

Board members present: John R. LaCourse, Chairman; Selectman W. James Griswold and Selectman Lombardo.

Others present: Town Administrator; Diane L. Guimond, Robert Barth, Laurel Cox, Renee Meyer, Kelly Hayden, Town Secretary; Dawn Hayes.

1. Chairman LaCourse Called the meeting to Order at 6:03 pm.
2. Resident Robert Barth of 41 Birch Hill Road submits a signed petition from residents on Birch Hill Road requesting the speed limit be posted at 25mph. This is a follow up to his wife's request (Maria Barth, not present) made at the December 14, 2009 Selectmen's meeting.
3. At 6:05 pm Chairman LaCourse motions to enter into Non Public session with Sheila Stevens. Selectman Griswold, seconds. Resident Shelia Stevens of 37 Thurston Drive explains her current hardship due to unemployment and requests to pay her taxes quarterly, without a finance charge. The Board unanimously denies the request to waive the finance charge, but would like to work out a payment schedule that the resident is comfortable with. Chairman LaCourse recommends scheduling an appointment with the Town Administrator to work out a payment plan.

Town Administrator presents a request from resident Jeffrey Salloway (not present) of 32 Old Concord Turnpike regarding a payment plan on his delinquent taxes. He offers to pay ½ now and the balance in monthly payments. The Board requests he pin point a payoff date and follow up with the Town Administrator.

Town Administrator presents a letter from resident Jonathan White (not present) of 33 Old Concord Turnpike regarding his delinquent taxes. He is requesting to pay \$500 per month and revisit the agreement in April.

Town Administrator presents a request from resident Marianne Titterington (not present) of 1 Whittier Lane regarding her delinquent taxes. She would like to pay \$18,000 followed with monthly payments of \$500.

Town Administrator presents an update regarding James Anderson, the matter has been settled.

Town Administrator presents an update regarding James Brown and the cell phone matter. Selectman Lombardo will contact him and request that he meet with the Town Administrator to review the cell phone bills.

Town Administrator presents an update regarding Frank Reinhold III. He has submitted a Workers Compensation Medical Form from his doctor. The form explains 'Employee Work Capability' with restrictions such as; ability to lift/carry, hours he can work, bending, kneeling and squatting. The Board requests the Town Administrator prepare a factual timeline regarding the matter.

Resident Kelly Haydon of 8 Campground Road is present with her bookkeeper Renee Meyer. Ms Haydon would like to set up a payment schedule regarding her delinquent taxes. She would like to pay \$1,000 to \$2,000 in monthly installments. The Board request she set up an appointment with the Town Administrator to work out a payment plan.

At 6:40 pm Selectman Griswold motions to end Non Public. Selectman Lombardo, seconds. The minutes are not sealed.

4. Laurel Cox recommends the Board participate in the Energy Community Block Grant program. Ms. Cox needs the Fed ID # for the application. The Board approves the application.

Ms. Cox reports that the easement on the Talley property closed this morning. Warrant articles have been drafted for the Palmer and Woolmark properties. Mr. Tecce of Garrity Road (not present) has expressed interest in an easement on his property.

Ms. Cox advises the Board that Scott Grumbling (not present) is interested in opening a business. The Board welcomes the prospect and advises Ms. Cox to assist him in getting on the agenda for the Planning Board.

5. Town Administrator; Diane Guimond presents a letter from resident Elaine Smith requesting the Board/Assessor look at the disparity in the real estate value vs. what she can get her property financed at is up 25.9%. The Board requests the letter be forwarded to the Assessor for response.
6. Town Administrator; Diane Guimond presents an abatement on 71 Fox Garrison Rd., the request is recommended by the Assessor due to data discrepancies, condition and quality. The Board approves.
7. David Cedarholm (not present) has inquired about any questions the Board may have about the May 2008 Hydrogeologic Investigation Report. Selectmen Griswold will review it further and follow up.
8. Town Administrator; Diane Guimond recently met with the Town Clerk/Tax Collector and Dorn Cox to review the possibility of implementing the NH Energy Community Loan Program. It was determined that Mr. Cox would approach the County to work directly with them in processing the loan applications. The Town's portion would be just like any other permit from the planning board, the data would then be forwarded to the assessor. The Town Clerk/Tax Collector is working out the details on the collection portion.
9. Town Administrator; Diane Guimond reviews the matter concerning the heating system at the Safety Complex. Bert West (not present) will be providing the specs for the system. The specs are needed before requests for bids can be advertised for. The estimated costs of replacement is approximately \$15,000 - \$20,000, this is a guess.

After review, the Town Administrator determines there will be approximately \$25,000 unspent from various line items that may be available to fund the heating system.

Selectmen Lombardo asks if the fund balance can be used for the cost of a new heating system. All Board members request approaching the state for permission to access the fund balance for this emergency.

Selectmen Griswold is concerned about what type of unit will be replacing the current furnace. Dorn Cox will be given the specs to determine alternative heating methods.

Selectmen Lombardo recommends contacting the Town Planner in Epping regarding the geothermal heating system that they have installed.

10. Town Administrator; Diane Guimond presents a draft format of warrant articles. She requests the Board review them.
11. Town Administrator; Diane Guimond presents a letter to the Board regarding the security cameras being installed at the Town Hall. The matter is controversial with employees.
12. Chairman LaCourse discusses the matter of taping future Selectmen's meetings to be broadcast. The Board expresses opposition. The matter is tabled at this time.
13. Selectman Lombardo requests the Town Secretary confirm the motion that was made in the minutes of December 22, 2009 regarding funding the Memorial Stone.
14. Town Administrator; Diane Guimond reminds the Board to review the Light Duty Policy and Town Vehicle Policy. Both require their signature and approval.
15. Chairman LaCourse advises the Board that evaluations will be reviewed in a Non Public Session at an upcoming Work Session. Each Department Head will be called to a later meeting to discuss the review.
16. Selectman Griswold requests looking into the possibility of leasing vehicles for town use. Chairman LaCourse recommends asking the Chief of Police for information he may have regarding leasing of Police Vehicles.
17. **Approval of Minutes:** Chairman LaCourse motions to accept the minutes of January 5, 2010. Selectman Griswold, seconds.

There being no further business, meeting was adjourned at 7:35 p.m.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R. LaCourse, Chairman

W. James Griswold

Joseph P. Lombardo
Lee Board of Selectmen