

**Board members present:** Chairman John R. LaCourse, Selectman W. James Griswold and Selectman Frank J. DeRocchi.

**Others present:** Randy Stevens, Caren Rossi, Tim Gehling, Brian Bue, Andy Lelio, Jim Fahy, Sylvio Theriault, Jacquelyn Neill, Ed Bannister, Dave Garvey, Phil Sanborn, John Shea, Huw Powell, Town Administrator; Diane Guimond, Per Diem Secretary; Rachel Deane.

1. Chairman LaCourse called the meeting to Order at 6:00 pm.
2. Town Administrator, Diane Guimond introduces resident Tim Gehling. Mr. Gehling briefly outlines his background and experience, including his work at Comcast, and as a C.P.A. He has lived in Lee for 15 years. The Board appoints him as deputy treasurer and welcomes him aboard.
3. Randy Stevens of the Highway Department presents paving bids. Sealed bids are opened by Selectmen and are read aloud. Chairman LaCourse motions to accept the bid from Continental Paving. Selectman DeRocchi, seconds. All agree.

Mr. Stevens requests approval of gravel to be used for the basketball court at Little River Park. All agree.

Mr. Stevens shares photos of sites with dangerous trees and asks for the Board's permission to take them down. He would like to use Accu-Cut Tree Service to take down and remove trees. Selectman Griswold motions to use Accu-Cut for tree service. Selectman DeRocchi, seconds. All agree. Mr. Stevens mentions the Town will still use Orion Tree Service for stump removal. Chairman LaCourse asks if trees will be hauled away. Mr. Stevens states that Accu-Cut has machinery to remove and haul trees. Board approves removal of trees.

Mr. Stevens advises the Board about shortened ban-width problems with Town radios. Mr. Stevens will check into costs, but he estimates approximately \$400each/\$2000 total for all the radios. The Town Administrator recommends an informal bid process, obtaining three quotes. Chairman LaCourse recommends checking with Town Departments (police, transfer station and fire dept) regarding their radio needs before acting.

Mr. Stevens advises the Board of the new spray painting law went into effect on January 2011. Mr. Stevens will use brush method or no painting will be done until a proper spray booth is set up. Chairman LaCourse suggests outsourcing. Selectman DeRocchi asks for more information to be forwarded to him. Mr. Stevens will further research the matter.

Mr. Stevens updates Board on road striping. Selectman Griswold makes a motion to use Markings Inc. for striping services. Selectman DeRocchi, seconds. All agree.

Mr. Stevens advises the Board that he is putting up new road signs on Route 125 and Route 4 to comply with new road sign law requirements. The new signs must have prismatic elements. Mr. Stevens has concentrated efforts on the town's busiest roads.

4. Caren Rossi of Code Enforcement comes forward to discuss problems with road names (N6 and N7). Ms. Rossi advises the Board, that both the address for 911 location and the mailing address need to be changed simultaneously to avoid confusion. The name Wilson's Orchard Way is suggested for the current named Orchard Way. Chairman LaCourse notes it will not be resolved tonight, as he would like to confer with the Fire Department. Ms. Rossi reminds the Board that the name of the Lee Hill Mobile Home Park still needs to be addressed.

Further, Ms. Rossi requests the Board put up "No Hunting" signs at the Old Mill Road recreation area. She notes problems in the area with hunters and shooting practice. Chairman LaCourse recommends conferring with the Police Department on the matter.

Ms. Rossi along with Bob Moynihan (not present) will be pre-ambling the town bounds (all town boundaries must be done every seven years). Chairman Lacourse agrees.

Ms. Rossi nominates Bob Smith for Local Government Center's Volunteer of the Year Award, for his work on the Planning Board and with the Capital Improvement Plan.

Ms. Rossi requests the Board's support for the Bike to Work Day program to be held on May 20, 2011. Employees gather at 7:00 am to bike or walk, town offices to open at 9:00 am that day. The Board agrees.

Ms. Rossi proposes submitting grant application (100% paid) to update the emergency tabletop. All agree. Ms. Rossi nominates Selectman DeRocchi for Emergency Management Director. The Board supports the nomination. Selectman DeRocchi will consider.

5. Dave Garvey discusses options and inquires about the development of Noble Farm. Chairman LaCourse recommends speaking with Bob Smith of the Planning Board and further discusses the recent findings of the sub-committee that studied the property. Chairman LaCourse explains that whoever takes the project on would work pro bono at first until the project generated income (the town would put no money upfront). Selectman Griswold agrees to be the contact person for any proposals coming forward on the project.
6. Chairman LaCourse motions to enter a Non Public Session with resident Ed Banister. Selectman Griswold, seconds. All agree. Non Public ends. The minutes are sealed.

Chairman LaCourse requests the Town Administrator inquire with the Local Government Center regarding an emergency town meeting to acquire the property at 5 Mast Rd.

7. Jackie Neill, Cemetery Trustee requests the Board's signature on three cemetery deeds. Ms. Neill describes in more detail what is happening with cemetery lots and the proposal of a cremation site. Selectman DeRocchi questions the changing price of lots. Ms. Neill says this is being investigated. Board discusses options for hiring a per diem employee for the cemetery and options for liability insurance coverage.

8. The Board opens the sealed bids for the outfield fence at Little River Park. The Board requests the Recreation Commission: Phil Sanborn and John Shea, review the bids and make a recommendation. The Board moves onto next order of business and will meet back with the Recreation Commission later in the meeting.
9. Selectman Griswold motions to enter into a Non Public Session residents. Selectman DeRocchi, seconds. All agree. Non Public ends. The minutes are sealed.
10. Resident Andy Lelio asks the Board about the status future filming of Select Board meetings. Chairman LaCourse states the IT Director will put a recommendation together and the Board will review. Mr. Lelio states, this is critical since we are now an SB2 town.
11. After review of the bids for the outfield fence, the Phil Sanborn of the Recreation Commission recommends the bid from 125 Fence. Chairman LaCourse asks if money is available for the project. Mr. Sanborn replies there are funds available to cover the fence. Town Administrator, Diane Guimond makes a clarification on accepting donations and raises concerns on policies. Chairman LaCourse states, the Board appreciates all the work the Commission has done and will accept the donations, but reserves the right to further discuss the matter of future donations and how they will be handled. Chairman LaCourse motions to accept the donations presented tonight for the fence at Little River Park and including the donated trees. Selectman Griswold, seconds. All agree. Selectman DeRocchi motions to accept bid from 125 Fence. Selectman Griswold, seconds. All agree.

Mr. Sanborn discusses gravel options for the basketball courts. Approximately 250 yards of gravel is needed (\$3,625).

Mr. Sanborn proposes an idea for a banner to hang in Little River Park. The banner would list the names of Committees and Commissions. Selectman Griswold suggests the banner lists all the names of the Committees and Commissions and town will pay the cost.

Mr. Sanborn discusses ideas for signs to be placed around the Little River Park property that will alert people that the Park is under surveillance. The Recreation Commission thinks that the signs will deter mischief on the property. One sign will be placed near Lee Hill and the other at the entrance to the Park. Chairman LaCourse suggests moving forward.

12. The Board opens the sealed bids for 2000 Ford Crown Victoria. The Board accepts the bid of Ernie Downing of Dover, NH.
13. Town Administrator, Diane Guimond discusses pending items: \$4,300 cost to bring the vault in the hobo shed in compliance with Joint Loss Management recommendations and to ensure long term document storage. Other costs may also be incurred. Chairman LaCourse recommends moving forward. Chairman LaCourse motions to have Allan Dennis oversee the project in its entirety (including electrical, humidity control, 100% access per Joint Loss) costs not to exceed \$5,000 for completion, funds to be taken from building maintenance funds. Selectman Griswold, seconds. All agree.

14. Town Administrator, Diane Guimond discusses Barn Preservation Easement on the Meeker property. Ms. Guimond requests the Board's permission to pass it on to the Heritage Commission for a full review. The Board agrees.
15. Town Administrator, Diane Guimond discusses abatement recommendations and property to be deeded. Chairman LaCourse requests a Non Public Session (30 minutes) at the next Selectman's Meeting to further review abatements, deeding, and tax payment agreements.
16. Chairman LaCourse motions to enter into a Non Public session regarding delinquent tax payment agreements. Selectman Griswold, seconds. All agree. Non Public ends, the minutes are sealed.
17. Town Administrator, Diane Guimond submits a vacation request for Roger Rice (not present), for the Board's signature.
18. Town Administrator, Diane Guimond submits the Strafford Regional Planning appointment for Caren Rossi (not present), for the Board's signature.
19. Chairman LaCourse motions to use funds from the Building Trust Fund to cover the cost of the Comcast fiber optic cable to run from the Safety complex to the Town Hall. Selectman Griswold, seconds. All agree.
20. The Board approves the removal of the crabapple tree outside the Town Library after determining that it has no historical significance.
21. After review of the MRI assessing contract, Selectmen Griswold motions to accept a three year contract. Selectman DeRocchi, seconds. All agree.
22. Per Diem Town Secretary, Rachel Deane, requests the Board's signature on the following: Intent to Excavate on Pinkham Rd., Warrant to Collect Excavation Tax (\$23.76), two Elderly Exemption recommendations, and a Surviving Spouse Veteran's Credit recommendation.

**Approval of Minutes:** Chairman LaCourse motions to accept the minutes of April 11, 2011. Selectman Griswold, seconds.

There being no further business, meeting was adjourned at 9:15 p.m.

Minutes transcribed by:

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Dawn Hayes, Town Secretary

Minutes accepted by:

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Chairman, John R. LaCourse

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W. James Griswold  
Lee Board of Selectmen

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Frank DeRocchi  
Lee Board of Selectmen