

MINUTES OF THE BOARD OF SELECTMEN'S REGULAR SESSION
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1. Selectman Reinhold called the meeting to order at 5:30 p.m.

Board members present: Selectman Frank W. Reinhold, Jr and Selectman John R. LaCourse

Others present: Diane L. Guimond, Town Administrator and Kathy Hendry, Town Secretary

2. Meeting with the Auditors had to be postponed due to a family emergency.

3. Old Business: Town Administrator, Diane Guimond discussed the roof replacement. Total Concepts will be stripping the entire roof, and disposing of the shingles at the Transfer Station. Selectman Reinhold suggested the possibility of getting our disposal company to drop off a dumpster. He said we need to contact Roger Rice to ensure he's prepared. Total Concepts will be replacing all plywood and also installing R14 insulation above the vestibule. Town Administrator Guimond said they would like to start the job in November, with December 1st being the latest date, with completion December 20th. Diane Guimond advised the Board that electrical work will need to be done at the Town Hall, as there are issues that need to be addressed. She mentioned replacing ballasts and some lighting, as this will need to be done in phases. Selectman Reinhold suggested she get a quote for re-lamping the Town Hall to start with.

The Budgeting process was discussed briefly and the Town will use the same Budgeting Concept for the coming year.

The Phase II Personnel Committee will need to meet sometime next week. An e-mail will be sent to find out availability of members to attend.

Selectman LaCourse reported that the C.I.P. is pretty much done for the time being, except for determining priorities.

Selectman Reinhold brought up the importance of starting the effort to preserve the Town's history. Some items are in a delicate condition due to age and conditions, and these should be carried over to a media format that will withstand anything. Areas that will need to be addressed are fire-proof storage for original items as well as microfiche or some other media for copies.

4. New Business: Bids for the "Expansion and Generator Relocation" were opened by Selectman Reinhold at 6:30pm. Results were as follows:

- 1) Englewood Construction \$34,998
- 2) C & L Construction \$53,500
- 3) DeRocchi and Sons LLC \$24,490
- 4) Hollenbeck \$33,600

Bids were examined for content. DeRocchi and Sons LLC was low-bidder and met all of the specs. Bid was awarded to DeRocchi and Sons LLC.

9. There being no further business, meeting was adjourned at 6:40pm

Minutes transcribed by:

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Kathy Hendry, Town Secretary

Minutes accepted by:

W. James Griswold, Chairman

Frank W. Reinhold, Jr.

Dr. John R. LaCourse
Lee Board of Selectmen