

Board members present: Chairman; John R. LaCourse, Selectman Frank J. DeRocchi.

Others present: Town Administrator; Diane L. Guimond, Chief Chet Murch, Donna Eisenhard, Jim Banks, Marianne Banks, Jackie Neill, Bob Watson, Phil Stetson, Rick Miller, Marianne Bornkessel, Jesse Bornkessel, Town Secretary; Dawn Hayes.

1. Chairman LaCourse Called the meeting to Order at 6:02 pm.
2. Chief Chet Murch presents a noise study proposal from Harris, Miller, Miller & Hanson Inc. The study is to evaluate the existing and future noise in the residential areas surrounding the Lee USA Speedway. Cost of this study is \$28,000, price is good for 60 days. Chairman LaCourse states he is not ready to make a decision on the study tonight, as he would like to review the proposal with the other Selectmen.
3. Jim Banks presents fuel bids for the Town of Lee. Bids were submitted by Proulx, Hanscom, Richard, Buxton, Hartmann, and Lamprey. After a discussion and review of the bids; Chairman LaCourse motions to accept the Hanscom bid for #2 Fuel Oil fixed rate of \$2.40 per gallon and for Dyed Diesel \$0.15 over rack. Selectman DeRocchi, seconds. Both agree.
4. Chief Chet Murch remarks that the current State rack price for gasoline is \$2.75 per gallon. The Police Department is going to be obtaining gas from the local Sunoco and Mobil stations (current prices are + or - \$2.66). There is a \$.41 per gallon discount for municipalities who apply to the state annually. Mobil is also offering \$.05 off at the pump. The Chief recommends that the Board look at all of the town vehicles to take advantage the lower prices.
5. Marianne Banks; Cemetery Trustee reviews the work that has begun in the cemeteries. Ms. Banks states that it is difficult to find someone to do this quality of work. The total work being done is \$1230. She requests that the bid process be waived for the work being done by Grave Stone Services of New England. Chairman LaCourse agrees to waive the bid process, Selectman DeRocchi agrees.
6. Bob Watson; Lee USA Speedway requests the Board approve Saturday July 31st as a rain date for the upcoming NASCAR event originally scheduled for Friday July 30th. (NASCAR's rain out policy is to run the next clear day) Mr. Watson further requests a change to the September 10th rain date. Lee USA Speedway would like to run the last night of their season on Saturday September 11th instead. Their memorial program that night honors the fallen of September 11th .

Selectman DeRocchi states; asking for a Saturday rain date (July 31st) in the middle of the summer, with very little lead time, is unfair to residents who may already have plans. Chairman LaCourse is in agreement with Selectman DeRocchi regarding the request for Saturday rain date July 31st .

Chairman LaCourse motions to allow moving the Friday September 10th rain date to Saturday September 11th . Selectman DeRocchi, seconds. Both agree.

7. Chief Chet Murch follows up last week's update on the elevator; the Simplex bill has been submitted to the Town Administrator. A part has been ordered; Chief Murch believes we are still within a two week window regarding full operation.
8. Donna Eisenhard submits a letter of resignation to the Board regarding her position as Honorary Lifetime Member of the Cemetery Trustees. Ms. Eisenhard advises that recent attendance at a State sponsored workshop revealed that appointing a Lifetime Trustee is not in compliance. Ms. Eisenhard offers to be supportive in an advisory capacity when needed.

Chairman LaCourse accepts Ms. Eisenhard resignation as stated. Chairman LaCourse thanks Ms. Eisenhard for all of her contributions and hard work for the Cemetery Trustees. He further advises that although the title "Lifetime Trustee" is not acceptable in a court of law, it is here in Lee with respect to the Board.

9. Town Administrator; Diane Guimond advises the Board that the deadline for Nobel Farm is approaching. Ms. Guimond inquires about the Board's thoughts on furthering the extension. Chairman LaCourse states the current deadline will stand. Selectman DeRocchi agrees.
10. Town Administrator; Diane Guimond reports that the storage vault has been placed in the Hobo Shed and there is \$675 in funds left for set up costs. Dick Wellington (not present) has requested a door be put in the Hobo Shed, in place of a current window, to access the vault from the side of the handicap ramp.

After a brief discussion, Chairman LaCourse formally requests the Joint Loss Safety Committee make a recommendation regarding access. Chairman LaCourse further states; no funds will be spent prior to a full recommendation.

11. The Board discusses hours of operation over the Christmas and New Year's holidays. Selectman DeRocchi states that due to the holidays falling on a Saturday, per the current town policy, offices should be closed the Friday prior. Selectman DeRocchi recommends the Transfer Station have extended hours on Thursdays prior to the holidays and possibly the Tuesday after Christmas. Chairman LaCourse agrees. Chairman LaCourse would like the Town Clerk/Tax Collector to make a recommendation for holiday hours in her office.
12. Town Administrator; Diane Guimond requests the Boards approval on encumbering funds. The Board *approves* the following encumbrances; Cemetery Trustees \$5,249.83, Highway Department \$22,178, Police Department \$19,000, Planning & Zoning \$750, Financial Administration \$4,000, Property Revaluation \$10,000, Legal Expenses \$12,000, Health/Life Ins \$70,000, Little River Park (3rd year) \$14,763, Town Center –Land Study \$6,785, Joint Loss Grant \$933, Building Maintenance \$5,000, Emergency Maintenance \$8,429.77, Elevator/Safety Complex \$4,316.60. The Board *denies* the following encumbrances; Fire Department \$1,250, IT Department \$2,900, Town Clerk/Tax Collector \$2,200.

13. Town Administrator; Diane Guimond reports to the Board that the Auditors have advised; funds be put into a contingency fund for unexpected legal expenses. Chairman LaCourse and Selectman DeRocchi agree it should be considered, for now the \$12,000 being encumbered will suffice.
14. Selectman DeRocchi is working with the IT Department regarding putting photos on Channel 13. Selectmen DeRocchi will contact LGC regarding the appropriate verbiage needed to use resident submitted photos.
15. Selectman DeRocchi remarks that the renewal for the cable franchise fee is coming up. He requests the Town Administrator review the renewal with LGC.
16. Town Secretary; Dawn Hayes requests signature and approval of the Chairman to allow employee loans from their deferred compensation accounts. Chairman LaCourse approves.

The Minutes of July 20, 2010 are approved and signed by Selectman DeRocchi. Further approval is required by Selectman Griswold (not present).

There being no further business, meeting was adjourned at 7:45 p.m.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R. LaCourse, Chairman

W. James Griswold

Frank J. DeRocchi

Lee Board of Selectmen