

Board members present: John R. LaCourse, Chairman; and W. James Griswold.

Others present: Town Administrator; Diane L. Guimond, Randy Stevens, Joe Lessard, Scott Marsh, Roger Rice, Bill Humm, Linda Reinhold, Chris Buslovich, Town Secretary; Dawn Hayes.

1. Chairman LaCourse Called the meeting to Order at 6:00 pm.
2. Highway Department Manager; Randy Stevens requests direction from the Board regarding putting the purchase of a new truck out to bid. Chairman LaCourse motions to put the truck out to bid. Selectman Griswold, seconds.
3. Joe Lessard and Scott Marsh of MRI assessing services present the results of the recent reevaluation on the Mobile Homes and Condos. Based on their findings 33 condos have increased assessments, 1 condo decreased assessment, 27 mobile homes have increased assessments and 140 mobile homes have decreased assessments. This should not create a change in revenue, but a redistribution of assessed values.

MRI recommends sending letters of explanation, a copy of the new tax card and meeting with home owners who may have questions. The Board agrees with the findings and recommends a public meeting take place at a later date, as not to delay the setting of the tax rate. However, MRI should be available to take individual meetings with residents as needed.

Joe Lessard also requests signature of the Board regarding the Land Use Change Tax on Map 7 Lot 10. The Board signs and agrees to the change (.64 acres was removed from current use, resulting in an abatement of \$3500)

4. Transfer Station Manager; Roger Rice presents a quote and recommends Atlantic Recycling Equipment supply the transfer station with a new compacting can, cost \$6800. Chairman LaCourse motions to make purchase. Selectman Griswold, seconds.
5. IT Manager; Chris Buslovich responds to the Boards request regarding information on the use of clicker counters for voting purposes. Chris expresses concerns regarding cost, time savings and approval from the Attorney General's Office. Selectman Griswold recommends pursuing all options and contacting the Attorney General's Office regarding usage of these devices.
6. Conservation Commission Chairman; Bill Humm alerts the Board about a water quality issue affecting Great Bay and the rivers leading into it. Bill recommends the Board vote for The Town of Lee to join the South East Water Shed Alliance. The Alliance is a collaborative on implementation, education, action and advisory groups regarding the waste load and nitrate emissions from each community.

Chairman LaCourse motions to join the Alliance. Selectman Griswold, seconds.

Chairman LaCourse asks Bill to recommend an advocate from the town to participate in the Alliance.

7. Chairman LaCourse motions to enter into a Non Public Session with Town Clerk/Tax Collector; Linda Reinhold. The Board requests clarification regarding staffing and hours worked in the Tax Collector's office. Linda reports that Judy Gaudet is still in training and working approximately 18 hours per week. Mary Blair is still employed on Fridays as the Deputy Tax Collector. In December Judy will be promoted to the Deputy position and Mary will resign.

Chairman LaCourse requests a response from the Town Clerk/Tax Collector regarding encumbered funds for ergonomic design of work space in her office. To this date she has not specified her wants. Chairman LaCourse will impose a deadline for use of the funds shortly. Linda states she is still considering a barrier that includes bullet proof glass or a film that goes over plexi-glass.

Chairman LaCourse motions to ends Non Public. Selectman Griswold, seconds. Non Public is not sealed.

Town Clerk/Tax Collector inquires about the time line of the tax rate getting set and its effect on the due date for tax bills. The Town Administrator states MRI has almost completed the reassessment process. However, an exact date for the tax rate and the tax bills can not be specified at this time.

8. Town Administrator; Diane Guimond informs the Board that the DOT has approved removing the passing lane along Route 155 from Love Ln to Tuttle Rd. The speed limit will not be reduced, it will remain at 40 mph.
9. Transfer Station Manager; Roger Rice request the Board sign his cell phone application. He is requesting a Town cell phone with internet access. Selectman Griswold recommends that Roger speak with the IT manager to determine what phones are available and which type would be most economical. The Board requests Roger to return to the next Work Session with his application.
10. Chairman LaCourse is reviewing the contract for the Chief of Police and will discuss it with the Board at the next Work Session.
11. Chairman LaCourse would like the Town Administrator to schedule a communication conference for employees with Gerry King.
12. **Approval of Minutes:** Selectman Griswold motions to accept the minutes of October 20, 2009. Chairman LaCourse seconds.
13. **There being no further business, meeting was adjourned at 7:55 p.m.**

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R. LaCourse, Chairman

W. James Griswold

Joseph P. Lombardo
Lee Board of Selectmen