

Board members present: W. James Griswold and Joseph P. Lombardo

Others present: Town Administrator; Diane L. Guimond, Joanne Clancy, Town Secretary; Dawn Hayes.

1. Selectman Griswold calls the meeting to Order at 6:00 pm.
2. Selectman Lombardo motions to enter into Non Public, Selectman Griswold seconds.
3. Non Public ends 7:50 pm. Selectman Griswold motions to seal the minutes, Selectman Lombardo seconds.
4. Town Administrator, Diane Guimond presents letter from Jean Howe, owner of Pine Knoll Village. After reviewing the letter it is determined no action is required.
5. Town Administrator, Diane Guimond presents letter of resignation from the Town Treasurer, Jennifer Allen (not present) to the Board. Ms Allen's resignation is effective September 30, 2009.
6. Town Administrator, Diane Guimond presents several Intent to Cut certificates for signature and Board approval.
7. Town Administrator, Diane Guimond presents a revised MS1 report for Board signature and approval.
8. Town Administrator, Diane Guimond presents vacation requests from Randy Stevens and Roger Rice.
9. Town Administrator, Diane Guimond presents an application for the New Hampshire Municipal Energy Assistance Program. The Board requests the application be sent electronically for their review.
10. Town Administrator, Diane Guimond presents the Lee/Nottingham 2008 Pre-ambulation Report regarding town boundaries for Board signature and approval.
11. Town Administrator, Diane Guimond presents a request from a Lee resident, requesting a refund of vehicle registration fee, for a vehicle that was not going to be registered. The State of NH has already issued a refund.
12. **Approval of Minutes:** Selectman Griswold motions to accept the minutes of September 14, 2009. Selectman Lombardo seconds.
13. **There being no further business, meeting was adjourned at 9:30 pm.**

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R. LaCourse, Chairman

W. James Griswold

Joseph P. Lombardo
Lee Board of Selectmen