

Board members present: John R. LaCourse, Chairman; Selectman W. James Griswold and Selectman Frank J. DeRocchi.

Others present: Town Administrator; Diane L. Guimond, Randy Stevens, Annie Gasowski, Peg Dolan, Joanne Clancy, Lisa Morin, Katrinka Pellechia, Donna Eisenhard, Laurel Cox, Dorn Cox, Laura Gund, Caren Rossi, Ben Genes, Michael D'Annolfo, Reginald Moreau, Robert Baskerville, Deb Talericho, Town Secretary; Dawn Hayes.

1. Chairman LaCourse Called the meeting to Order at 6:00 pm.
2. Caren Rossi; Planning and Zoning Secretary requests the Board's approval regarding power to be placed underground from the pole near the Wetlands Reserve on Old Mill Rd. to the home being built across the road. Ms. Rossi advises the Board that the Town does not own the road, but has a 'right to pass'. Ms. Rossi also states that approval has already been granted by Chief Chet Murch, Allan Dennis and Randy Stevens.

Selectman Griswold motions to allow the power to be placed underground.
Selectman DeRocchi seconds, all agree.

Ms. Rossi informs the Board that Little River Park does not currently have a driveway permit. All required information has been forwarded to Attorney Tanguay to obtain the permit.

3. Donna Eisenhard; Cemetery Trustee presents a cemetery deed for Mark and Holly Kustra (not present) for the Board's signature.

Ms. Eisenhard submits a list of names of the early settlers on Stepping Stones Rd, to potentially be used for the future naming of the current Fire Roads known as N-6 and N-7.

4. Library Trustees; Peg Dolan, Annie Gasowski and Katrinka Pellechia request direction from the Board regarding a feasibility study for a consultant to seek grants and other funds for the future new library. The Trustees also present questions regarding a time line and who should be on the new committee.

Chairman LaCourse advises the project will be referred to as the 'Community Center'. He recommends they move forward with the study and form a committee that will report to the Board of Selectmen. He would like a template charge to be sent to the Board.

The Trustees will be attending a conference on grant writing and fundraising.

Selectman Griswold recommends the committee consists of an odd number of participants (six, plus a Selectmen's representative). He would like a broad spectrum of people and a citizen should be included. Selectman Griswold recommends minutes of the committee meetings be taken, turned over quickly and posted on the website.

Town Administrator; Diane Guimond states there are \$7,300 in encumbered funds from 08/09 that can be used for the study. Ms. Guimond request the committee consider if the trust funds be combined or kept separate.

Selectman Griswold recommends keeping the trust funds separate at this time as the library may have needs that are specific to them. He requests the Trustees return to the Board in three weeks with an update. Drafts can be emailed to all three Board members prior to the meeting.

Lisa Morin; Librarian asks how do they come up with a list of names for the committee and do they include Town employees?

Selectman Griswold suggests they choose fifteen candidates, the Board will then narrow it down.

5. Laurel Cox presents the Purchase and Sales agreement for the Conservation Easement on the Palmer property. It consists of approximately 25 acres, known as Map 29-5-0, located on 124 Wednesday Hill Rd, purchase price \$267,000.

Chairman LaCourse requests Ms. Cox keep an eye out for funding opportunities that may assist the Community Center project. Chairman LaCourse recommends this should be a small portion of her time.

Ms. Cox informs the Board of a foreclosure project. The Lamprey River Advisory Committee, Lee Historic Society and the Lee Heritage Commission are partnering on the project at the Slombo House (Towle-Glidden-Edgerly-Bradshaw-Anderson-Slombo House) located on Wadleigh Falls Rd.

6. Dorn Cox; Energy Committee notifies the Board that a \$15,000 grant from the Community Loan Fund is available. A portion of the funding will go towards planning a residential energy improvement project.

Selectman Griswold would like to see the program details be very discrete with clear incomes and outcomes.

Diane Guimond; Town Administrator advises Mr. Cox that there is \$2,000 of unspent funds in the Energy Committee line item. Mr. Cox states the committee has voted on how to best use the funds. Ms. Guimond requests a letter from the committee with the details.

7. Laura Gund; Heritage Commission presents the Board with the Kempro Woodworking LLC proposal for the Hobo Shed. Chairman LaCourse motions to approve \$1,140 for the siding and labor to repair the Hobo Shed. Selectman DeRocchi, seconds. All agree.

8. Ben Genes; Treasurer presents an informational update to the Board. Mr. Genes reviews current cash flow (including revenue which has declined since 2006), cash management ideas, service improvements, yearly trend analysis, and action items.

Chairman LaCourse requests Mr. Genes check with Durham and Madbury regarding how they handle the annual county tax payment, which seems to spike the expense line.

Selectman Griswold recommends meeting with the Treasurer and the Trustee of the Trust Funds to clear up some questions.

Chairman LaCourse requests the Treasurer, the Trustee of the Trust Funds, the Town Administrator, Bob Smith of the CIP and Selectmen DeRocchi meet to come up with a 'management of funds plan'. The Board should be updated in a few months with a plan regarding how the money is going to be handled.

9. Randy Stevens; Highway Department presents the Board with sealed paving bids for the upcoming summer paving project. Selectman Griswold opens and reads bids for the record. The low bid is Continental Paving Inc at \$67.41 per ton. The high bid is GMI Asphalt, LLC at \$ 74.08 per ton. Mr. Steven's will return to the Board on Monday to announce who the job will go to.

Mr. Steven's presents the final engineering quote from Quantum Construction for the High Road Bridge project (\$73,480). Mr. Steven's recommends forming a bridge committee to make some of the decisions that are unresolved (guardrail choice, facing on the wing walls, width). Mr. Stevens will present the Board with a contract for signature on Monday April 26, 2010.

Chairman LaCourse recommends forming the committee to include Mr. Steven's as the chair, Selectman Griswold as a Board representative, two High Road residents, and others to be determined by Mr. Stevens and Selectman Griswold.

10. Selectman Griswold motions to enter into a Non Public session with Linda Reinhold; Town Clerk/Tax Collector for a legal matter. Selectman DeRocchi, seconds. All agree. The minutes are sealed.
11. Michael D'Annolfo, Reggie Moreau, Bob Baskerville and Deb Talericho come to the Board regarding the property formerly owned by the father of Michael D'Annolfo. The property is currently deeded to the Town of Lee, as there are \$983,000 in back taxes and penalties due. Mr. Moreau and Ms. Talericho are local developers who wish to obtain the property. Mr. D'Annolfo requests the board waive penalties so the property can be sold.

Chairman LaCourse remarks that penalties will not be waived. He further states the final deadline to re-obtain the property is May 3, 2010, balance due \$983,000.

Selectman DeRocchi states that he would not vote to waive any penalties. Selectmen Griswold agrees.

Chairman LaCourse requests that Mr. D'Annolfo make arrangements to remove the personal items/equipment that is located on the property.

12. Selectman Griswold motions to enter into a Non Public session regarding a tax issue. Selectman DeRocchi, seconds. All agree. The minutes are sealed.
13. Selectman DeRocchi motions to enter into a Non Public session. Selectman Griswold, seconds. All agree. The minutes are sealed.
14. Dawn Hayes; Town Secretary presents two grants for the Lee Police Department for the Chairman's signature. (Statewide DWI Patrols and Speed Enforcement Patrols).

Approval of Minutes: Selectman Griswold motions to accept the minutes of April 20, 2010. Selectman DeRocchi, seconds.

There being no further business, meeting was adjourned at 9:10 p.m.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R. LaCourse, Chairman

W. James Griswold

Frank J. DeRocchi
Lee Board of Selectmen