

**Board members present:** John R. LaCourse, Chairman; and Joseph P. Lombardo

**Others present:** Town Administrator; Diane L. Guimond, Fire Chief; Mike Blake, Police Chief; Chet Murch, Town Bookkeeper; Joanne Clancy, William Humm, Carla Corey, Huw Powell, Roger Rice, Robert Watson, Town Assessor; Robb Dix, Judy and Red MacDonald Town Secretary; Dawn Hayes.

1. At 6:00 pm Chairman LaCourse calls the regular meeting to order.
2. Supervisor of the Checklist; Carla Corey requests the Board allow her registration forms to be brought home to be worked on. Chairman LaCourse motions to allow the request with a condition, Selectman Lombardo seconds the motion. The condition being that she presents the Board with a letter of support from the Assistant Secretary of State, Anthony Stevens, confirming that it is common practice of Supervisor's of the Checklist to bring registrations home to be worked on. The letter should include the names of comparable towns using this practice.
3. Conservation Commission; Bill Humm reviews the recent meeting at Coppal Farm regarding the "Haunted Overload" and its impact on the easement. Another meeting will take place after August 17<sup>th</sup>, with the State and the Town to determine if the structures are in compliance with the easement.

Chairman LaCourse recommends Attorney Bill Tanguay be contacted to provide the Board with a clear and concise explanation of easement regulations.

4. Transfer Station Manager; Roger Rice confirms that his salary budget line item can accommodate (2) part time employees. Chairman LaCourse recommends the part timers continue with the stipulation of staying within the budget of \$16,221.

Roger Rice requests to insulate around the compactor to conserve energy. Chairman LaCourse requests he obtain three quotes for the project.

5. Town Bookkeeper; Joanne Clancy presents the benefits of processing payroll in house as opposed to using the current payroll services from People's United. Benefits include; streamlining and standardizing the process, cost savings over time, accuracy, and a centralized data base. She projects the best starting date to be January 2010. Chairman LaCourse recommends working closely with the IT Manager regarding fraud protection and security issues and begin to move forward in preparation for the conversion. However, implementation has not been confirmed at this point.
6. Fire Chief; Mike Blake presents final draft of the Fire Works ordinance. Chairman LaCourse motions to accept the ordinance, Selectman Lombardo seconds. All agree.

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7. Police Chief; Chet Murch presents Chairman LaCourse with the Equitable Sharing Agreement and Certification for signature.
8. At 7:15 pm Chairman LaCourse motions to move into a Non Public session with resident Huw Powell. Selectman Lombardo seconds. Chairman LaCourse motions to seal the minutes. Selectman Lombardo seconds. All agree.
9. General Manager of the Lee Speedway; Bob Watson requests the Board to approve Saturday night rain out dates, when Friday night races are cancelled due to rain. Chairman LaCourse tables the issue until Selectman Griswold is available for comment.

Bob Watson also requests to serve beer in the VIP tent on turn one. Chairman LaCourse motions to approve. Selectman Lombardo seconds. All agree.

10. Town Assessor; Robb Dix requests Board approval for abatements on properties that were taken by tax deed in order to clean up the Tax Collector's books.

Robb Dix presents Form A-5 Current Use Land Change for D.M.H.F. Farming, LLC which imposes a \$10,000 penalty for the land being taken out of current use as of April 20, 2009.

Robb Dix, also presents a letter to home owner of parcel 13-3-103 regarding the Board of Tax and Land Appeals decision. The decision resulted in abatements of \$96, \$101, and \$105 plus interest.

11. Town Administrator; Diane Guimond presents documentation regarding the Seth Peters property/Old Mill Road project. Chairman LaCourse requests the Town Administrator ask Attorney Bill Tanguay for direction of the matter.

Diane Guimond requests the signature of the Chairman to transfer funds from the general fund to each individual commission. (Recreation, Conservation, Heritage, and Agricultural)

Diane Guimond advises that work will soon begin on the Town report. Chairman LaCourse requests the project go out to bid and the size of the report remain the same.

12. Chairman LaCourse recommends the Town Administrator move forward with the updated layout of the Town Hall Offices and that all parties affected are to be informed.
13. **Approval of Minutes:** Chairman LaCourse motions to accept, Selectman seconds.
14. **There being no further business, meeting was adjourned at 8:25 p.m.**

Minutes transcribed by:

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Dawn Hayes, Town Secretary

Minutes accepted by:

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John R. LaCourse, Chairman

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W. James Griswold

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Joseph P. Lombardo  
Lee Board of Selectmen