paid by resident Linda Cayford on a vehicle that does not operate.
27. Town Administrator, Diane Guimond reviews the statement from People's United Bank showing all accounts and interest earned.
28. Town Administrator, Diane Guimond advises the Board of a recent private donation for Veteran Ed Matayka, possible recipient of a home makeover. (Item donated is a copper pan for a shower stall)
29. Town Administrator, Diane Guimond advises the Board that the Recreation Commission has requested a town flag to fly at Little River Park.
30. Town Administrator, Diane Guimond advises the Board that she has received a request for a Turkey Crossing sign to be placed on Garrity Rd., near the Maude Jones Forest.

31. Town Secretary, Dawn Hayes presents abatement recommendations for the Assessor on 10 Fox Garrison Rd, 31 Belle Lane, 37 Belle Lane, 41 Belle Lane. The Board signs and approves.
32. Town Secretary, Dawn Hayes presents a vacation request for Code Enforcement Officer, Allan Dennis.
33. Town Administrator, Diane Guimond advises the Board that she cannot get a response from Total Concept (installers of town hall roof) and requests the Board's permission to forward the matter to Attorney Tanguay. Chairman LaCourse agrees.
34. Selectman DeRocchi discusses an unresolved workers compensation matter regarding a former Lee Police Officer with the Board. The Board agrees to support the efforts of Chief Murch to settle the matter.
35. Selectman DeRocchi accepts nomination for the Emergency Management Director position and would like to appoint Caren Rossi Deputy Emergency Management Direct. Selectman Griswold motions to accept the nomination of Frank DeRocchi as Emergency Management Director and Caren Rossi as Deputy Emergency Management Director. Chairman LaCourse, seconds. All agree.
36. Selectman DeRocchi advises the Board that he has met with the Agricultural Commission to discuss coordinating 'Old Home Day' with Little River Fest on Sept 24th. Selectmen DeRocchi notes the Board should be thinking about the 250 yr celebration coming in 2016, and funding for it.

Approval of Minutes: Chairman LaCourse motions to accept the minutes of April 25, 2011. Selectman Griswold, seconds.

There being no further business, meeting was adjourned at 9:06 p.m.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

Chairman, John R. LaCourse

W. James Griswold
Lee Board of Selectmen

Frank DeRocchi
Lee Board of Selectmen