

Board members present: Chairman; John R. LaCourse, and Selectman Frank J. DeRocchi.

Others present: Dorn Cox, Henry Brackett, Town Administrator; Diane Guimond, Town Secretary; Dawn Hayes.

1. Chairman LaCourse Called the meeting to Order at 6:00 pm.
2. Dorn Cox of the Energy Committee presents the revised bid for the Lee Energy Plan and Co-generation Feasibility Study. The bid has been made clear by adding "each of the four parts must be bid on individually", with a deadline of October 22nd. Selectman DeRocchi motions to accept the revised bid submitted by Dorn Cox/Energy Committee. Chairman LaCourse seconds.
3. Town Administrator; Diane Guimond reviews the first quarter of the fiscal year and incoming anticipated revenue. Ms Guimond notes; one line item needs some attention, the Fire Dept. Special Duty line item is at 64.7% spent.
4. Selectman DeRocchi recommends a town representative attend an upcoming meeting on October 25th in Portsmouth, regarding the school funding from the state. Henry Brackett states he will be attending.
5. Henry Brackett speaks as a private citizen, not representing the School Board. Mr. Brackett reports that on June 2nd Chairman of the School Board, through emails, said things that were untrue and liable against him. Less than a week later, he resigned. Mr. Brackett was elected Board Chair. The Board has passed an audit committee function, and an advisory budget committee (which they are seeking volunteers). Mr. Brackett further reports that they are giving back \$2.2 million dollars that was not spent as of June 30th; these funds were budgeted but not used. Currently, the School Board is talking with Barrington and Newmarket regarding sending their students to our high school. Presently there are 29 out of district students.

Chairman LaCourse is concerned that bringing in more out-of-district students will maintain and/or increase the teacher base. Mr. Brackett would like to charge the out of district students exactly what it cost; \$14,500. Selectman DeRocchi states that it is a great deal for the town that sends the tuition-student (the obligation disappears when the student is gone). Selectman DeRocchi notes there is wear/tear, maintenance and upkeep on our buildings and that there has to be a balancing act between educating kids and giving teachers jobs. Mr. Brackett reports that preschool students have been moved to (every special needs child, from age 3-5 has been paired up with another student) to the High School. They are in a re-designed space separate from the High School students.

Regarding the budget, Mr. Brackett states that the School Board has given the superintendent the goal of have a zero increase in the budget this year. Selectman DeRocchi inquires about the school retirement fund. Mr. Brackett states he is not sure but due to the state's increases they are under-funded. Mr. Brackett

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- encourages residents of Lee participate in the Advisory Budget Committee. Mr. Brackett reports that they have appointed Rachel Deane to the Long Range Planning Committee. The deadline for volunteers for the Advisory Budget Committee is October 18th, terms will be split 1, 2 and 3 years. Selectman DeRocchi thanks Mr. Brackett for providing information to the Board of Selectmen.
6. Town Administrator; Diane Guimond submits on behalf of Chet Murch (not present) a request to receive pay in place of one weeks vacation time, for the Boards signature.
 7. Town Administrator; Diane Guimond reviews the current utility values for the town of Lee, they are up \$484,000. The MS report reflecting those values has been revised, Ms. Guimond requests the Boards signature.
 8. Town Administrator; Diane Guimond reports that she has discussed the matter of assessed utility values in Lee with Assessor; Scott Marsh (not present). Ms. Guimond will be putting it out to bid.
 9. Town Administrator; Diane Guimond requests the Board's approval to put the statistical update for market value of homes in Lee out to bid. The Board approves.
 10. Henry Brackett informs the Board; according to the State of New Hampshire School Board's statistics; the tax rate for the school in the town of Lee is the highest in the state. It is \$18.43, which is higher than the other towns in our district (Durham and Madbury).
 11. Town Administrator; Diane Guimond has prepared the RFP for the health, dental and life insurance policies. Deadline for bids is October 28th.
 12. Town Administrator; Diane Guimond discusses the schedule of open hours at the Town Hall offices, requests of the Select Board, cross training of employees, training classes that are being taken, possible coverage by a part time per diem receptionist, etc. Ms. Guimond would prefer town hall hours to remain the same. However, should the Board decide to open on Thursday's, additional coverage will be needed for 3-4 hours.

Selectman DeRocchi states the matter of being closed on Thursday's has been brought to his attention. He suggests recording statistical numbers to monitor the traffic in Town Hall. Selectman DeRocchi states the real issue is being able to come into the Town Hall and ask a question, get a form, look at files, etc. Chairman LaCourse recommends doing a three week run of recording the number of visitors.
 13. Town Administrator; Diane Guimond reviews a letter for the Chairman's signature. Due to high winds (during the period of Feb 23 –Mar 3) aluminum trim was damaged on the Safety Complex, \$778.05 will be reimbursed to the town through FEMA.

14. Town Administrator; Diane Guimond advises the Board; funds have been received from the insurance company for the damage to the sally-port and that she has two bids on the repairs. Selectman DeRocchi recommends waiting through the winter to make sure the ice issue is resolved.
15. Dawn Hayes, Town Secretary presents a letter of support for the Mosaic Parcel Map Project for the Board's signature.
16. Dawn Hayes, Town Secretary submits a Jeopardy Tax Warrant for Assessor; Scott Marsh (not present) for the removal a trailer in Pine Knoll Village.
17. Chairman LaCourse discusses a request made by Bob Smith (not present) to appoint someone to the project of completing the second floor of the Safety Complex. Chairman Lacourse recommends Code Enforcement Officer; Allan Dennis (not present) for the project.
18. Selectman DeRocchi notes that he has made contact with the park owner of the Lee Hill Mobile Home Park regarding the address issue. Selectman DeRocchi recommends Dick Wellington (not present) attend an upcoming meeting and offer input regarding a new name for the park.
19. Selectman DeRocchi reports that recently there was a fire at the Evergreen Mobile Home Park. He reports; the home is uninhabitable, there were no injuries and that the Fireman's Association gave \$300 for the family to have hotel accommodations.
20. Selectman DeRocchi notes; in the operating budget, special duty should be included. As well as putting the RSA on the ballot. If it passes, this will allow the operating budget to be reduced by that amount.
21. Town Administrator; Diane Guimond advises the Board that the tentative date for the tax rate setting is October 25th at 11:00 am.
22. Chairman LaCourse motions to enter into a Non Public Session regarding personnel at 7:10 pm. Selectman DeRocchi, seconds. Non Public ends at 7:20 pm. The minutes are sealed.
23. Selectman DeRocchi notes the brush at the Transfer Station has been ground, but large pieces were left behind. Randy Stevens (not present) screened the material, some of which can be used at Little River Park. Chairman LaCourse recommends Roger Rice (not present) accept no stumps for grinding and return to the original size.
24. Chairman LaCourse motions to enter into a Non Public Session regarding personnel at 7:23 pm. Selectman DeRocchi, seconds. Non Public ends at 7:30 pm. The minutes are sealed.

Approval of Minutes: Selectman DeRocchi accepts the minutes of October 5, 2010.

There being no further business, meeting was adjourned at 7:32 p.m.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R. LaCourse, Chairman

W. James Griswold

Frank J. DeRocchi
Lee Board of Selectmen