

Board members present: Chairman; John R. LaCourse, Selectman W. James Griswold and Frank J. DeRocchi.

Others present: Mike Blake, Bill Humm, Chris Buslovich, Donna Eisenhard, Ed Banister, Laurel Cox, Jackie Neill, Andy Lelio, Tom Loureiro, Lynda Cayford, Town Administrator; Diane Guimond, Town Secretary; Dawn Hayes.

1. Chairman LaCourse Called the meeting to Order at 6:00 pm.
2. Jackie Neill presents a cemetery deed for the Board's signature. (Deed sold to Zocchi Family)
3. Chief Mike Blake updates the Board on the status of the Riverside Farm Drive water supply site (back to normal and waiting for the water level to come back up). Chief Blake advises the Board of recent purchases; Living room furniture for a study area and sweatshirts for Fire Fighters with the department logo. Chief Blake presents the contract for UNH dispatch for the Board's signature. The Board will the contract and return to Chief Blake.
4. Chairman LaCourse motions to enter into a Non Public Session at 6:05 pm with resident Lynda Cayford. Selectmen Griswold, seconds. Non Public ends at 6:20 pm. The minutes are sealed.
5. Chairman LaCourse motions to enter into a Non Public Session at 6:23 pm with Bill Humm regarding a legal matter. Selectman DeRocchi, seconds. Non Public ends at 6:28 pm. The minutes are sealed.
6. Phyllis White of the Historical Society presents a Departmental update. Ms. White reports they have been co-sponsoring public meetings with the Library. Janet Allen (not present) is updating their current inventory (when this is complete, the Society will be eligible to apply for grants). Ms. White has recently attended the annual meeting for the Association of Historical Societies. At that meeting, she gained a lot of good ideas about displaying exhibits. Donna Eisenhard has just transcribed five of the Plumber Diaries. Ms. White states, they are trying to be open to the public more often (the 3rd Saturday of each month).

Selectman Griswold suggests working with the IT Department to assist in the description of display items, possibly utilizing a computer monitor.

7. Chris Buslovich presents a Departmental update for the IT Department. Mr. Buslovich reports channel 13 is mainly being used as a slideshow. The town website has been a great tool for getting the word out, departments continue to give new information to stay current. Mr. Buslovich would like to see local business listings on the website. Mr. Buslovich further reports that the networks and servers have been very stable over the past year. Mr. Buslovich requests the Boards approval on replacing the Laptop for the Town Administrator. All agree a Dell will be purchased for \$1800.

8. Chairman LaCourse motions to enter into a Non Public Session at 6:50 pm, with Chris Buslovich regarding a personnel issue. Selectman DeRocchi, seconds. Non Public ends at 7:15 pm. The minutes are sealed.
9. Chairman LaCourse motions to enter into a Non Public Session at 7:15 pm with Ed Banister regarding a legal issue. Selectman DeRocchi, seconds. Non Public ends at 7:25 pm. The minutes are sealed.
10. Residents Andy Lelio and Tom Loureiro discuss the recently proposed Ad Hoc Race Track Ordinance Committee. Mr. Lelio reports that members of the ART of Lee have given positive feedback about forming the committee, but there are some concerns. Tom Loureiro advises the Board, he would like to participate in the committee. He would like to make sure there is balance among committee members, with more community participants.

Chairman LaCourse notes that Robin Collins, Civil Engineer @ UNH, is interested in participating. Chairman LaCourse requests the ART of Lee recommend three additional committee members, an organizational meeting will then be scheduled.

11. Chairman LaCourse discusses a recently adopted State Law, regarding wind power sound and the allowable 50db at the border. The Planning Board has been advised by their counsel to adopt the same. Allen Dennis (not present) has more information on the matter.
12. Town Administrator; Diane Guimond advises the Board; the bookkeeper has been working on a customized invoicing stamp to help clarify purchases. The Board discusses the matter and reviews the stamp options. Selectman Griswold would like to explore it further before ordering the stamp.
13. Town Administrator; Diane Guimond reports; the Assessor, Scott Marsh (not present) has prepared a preliminary equalization study. It has not been confirmed by the State as of yet, however, the sales ratio for 2010 is expected to be 122%. Ms. Guimond states the bids for the Statistical Update will be opened at the December 13th meeting.
14. Town Administrator; Diane Guimond requests the Board's signature to officially appoint Officer Raymond Pardy (not present), for NH retirement purposes.
15. Town Administrator; Diane Guimond reviews letters of communication to the Board from the following; Lee Church Congregational, City of Nashua, and Irene Boisvert.
16. Town Administrator; Diane Guimond reports; the Lee USA Speedway has submitted their 2011 License application, fee and race dates. A public hearing will be scheduled for December 27, 2010. After a discussion, Chairman LaCourse notes, prior to the public hearing written correspondence that includes resident's signatures will be accepted, emails will not.

17. Town Secretary; Dawn Hayes presents letters from residents to become part of the public record; Ann Wright 10 Thornton Lane, Edward Lacoursiere 18 Kelsey Road, Linda Kahn 44 Tamarack Road, Brenda Nadori, and Corrine George 36 Tamarack Road.
18. Town Secretary; Dawn Hayes presents, for the Assessor (not present), a Veteran's Tax Credit for Stanley Galuszewski, an Abatement recommendation for 71 Fox Garrison Road, and a warrant for a Land Use Change Tax, for the Board's signature.
19. Town Secretary; Dawn Hayes presents, for Code Enforcement (not present), an Intent to Cut Application for 41 York Lane, for the Board's signature.
20. Chairman LaCourse reviews a recent Planning Board discussion with the Agricultural Commission, regarding migrant workers residing on farms.
21. Chairman LaCourse motions to enter into a Non Public Session for a personnel matter @ 8:15 pm. Selectman DeRocchi, seconds. Non Public ends at 8:25 pm. The minutes are sealed.
22. Chairman LaCourse discusses the matter of the Personnel Policy and Procedure Manual and concerns regarding the negative connotation in some areas of the document. Chairman LaCourse feels that more discussion is needed and would request that the Department Heads submit a written statement to the Board with their concerns.

Selectmen Griswold would like to postpone the meeting to present the document with the Department Heads and the attorney until after the first of the year. All agree.

Chairman LaCourse will conduct a regular Department Head on December 1st, however the policy will not be presented at that time.

23. Selectman Griswold inquires about the sand & gravel pile at the Noble Farm property, as parties are interested in purchasing some. Chairman LaCourse recommends checking with Randy Stevens, Highway Dept (not present) to see what his needs are first.
24. Selectman Griswold requests establishing a warrant article for a Library/Community Center expendable trust, in hopes of attracting donations for the future Community Center. This was part of a discussion from the most recent Town Center Committee meeting, as well as forming a 501C3.

Approval of Minutes: Chairman LaCourse motions to accept the minutes of November 8, 2010. Selectman Griswold, seconds.

There being no further business, meeting was adjourned at 9:15 p.m.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R. LaCourse, Chairman

W. James Griswold

Frank J. DeRocchi
Lee Board of Selectmen