

**MINUTES OF THE BOARD OF SELECTMEN'S REGULAR SESSION
JULY 28, 2008 PAGE 1**

Board members present: W. James Griswold, Chairman; Frank W. Reinhold, Jr and John LaCourse

Others present: Randy Stevens, Highway Superintendent; Rick Carbonneau, Continental Paving; Laurel Cox, Land Preservation Supervisor; Richard Wellington, Town Historian; Roger Rice, Transfer Station Manager; Donna Eisenhard; Phil Sanborn, Recreation Committee Chairman; Diane L. Guimond, Town Administrator and Kathy Hendry, Town Secretary

1. **Chairman Griswold called the meeting to order at 6:30 p.m.**

2. **New Business:** Randy Stevens, Highway Supervisor had advised the Board prior to the meeting that Continental Paving had called and stated they could not honor their paving bid due to the price of liquid asphalt almost doubling since spring. The Board had requested Rick Charbonneau, Vice-President of Continental to come to the meeting to explain the situation and perhaps come to an agreement so the paving projects could move forward. Mr. Charbonneau presented a handout explaining the unprecedented cost increase. Mr. Charbonneau also noted that he would split the price increase with the Town (\$9.00/ton) but the paving would have to be done that week as another substantial price increase in liquid asphalt was expected Sunday night. Mr. Charbonneau stated that he would be lucky to break even at this price but he would like to get the job done. Chairman Griswold advised that in fairness, we should ask the others that had bid, the opportunity to re-bid. If they are interested, they must submit a bid by 3:30 pm Tuesday. Selectman Reinhold motioned to let Continental do the job at a \$ 9.00 per ton increase if no others come through with a better bid. Selectman LaCourse seconded. Chairman Griswold polled for a vote. Selectman Reinhold – aye, Selectman LaCourse – aye, Chairman Griswold – aye. Motion passes.

The Board asked had Town Historian, Richard Wellington to talk about Lee History. Town Administrator, Diane Guimond had questions regarding the Perambulation of Town Boundaries but had located a book, done by Bob Moynahan, with pictures and locations of the markers noted in it. This brought up the fact the much of the Town History will be gone if it is not recorded somehow. A discussion ensued about the best way to tackle this immense project. Mr. Wellington mention that the Historical Society had an outline for the project including Roads (which Mel Jenkins had researched), Railroad (which Randy Stevens had researched), Industry, Rivers (which Lamprey River Advisory Committee has) and Education noting that Lee had had 7 School Districts at one time. It was suggested that a History Student from UNH might tackle the project as his/her senior project. Selectman Reinhold volunteered to “spearhead” the project. It was suggested that our new I.T. person could have ideas on how to record some of these stories, i.e., video.

3. **Department Head Reports**

Laurel Cox, Land Acquisition Administrator advised the Board that the Kelsey property is all set, Town Administrator advised Laurel Cox that she needs at least 1 week lead time for checks. She also mentioned that she needs the official legal names for the Henry property. Laurel Cox said she would not advise the Board to take over the Edgerly property as it will only be a lease and it has too many liabilities. Chairman Griswold motioned that the Board take over the Old Mill Reserve project. Motioned seconded by John LaCourse. Motion passes. The Board will ask Steve Slovenski to review contracts. Process will take approx. 3 ½ years to complete, and the

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Committee will need to define use. Chairman Griswold motioned that Selectman Reinhold will oversee the bid process and be granted the power to sign documentation. Motion seconded by Selectman LaCourse. Chairman Griswold polled for a vote. All were in favor. Motion passes.

Phil Sanborn, Recreation Commission Chairman updated the Board on the progress of Little River Park. He has gotten approval for the State and Federal plan. He has \$20,800 credit for development of park retention pond ("storm water detention pond"), and has agreed that before he blasts he will do the retention pond and silt fence to specs. He has the permits and the funds and would like to proceed. Chairman Griswold asked Phil Sanborn if he had heard from Kyle Frye and mentioned that Kyle had been to the June 23rd Selectmen's Meeting Re: 4-wheeling in the pit, Phil said he had not heard from him. In regards to the cellar hole, there has been no response to the letters. Town Administrator Diane Guimond will follow-up. Mr. Sanborn mentioned that next month the fields will be done at Mast Way and. noted that there needs to be more parking. The Board agreed that a site walk with Chief Murch is needed to determine the course of action to see resolution of the problem.

4. Old Business: Town Administrator Guimond mentioned that no decision on swimming at Wheelwright Pond had been made as of yet. The Board still needs to conduct a site walk to determine the feasibility/liability.

Robb Dix, Town Assessor had reviewed the agriculture issue and that based on that, Flag Hill would have had abatement granted. He went on to say that all on the list except for a few have a factor of 1. By September 1 any adjustments on property value need to be done. Packers Falls Village has 23 sites that do not have the adjustments like the other parks do. For 2008 they need to have the same adjustment the other owners get. Regarding Captain Parker all should be adjusted. Donna Eisenhard had the Board sign abatement to Raiche for taxes on the Susan Black abandoned trailer.

Randy Stevens, Highway Supervisor noted that he had applied for and received approval for 7 Routine Road Maintenance wetlands permits for culverts to be replaced. He mentioned that a resident on Elder Osborne Road had requested a "No-Outlet" sign be posted on the stop sign. Selectman Reinhold motioned to accept, seconded by Selectman LaCourse. Chairman Griswold polled for a vote. All were in agreement. Motion passes. Randy Stevens stated that the State bids for road salt were in and the price of salt has increased 29%. Both Granite State Minerals and Morton Salt had sent contracts at the State bid price and both were \$59.23/ton delivered. The Board told him go ahead and to accept the contracts and return them. Mr. Stevens had received a proposal from Quantum for the Engineering Study phase on the High Rd bridge replacement. The Board thought that a peer review would be in order and that the "Bridge Committee" should review the proposal. Randy Stevens mentioned that a Lee citizen who is a bridge engineer would be willing to review the proposal. Once approved by the Town the proposal goes to the State DOT for approval. The DOT picks up 80% of the cost. Mr. Stevens said that regarding the *History of Lee*, a professional had put together a history of Fremont that was great and suggested maybe we could approach him on doing one for Lee.

Town Administrator, Diane Guimond advised the Board that 4 contractors had submitted bids for Town Hall roofing. The Board liked the steel roof idea due to longevity (50 years) of guarantee. Selectman Reinhold mentioned that perhaps we could look into solar panels being incorporated, and make the Town Hall a "green building". Town Administrator Guimond told the Board that the Audit has been moved to September 15th.

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Town Administrator Guimond mentioned there was some concern over various departments having their own web sites. The Board said that all departments should be tied into the main system. On that note, she said that a new computer will need to be purchased for Chris Buslovich, our new IT (Information Technology) Director. She went on to say that she had \$1,445 in the budget. Chairman Griswold motioned her to go ahead, Selectman LaCourse seconded.

The Board asked Town Administrator Guimond to compile an organizational chart, including examples from other towns.

Town Administrator Guimond mentioned that Head Librarian, Lisa Morin will be on vacation August 11 through August 15. Lisa will also be on medical leave starting September 18th. Town Administrator Guimond will be on vacation herself from Friday through the following Friday, as she has a work shop in Concord on Wednesday.

Regarding the reorganization of the Town Hall office space, Town Administrator mentioned that a small office would be set up to be shared by the Cemetery Committee, Supervisors of the Checklist, and Welfare.

4. Correspondence:

- A. Chester W. Murch, Chief of Police letter dated July 2, 2008 Re street numbering, it was suggested that the Chief should get together with Allan Dennis, Code Enforcement, to see what the procedure should be.
- B. American Red Cross, Jamie Devlin, Executive Director letter dated June 30, 2008 Re: Permission to place a sign at Town entrance so residents will know who the Red Cross Provider is. The Board suggested Town Administrator Diane Guimond have them send us the sign and we will place it at an appropriate location, i.e., the Public Safety Complex.
- C. Southern Strafford Community Health Coalition, Joan H. Sundberg, Chairperson and Ed Jansen, Jr, Vice Chair letter dated June 16, 2008 Re: appointing a Rep from Lee. Selectman Reinhold motioned that Allan Dennis, Health Officer be appointed. Selectman LaCourse seconded. Chairman Griswold polled for a vote. All in favor. Motion passes.

5. Approval of Minutes: Selectman Reinhold made a motion to accept minutes from the July 14, 2008 Regular Session. Selectman LaCourse seconded. Chairman Griswold called for a discussion. There being none, Chairman Griswold called for a vote. Motion passes.

6. Manifests presented were reviewed and authorized for payment. #50 for \$ 67,980.65 (last manifest for fiscal year 2007-08) and #1 for \$ 1,335,015.82 (first manifest for fiscal year 2008-09).

7. There being no further business, meeting was adjourned at 9:30 PM.

Minutes recorded by:

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Kathy Hendry, Town Secretary
Minutes accepted by:

W. James Griswold, Chairman

Frank W. Reinhold, Jr

Dr. John LaCourse
Lee Board of Selectmen