

SELECT BOARD MEETING AGENDA & PUBLIC HEARING

DATE: 6:00pm Monday, June 9, 2014

HELD: Public Safety Complex (2nd Floor Meeting Room) 20 George Bennett Rd, Lee

The Select Board reserves the right to make changes as deemed necessary during the meeting. Please limit your speaking time to 15 minutes.

1. **Call to Order - 6:00 pm**
2. **PUBLIC HEARING – Application for Highway Safety Grant in the amount of \$6,000 for the Town of Lee.**
3. **Public Comment**
4. **Patricia Jenkins, Heritage Commission Chair – Vault and Hobo Shed**
Discuss advantages of putting the vault in the hobo shed and related issues.
5. **Chris LaRocca, CE Morgan Holdings, LLC – Business Sign**
Request permission to erect a business sign on Lee town-owned property located at Map 4 Lot 5 on Route 4 which is at the end of the driveway belonging to CE Morgan Holdings, LLC.
6. **Roger Rice, Transfer Station Manager – LRC**
Inform the Board about some issues facing the “trucking half” of the ten town Lamprey Regional Coop and get direction on how to proceed.
7. **Randy Stevens, Highway Supervisor**
 - a. **Unfinished Business at LRP**
Discuss engineering quotes for an as-built plan and detention pond, grading and fence installation on east side, what to do with stone, how to proceed with unfinished area, drainage for the ball field and the alteration of terrain permit.
8. **Larry Kindberg, Recreation Commission Chair – Handicap Playground Equipment & Access for LRP**
Present recommendation to install additional handicap accessible playground equipment at LRP.
9. **Chairman Cedarholm - Town Buildings**
Discuss the hiring of a facilitator to assist with the discussion of the future of the Town Buildings; discuss forming a Committee for moving/renovating Town Offices
10. **Selectwoman Dennis - Racetrack Sound Monitoring and Enforcement**
Discuss the progress in monitoring the sound levels at the racetrack and enforcing violations
11. **Selectman Bugbee – Renewal of Assessing Contract w/Municipal Resources Inc.**
12. **Julie Glover, Town Administrator Report**
 - *Request for Funds from Trustees of Trust*
 - *Lee's Town Tax Rate Comparison*
 - *Demonstration of Municipal Software Programs*
 - *“Vacation” Request*
 - *Miscellaneous*
13. **Consent Agenda Items - (Individual items may be removed by any Selectman for separate discussion and vote)**

<p><u>SIGNATURES REQUIRED</u> Abatements (5) Land Use Change and Warrant form</p>	<p><u>INFORMATION ONLY</u> Approval Ltr from NH HSEM for FEMA Assistance Funding Noble Farm Permit by Notification by Stoney Ridge Env. Inc.</p>
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14. **Acceptance of Public and Non Public Minutes from May 12, 2014.**
15. **Acceptance of Manifest #24 and Weeks Payroll Ending June 8, 2014**
16. **Miscellaneous/Unfinished Business**
17. **Adjournment**

Posted: Town Hall, Public Safety Complex, Public Library and on leenh.org on June 6, 2014

Individuals needing assistance or auxiliary communication equipment due to sensory impairment or other disabilities should contact the Town Office at 659-5414. Please



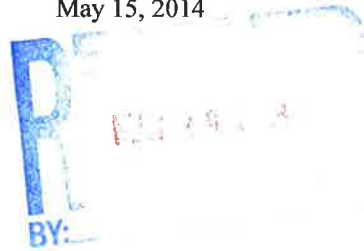
Margaret Wood Hassan
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR
HIGHWAY SAFETY AGENCY
78 REGIONAL DRIVE, BUILDING 2
CONCORD, N.H. 03301-8530

TDD Access: Relay NH 1-800-735-2964
603-271-2131
FAX 603-271-3790

Peter M. Thomson
COORDINATOR

May 15, 2014



Chief Thomas C. Dronsfield, Jr.
Lee Police Department
20 George Bennett Road
Lee, NH 03861

Dear Chief Dronsfield:

Enclosed is an application for a highway safety grant for the Town of Lee. If you concur with the contents of this contract, please sign the signature sheet (page 2) as Project Director, secure the signature of the Chairman of the Board of Selectmen, and complete the Joint Approval Form. **Return the entire signed contract packet as received**, and it will be given consideration for final approval.

Please be advised that no equipment may be ordered or funds expended under this agreement until final approval has been granted and notice to this effect has been sent to you.

Grant recipients are advised to check with local financial officials as to which account reimbursement checks will be credited.

Should you have any questions concerning this agreement, please do not hesitate to contact me.

Sincerely,

Debra H. Garvin
Program Manager

/djf
Enclosure

**JOINT APPROVAL
OF
HIGHWAY SAFETY PROJECT APPLICATION**

TO: NH Highway Safety Agency
78 Regional Drive, Building #2
Concord, NH 03301-8530

Date: _____

This is to certify that the LEE Highway Safety Committee has reviewed the attached Federal Highway Safety Project Application and is aware of the contents of the application.

This further certifies that after due consideration by the Committee and the city/town officials that this project application represents a top priority need of the town or city for the period covered by the grant period.

X _____
Chairman, Board of Selectmen or
Other Authorizing Official

X _____
Chairman, Highway Safety Committee

X _____
Project Director

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

For HSA Use Only

Date Received	Project Number
Date Approved	PSP and Task # 14-03, 05

Part I

1. Project Title Lee Mobile Data Terminal	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
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3. Applicant	
A. Name of Agency DUNS Number 103942798 Lee Police Department	B. Address of Agency 20 George Bennett Road Lee NH 03861-6357
C. Government Unit (Check One) <input type="checkbox"/> State <input checked="" type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit Town of Lee 7 Mast Road Lee, NH 03861-6567

4. Contract Duration A. Contract Period Start Date: May 1, 2014 Termination Date: September 15, 2014	Functional Area PT - Police Traffic Services CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services					
b. Current Expense					
c. Equipment	\$14,000.00	\$6,000.00	\$8,000.00		
d. Indirect Costs Audit					
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$14,000.00	\$6,000.00	\$8,000.00		

7. Local Benefit: It is anticipated that the federal share for local benefit will be: <u>100%</u> (<u>\$6,000.00</u>)
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**SCHEDULE A
GENERAL PROJECT INFORMATION**

Description of Project

STATEMENT OF PROBLEM/NEED: The Town of Lee is a bedroom community. The 2000 census lists the Town of Lee at 4,145 residents which doubles during the summer. The primary dispatch center for the Lee Police Department is the Strafford County Dispatch Center which currently dispatches for nine (9) area police departments, in addition to the Sheriff's Office and three (3) area fire and EMS departments.

Routes 4, 125, 152 and 155 traverse through the Town of Lee. The primary dispatch service for the Lee Police Department is the Strafford County Dispatch Center. With all the police, fire and EMS departments that are dispatched through Strafford County, officers are not always able to receive assistance from the dispatcher for motor vehicle records and license checks as the dispatcher is tied up with priority calls at other agencies or frequencies, especially during busy times.

There currently is a need to equip laptops with the record management system to allow officers the ability to access motor vehicle records, make license checks, and receive dispatches from the Strafford County Dispatch Center. With this records management system installed, patrol vehicles equipped with laptop computers will then have live mobile data terminals for officers to use to access or document information. Presently officers have to return to the police department to download motor vehicle activity from laptop computers. This removes the officer from patrolling Lee roads and staying visible to the motoring public. The Lee Police Department currently, does not have any of the patrol vehicles equipped with IMC mobile capabilities to allow officers to stay on patrol and be visible to the motoring public.

Presently the Lee Police Department has three (3) patrol vehicles equipped with laptop computers, but are not using the mobile client system.

PROPOSED SOLUTION: To purchase and install the Mobile Client System license so that all the Lee patrol vehicles will be able to access the up-to-date records management system for "real time" information.

This advancement of using technology to increase law enforcement effectiveness allows individual police officers to reduce the amount of necessary paperwork and dedicate that saved time to be more proactive to the patrol function, which includes the enforcement of motor vehicle laws and staying visible to the motoring public.

The Mobile Client System license will allow the Lee Police Department to complete the installation of "live" mobile data terminals in all of the patrol vehicles. With the installation of the Mobile Client System license the Lee Police Department will benefit greatly from the enhanced ability of officers on the street to access the departments and dispatches up-to-date records management system for information. Addresses and descriptions of persons, outstanding warrants, motor vehicle information via the State of New Hampshire DMV files, information on property owner's and business owners, and other information that is invaluable to street police operations will now be at the officer's fingertips.

The Mobile Client System license will also enable officers to receive voiceless officer safety and general information from the dispatch center and they can communicate sensitive information to the police department and to other officers on the street through the administrative messaging function.

Furthermore, the technology involved in the Mobile Client System license will reduce radio transmissions and dispatcher workload time by allowing the officer on the street to bypass the dispatcher to retrieve vehicle and license status information. It is anticipated that the number of motor vehicle stops will increase and the number of motor vehicle related arrests will increase as officers will now have the ability to check the license status of all operators during motor vehicle stops. As a result of the installation of the Mobile Client System license, it is believed that the number of impaired or suspended drivers removed from the roadways of the State of New Hampshire will increase as well.

By having the Mobile Client System license installed in the Lee police vehicles, officers will be connected wirelessly through the dispatch center and able to monitor other police units that have the system and are logged on. This will increase the officer safety as officers will be able to monitor each other's activity. The ability to run license and record checks from inside the patrol car will increase the level of stops and decrease the time that would normally be taken up by the use of the dispatcher allowing them to address other emergency radio traffic.

(over)

ANTICIPATED RESULTS: It is anticipated that the number of motor vehicle stops will increase and the number of motor vehicle related arrests will increase as officers will have the ability to check the license and driving records of all operators during motor vehicle stops. As a result of the installation of the Mobile Client license, it is believed that the number of impaired or suspended drivers removed from the roadways in the State of New Hampshire will increase as well. The technology involved in the Mobile Client license will reduce radio transmissions and the dispatcher's workload time by allowing the officer on the street to bypass the dispatcher to retrieve vehicle and license status information, as well as their call for service information which may include sensitive information;

The recipient of these funds is encouraged to provide programs to encourage the use of safety belts by all drivers and passengers in motor vehicles (23 U.S.C. 1200.11 (a)(d)) and to adopt and enforce seat belt use policies for employees operating company-owned, rented, or personally-owned vehicles when performing official business.

See attached Addenda for additional information that is hereby made a part of this contractual agreement.

ADDENDUM TO THE APPLICATION FOR HIGHWAY SAFETY PROJECT GRANT

PROJECT REPORTS: It is agreed that quarterly reports will be made to the NH Highway Safety Agency for one year summarizing the progress being made in implementing the project and identifying any problems being encountered. A final report will be made upon completion of the project. Monthly reports will be submitted within 20 days of the project termination date.

PROJECT TERMS: All purchases and expenditures under this project will be subject to audit procedures satisfactory to Federal regulations. It is understood that no monies provided under this project will be used for the replacement of any existing equipment which currently meets Federal Highway Safety Standards. If any existing equipment is sold or traded during the project period, in order to reduce the actual outlay of funds for equipment which is provided under this project, the proceeds will be applied in pro-rated amounts to the Federal and local shares of the costs of the project.

PROCUREMENT AND EQUIPMENT COST: State agencies receiving federal funds for the purchase of equipment are required to process orders through the Division of Plant and Property Management in accordance with state regulations. Items of equipment requiring testing and certification to verify their accuracy (i.e. breath testing devices and traffic control radar) must be selected from the State approved devices.

EQUIPMENT: Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the State; or the State, by formal agreement with appropriate officials of a political subdivision or State agency, shall cause such equipment to be used and kept in operation for highway safety purposes (23 CRF 1200.21).

PROJECT INVENTORY: An inventory of each item of equipment having a useful life of more than two years and a cost of five thousand dollars (\$5,000.00) or more will be provided to the NH Highway Safety Agency during the period in which it is in use. Before such equipment is disposed of, either by trade-in or write-off, authorization will be obtained from the Highway Safety Agency, acting as agent for the National Highway Traffic Safety Administration.

PROJECT CREDIT: All publications, public information or publicity released in conjunction with this project shall state that "this project is being supported in part through a grant from the NH Highway Safety Agency with federal funds provided by the National Highway Traffic Safety Administration, US Department of Transportation", or words to that effect.

AUDIT REPORTS: The grantee agrees to provide the NH Highway Safety Agency with a copy of the audit report including this project which was conducted under provisions of Circular A-133 - Audit of State and Local Governments and Non-Profit Organizations.

Certifications and Assurances

Section 402 Requirements (as amended by Pub. L. 112-141)

(a) The Governor is responsible for the administration of the State highway safety program through the NH Highway Safety Agency (NH RSA 238) which has adequate powers and is suitably equipped and organized (as evidenced by appropriate oversight procedures governing such areas as procurement, financial administration, and the use, management, and disposition of equipment) to carry out the program (23 USC 402(b) (1) (A)); (b) The political subdivisions of this State are authorized, under NH RSA 238:6, to carry out within their jurisdictions local highway safety programs which have been approved by the Governor and are in accordance with the uniform guidelines promulgated by the Secretary of Transportation (23 USC 402(b) (1) (B)); (c) At least 40 percent of all Federal funds apportioned to this State under 23 USC 402 for this fiscal year will be expended by or for the benefit of the political subdivision of the State in carrying out local highway safety programs in accordance with 23 USC 402(b) (1) (C), 402(h)(2), unless this requirement is waived in writing; (d) This State's highway safety program provides adequate and reasonable access for the safe and convenient movement of physically handicapped persons, including those in wheelchairs, across curbs constructed or replaced on or after July 1, 1976, at all pedestrian crosswalks throughout the state in accordance with 23 USC 402(b) (1) (D); (e) The State will implement activities in support of national highway safety goals to reduce motor vehicle related fatalities that also reflect the primary data-related crash factors within the State as identified by the State highway safety planning process, including: 1) National law enforcement mobilizations; 2) Sustained enforcement of statutes addressing impaired driving, occupant protection, and driving in excess of posted speed limits; 3) An annual statewide safety belt use survey in accordance with 23 CFR Part 1340 for the measurement of State safety belt use rates; 4) Development of statewide data systems to provide timely and effective data analysis to support allocation of highway safety resources. 5) Coordination of its highway safety plan, data collection, and information systems with the state strategic highway safety plan as defined in section 148 (a). (23 USC 402 (b) (1) (E)); (f) The State shall actively encourage all relevant law enforcement agencies in the State to follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police that are currently in effect. (23 USC 402 (j)). 6) The State will not expend Section 402 funds to carry out a program to purchase, operate, or maintain an automated traffic enforcement system. (23 U.S.C. 402(c)(4).

Other Federal Requirements

(g) All NH Highway Safety Agency employee's time which is charged to federal funds utilize Section 402 funds. All Time and Attendance charges from federal sources come from that single cost objective which brings the State of New Hampshire into compliance with the applicable federal regulation as stated in 2 CFR 225, Appendix B, h(3). An additional certification will be provided by the NH Highway Safety Agency each year in April in order to meet the federal requirement for biennial certification. (h) Cash drawdowns will be initiated only when actually needed for disbursement (49 CFR 18.20); cash disbursements and balances will be reported in a timely manner as required by NHTSA (49 CFR 18.21); the same standards of timing and amount, including the reporting of cash disbursement and balances, will be imposed upon any secondary recipient organizations (49 CFR 18.41); failure to adhere to these provisions may result in the termination of drawdown privileges. (i) The State has submitted appropriate documentation for review to the single point of contact designated by the Governor to review Federal programs, as required by Executive Order 12372 (Intergovernmental Review of Federal Programs); (j) Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the State; or the State, by formal agreement with appropriate officials of a political subdivision or State agency, shall cause such equipment to be used and kept in operation for highway safety purposes (23 CFR 1200.21). (k) The State will comply with all applicable State procurement procedures and will maintain a financial management system that complies with the minimum requirements of 49 CFR 18.20; (l) The State's highway safety program has been specifically exempted from the provisions of Circular A-95 by the Governor of the State of New Hampshire. (m) Federal Funding Accountability and Transparency Act (FFATA). The State will comply with FFATA guidance, OMB Guidance on FFATA Subaward and Executive Compensation Reporting, August 27, 2010, (https://www.fsr.gov/documents/OMB_Guidance_on_FFATA_Subaward_and_Executive_Compensation_Reporting_08272010.pdf) by reporting to FSR.gov for each sub-grant awarded. 1) Name of the entity receiving the award; 2) Amount of the award; 3) Information on the award including transaction type, funding agency, the North American Industry Classification System code or Catalog of Federal Domestic Assistance number (where applicable), program source; 4) Location of the entity receiving the award and the primary location of performance under the award, including the city, State, congressional district, and country, and an award title descriptive of the purpose of each funding action; 5) A unique identifier (DUNS); 6) The names and total compensation of the five most highly compensated officers of the entity if, of the entity receiving the award and of the parent entity of the recipient, should the entity be owned by another entity; (i) The entity in the preceding fiscal year received—(I) 80 percent or more of its annual gross revenues in Federal awards; and (II) \$25,000,000 or more in annual gross revenues from Federal awards; and ii) The public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986; 7) Other relevant information specified by the Office of Management and Budget in subsequent guidance or regulation. (n) The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) and the Americans with Disabilities Act of 1990 (42 USC § 12101, *et seq.*; PL 101-336), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970(P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse of alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 *et seq.*), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; The Civil Rights Restoration Act of 1987, which provides that any portion of a state or local entity receiving federal funds will obligate all programs or activities of that entity to comply with these civil rights laws; (k) the requirements of any other nondiscrimination statute(s) which may apply to the application; and (l) the Civil Right Restoration Act of 1987 (Pub.L. 100-259) which requires Federal-aid recipients and all sub recipients to prevent discrimination and ensure non-discrimination in all programs and activities.

The Drug-Free Workplace Act of 1988(41 U.S.C. 8103)

In accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702) and former Governor Judd Gregg's Executive Order No. 89-6, the State will provide a drug-free workplace by: a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition; b. Establishing a drug-free awareness program to inform employees about: 1) The dangers of drug abuse in the workplace; 2) The grantee's policy of maintaining a drug-free workplace; 3) Any available drug counseling, rehabilitation, and employee assistance programs; and 4) The penalties that may be imposed upon employees for drug violations occurring in the workplace. c. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a). d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will: 1) Abide by the terms of the statement; and 2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction. e. Notifying the agency within ten days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. f. Taking one of the following actions, within 30 days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted: 1) Taking appropriate personnel action against such an employee, up to and including termination; or 2) Requiring such employee to participate

satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency. g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f) above.

Buy America Act

The subgrantee will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)) which contains the following requirements: Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of a satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

Political Activity (Hatch Act)

The subgrantee will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Certification Regarding Federal Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that: 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. 3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Restriction on State Lobbying

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Certification Regarding Debarment and Suspension

In accordance with the provision of 49 CFR Part 29, the State agrees that it shall not knowingly enter into any agreement under its Highway Safety Plan with a person or entity that is barred, suspended, declared ineligible, or voluntarily excluded from participation in the Section 402 program, unless otherwise authorized by NHTSA. The State further agrees that it will include a clause in all lower tier covered transactions and in solicitations for lower tier covered transactions.

Instructions for Primary Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below. 2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default. 4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. 5. The terms *covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations. 6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction. 7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. 8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs. 9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings. 10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

1. The prospective primary participant certifies to the best of its knowledge and belief, that its principals: a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency; b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property; c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default. 2. Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below. 2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment. 3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. 4. The terms *covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations. 5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated. 6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below) 7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs. 8. Nothing contained in

the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings. 9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. 2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Policy to Ban Text Messaging While Driving

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to: 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted driving including policies to ban text messaging while driving: a) Company-owned or –rented vehicles, or Government-owned, leased or rented vehicles; or b) Privately-owned when on official Government business or when performing any work on behalf of the Government. 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as: a) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and b) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

Environmental Impact

The Governor's Representative for Highway Safety has reviewed the State's Fiscal Year highway safety planning document and hereby declares that no significant environmental impact will result from implementing this Highway Safety Plan. If, under a future revision, this Plan will be modified in such a manner that a project would be instituted that could affect environmental quality to the extent that a review and statement would be necessary, this office is prepared to take the action necessary to comply with the National Environmental Policy Act of 1969 (42 USC 4321 et seq.) and the implementing regulations of the Council on Environmental Quality (40 CFR Parts 1500-1517).

Policy on Seat Belt Use

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information on how to implement such a program, or statistics on the potential benefits and cost-savings to your company or organization, please visit the Buckle Up America section on NHTSA's website at www.nhtsa.dot.gov. Additional resources are available from the Network of Employers for Traffic Safety (NETS), a public-private partnership headquartered in the Washington, DC, metropolitan area, and dedicated to improving the traffic safety practices of employers and employees. NETS is prepared to provide technical assistance, a simple, user-friendly program kit, and an award for achieving the President's goal of 90 percent seat belt use. NETS can be contacted at 1 (888) 221-0045 or visit its website at www.trafficsafety.org.

HS-4(a) (3/28/13)

NH Highway Safety Agency
78 Regional Drive, Building #2
Concord, NH 03301-8530
Telephone 603-271-2131

**ADDENDUM TO THE APPLICATION
FOR HIGHWAY SAFETY PROJECT GRANT**

FEDERAL REGULATIONS

2 CFR Part 25 (formerly Circular A-87). This provides principles for determining the allowable costs of programs administered by State, local and federally-recognized Indian tribal governments under grants from and contracts with the Federal Government. They are designed to provide the basis for a uniform approach to the problem of determining costs and to promote efficiency and better relationships between grantees and the Federal Government. The principles are for determining costs only and are not intended to identify the circumstances nor to dictate the extent of Federal and State or local participation in the financing of a particular project. They are designed to provide that federally-assisted programs bear their fair share of costs recognized under these principles except where restricted and prohibited by law.

COMMON RULE (49 CFR Part 18) (Effective October 1988) This rule establishes the Uniform Administrative Requirements for Grants and Cooperative Agreements and Sub-awards to state and local governments and Indian tribal governments. Administrative rules set forth include:

18.10	Forms for Applying for Grants	18.32	Equipment
18.11	State Plans	18.33	Supplies
18.20	Standards for Financial Management Systems	18.34	Copyrights
18.21	Payment	18.35	Sub-awards to Debarred and Suspended Parties
18.22	Allowable Costs	18.36	Procurement
18.23	Period of Availability of Funds	18.37	Subgrants
18.24	Matching or Cost Sharing	18.40	Monitoring and Reporting Program Performance
18.25	Program Income	18.41	Financial Reporting
18.26	Non-Federal Audits	18.42	Retention and Access Requirements for Records
18.30	Changes	18.50	Closeout
18.31	Real Property		

CIRCULAR A-133 (June 1997). This Circular establishes audit requirements for State and local governments that receive Federal aid, and defines Federal responsibilities for implementing and monitoring those requirements.

Further information concerning these Circulars may be obtained by contacting the Financial Management Branch, Budget Review Division, Office of Management & Budget, Washington, DC 20503. Telephone 202-395-4773.

FEDERAL FUNDING ACCOUNTABILITY & TRANSPARENCY ACT. Data Universal Numbering System (DUNS) Numbers Requirement. As the recipient of federal highway safety funds, the applicant agency must have a DUNS number. This is a unique nine-character number that identifies the applicant agency and is used by the federal government to track how federal funds are distributed. If the applicant agency is authorized to make sub-awards under this contract, it must: 1) notify potential sub-recipients that no entity may receive a sub-award unless that entity has provided the applicant agency with its DUNS number; and 2) the applicant agency may not make a sub-award to an entity unless the entity has provided its DUNS number to the applicant agency. (<http://fedgov.dnb.com/webform>)



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: June 9, 2014

Agenda Item No.4

**BOARD OF SELECTMEN
MEETING AGENDA REQUEST**

6/9/2014

Agenda Item Title: Move Vault into Hobo Shed

Requested By: Patricia Jenkins **5/19/2014**

Contact Information: grephie@comcast.net

Presented By: Patricia Jenkins

Description: The Heritage Commission would like to discuss the advantages and other related issues associated with moving the Vault back into the Hobo Shed.

Financial Details: TBD

Legal Authority: RSA 41:8

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

MOTION: Move to approve the request made by the Heritage Commission to move the Vault located behind Town Hall back into the Hobo Shed.

OR

TABLE FOR FURTHER CONSIDERATION.



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: June 9, 2014

Agenda Item No. 5

**BOARD OF SELECTMEN
MEETING AGENDA REQUEST**

6/9/2014

Agenda Item Title: Business Sign

Requested By: Chris LaRocca, CE Morgan Holdings, LLC **6/2/2014**

Contact Information: 603-397-5320

Presented By: Chris LaRocca

Description: Request permission from the Board to erect a business sign on Lee town-owned property located at Map 4 Lot 5 on Route 4 which is at the end of the driveway belonging to CE Morgan Holdings, LLC.

Financial Details: n/a

Legal Authority **RSA 41:8; 41:11-a**

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

MOTION: Move to approve the request to erect a business sign on Lee town-owned property located at Map 4 Lot 5 on Route 4 which is at the end of the driveway belonging to CE Morgan Holdings, LLC.

OR

Move to deny the request to erect a business sign on Town-owned property

OR

Table for further review.

C E Morgan Holdings LLC

To: Town of Lee Board of Selectmen

From: Chris Larocca & Ellen Dorrance
CE Morgan Holdings, LLC

EL

Date: May 30, 2014

RE: Permission to erect a business sign

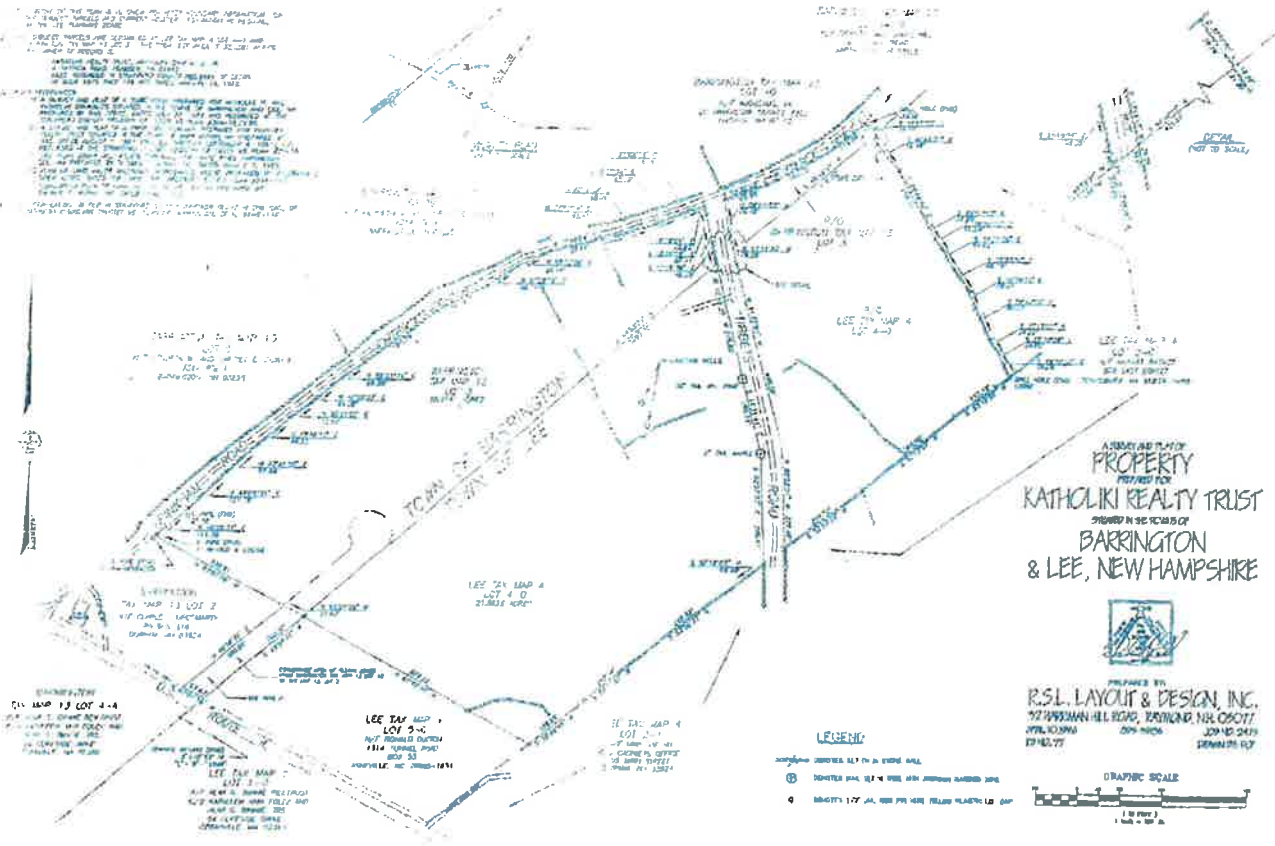
CE Morgan Holdings, LLC seeks permission for their tenant, Progressive Electrical Services, Inc., to erect a business sign on Town owned property, known as Map 4 Lot 5, located at the junction of Route 4 and the driveway to 1 Concord Road.

CE Morgan Holdings property, Map 4 Lot 4, does not have road frontage on Route 4, other than the shared driveway, and runs along the town line of Lee and Barrington.

When we purchased the property, it was with the understanding that a business sign could be erected on the Barrington side of the driveway. However, we have learned that the regulations for signage in the town of Barrington limit one sign per property with a total square footage of 12sf. The Barrington lot on which the sign would be placed is currently for sale and it is expected that any eventual development will require a sign of their own. Therefore, any sign placed on the Barrington lot will need to be a shared sign and the 12sf of allowable surface will be shared by both lots.

We are certain the board will recognize that this is not an ideal situation for any business and ask for permission to erect a single, free standing sign on the vacant abutting Town owned property. The sign will, of course, meet with all Town sign regulations, and is anticipated to be a two pole, carved, double sided sign. The specific design has not been finalized pending the outcome of this request and the permitting process.

1. THIS PLAN IS A PRELIMINARY PLANNING OF THE PROPERTY AND IS NOT TO BE USED FOR CONSTRUCTION OF ANY BUILDING OR STRUCTURE WITHOUT THE APPROVAL OF THE LOCAL AUTHORITY.
 2. THE PROPERTY IS TO BE USED FOR RESIDENTIAL PURPOSES ONLY.
 3. THE PROPERTY IS TO BE USED FOR RESIDENTIAL PURPOSES ONLY.
 4. THE PROPERTY IS TO BE USED FOR RESIDENTIAL PURPOSES ONLY.
 5. THE PROPERTY IS TO BE USED FOR RESIDENTIAL PURPOSES ONLY.
 6. THE PROPERTY IS TO BE USED FOR RESIDENTIAL PURPOSES ONLY.
 7. THE PROPERTY IS TO BE USED FOR RESIDENTIAL PURPOSES ONLY.
 8. THE PROPERTY IS TO BE USED FOR RESIDENTIAL PURPOSES ONLY.
 9. THE PROPERTY IS TO BE USED FOR RESIDENTIAL PURPOSES ONLY.
 10. THE PROPERTY IS TO BE USED FOR RESIDENTIAL PURPOSES ONLY.



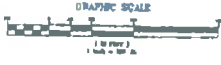
ASSOCIATION OF
 PROPERTY
 PREPARED FOR
KATHOLIKI REALTY TRUST
 SHOWN IN SEC RECORDS OF
**BARRINGTON
 & LEE, NEW HAMPSHIRE**



PREPARED BY
R.S.L. LAYOUT & DESIGN, INC.
 127 WASHINGTON HILL ROAD, BOSTON, NH 03077
 603-883-9999 603-883-9999 603-883-9999

LEGEND:

- ① BOUNDARY LINE TO A STATE ROAD
- ② BOUNDARY LINE TO A STATE ROAD
- ③ BOUNDARY LINE TO A STATE ROAD
- ④ BOUNDARY LINE TO A STATE ROAD





185 FND. FLAT STK
0 190 FND 2" PIPE

140

TAX MAP 13
DROSMARTY
ACKLAND
1.03867

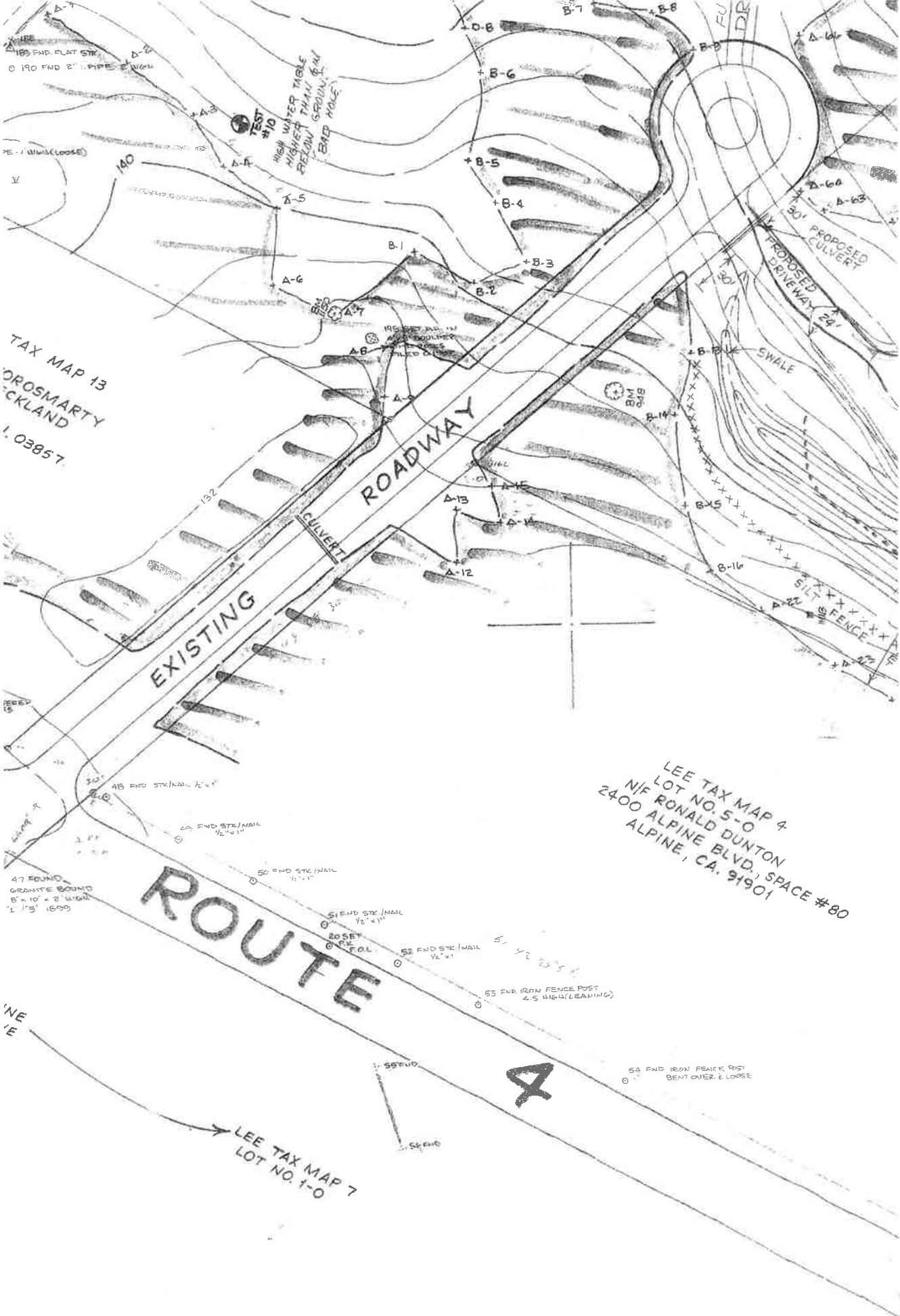
47 FND
GRANITE STAMP
8" x 10" x 2" W/GR
1.15 1899

NE
E

ROUTE

LEE TAX MAP 7
LOT NO. 1-0

LEE TAX MAP 4
LOT NO. 5-0
N/F RONALD DUNTON
2400 ALPINE BLVD., SPACE #80
ALPINE, CA. 91901



TEST #10
HIGH WATER TABLE
HIGHER THAN 6" IN
FIELD (GROUND)
(BAD MOLE)

PROPOSED DRIVEWAY 24'

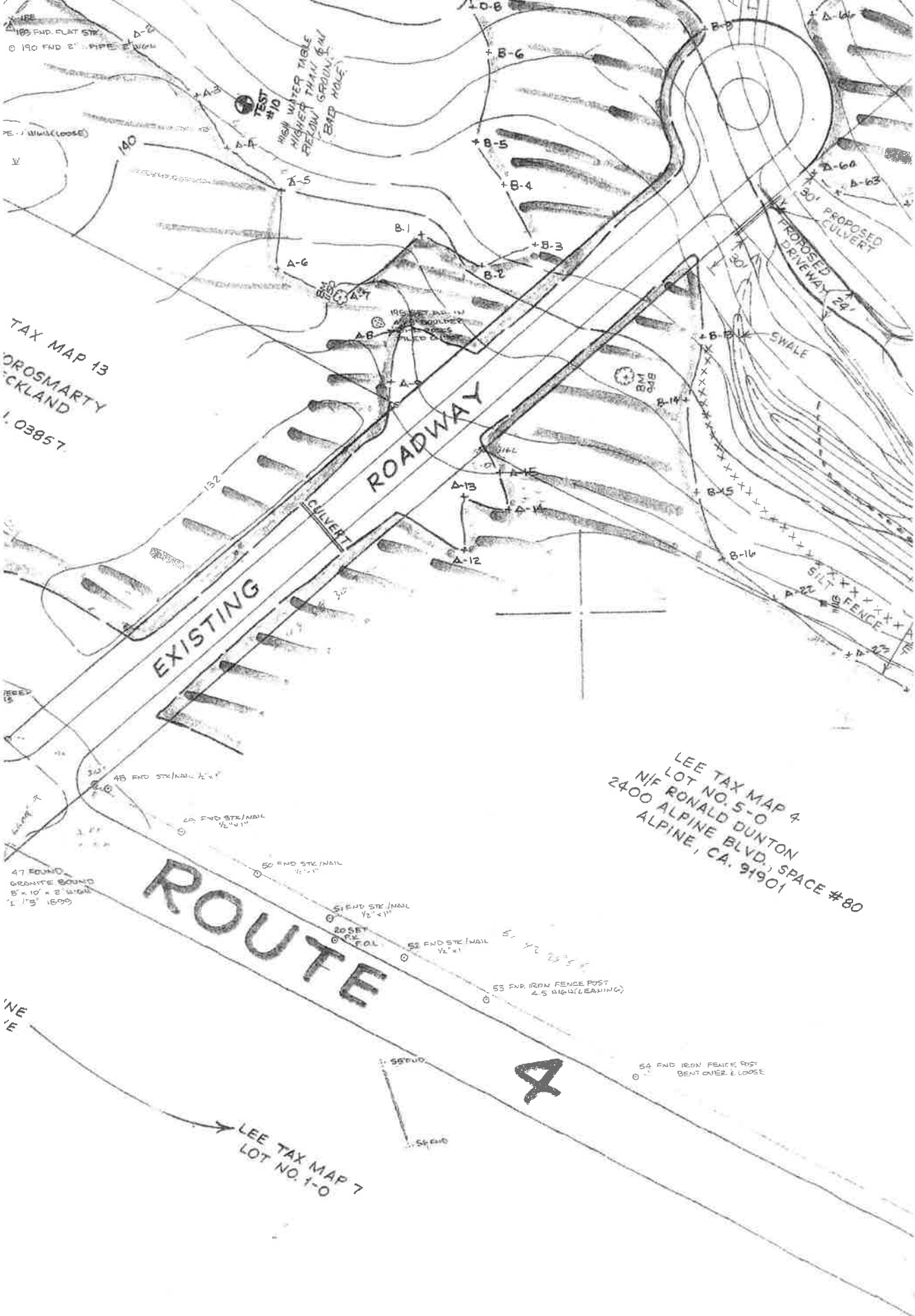
SWALE

SILT FENCE



ROADWAY
CULVERT

EXISTING





TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only
Meeting Date: 6/9/2014
Agenda Item No.7b

**BOARD OF SELECTMEN
MEETING AGENDA REQUEST
6/9/2014**

Agenda Item Title: Unfinished business at LRP (continued)

Requested By: Randy Stevens

Date: 6/5/2014

Contact Information: Randy Stevens rstevens@leenh.org

Presented By: Randy Stevens, Highway Supervisor

Description: Further discussion of the unfinished business list at LRP to include; engineering quotes (for an as built plan and re-engineering the detention pond), grading and fence installation on the east end of the new all-purpose field, what to do with existing piles of material/stone on site, how to proceed with the unfinished area of the park, and drainage from the ball field past the Climbnnet. Also, Alteration of Terrain permit information update.

Financial Details: TBD

Legal Authority RSA 35-B; 41:11-a

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

Motion:



TOWN OF LEE HIGHWAY DEPARTMENT

7 Mast Road
Lee New Hampshire 03861



Randy Stevens - Supervisor

Telephone 603-659-3027/6515

MEMORANDUM

TO: Board of Selectmen
FROM: Randy Stevens, Highway Supervisor
DATE: March 20, 2014
RE: **Unfinished Business at Little River Park**

Below is a list of some of the unfinished business at LRP that I thought the Board should be aware of. The two items that I think are priority are the Playground Safety /Warning signs and the erosion issues.

1. Should have an as built plan showing existing electrical conduit locations.
2. Should have an as built plan showing the all-purpose field as constructed. (Per the BOS the existing grade is a combination of the original plan and the plan done by Farwell Engineering.)
3. Need to do some finish grading around both ends of the All Purpose Field and place rocks or a fence on the 155 end of the field to discourage wheeled vehicles from driving on the field.
4. Need to reconstruct the detention pond (puddle) and add a concrete structure per Farwell Engineering's Plan.
5. Need to find a new home for the existing stone piles. Some could be stockpiled at the Highway Garage for future use.
6. Need to clean up the remaining stockpiles of material on site. S+J showed some interest in some of the misc. piles of material at the park for use at Noble Farm, unless there is some intention of using the misc. piles to stabilize the slopes (especially where the potential Library/Community Center would be located).
7. Stabilize the remaining area between the Ball Field and the All Purpose Field. This area could be made into parking by leveling and installing a layer of the stone stockpiled on site. It also could be made into a grassed park like area with grass, trees, and overflow parking. Something needs to be done as soon as possible to vegetate it at least temporarily to prevent the ongoing erosion problem. **Note** - in the original plan this space was a playing field. Any parking or non grass use might require having an engineer re-look at the drainage.

Playground Area-

1. Order playground safety signs and install. Make the Joint Loss Safety Committee aware of this issue.
2. Add some loam (top dress) to existing grass area and reseed. This area is so rough it is very hard to mow efficiently.
3. Assign someone (hopefully a paid employee) to draft a safety checklist and implement routine inspections of the playground and all other town owned recreational facilities (recommended by the Town's insurance carrier).

4. Redirect drainage around the Climbnets and fix erosion issues that start at the right side of the Ball Field and continue along the far side of the basketball court to beyond the Climbnets.
5. Slide installation?

I would be more than happy to explain these items in more detail or answer any questions.



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only	
Meeting Date:	<u>6/9/14</u>
Agenda Item No.	<u>8</u>

BOARD OF SELECTMEN

6/9/14 **MEETING AGENDA REQUEST**
(Meeting Date Requested)

Agenda Item Title: HANDICAP PLAYGROUND EQUIPMENT & ACCESS FOR LRP.

Requested By: RECREATION COMMISSION Date: 6/5/14

Contact Information: LARRY KINDBERG.

Presented By: LARRY KINDBERG, CHAIRMAN.

Description: AS REQUESTED BY BOS ON 5/27/14, PRESENT RECOMMENDATION TO INSTALL ADDITIONAL PLAYGROUND EQUIPMENT & ACCESS FOR HANDICAP CHILDREN @ LRP.

Financial Details: UTILIZE REMAINING FUNDS FROM PLAYGROUND

EQUIPMENT WARRANT ARTICLE. WA18FY13 Balance \$12,673.76 as of 6/5/14

Legal Authority RSA 32:7V
(usually NH RSA or Town Ordinance/Policy):

Legal Opinion: _____

REQUESTED ACTION OR RECOMMENDATIONS:



TOWN OF LEE
SELECTMEN'S OFFICE
7 MAST RD, LEE, NEW HAMPSHIRE 03861
(603) 659-5414

TO: Board of Selectman
DATE: June 9, 2014
FROM: Joanne Clancy
RE: Highway Equipment Trust Fund Request

On March 17, 2014, the Board of Selectmen approved a request from Road Agent Randy Stevens to purchase a truck with funds from the Highway Equipment Trust. The cost of the 2015 Ford F-450 truck was \$32,411.00, less \$12,000.00 in credit given for a trade in. The final cost is \$20,411.00. The Board of Selectmen is the agent to expend the Highway Equipment Trust. Please approve this request to the Trustees of the Trust Funds to reimburse the General Fund for \$20,411.00.

David Cedarholm, Chairman

Carole Dennis, Selectwoman

Scott Bugbee, Selectman

AUTOFAIR FORD
1476 SOUTH WILLOW STREET
MANCHESTER, NH 03103



(603) 634-1000
www.autofair.com

3-6-14	ORDER
Paul Thibodeau	
Town	Of Lee
7 Mast Road	
Lee	NH 03861
	(603)659-6515

ADDRESS	
CITY	STATE ZIP

VEHICLE INFORMATION					
YEAR	MAKE	MODEL	TYPE	DRIVE	COLOR
2015	Ford	F-450	Reg Cab	Truck/V	Red
VEHICLE IDENTIFICATION NUMBER					
TBD					
TYPE	NEW	USED	LEAS	AUTO	MANUAL
TBD	New			Auto	10 2

TRADE-IN INFORMATION				
YEAR	MAKE	MODEL	COLOR	DRIVE
2003	Ford	F-450	Red	
VEHICLE IDENTIFICATION NUMBER				
1FDXF47PX3ED84072				
YEAR	MAKE	MODEL	DRIVE	TYPE
50773			Automat	6.0l 2

SELLING PRICE	\$	29,564.00
DEALER ADDS	\$	763.00
DEALER ADDS	\$	150.00
DEALER ADDS	\$	1,535.00
ADMINISTRATION FEE	\$	372.00
TITLE FEE	\$	27.00

TOTAL	\$	32,411.00
LESS TRADE-IN	\$	12,000.00
PAYOFF ON TRADE	\$	0

LESS DEPOSIT	\$	0
LESS REBATE	\$	0
LESS C.O.D. Title +	\$	20,411.00

TOTAL FINANCED	\$	0
----------------	----	---

LEASE TERMS:		
NUMBER OF	MONTHLY	

Experience Highway Every Test Drive
 at Lee

Town of Lee
Autofair Ford

Date 5/23/2014 Type Bill Reference 2015 Ford F-450

Original Amt. 20,411.00

Balance Due 20,411.00

5/23/2014 Discount

Check Amount

30215
Payment 20,411.00
20,411.00

General Funds

Town of Lee

20,411.00



Town of Lee

7 Mast Road
Lee, NH 03861
603 659-5414

Ocean National Bank
70 Main Street
Durham, NH 03824
52-143/112

30215

5/23/2014

PAY
TO THE
ORDER OF

Autofair Ford

\$ **20,411.00

Twenty Thousand Four Hundred Eleven and 00/100*****

DOLLARS

Autofair Ford
1475 South Willow Street
Manchester, NH 03103

AUTHORIZED SIGNATURE

MEMO Town of Lee

SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑈030215⑈ ⑆011201432⑆ 000517968⑈

Town of Lee
Autofair Ford

5/23/2014

30215

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
5/23/2014	Bill	2015 Ford F-450	20,411.00	20,411.00		20,411.00
					Check Amount	20,411.00

General Funds

Town of Lee

20,411.00

Department of Revenue Administration
Municipal and Property Division
Tax Rates for Strafford County Towns and Cities 2013

Name of Municipality	Town Valuation	Town Tax	Local	State	County Tax	Total Tax	Tax Commitment
			Educ. Tax	Educ. Tax			
BARRINGTON	915,099,903	4.66	13.04	2.22	2.54	22.46	20,260,598
DOVER	2,649,300,450	9.99	10.54	2.51	2.93	25.97	69,038,313
DURHAM	906,003,460	8.34	16.76	2.45	2.86	30.41	27,441,110
FARMINGTON	474,145,169	6.65	9.78	2.02	2.55	21.00	9,722,769
LEE	414,570,781	5.53	18.03	2.32	2.87	28.75	11,837,319
MADBURY	236,728,935	3.24	17.01	2.42	2.57	25.24	5,909,027
MIDDLETON	162,116,023	7.64	10.88	2.47	2.61	23.60	3,822,014
MILTON	365,422,223	7.98	12.81	2.45	2.64	25.88	9,288,706
NEW DURHAM	418,729,560	6.19	11.20	2.43	2.68	22.50	9,411,844
ROCHESTER	2,021,637,412	8.85	12.19	2.46	2.86	26.36	52,666,734
ROLLINSFORD	221,987,197	3.50	17.67	2.75	2.96	26.88	5,887,022
SOMERSWORTH	845,720,630	10.07	15.39	2.32	2.69	30.47	25,470,581
STRAFFORD	458,999,700	2.21	15.31	2.41	2.75	22.68	10,358,249
Page Total	10,090,461,443	84.85	180.61	31.23	35.51	332.20	261,114,286

County Average	776,189,342	6.53	13.89	2.40	2.73	25.55	20,085,714
Lee	414,570,781	5.53	18.03	2.32	2.87	28.75	11,837,319
		-1.00	4.14	-0.08	0.14	3.20	

Town of Lee Town Tax is \$1.00 lower than county average.

Town of Lee School Tax is \$4.14 higher than county average.

State Average	661,002,371	5.71	11.47	2.46	2.12	21.76	14,166,385
Lee	414,570,781	5.53	18.03	2.32	2.87	28.75	11,837,319
		-0.18	6.56	-0.14	0.75	6.99	

Town of Lee Town Tax is \$0.18 lower than state average.

Town of Lee School Tax is \$6.56 higher than state average.

Department of Revenue Administration
Municipal and Property Division
Tax Rates for Towns and Cities 2013
Local State

Name of Municipality	Town Valuation	Town Tax	Educ. Tax	Educ. Tax	County Tax	Total Tax	Tax Commitment
ACWORTH	95,107,940	7.64	9.24	2.44	3.30	22.62	2,140,867
ALBANY	105,347,024	1.74	6.60	2.46	1.11	11.91	1,231,985
ALEXANDRIA	201,255,684	4.23	13.01	2.45	1.57	21.26	4,199,134
ALLENSTOWN	246,917,483	10.35	16.20	2.36	2.62	31.53	7,635,465
ALSTEAD	180,066,483	8.30	13.11	2.15	3.24	26.80	4,816,108
ALTON	1,453,281,942	3.68	5.86	2.50	1.40	13.44	19,296,558
AMHERST	1,568,221,900	5.20	17.52	2.50	1.23	26.45	41,088,713
ANDOVER	267,413,327	3.55	10.03	2.35	2.82	18.75	5,043,783
ANTRIM	220,563,253	11.95	12.61	2.64	1.24	28.44	6,176,912
ASHLAND	227,688,265	9.15	11.78	2.52	1.67	25.12	5,676,457
ATKINSON	841,711,347	2.61	12.85	2.44	1.10	19.00	15,772,012
AUBURN	617,392,456	4.31	11.53	2.59	1.16	19.59	11,901,444
BARNSTEAD	468,009,854	5.24	14.31	2.63	1.32	23.50	10,809,905
BARRINGTON	915,099,903	4.66	13.04	2.22	2.54	22.46	20,260,598
BARTLETT	918,472,202	1.30	5.01	2.53	1.14	9.98	9,518,838
BATH	129,751,366	5.24	9.05	2.40	1.55	18.24	2,299,072
	0	0.00	0.00	0.00	0.00	0.00	0
	0	0.00	0.00	0.00	0.00	0.00	0
BEDFORD	3,187,460,341	4.97	13.37	2.59	1.24	22.17	70,020,497
BELMONT	732,371,163	7.53	11.67	2.11	1.13	22.44	16,178,947
BENNINGTON	118,116,762	9.93	12.21	2.17	1.09	25.40	2,961,355
BENTON	25,298,941	0.08	15.78	2.80	1.58	20.24	507,849
BERLIN	445,996,392	17.82	9.43	2.26	3.49	33.00	14,344,563
BETHLEHEM	223,074,638	7.12	17.22	2.57	1.64	28.55	6,313,866
BOSCAWEN	233,377,499	8.31	13.63	2.30	2.82	27.06	6,273,887
BOW	1,014,818,408	7.05	17.61	2.57	2.96	30.19	30,004,961
BRADFORD	220,949,340	6.67	10.47	2.41	2.87	22.42	4,900,402
BRENTWOOD	507,147,059	3.73	16.77	2.33	1.05	23.88	12,005,821
BRIDGEWATER	336,567,000	3.36	2.15	2.40	1.60	9.51	3,218,034
BRISTOL	467,616,775	6.88	9.12	2.53	1.65	20.18	9,274,729
BROOKFIELD	103,093,248	4.65	8.03	2.46	0.99	16.13	1,650,984
BROOKLINE	491,925,024	4.86	23.18	2.33	1.26	31.63	15,451,476
Page Total	16,564,113,019	182.11	362.39	73.01	54.38	671.89	360,975,222

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Name of Municipality	Town Valuation	Town Tax	Local Educ. Tax	State Educ. Tax	County Tax	Total Tax	Tax Commitment
CAMBRIDGE	8,546,375	-4.79	-2.35	2.37	4.77	0.00	0
CAMPTON	413,606,843	4.78	11.33	2.43	1.45	19.99	9,116,540
CANAAN	322,943,643	6.35	14.36	2.68	1.78	25.17	8,051,855
CANDIA	408,906,686	4.04	12.00	2.44	1.02	19.50	7,885,682
CANTERBURY	245,362,196	6.77	14.02	2.43	2.92	26.14	6,342,400
CARROLL	314,527,058	3.60	6.71	2.41	4.94	17.66	5,517,179
CENTER HARBOR	382,822,426	5.16	3.92	2.63	1.48	13.19	5,007,484
						0.00	
CHARLESTOWN	271,276,694	8.39	18.48	2.32	3.09	32.28	8,608,358
CHATHAM	51,941,240	0.71	9.76	2.49	1.11	14.07	712,247
CHESTER	469,772,900	6.90	14.79	2.44	1.04	25.17	11,654,633
CHESTERFIELD	482,929,331	4.06	10.53	2.44	3.47	20.50	10,284,630
CHICHESTER	261,795,874	5.34	14.80	2.35	2.83	25.32	6,534,511
CLAREMONT	787,313,508	13.45	17.24	2.59	2.97	36.25	28,347,635
CLARKSVILLE	41,448,214	0.89	5.22	2.70	5.29	14.10	573,464
COLEBROOK	189,342,653	7.45	9.45	2.22	3.95	23.07	4,453,610
COLUMBIA	84,625,042	1.83	10.92	2.47	4.36	19.58	1,597,232
CONCORD	3,793,125,850	9.04	11.14	2.41	2.99	25.58	97,799,234
CONWAY	1,403,726,665	5.19	9.02	2.52	1.13	17.86	27,678,604
CORNISH	185,970,659	2.77	12.65	2.46	3.09	20.97	3,840,903
						0.00	
CROYDON	93,645,145	2.59	10.25	2.35	3.05	18.24	1,698,969
						0.00	
DALTON	83,882,077	5.37	9.85	2.72	4.59	22.53	1,817,635
DANBURY	109,923,293	5.28	12.68	2.58	2.90	23.44	2,550,915
DANVILLE	333,015,778	5.14	19.74	2.43	1.03	28.34	9,312,969
DEERFIELD	546,424,497	3.65	15.81	2.23	0.96	22.65	12,143,186
DEERING	197,751,517	8.01	14.53	2.30	1.11	25.95	5,052,009
DERRY	2,348,174,549	10.39	17.34	2.62	1.14	31.49	73,477,577
						0.00	
						0.00	
DORCHESTER	40,754,573	8.18	6.57	2.23	1.63	18.61	746,155
DOVER	2,649,300,450	9.99	10.54	2.51	2.93	25.97	68,038,313
Page Total	16,522,855,736	150.53	321.30	68.77	73.02	613.62	418,843,929

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Name of Municipality	Town Valuation	Town Tax	Local	State	County Tax	Total Tax	Tax Commitment
			Educ. Tax	Educ. Tax			
DUBLIN	255,437,403	6.50	11.84	2.19	3.11	23.64	5,995,452
DUMMER	66,945,559	5.04	4.71	2.47	3.92	16.14	982,425
DUNBARTON	311,246,580	3.82	12.31	2.42	2.46	21.01	6,412,948
DURHAM	906,003,460	8.34	16.76	2.45	2.86	30.41	27,441,110
EAST KINGSTON	298,935,807	5.29	15.96	2.45	1.06	24.76	7,269,509
EASTON	66,721,401	1.99	4.55	2.43	1.65	10.62	703,824
EATON	105,953,950	3.96	3.29	2.44	1.09	10.78	1,121,410
EFFINGHAM	180,064,187	6.84	8.77	2.47	1.10	19.18	3,395,916
ELLSWORTH	13,639,335	0.37	11.41	2.54	1.68	16.00	217,144
ENFIELD	555,250,716	6.14	11.20	2.45	1.53	21.32	11,785,037
EPPING	651,392,800	4.34	16.66	2.26	1.01	24.27	15,616,615
EPSOM	406,405,842	4.76	12.68	2.45	2.68	22.57	9,008,280
ERROL	84,517,995	2.24	3.00	2.50	4.61	12.35	1,018,582
EXETER	1,606,450,382	7.81	14.68	2.44	1.10	26.03	41,404,672
FARMINGTON	474,145,169	6.65	9.78	2.02	2.55	21.00	9,722,769
FITZWILLIAM	249,329,495	6.14	16.27	2.55	3.38	28.34	6,881,461
FRANCESTOWN	212,942,869	7.29	12.11	2.29	1.08	22.77	4,793,712
FRANCONIA	285,174,000	4.93	6.87	2.44	1.64	15.88	4,497,266
FRANKLIN	514,177,200	12.63	6.42	2.75	2.80	24.60	12,442,736
FREEDOM	493,760,173	4.12	4.82	2.41	1.01	12.36	6,061,306
FREMONT	373,723,497	3.86	21.26	2.39	1.00	28.51	10,536,506
GILFORD	1,535,175,840	5.25	8.85	2.59	1.47	18.16	27,624,686
GILMANTON	480,547,164	4.97	12.36	2.43	1.39	21.15	10,094,837
GILSUM	65,060,704	4.94	16.33	2.45	3.22	26.94	1,744,733
GOFFSTOWN	1,324,025,200	9.72	13.70	2.46	1.23	27.11	35,361,386
GORHAM	279,037,800	12.99	12.09	2.54	4.36	31.98	8,763,522
GOSHEN	76,196,955	6.84	12.36	2.41	2.90	24.51	1,839,468
GRAFTON	127,405,516	4.93	11.83	2.45	1.63	20.84	2,594,839
GRANTHAM	515,125,870	3.99	12.22	2.42	2.81	21.44	11,463,882
GREENFIELD	158,984,621	6.67	14.07	2.39	1.16	24.29	3,834,467
GREENLAND	653,828,900	2.80	9.06	2.51	1.13	15.50	9,970,862
Page Total	13,327,606,390	176.16	348.22	75.46	64.62	664.46	300,601,362

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Name of Municipality	Town Valuation	Town Tax	Local Educ. Tax	State Educ. Tax	County Tax	Total Tax	Tax Commitment
GREENVILLE	97,270,038	14.47	10.50	2.64	1.12	28.73	2,737,386
GROTON	77,378,166	1.51	5.69	2.34	1.41	10.95	801,521
	1,009,548,771	4.00	16.34	2.33	1.01	23.68	23,608,500
HAMPTON	2,751,933,900	7.04	7.66	2.51	1.10	18.31	49,973,510
HAMPTON FALLS	414,194,910	4.37	12.33	2.42	1.07	20.19	8,286,159
HANCOCK	245,120,957	5.25	13.37	2.43	1.22	22.27	5,410,437
HANOVER	1,946,809,400	4.44	9.22	2.48	1.68	17.82	37,319,961
HARRISVILLE	186,747,245	5.25	6.68	2.59	3.60	18.12	3,372,713
HART'S LOCATION	15,887,300	0.09	0.88	2.57	1.04	4.58	71,842
HAYERHILL	355,457,540	6.30	15.86	2.54	1.54	26.24	9,474,780
HEBRON	261,630,319	3.63	0.36	2.40	1.66	8.05	2,126,364
HENNIKER	386,695,105	7.71	17.59	2.36	2.68	30.34	11,662,980
HILL	106,966,843	4.80	10.29	2.14	2.16	19.39	2,034,686
HILLSBOROUGH	505,455,259	10.44	14.11	2.35	1.16	28.06	14,095,607
HINSDALE	351,434,637	6.43	13.74	2.48	3.20	25.85	8,764,711
HOLDERNESS	660,940,857	2.90	7.25	2.55	1.84	14.54	9,548,169
HOLLIS	1,180,251,962	6.25	12.86	2.46	1.25	22.82	26,712,255
HOOKSETT	1,556,298,643	6.88	11.44	2.40	2.76	23.48	36,181,381
HOPKINTON	656,272,605	5.10	18.53	2.44	2.67	28.74	18,818,713
HUDSON	2,540,585,108	6.37	10.45	2.53	1.21	20.56	51,344,172
JACKSON	390,963,292	3.83	2.96	2.07	1.00	9.86	4,024,749
JAFFREY	454,061,238	9.68	13.94	2.44	3.04	29.10	13,112,842
JEFFERSON	124,372,686	2.00	10.51	2.45	4.79	19.75	2,439,570
KEENE	1,846,896,575	12.44	14.60	2.44	3.27	32.75	60,121,474
KENSINGTON	297,326,778	4.53	16.50	2.43	1.09	24.55	7,233,702
KINGSTON	614,918,785	4.50	16.11	2.57	1.10	24.28	14,793,241
LACONIA	1,804,204,123	8.55	9.40	2.66	1.47	22.08	39,311,468
LANCASTER	270,531,120	9.32	7.74	2.24	4.05	23.35	6,248,009
LANDAFF	51,036,492	5.74	9.51	2.44	1.48	19.17	967,081
LANGDON	61,153,302	6.16	13.49	2.41	3.04	25.10	1,509,509
Page Total	21,222,343,956	179.98	329.91	73.11	59.71	642.71	472,107,492

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Name of Municipality	Town Valuation	Town Tax	Local Educ. Tax	State Educ. Tax	County Tax	Total Tax	Tax Commitment
LEBANON	1,865,441,325	9.43	11.94	2.48	1.66	25.51	47,308,764
LEE	414,570,781	5.53	18.03	2.32	2.87	28.75	11,837,319
LEMPSTER	161,301,336	5.78	9.29	2.46	2.86	20.39	3,160,184
LINCOLN	746,447,714	5.92	2.58	2.59	1.75	12.84	9,514,597
LISBON	111,804,234	12.95	13.39	2.44	1.65	30.43	3,375,438
LITCHFIELD	816,159,054	3.54	13.52	2.35	1.16	20.57	16,604,171
LITTLETON	759,160,933	7.40	11.34	2.45	1.27	22.46	16,327,376
LONDONDERRY	3,479,439,650	5.19	12.82	2.18	0.91	21.10	71,643,055
LOUDON	533,458,166	4.31	11.28	2.34	2.78	20.71	10,824,545
LYMAN	60,957,701	5.69	9.53	2.44	1.64	19.30	1,161,320
LYME	326,230,800	6.05	13.46	2.44	1.63	23.58	7,642,218
LYNDEBOROUGH	168,160,450	7.06	13.40	2.41	1.13	24.00	4,016,242
MADBURY	236,728,935	3.24	17.01	2.42	2.57	25.24	5,909,027
MADISON	463,677,550	3.87	8.41	2.41	1.09	15.78	7,567,518
MANCHESTER	8,339,261,400	11.22	7.77	2.48	1.20	22.67	187,137,996
MARLBOROUGH	185,684,280	4.94	16.20	2.40	3.14	26.68	4,884,716
MARLOW	65,804,370	6.40	9.42	2.06	3.17	21.05	1,367,461
MASON	161,054,818	8.20	13.15	2.44	1.11	24.90	3,967,971
MEREDITH	1,741,033,913	4.55	5.76	2.59	1.51	14.41	24,845,120
MERRIMACK	2,929,837,310	5.29	15.09	2.35	1.18	23.91	69,208,425
MIDDLETON	162,116,023	7.64	10.88	2.47	2.61	23.60	3,822,014
MILAN	123,223,386	2.78	11.21	2.28	4.51	20.78	2,508,799
MILFORD	1,275,712,887	6.35	16.86	2.56	1.20	26.97	34,190,196
MILTON	365,422,223	7.98	12.81	2.45	2.64	25.88	9,288,706
MONROE	346,197,314	1.84	7.29	2.50	0.85	12.48	3,630,918
MONT VERNON	258,830,830	5.77	18.15	2.42	1.11	27.45	7,044,837
MOULTONBOROUGH	2,686,898,771	2.77	2.13	2.66	1.13	8.69	23,152,735
NASHUA	7,989,100,728	9.01	10.72	2.55	1.22	23.50	185,425,769
NELSON	116,681,897	5.26	8.54	2.56	3.52	19.88	2,305,566
Page Total	36,890,398,779	175.96	331.98	70.50	55.07	633.51	779,673,003

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Name of Municipality	Town Valuation	Town Tax	Educ. Tax	Educ. Tax	County Tax	Total Tax	Tax Commitment
NEW BOSTON	542,916,062	5.60	15.06	2.40	1.18	24.24	13,017,914
NEW CASTLE	638,911,131	2.28	0.69	2.43	0.99	6.39	4,045,024
NEW DURHAM	418,729,560	6.19	11.20	2.43	2.68	22.50	9,411,844
NEW HAMPTON	297,682,371	6.29	8.70	2.82	1.36	19.17	5,573,811
NEW IPSWICH	420,173,168	4.26	14.96	2.13	1.03	22.38	9,263,795
NEW LONDON	1,096,250,482	4.01	5.75	2.41	2.88	15.05	16,726,139
NEWBURY	701,287,041	3.70	5.87	2.48	2.88	14.93	10,408,334
NEWFIELDS	239,922,299	4.29	16.17	2.64	1.18	24.28	5,787,126
NEWINGTON	949,612,912	4.72	0.65	2.46	1.16	8.99	7,384,404
NEWMARKET	744,537,983	6.07	15.02	2.35	1.02	24.46	18,024,524
NEWPORT	420,701,883	11.56	12.72	2.65	3.06	29.99	12,422,132
NEWTON	478,549,293	3.21	18.95	2.20	0.94	25.30	11,988,352
NORTH HAMPTON	999,585,300	5.24	7.91	2.48	1.12	16.75	16,567,365
NORTHFIELD	277,165,105	6.74	12.20	2.71	3.01	24.66	7,283,495
NORTHUMBERLAND	111,170,463	12.99	13.30	2.85	4.34	33.48	3,691,696
NORTHWOOD	476,653,047	4.09	16.96	2.35	1.09	24.49	11,603,121
NOTTINGHAM	541,105,002	4.18	13.73	2.54	1.10	21.55	11,508,302
ORANGE	28,753,639	2.50	14.92	2.47	1.66	21.55	614,783
ORFORD	146,703,526	4.17	17.63	2.28	1.62	25.70	3,727,605
OSSIPEE	704,662,727	6.13	7.77	2.43	1.06	17.39	13,333,985
PELHAM	1,399,678,318	6.48	12.71	2.47	1.21	22.87	31,676,707
PEMBROKE	623,276,414	6.19	15.81	2.19	2.65	26.84	16,490,145
PETERBOROUGH	590,735,716	8.93	16.92	2.66	1.29	29.80	17,436,897
PIERMONT	97,556,208	6.91	11.27	2.45	1.72	22.35	2,156,761
PITTSBURG	243,974,653	2.59	6.36	2.74	5.01	16.70	4,025,988
PITTSFIELD	265,835,081	9.73	16.52	2.11	2.42	30.78	8,091,435
PLAINFIELD	259,904,713	5.12	16.45	2.72	3.21	27.50	7,070,621
PLAISTOW	829,279,324	5.98	15.53	2.61	1.12	25.24	20,689,269
PLYMOUTH	417,233,750	8.98	11.07	2.40	1.58	24.03	9,898,951
PORTSMOUTH	4,096,603,575	8.72	5.56	2.49	1.14	17.91	72,373,853
Page Total	19,059,150,746	177.85	358.36	74.35	56.71	667.27	382,294,378

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Name of Municipality	Town Valuation	Town Tax	Educ. Tax	Educ. Tax	County Tax	Total Tax	Tax Commitment
RANDOLPH	67,338,632	4.86	4.21	2.34	4.88	16.29	1,084,685
RAYMOND	832,972,257	6.38	13.79	2.44	1.03	23.64	19,327,437
RICHMOND	92,789,021	5.10	14.92	2.68	3.46	26.16	2,411,296
RINDGE	547,900,463	4.79	15.18	2.34	3.15	25.46	13,752,112
ROCHESTER	2,021,637,412	8.85	12.19	2.46	2.86	26.36	52,666,734
ROLLINSFORD	221,987,197	3.50	17.67	2.75	2.96	26.88	5,887,022
ROXBURY	25,613,777	0.27	14.93	2.74	3.91	21.85	556,730
RUMNEY	194,806,114	4.39	11.80	2.30	1.44	19.93	3,796,994
RYE	1,769,621,290	3.12	4.29	2.44	1.12	10.97	20,064,961
SALEM	3,858,080,677	7.02	9.98	2.42	1.04	20.46	78,109,874
SALISBURY	125,675,331	4.55	14.29	2.61	2.85	24.30	2,986,028
SANBORNTON	387,446,574	8.72	10.25	2.56	1.44	22.97	8,779,304
SANDOWN	503,856,070	5.06	18.37	2.53	1.12	27.08	13,491,189
SANDWICH	441,793,476	3.70	3.96	2.44	1.10	11.20	4,864,100
SEABROOK	2,601,910,850	6.32	5.40	2.57	0.98	15.27	36,137,927
SHARON	54,516,562	4.53	11.85	2.36	1.16	19.90	1,081,406
SHELBURNE	81,569,598	3.49	5.31	2.50	3.99	15.29	1,164,434
SOMERSWORTH	845,720,630	10.07	15.39	2.32	2.69	30.47	25,470,581
SOUTH HAMPTON	132,329,957	3.38	10.45	2.64	1.06	17.53	2,292,998
SPRINGFIELD	200,707,622	4.00	11.33	2.28	2.79	20.40	4,058,540
STARK	68,800,170	5.40	5.59	2.38	4.11	17.48	1,161,845
STEWARTSTOWN	89,147,157	3.48	12.47	2.79	4.64	23.38	2,017,044
STODDARD	284,373,330	2.89	7.33	2.42	3.10	15.74	4,447,357
STRAFFORD	458,999,700	2.21	15.31	2.41	2.75	22.68	10,358,249
STRATFORD	68,303,694	4.81	12.61	2.54	3.96	23.92	1,557,389
STRATHAM	1,223,166,918	3.46	12.89	2.22	1.08	19.65	23,771,197
SUGAR HILL	151,622,574	7.84	8.28	2.43	1.62	20.17	3,045,616
SULLIVAN	56,585,276	10.76	13.10	2.44	3.12	29.42	1,656,979
SUNAPEE	1,150,960,231	3.14	5.83	2.59	3.06	14.62	16,712,800
SURRY	76,172,543	2.04	13.04	2.70	3.72	21.50	1,609,205
Page Total	18,636,405,103.00	148.13	332.01	74.64	76.19	630.97	364,322,033

Department of Revenue Administration
Municipal and Property Division
Tax Rates for Towns and Cities 2013
Local State

Name of Municipality	Town Valuation	Town Tax	Educ. Tax	Educ. Tax	County Tax	Total Tax	Tax Commitment
SUTTON	269,490,523	6.04	12.26	2.44	2.90	23.64	6,297,914
SWANZEY	585,308,090	5.28	14.71	2.28	3.10	25.37	14,757,313
TAMWORTH	357,579,380	4.52	12.40	2.08	1.00	20.00	7,029,421
TEMPLE	151,871,489	5.84	15.08	2.47	1.11	24.50	3,707,011
THORNTON	374,125,931	3.80	10.59	2.45	1.50	18.34	7,059,169
TILTON	520,314,918	6.55	8.02	2.44	1.29	18.30	10,362,086
TROY	107,363,041	9.24	20.32	2.97	3.73	36.26	3,836,271
TUFTONBORO	1,026,905,710	2.34	3.31	2.44	1.09	9.18	9,319,633
UNITY	133,380,114	3.95	15.58	2.43	2.74	24.70	3,274,472
WAKEFIELD	893,062,428	2.91	5.81	2.49	1.07	12.28	10,739,626
WALPOLE	416,664,939	5.06	10.98	2.62	3.38	22.04	9,524,078
WARNER	284,253,475	9.19	11.77	2.42	2.64	26.02	7,398,979
WARREN	89,132,243	4.71	14.07	2.25	1.37	22.40	1,934,654
WASHINGTON	226,014,149	5.55	6.98	2.58	2.86	17.97	4,042,942
WATERVILLE	331,908,280	7.39	0.90	2.39	1.72	12.40	4,102,896
VALLEY WEARE	812,715,344	3.30	14.95	2.35	1.15	21.75	17,432,768
WEBSTER	209,860,431	5.07	11.63	2.36	2.67	21.73	4,578,393
WENTWORTH	94,576,974	5.13	12.26	2.49	1.57	21.45	2,003,325
WESTMORELAND	173,744,184	4.01	12.43	2.53	3.44	22.41	3,882,065
WHITEFIELD	219,790,020	7.61	7.14	1.93	3.59	20.27	4,335,032
WILMOT	179,601,382	5.01	10.47	2.43	2.88	20.79	3,695,814
WILTON	368,942,237	7.07	15.39	2.43	1.13	26.02	9,547,834
WINCHESTER	278,705,695	8.40	16.53	2.61	3.19	30.73	8,464,496
WINDHAM	2,065,724,410	3.70	16.37	2.44	1.09	23.60	48,482,617
WINDSOR	24,418,947	1.35	7.98	2.69	1.32	13.34	321,575
WOLFEBORO	2,033,528,925	4.73	4.53	2.46	1.11	12.83	25,835,266
WOODSTOCK	222,697,847	7.75	6.61	2.80	1.75	18.91	4,150,950
Page Total	12,451,681,106	145.50	299.07	66.27	56.39	567.23	236,116,600
Total Commitment:	154,674,554,835	1,336.22	2,683.24	576.11	496.09	5,091.66	3,314,934,019



TOWN OF LEE

EMPLOYEE LEAVE REQUEST

This form is to be completed and approved prior to any leave being taken by an employee. In the case of sick leave taken because of unexpected illness, this form is to be completed upon the employee's return to work.

DATE OF REQUEST: June 9, 2014

DATE(S) OF LEAVE: June 11 - 13, 2014 TOTAL HOURS REQUESTED: 24

235.14 HRS ACCRUED AS OF May 30, 2014

TYPE OF LEAVE REQUESTED (check one):

Vacation

Sick

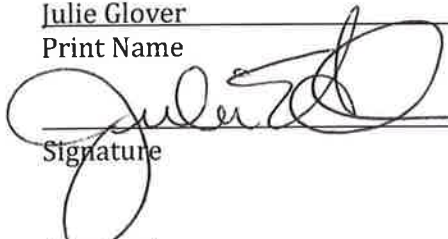
Floating Holiday

Bereavement

Other _____

Explanation (if necessary): Packing and Moving!

Julie Glover
Print Name


Signature

Approval: Dave Cedarholm Date: _____

Denied: _____ Reason: _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: June 2, 2014

RE: Alicia Marescalchi
30 Sherman Street
Peabody, MA 01960

Property Tax Map 26 Lot 2-C08
Address: C08 Wadleigh Campground

Tax Year: 2014
Assessment: \$9,200

The subject is a camper on rented land. The camper and other items have been removed and as this is the case, it is recommended that an abatement of the first issue tax bill in the amount of \$132 plus any applicable interest be granted.

Abatement Granted

Abatement Denied

Dated _____

**ABATEMENT
RECOMMENDATION**

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: June 2, 2014

RE: Daniel Gibbons
PO Box 15
Hampton Falls, NH 03844

Property Tax Map 31 Lot 4-230
Address: L30 Wellington Campground

Tax Year: 2014
Assessment: \$4,400

The subject is a camper on rented land. The camper and other items are being removed and as this is the case, it is recommended that an abatement of the first issue tax bill in the amount of \$63 plus any applicable interest be granted.

Abatement Granted

Abatement Denied

Dated _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: June 2, 2014

RE: Elaine Trigilio
25 Crane Crossing Road
Newtown, NH 03858

Property Tax Map 28 Lot 1-50
Address: L50 Ferndale Acres

Tax Year: 2014
Assessment: \$3,300

The subject is a camper on rented land. The property was transferred September 2013, however ownership was not updated in the assessing system. As this is the case, it is recommended that an abatement of the first issue tax bill in the amount of \$47 plus any applicable interest be granted.

Abatement Granted

Abatement Denied

Dated _____

**SUPPLEMENT
RECOMMENDATION**

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources
Contracted Assessor's Agents

DATE: June 2, 2014

RE: Elaine Trigilio
25 Crane Crossing Road
Newton, NH 03858

Property Tax Map 28 Lot 001-046
Address: L46 Ferndale Acres

Tax Year: 2014

The above referenced property is a camper on a rented site located in the Ferndale Acres Campground. The assessing office was only recently informed that the ownership had changed. In addition upon review it was found to need adjustment. As such it is recommended that a supplemental tax bill in the amount of \$204 be processed to the above owner.

Please note that an abatement for the incorrect owner is being processed.

Supplement Approved

Supplement Denied

Dated _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: June 2, 2014

RE: Nancy Dodge
3018 59TH Street – Apt 202
Gulfport, FL 33707

Property Tax Map 28 Lot 1-46
Address: L50 Ferndale Acres

Tax Year: 2014
Assessment: \$4,600

The subject is a camper on rented land. The property was transferred in August 2013, however ownership information was only recently received. As this is the case, it is recommended that an abatement of the first issue tax bill in the amount of \$66 plus any applicable interest be granted.

Abatement Granted

Abatement Denied

Dated _____

MEMORANDUM

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources
Contracted Assessor's Agents

DATE: May 27, 2014

RE: Land Use Change Tax
49 Kelsey Road
Tax Map 19 Lot 5

I have attached a land use change tax form and a warrant form for the above referenced property. The subject was a 5.23-acre parcel which had 4.059 acres merged from adjacent parcel (Map 19 Lot4). The portion merged was enrolled in the current use program and as it has been transferred, merged and is less than the minimum size requirement, it no longer qualifies and a land use change tax is due.

The market value estimate listed was based on a review of the sale price of the disqualified area, market data of other parcels and my experience. The value estimate of \$47,500 as of the date of change is felt to be fair and reasonable. As such it is recommended that the attached forms be signed and a land use change tax bill in the amount of \$4,750 be issued.

If there are any questions or a meeting to discuss this matter is desired, please let me know.

FORM

A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME GIALOUSIS	FIRST NAME THOMAS	INITIAL P
	LAST NAME ZIMAR	FIRST NAME KATHERINE	INITIAL M
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS 49 KELSEY ROAD		
	ADDRESS (continued)		
	TOWN/CITY LEE	STATE NH	ZIP CODE+4 03861

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET 49 KELSEY ROAD					
	TOWN/CITY LEE			COUNTY STRAFFORD		
	NUMBER OF ACRES 9.29	CHECK ONE: PARTIAL RELEASE <input checked="" type="checkbox"/> FULL RELEASE <input type="checkbox"/>		BOOK # 4211	PAGE # 330	
	MAP # 19	LOT # 5	MAP #	LOT #	MAP #	LOT #

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified LOMINSON, CARL	BOOK # 1052/1743	PAGE # 87/109
(b) Number of Acres Originally Classified	53	
(c) Number of Acres Previously Disqualified	1.95	
(d) Acres Disqualified per this Assessment	4.06	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	46.99	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification:	+	
LOT LINE ADJUSTMENT - LESS THAN 10 ACRES		
(b) Actual Date of Change in Use (MM/DD/YYYY)	05/05/2014	
(c) Full and True Value at Time of Change in Use	\$	47,500.00
(d) Land Use Change Tax [Step 4(c) x 10%]	\$	4,750.00

LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) DAVID CEDARHOLM	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) CAROLE DENNIS	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) SCOTT BUGBEE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME GIALOUSIS/ZIMAR	FIRST NAME THOMAS/KATHERINE
	ADDRESS 49 KELSEY ROAD	
	ADDRESS (continued)	
	TOWN/CITY LEE	STATE NH
(a) Date of Release (MM/DD/YYYY)		
(b) Date of Bill (MM/DD/YYYY)		
(c) Full and True Value at Time of Change in Use		\$ 47,500.00
(d) Total Tax Due		\$ 4,750.00

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: TOWN OF LEE			
(b) Mail To:	NAME TOWN OF LEE		
	ADDRESS 7 MAST ROAD		
	TOWN/CITY LEE	STATE NH	ZIP CODE+4 03861
(c) Tax Collector's Office Location: 7 MAST RD, LEE, NH 03861			
(d) Tax Collector's Office Hours: MON 8AM-6PM, WED&FRI 8AM-4PM			
(e) Include a separate check in the amount of \$ _____ Payable to _____ for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID

**LAND USE CHANGE TAX
INSTRUCTIONS**

GENERAL INSTRUCTIONS

WHO MUST FILE

Local assessing officials shall complete Form A-5, Land Use Change Tax, to assess the use change tax on current use land where property previously classified as open space land and assessed at current use values on or after April 1, 1974 is changed to a use which does not qualify for current use assessment.

WHAT TO FILE

The Form A-5 shall be prepared by the local assessing officials and an original and two copies shall be submitted to the tax collector for collection of land use change tax. In accordance with Cub 309.03 Form A-5W shall serve as a warrant with which the tax collector shall collect the tax. The tax collector shall ensure that a copy of these instructions are provided to the land owner advising them of their appeal rights.

WHEN TO FILE

Pursuant to RSA 79-A:7, II(d), payment of Land Use Change Tax, together with the recording fees due the Register of Deeds, is due within 30 days after mailing of the tax bill. Interest at a rate of 18% will accrue on any unpaid tax after 30 days.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original:	Register of Deeds
Copy:	Local Assessing Officials
Copy:	Land Owner
Copy:	Local Tax Collector

APPEALS

Within 2 months of the notice of the tax date, and not afterwards, a land owner may apply in writing to the Selectmen or Assessors for an abatement of the Land Use Change Tax. If the Selectmen or Assessors neglect or refuse to abate the Land Use Change Tax, any person aggrieved may either apply in writing to the Board of Tax and Land Appeals or petition the County Superior Court within 8 months of the notice of the tax in accordance with RSA 79-A:10 or RSA 79-A:11. Forms for appealing to the Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301 or by calling (603) 271-2578 or by visiting their web site at www.nh.gov/btla. Be sure to specify that you are appealing the Land Use Change tax.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact your local municipality or the Property Appraisal Division at (603) 271-2687.

LINE-BY-LINE INSTRUCTIONS

STEP 1

Enter the complete name(s), address, municipality, state and zip code of the present owner(s) and/or responsible party [if other than owner pursuant to RSA 79-A:7, II(e)], being assessed the Land Use Change Tax in accordance with RSA 79-A:7. If there is more than two owners, submit a supplemental list of all owners names of record.

STEP 2

Enter the property location information of the land being disqualified in the spaces provided. Check whether this is a partial release or a full release.

STEP 3

- (a) Enter name and address of the owners of record when the land was first classified under Current Use, including the Book and Page where it was recorded.
- (b) Enter the number of acres originally classified under RSA 75:1.
- (c) Enter the number of acres previously disqualified from RSA 75:1.
- (d) Enter the number of acres disqualified per this Assessment.
- (e) Enter the number of acres remaining in Land Use Assessment. [Steps 3(b) minus 3(c) and 3(d)].

STEP 4

- (a) Provide a brief narrative description of the property subject to disqualification. (i.e. forest land converted to house lots.)
- (b) Enter the actual date of change in use in the following format: MM/DD/YYYY.
- (c) Enter the full and true value of the disqualified property at the time of the change in use.
- (d) Calculate the Land Use Change Tax by multiplying Step 4(c) by 10%. Enter the result on Step 4(d).

STEP 5

Signatures, in black ink, of a majority of the local selectmen/assessors in the spaces provided indicates approval.

STEP 6

Enter the name and mailing address of the present owners or responsible party responsible for payment of tax.

- (a) Enter the actual date of the change in use. [Same as Step 4(b)].
- (b) Enter the date of the Land Use Change tax notice.
- (c) Enter the Full and True Value of the land subject to Land Use Change as provided in RSA 75:1. [Same as Step 4(d)].
- (d) Enter the Land Use Change Tax Due as calculated on page 1 Step 4(d).

STEP 7

- (a) Enter the municipality to which checks are to be made payable. This should be the municipality in which the disqualified property is located.
- (b) Enter the name of the tax collector and the applicable mailing address to which payments should be remitted.
- (c) Enter the tax collector's office location.
- (d) Enter the hours of operation for the local tax collector.
- (e) Enter the applicable lien release recording fee to be remitted to the County Registry of Deeds and the proper county to which the fee is due.
- (f) Enter the final date the taxpayer has to pay the bill to avoid penalties.

STEP 8

The tax collector must sign and date in black ink to indicate when the tax is paid and then shall remit the original Form A-5 with the recording fee to the County Registry of Deeds.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT

TAX COLLECTOR'S WARRANT FOR TOWN/CITY

TOWN/CITY OF LEE		
STREET ADDRESS 7 MAST ROAD		
ADDRESS (continued)		
TOWN/CITY LEE	STATE NH	ZIP CODE+4 03861

COLLECTION OF LAND USE CHANGE TAX

State of New Hampshire, County of STRAFFORD	
To LINDA REINHOLD	Collector of Taxes
for the Town/City of LEE	in said County.
In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 4,750.00
Given under our hands at	
This day of	
OWNER NAME THOMAS GIALOUSIS AND KATHERINE ZIMAR	
OWNER ADDRESS 49 KELSEY ROAD	
MAP 19	LOT 5

SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) DAVID CEDARHOLM	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) CAROLE DENNIS	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) SCITT BUGBEE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT
 INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Assessing Officials shall complete Form A-5W, Tax Collectors Warrant, to assess the Current Use Land Use Change Tax, as approved by the board, to serve as a warrant with which the tax collector shall collect the tax from the property owner.

WHAT TO FILE

The Form A-5W, Current Use: Land Use Change Tax Collector's Warrant. Assessing officials shall submit Form A-5W, Current Use: Land Use Change Tax Collectors Warrant, as approved by the board, to the Tax collector to serve as a warrant with which the tax collector shall collect the tax.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original and 2 copies: Local Tax Collector

TAX COLLECTORS PROCEDURES

Upon receipt of the land use change tax warrant and the prescribed forms, the tax collector shall mail the duplicate copy of the tax bill to the owner responsible for the tax as the notice thereof. Such bill shall be mailed, at the latest, within 12 months of the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or within 12 months of the date the local assessing officials actually discover that the land use change tax is due and payable. Upon receipt of payment, but except for proceedings under RSA 79-A:7, II(e), the collector shall forward the original tax bill to the register of deeds of the county in which the land is located for the purpose of releasing recorded contingent liens required under RSA 79-A:5, VI. The tax bill shall state clearly whether all, or only a portion, of the land affected by the notice of contingent lien is subject to release. The recording fee charged by the register of deeds shall be paid by the owner of the land in accordance with the fees to which the register of deeds is entitled under RSA 478:17; 478:17-f or 478:17-g, I as applicable.

WHEN DUE

Payment of the land use change tax, together with the recording fees due the register of deeds, shall be due not later than 30 days after mailing of the tax bills for such tax, and interest at the rate of 18 percent per annum shall be due thereafter on any taxes not paid within the 30-day period.

COLLECTION OF UNPAID TAX

All land use change tax assessments levied under this section shall, on the date of the change in use, create a lien upon the land on account of which they are made and against the owner of record of such land or against the responsible party pursuant to RSA 79-A:7, II(e). Furthermore, such liens shall continue for a period of 18 months following the date upon which the local assessing officials receive written notice of the change of use from the landowner or his agent, or the date the local assessing officials actually discover that the land use change tax is due and payable, and such assessment shall be subject to statutory collection proceedings against real estate as prescribed by RSA 80.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact the Property Appraisal Division at (603) 271-2687.



State of New Hampshire Department of Safety

John J. Barthelmes, Commissioner

Earl M. Sweeney, Assistant Commissioner

Homeland Security and Emergency Management

Perry E. Plummer, Director

Steven H. Temperino, Assistant Director



May 30, 2014

RECEIVED
JUN 03 2014

TOWN OF LEE, NH
SELECTMAN'S OFFICE

Selectboard Chair
Town of Lee
7 Mast Road
Lee, NH 03861

Dear Sir/Madam;

New Hampshire Homeland Security and Emergency Management (NH HSEM) is pleased to announce the availability of Federal Emergency Management Agency (FEMA) FFY 2014 Pre-Disaster Mitigation (PDM) and Flood Mitigation Assistance (FMA) funding. Your Letter of Intent has been approved to move forward in the application process. The applications start date was **April 25, 2014**. The applications will need to be submitted to the state by the end of business day **July 18, 2014 for State review. All applications must be submitted via e-grants only.** In order for an application to be eligible for consideration, the entire application (including supporting documentation) must be submitted to FEMA by the deadline. **There will be no extensions for this application cycle.**

Federally-funded hazard mitigation assistance programs provide significant opportunities to reduce, minimize, or eliminate potential damages to public and private infrastructure from natural hazard events. Funding for hazard mitigation plans and projects can reduce overall risks to the population and structures, while reducing the reliance on taxpayer-funded federal disaster assistance for disaster recovery.

For questions regarding e-Grants access, FEMA has established a helpdesk: 1-877-611-4700. For additional details on project potential as well as funding restrictions for these programs, please visit <http://www.fema.gov/hazard-mitigation-assistance> and review the Unified Hazard Mitigation Assistance Guidance document.

Supporting documentation that cannot be electronically attached to the e-Grants application (e.g., engineering drawings, photographs, and maps) must be submitted to the FEMA Region 1 directly. Please contact NH HSEM for their mailing information. NH HSEM must review and approved this application and will submit application on behalf of the sub-applicant. The entire application must be received by FEMA Region 1 no later than the application deadline of July 25, 2014.

NH HSEM is the conduit for all FEMA grant applications and acts in the Applicant capacity in this process. As such, NH HSEM is required to review and rank all the individual local sub-applications that are ultimately submitted to FEMA for funding consideration. It is important to note that these grant programs are highly competitive nationally and FEMA may not be able to fund all project requests submitted.

Office: 110 Smokey Bear Boulevard, Concord, N.H.
Mailing Address: 33 Hazen Drive, Concord, N.H. 03305
603-271-2231, 1-800-852-3792, Fax 603-223-3609
State of New Hampshire TDD Access: Relay 1-800-735-2964

How to apply:

Applications are submitted via the e-Grants system: <https://portal.fema.gov/famsVuWeb/home>

Previous Applicants

Log in to the system using User ID and Password. To retrieve a forgotten password, click "Forgot Pwd?" button and a prompt will open.

New Applicants

1. Open the e-Grants website
2. At the bottom of the screen click "New User"
3. Type the characters that appear on the screen into the box provided and click "Submit"
4. Complete the registration form that will appear and write down your "User Name" for future use then click "Submit"
5. Type a password into the field provided and write down your "Password" for future use then click "Submit"
6. A page will appear saying, "No privileges have been granted to this account" click on the request new privileges button.
7. Select Mitigation e-Grants from the menu and select "Request Access"
8. Enter the access ID, S33, then click "Submit"
9. The access request is now in queue to be validated in the Federal e-Grant system. NH HSEM will provide final approval of access once approved registration appears in the federal system. You will receive an email when this has been completed.

FEMA will be conducting eGrants training for Grant Applicants (States, Tribes and Communities) via webinar. Below are the dates and times of the scheduled trainings as well as the website link and the participate code. Please take advantage of this opportunity to refresh on eGrants and possibly learn new things.

1. June 3, 2014 10:00am – 12:00pm <https://fema.connectsolutions.com/r48f997i9pn/>
1-800-320-4330 Participant code number - 588080
2. June 10, 2014 2:00pm – 4:00pm <https://fema.connectsolutions.com/r6jdbddplm7/>
1-800-320-4330 Participant code number - 164369

For additional information on specifics regarding this application cycle as well and the Hazard Mitigation Annual Programs, FEMA has established a HMA Helpline: 866-222-3580. I am also available at 603-223-3655 or at elizabeth.peck@dos.nh.gov.

Sincerely,



Elizabeth R. Peck
State Hazard Mitigation Officer

cc: NH HSEM Field Representative
Erin Darrow, Right Angle Engineering

PERMIT BY NOTIFICATION

**Noble Farm Commercial Park, LLC
Route 155 - Tax Map 25, Lot 3-0
LEE, NEW HAMPSHIRE**

Prepared For:

**Jim Daley
Route 155
Lee, NH**



Prepared By:



**229 Prospect Mountain Road
Alton, NH 03809
May 2014**

SRE # 13-075

*Entire permit
application
available at
Town Hall.*