

**MINUTES OF THE BOARD OF SELECTMEN'S MEETING**

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**Board members present:** John R. LaCourse, Chairman; W. James Griswold and Joseph P. Lombardo

**Others present:** Scott Bugbee, Frank DeRocchi, Winfield Bassage, Bill Humm, Richard Whitney, Henry Brackett, Chet Murch, Roger Rice, Randy Stevens, Linda Reinhold, Lisa Morin, Town Secretary; Dawn Hayes, Town Administrator; Diane L. Guimond

1. Chairman LaCourse called the meeting to order at 6:00 p.m.
2. Bill Humm, Chairman of the Conservation Commission, speaks regarding the Haunted Overload event at the Coppal House Farm, operated by John and Carol Hutton. The Commission is concerned that use of the easement land may not be in compliance with the state easement regulations. The Conservation Commission, Chairman LaCourse, John and Carol Hutton, their attorney, the Office of Energy and the Department of Justice will be meeting at the property this Thursday at 9:00 am for an open discussion exchanging information regarding the issues.
3. Selectman Griswold provides a Power Point presentation of Budget Committee issues. He proposes evening meetings with the Budget Committee meeting at the end of the regular Selectman's meetings. With at least one half hour for the Committee to conduct and present their business. A universal spreadsheet will be distributed by the Town Administrator to all department heads. This will help ensure consistency and accuracy for all departments. A new timeline is proposed to start the budget process earlier in September and finishing earlier in December, followed by a public hearing. Selectman Griswold will be sending a draft schedule via email to the Committee for their approval.
4. Richard Whitney, Durham Rotary President, thanks the Town of Lee for the recent contribution to the Annual Fire Works display. Recently the Rotary has awarded two scholarships; Lauren Banker and Kira Griswold, both of Lee. Other activities the Rotary has promoted this year are; Route 125 clean up, Fourth of July display, the Boot and Shoe fund for 23 needy children, the donation of 200 Christmas turkeys, a Spaghetti dinner, Food Pantry donations, donations to Camp Sunshine (cancer camp for kids), built storage shed for the Durham Public Library, sponsor for operation Santa (sent care packages to soldiers in Iraq) and various other charitable works. Mr. Whitney offered thanks to the many Lee businesses and individuals that support the Rotary and their efforts.
5. Roger Rice, Transfer Station Manager, speaks regarding staffing at the Transfer Station. He feels he has enough money in his budget to accommodate a part time employee for 15 hours per week. He requests money be moved from other line items to cover part time wages.

Chairman LaCourse tables the matter after the Town Administrator pointed out there was a discrepancy in the fund availability provided to Mr. Rice at the last department head meeting. Transfer Station Manager will meet with the Town Administrator to determine the exact funds that are available within the budget.

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Chairman LaCourse recommends the Transfer Station Manager return to the Board at the July 27<sup>th</sup> meeting, if money needs to be allocated to another line item.

6. Chief of Police, Chet Murch presents a letter to the Department of Transportation for the Board to approve of "No Parking" signs to be posted on Route 4. The signs are to prevent breakdown lane parking near Walgreen's, during the Christmas Tree sales season.

7. Randy Stevens, Highway Department Manager, reviews the High Road Bridge proposal from Quantum Construction. Quantum is currently requesting an additional \$25,000 for engineering fees. Selectman Griswold recommends another public hearing for input on the project. Selectman LaCourse motions to go forward with the proposal. Selectman Lombardo seconds. All agree.

8. Linda Reinhold, Town Clerk/Tax Collector, asks the Board to sign a warrant for Chief Murch to serve the 150 residents that have not yet licensed their dogs.

She advises the board of the recent State imposed increases to vehicle registration. These increases are effective August 1, 2009.

9. Diane Guimond, Town Administrator, presents DRA letter, inquiring about the Boards non-participation on inventory forms.

She requests the Board review the mileage reimbursement request from Laurel Cox. After reviewing the request, documentation only supports \$660, which excludes travel to the Town Hall. Chairman LaCourse motions reimburse \$630.51 based on the balance of the Land Protection Budget. Selectman Lombardo seconds. All agree.

10. Lisa Morin, Town Librarian, requests direction from the Board regarding the Town Center Committee and their review of the Charette. Lisa comments that the Committee still favors the original plan to locate the Library at the Bricker property.

Selectman Griswold suggest getting the RFQ in motion and move forward. He recommends all Charette participants be invited to the RFQ process.

The Town Librarian invites the Board to participate in the site walk on Monday July 20<sup>th</sup> at 9:00 am.

After much discussion regarding the Committee for the Town Center, Selectman Griswold motions to make the Committee an official Appointed Advisory Committee. Selectman Lombardo seconds the motion. All agree. Selectman Lombardo will Chair the Committee.

11. Chairman LaCourse motions to enter into Non Public Session @ 8:25 pm. Selectman Griswold seconds. Chairman LaCourse motions to seal the Non Public minutes @ 8:30 pm.

12. Selectman Lombardo has followed up with the Fire Chief regarding the Fire Works Ordinance. He requests Chief Blake attend the July 27<sup>th</sup> meeting to discuss the Ordinance.
13. **Approval of Minutes:** Chairman LaCourse motions to accept Minutes of July 7, 2009. Selectman Griswold seconds.
14. There being no further business, meeting was adjourned at 8:35 pm.

Minutes transcribed by:

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Dawn Hayes, Town Secretary

Minutes accepted by:

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John R. LaCourse, Chairman

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W. James Griswold

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Joseph P. Lombardo

Lee Board of Selectmen