

Board members present: John R. LaCourse, Chairman; and Selectman W. James Griswold.

Others present: Town Administrator; Diane L. Guimond, Town Secretary; Dawn Hayes.

1. Chairman LaCourse Called the meeting to Order at 6:06 pm.
2. Town Administrator; Diane Guimond reviews the proposed budget for Fiscal Year 2010-2011.

The Board recommends the line item for the electricity at the Safety Complex be increased to \$19,000.

Town Administrator; Diane Guimond recommends closely watching the budget line items for Special Duty Police and Fire. The Board agrees.

3. Town Administrator; Diane Guimond presents information on a boiler for the Safety Complex. Specs have been submitted by Bert West. Selectmen Griswold would like to further investigate the possibility of replacing the current system with a geothermal unit.
4. Selectmen Griswold would like the Heritage Commission make a formal presentation to the Board on the storage vault that they would like to purchase. The presentation should include dimensions, scale, delivery, placement details, etc.
5. The Board would like to hold a public hearing on February 8, 2010 to change the current Bridge Trust Fund to an Expendable Trust Fund naming the Board of Selectmen as Agents of the Trust.
6. Selectmen Griswold suggests Selectmen Lombardo (not present) and Lisa Morin prepare a presentation for Town Meeting clarifying the plans for the Town Center. Chairman LaCourse recommends the presentation take place at an earlier date. The Board agrees February 8, 2010 during the Public Hearing would be best.
7. Selectmen Griswold recommends a recent communication from the Board of Selectmen, between Bill Humm and K. Allen Brooks be copied to the Hutton's.
8. Chairman LaCourse recommends Bob Smith give the CIP presentation at the Town Meeting.
9. Selectmen Griswold recommends the Employee Step Program only increase 1.5% for Fiscal Year 2010-2011. Chairman LaCourse, agrees.
10. Chairman LaCourse motions to enter into a Non Public Session regarding Policy and Personnel. Selectmen Griswold, seconds. Selectmen Griswold motions to seal the minutes. Chairman LaCourse, seconds.

11. Town Secretary submits a New Town Ordinance regarding speed on dirt roadways. The Ordinance is signed and approved by the Board.
12. Town Secretary submits a correction to the minutes of December 28, 2009. (Town Administrator; Diane Guimond presents a letter (dated December 28, 2009) from the IT Director (not present). He requests changing the allocation of \$2,000 for a new computer, to be used to partially fund the new security system.

Chairman LaCourse requests a detailed report via email, from the IT Director regarding the details on the encumbered funds (letter dated June 22, 2009), specifically; what purchases have been made to date. Selectmen Griswold requests the entire Board be copied on the email.)

13. **Approval of Minutes:** Chairman LaCourse motions to accept the minutes of January 11, 2010. Selectman Griswold, seconds.

There being no further business, meeting was adjourned at 8:25 p.m.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R. LaCourse, Chairman

W. James Griswold

Joseph P. Lombardo
Lee Board of Selectmen