

Board members present: John R. LaCourse, Chairman; Selectman W. James Griswold and Selectman Lombardo.

Others present: Town Administrator; Diane L. Guimond, Chief Mike Blake, Randy Stevens, Patrick Tate, Chief Chet Murch, Chris Buslovich, Lisa Morin, Katrinka Pellecchia, Cynthia Giguere-Unrein, Bruce Larson, Frank Reinhold Jr., Town Secretary; Dawn Hayes.

1. Chairman LaCourse Called the meeting to Order at 6:00 pm.
2. Library Director Lisa Morin summarizes an update on the Town Center Committee. The committee proposes a 12,200 sq ft Library/Community Center to be located at the Bricker property. Under the current design, the preliminary estimate is \$3,800,000. If the project were to come in at \$3,800,000, it has been determined by the CIP that, the tax impact will be .81 per thousand in the first year alone.

Library Trustee, Cynthia Giguere-Urein would like to work in conjunction with the town's administration, the Recreation Commission and the Heritage Commission to lay a foundation to begin a Capital Campaign. She recommends a Capital Campaign, a professional fundraiser and private donations are effective ways to contribute to the cost of the project. She feels the coordination needs to be at the Selectman level.

Selectman Griswold requests the Trustees look at the amount of a bond that would pass at Town Meeting and build what we can afford. He requests the Committee and the Trustees look hard at what are the needs vs. what wants are, when determining what the new library should be.

Cynthia would like to see what amount can be raised with a Capital Campaign before going to a bond.

Bruce Larson feels donations would be better received when raising funds for the building of a "legacy", as opposed to something that has been scaled down. When seeking donations, he would like to present the project as a vision for the town, with a kinship and ownership for residents.

Selectman Lombardo advises that before pursuing fund raising options, the Town has to be able to show their commitment to the project. Putting money towards the capital reserve will show such support. Due to the timing, current warrant articles and the budgets that are currently being reviewed, a realistic figure cannot be confirmed at this time.

Selectman Griswold would be in favor of signing a warrant that contributes to a capital reserve fund to show good faith and support of this project. He does warn against over extending ourselves financially. He also points out that the needs of the Town Hall building should not be overlooked.

Chairman LaCourse recommends the Trustees be prepared for Town Meeting with a statement to residents about a Capital Campaign and the needs and plans associated with the project. He mentioned that UNH may be a good resource for campaign development.

3. Frank Reinhold Jr. advises the Town of Lee of the need for another veteran's memorial stone. The current stone is full, and there are several residents that are eligible to be added. Cost of another stone would be approximately \$3,000, with additional cost for delivery and to set the footings. The VFW would like to have the stone installed before Memorial Day 2010.

Later in the meeting Chairman LaCourse motions to appropriate \$3,000 toward the new stone. He would like Randy Stevens of the Highway Department to assist with placing the stone to defray some of the cost.

4. Randy Stevens of the Highway Department presents nine qualified, sealed bids for the 1997 Chevy truck. Selectmen Griswold reads the bids aloud; Asian Auto Services Inc. \$3,032, Howard Reith \$4,123.17, Maurice Yergeau \$2,501, Patrick Tate \$3,500, Kempro Woodworking LLC \$5,100, Mike McDonough \$2756, Scott Curtis \$3,950, New England Dragway \$3,125 and Leigh Estes \$2,500.

Chairman LaCourse motions to award the highest bid to Kempro Woodworking LLC with the bid of \$5,100. Selectman Lombardo seconds, all agree.

5. Police Chief Chet Murch addresses the issue of speed on Birch Hill Road, (recently presented by resident Maria Barth). He states a traffic study will be necessary to reduce the speed limit.

Chief Murch reviews the matter of alarms, dispatch services, cost and future plans. Via a flow chart, he describes the route of 911 calls. He states, currently the calls from Safety Complex (fire alarm only), Highway Dept, Transfer Station and Town Hall/Library/Annex all go the UNH dispatch. Safety Complex (burglar alarm only) calls go to Strafford County dispatch. He recommends all burglar alarms go to Strafford County dispatch, based on the response time. Additionally, all fire alarms will go to continue to go to UNH dispatch.

Chris Buslovich is in agreement with Chief Murch. The Board also agrees with the proposed dispatch plan. Fire Chief Mike Blake agrees fire calls going to UNH have worked well. Selectman Lombardo is concerned that all fire calls continue to go to UNH dispatch. Chief Murch states there will be no change regarding fire calls.

6. Chairman LaCourse asks for recommendation from the IT Director regarding the testing of panic alarms by D & N Family Services. He states that their services are no longer needed. He would like to use the \$1,500 for future repairs and completing the current security system. Chief Murch states that the alarms will be tested by the Police department.

Regarding the \$2,000 still needed from the IT budget for Burns Security, Selectman Griswold asks Chris to determine which has a higher priority; security or computers. He states that security is a higher priority. If he cuts a computer from his budget he can fund the \$2,000.

Chairman LaCourse recommends a computer be cut and \$2,000 taken from the IT budget for Burns Security.

Chris Buslovich submits his resignation for the position of Emergency Manager. He will stay active in the position until someone else is appointed.

7. Based on his experience and the nature of the position, Selectman Lombardo motions to appoint Chief Mike Blake as Emergency Manager. Chairman LaCourse, seconds. Chief Mike Blake accepts. Chairman LaCourse requests Chief Blake to make a recommendation for the Assistant Emergency Management position.
8. Chief Mike Blake updates the Board on recent safety inspections at the school. There have been some safety infractions regarding small appliances, extension cords and emergency lights. He has implemented a safety improvement plan, which includes monthly visits and inspections.
9. Town Administrator; Diane Guimond presents the Mileage Reimbursement Policy and the Light Duty Policy, it has been forwarded to the LGC legal department for review.

The Lee Community Planner job description is complete. Chairman LaCourse requests it be forwarded to Laurel Cox.

10. Town Administrator; Diane Guimond advises the Board, John Hutton of Coppal House Farm has been in several times this week, requesting Conservation and Agriculture minutes. He spoke directly to Bill Humm and Eric Sawtelle about his specific requests. He has requested to be put on the next Selectmen's agenda.
11. At 8:00 pm, Chairman LaCourse motions to enter into a Non Public session regarding personnel. Selectmen Lombardo, seconds.
12. **Approval of Minutes:** Chairman LaCourse motions to accept the minutes of December 14, 2009. Selectman Griswold, seconds.

There being no further business, meeting was adjourned at 9:05 p.m.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R. LaCourse, Chairman

W. James Griswold

Joseph P. Lombardo
Lee Board of Selectmen