

SELECT BOARD MEETING AGENDA

DATE: Monday, January 29, 2018 at 6:30 pm

HELD: Public Safety Complex (2nd Floor Meeting Room) 20 George Bennett Rd, Lee

The Select Board reserves the right to make changes as deemed necessary during the meeting. Public Comment limited to 3 minutes.

1. Call meeting to Order – 6:30 pm
2. Public Comment
3. **RACETRACK PUBLIC HEARING**
4. Jim Morse, ORCSD Superintendent – School Budget Review
5. Julie Glover, Town Administrator
 - a. *VRC Tax Exemption Request*
 - b. *Pole License Template*
 - c. *Library Furnace*
 - d. *Miscellaneous*
6. Motion to accept the Consent Agenda as presented:
 - a. *NRRA Letter*
 - b. *Select Board Meeting Minutes from 1/16/2018*
 - c. *Manifest #15*
 - d. *Weeks Payroll Ending January 28, 2018*
7. Motion to enter into Non-Public Session–NH RSA 91-A:3 II (d) Church. Roll Call Vote required.
8. Motion to seal the Non-Public Session Minutes (if necessary.) Roll Call Vote required.
9. Miscellaneous/Unfinished Business
10. Adjournment

Posted: Town Hall, Public Safety Complex, Public Library and on leenh.org on January 26, 2018

Individuals needing assistance or auxiliary communication equipment due to sensory impairment or other disabilities should contact the Town Office at 659-5414. Please notify the town six days prior to any meeting so we are able to meet your needs.

2018 LICENSE to OPERATE a MOTOR VEHICLE RACETRACK IN THE TOWN OF LEE

A license to conduct motor vehicle racing at the **Lee USA Speedway** during the time period of April 14 – October 28, 2018 is hereby granted SUBJECT TO all provisions of the Town of Lee *Racetrack Ordinance* adopted on March 10, 1977 by the Annual Town Meeting, and SUBJECT TO any revisions or amendments to the Ordinance as hereinafter enacted.

The Select Board grants approval with the understanding that failure to comply with the provisions of the Ordinance shall be grounds for revocation or suspension of this license.

No practice or tire testing dates are permitted

<u>23 RACES</u>	<u>CATEGORY</u>	<u>3 TEST & TUNE</u>
1) Sunday, April 15, 2018	ACT Governor Cup 150 w/NECL	1) Saturday, April 14, 2018
2) Sunday, May 6, 2018	TBA	2) Saturday, May 19, 2018
3) Saturday, May 12, 2018	TBA	3) Friday, October 5, 2018
4) Sunday, May 20, 2018	TBA	
5) Friday, May 25, 2018	TBA	
6) Friday, June 1, 2018	NASCAR Racing – Season Opener	
7) Friday, June 8, 2018	NASCAR Racing	<u>RAIN DATES</u>
8) Friday, June 15, 2018	NASCAR Racing	1) Saturday, April 21, 2018
9) Friday, June 22, 2018	NASCAR Racing	2) Sunday, April 22, 2018
10) Friday, June 29, 2018	NASCAR Racing	3) Friday, September 7, 2018
11) Friday, July 6, 2018	NASCAR Racing	4) Sunday, September 23, 2018
12) Friday, July 13, 2018	NASCAR Racing	5) Sunday, October 14, 2018
13) Friday, July 20, 2018	NASCAR Racing	6) Friday, October 19, 2018
14) Friday, July 27, 2018	NASCAR Racing	7) Saturday, October 20, 2018
15) Friday, August 3, 2018	NASCAR Racing	8) Sunday, October 21, 2018
16) Friday, August 10, 2018	NASCAR Racing - ISMA	9) Friday, October 26, 2018
17) Friday, August 17, 2018	NASCAR Racing	10) Saturday, October 27, 2018
18) Friday, August 24, 2018	NASCAR Racing	11) Sunday, October 28, 2018
19) Friday, August 31, 2018	NASCAR Racing	
20) Saturday, Sept. 22, 2018	TBA	
21) Saturday, October 6, 2018	Octoberfest – Qualifying	
22) Sunday, October 7, 2018	Octoberfest – Features	
23) Saturday, October 13, 2018	TBA	

Dates of operation were approved by the Select Board on _____.

John LaCourse, Chairman	Cary Brown	Scott Bugbee

Building Inspector	Police Chief	Fire Chief
Date	Date	Date
Town Administrator	Date	

TOWN of LEE

RECEIVED
JAN 02 2018
TOWN OF LEE, NH

Application for License to Operate a Racetrack
For the Racing Season 2018

Name of Applicant LEE USA SPEEDWAY

Business Address 380 CALEF HIGHWAY

LEE, NH 03861

MAILING ADDRESS:

P. O. 344

ROWLEY, MA

01969

Business Telephone 978-462-4252

Contact Person JOHN E MACDONALD

Insurance Carrier/Policy Number MARKEL INSURANCE COMPANY
4102NM0001023

A copy of the insurance policy binder is attached.

We request a license to operate the Lee USA Speedway for the 2018 racing season. Attached is a schedule of the racing season that includes the dates, times and types of events.

Also included are tentative rain dates requested in the event a race is cancelled due to inclement weather.

We have received a copy of the Town of Lee's Revised Racetrack Ordinance and understand the requirements contained within.

Date 12/27/2017

Signed John E MacDonald, President
Lee USA Speedway Representative

FEE \$100



OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

36 Coe Drive
Durham, New Hampshire 03824
Telephone: 603-868-5100 Facsimile # 603-868-6668

January 19, 2018

Board of Selectman and Planning Board
Town of Lee
7 Mast Road
Lee, NH 03861

Re: Notification of Addition to Mast Way School

Dear Board of Selectman and Planning Board Members,

In accordance with RSA 674:54, the Oyster River Cooperative School District is providing this letter as written notification to the Town of Lee that an addition of 4 classrooms is being proposed on the property owned by the Oyster River Cooperative School District on Mast Road # 23 know as Map 000011, Lot 000005.

The Oyster River Cooperative School District is working with Bauen Construction to prepare for a contract for this proposed addition to the existing Mast Way School. Construction is scheduled to begin in April.

I am prepared to attend a public hearing to present the necessary information relative to the project. I am currently scheduled to present a budget update of the school district to the Town of Lee at their January 29, 2018 meeting. If agreeable, as I will be presenting at this meeting, I would like to request adding this item to the January 29th agenda.

I look forward to hearing from you regarding adding this item to the agenda for the January 29, 2018 meeting.

Sincerely,

Dr. James C. Morse, Sr.
Superintendent of Schools

Oyster River Cooperative School District

FY19 Budget Update Lee Select Board

JANUARY 29, 2018

6:30 PM

LEE SAFETY COMPLEX

DR. JAMES C. MORSE, SR.



Budget Public Hearing

- School Board Goals
- District Highlights
- District Enrollment
 - Current by Schools
 - Projected 5 Years
 - Current by Town
- Financial Information
- Warrant Article #'s 3 - 5

School Board Goals 2018-19 Budget

Budgeting is directly related to our academic vision. The proposed 2018-19 budget reflects the priorities of the adopted District Strategic Plan which guides the decisions at a realistic and affordable pace.

The proposed budget will include all completed negotiation agreements, health insurance costs, and other proposed expenditures consistent with the District Strategic Plan.

New revenue from the Barrington tuition agreement may be used to offset increases in staffing, healthcare, and retirement costs.

School Board Goals

2018-19 Budget continued

The budget will ensure that the expendable trust funds, used in the 2017-2018 budget, will be replenished by at least \$100,000.

This goal does not take into account additional state revenue for full-time kindergarten, which will go directly to the towns, and which should lessen the tax impact of the budget.

This budget goal does not include any petitioned warrants.

The budget goal is to limit the overall impact to an increase of 3.25% or less in general fund.

2018-19 Board Goals

This year we will divide our goals into two categories: Monitoring/Continuing Goals and Action Goals.

Monitoring/Continuing Goals: {These involve the continuation and evaluation of initiatives that are underway}

1. To evaluate the effects of the change in start time, including the impact on students, parents, and transportation.
2. To evaluate the effects on students of homework, (including amount, learning value and coordination), the master schedule, and course load in the high school to determine if any practices should be changed.
3. To evaluate the effectiveness of the competency reporting system that will be used in grades 6 and 7 of the middle school, and to determine if the 8th grade should continue with the evolving high school system or adopt the 6/7 grade reporting system.

2018-19 Board Goals continued

This year we will divide our goals into two categories: Monitoring/Continuing Goals and Action Goals.

Monitoring/Continuing Goals: {These involve the continuation and evaluation of initiatives that are underway}

4. To monitor the progress on implementing competency-based education in the high school.
5. To continue to use various media channels, and to explore new means, to inform the community of initiatives and achievements of the District, with special attention to high school parents and District residents who do not have children in the system.
6. To receive reports on implementation of the expanded World Language instruction in the middle school and the implications of these changes for the high school.
7. To more fully engage the student body and community on issues of wellness and mental health.

2017-18 Board Goals continued

This year we will divide our goals into two categories: Monitoring/Continuing Goals and Action Goals.

Action Goals: {These involve new initiatives or vigorous re-engagement with prior goals.}

8. To begin developing a strategic plan for 2019-2024 with completion by December 2018.
9. To engage in a deliberate review process of the middle school facility with the goal of choosing a plan for renovation/construction by June 2018.

District Highlights

One of the highest performing Districts in New Hampshire

- Smarter Balanced Scores in Grades 3 – 8 are some of the highest in the State
- SAT – Highest aggregate score – 1170 with 99% participation
- SAT Math – continue to be one of the highest in the State
- College placement rate – 90%
 - 74% enter 4 year college program
 - 16% enter 3, 2, 1 year college program
 - 8% Military or Work
 - 2% Gap
- High School graduation rate – 99.6%

District Highlights continued

One of the highest performing Districts in New Hampshire

- Special Needs:
 - 100% graduation rate – 67% National Average
 - 39.5% enter a 4 year college
 - 39.5% enter 3, 2, 1 year college program
 - 21% enter employment
 - 0% enter the military
- 100% SPED Compliance with NH Department of Education for all Indicators used to measure performance and compliance for special education rules and regulations

District Highlights continued

One of the highest performing Districts in New Hampshire

- World Language expanded to grade 6 {Chinese, Spanish, French}
- Extended Learning Opportunities
- UNH Early College
- Competency Based Education implemented in Grades 5, 6 & 7 and in development in Grades 8 – 12
- Start time change
- NEASC Accreditation
- Mental Health/Wellness Plan adopted to increase awareness – continue to refine advisories at middle school and high school
- Middle and High School Student Participation continues to grow in Music

District Highlights continued

One of the highest performing Districts in New Hampshire

Strategic Plan Update:

- **Capital Improvement Plan** (In year 6 of 7 year plan)
Full Service Generators at all school
- **Technology Plan on Track** – (3 year rotation completed)
- **Transportation Buses on Track** (In year 8 of 10 year plan)
- **School Nutrition Plan**
 - Profitable for first time in at least 8 years
 - UNH Supplying fresh produce
 - Increased Participation District Wide
 - Local Food = 20%
 - Breakfast up by 22%
 - Lunch up by 13%

District Current Enrollment By School

as of October 1

2017-18 Total Enrollment: 2,165**

Mast Way	352
Moharimet	343
Middle School	660
High School	793*

*Includes 142 Tuition Students

**Includes 17 Preschool Students

District 5 Years Projected Enrollment

— Source: LRPC 11/2017 Report

Long Range Planning Committee (LRPC)

2018-19 Projected Enrollment: **2,114**

Mast Way 355	Moharimet 335	Middle 668	High 795
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2019-20 Projected Enrollment: **2,116**

Mast Way 369	Moharimet 314	Middle 674	High 816
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2020-21 Projected Enrollment: **2,093**

Mast Way 367	Moharimet 311	Middle 682	High 803
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2021-22 Projected Enrollment: **2,067**

Mast Way 364	Moharimet 306	Middle 674	High 802
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2022-23 Projected Enrollment: **2,115**

Mast Way 356	Moharimet 299	Middle 680	High 810
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District Enrollment By Town 2013 - 2017

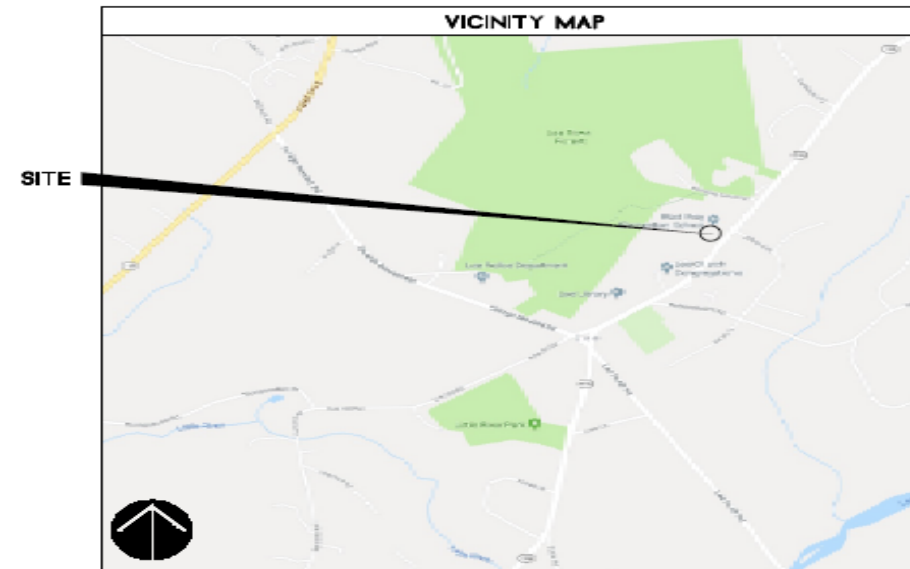
as of October 1

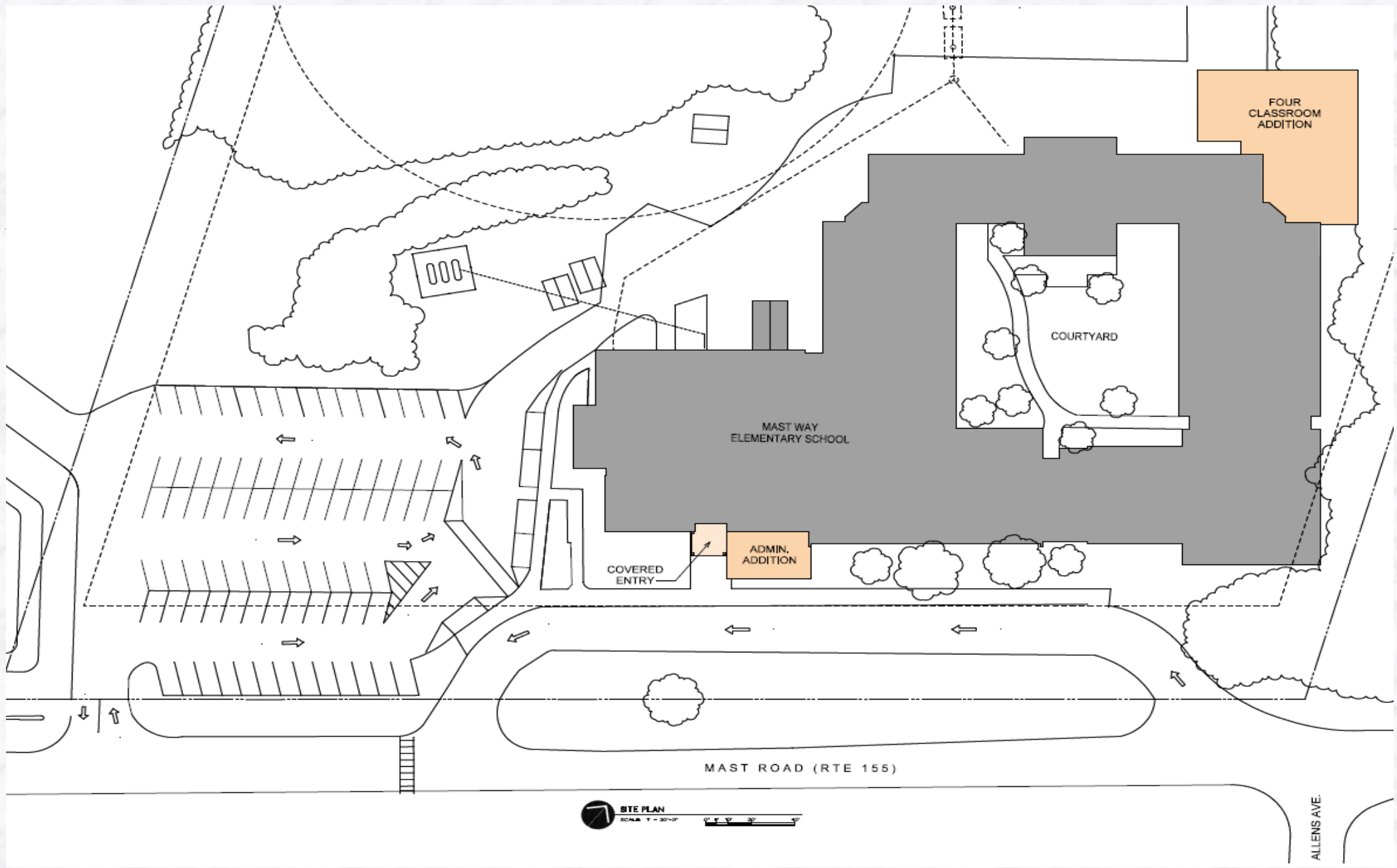
	2013	2014	2015	2016	2017
Durham	927	940	932	950	967
Lee	703	686	655	681	705
Madbury	358	382	367	369	351
Barrington	68	85	98	113	140
Other	2	2	3	2	2
Totals	2058	2095	2055	2115	2165

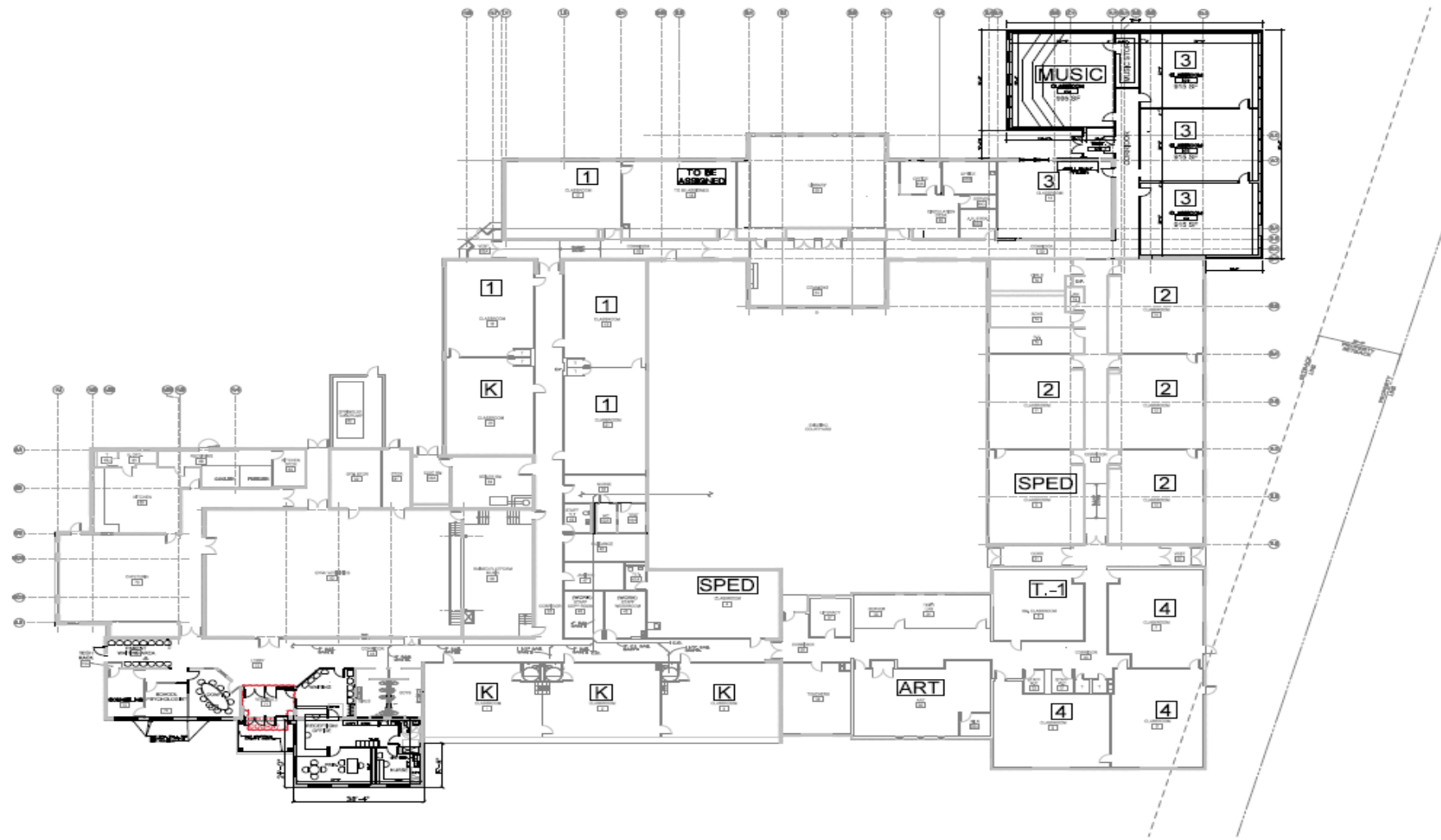
SAU 5

ADDITIONS TO: MAST WAY ELEMENTARY SCHOOL

Lee, New Hampshire







1 FLOOR PLAN
SCALE 1/8" = 1'-0"



FY 19 Increases

Major Drivers / Expenditure:

- Negotiated agreement with Bus Drivers \$ 54,083
- Negotiated agreement with ORPaSS \$ 64,876
- 5.4% Increase in Health Insurance over \$287,000
- Capital Account: continued focus on improving facilities \$341,906
- Technology Lease: \$ 24,000
- Elementary Staffing: \$188,000
- Guild Agreement (Year 2 of 3) \$568,708

Past Budget Increases

- FY 19 (2018/19) 3.20% {Proposed}
- FY 18 (2017/18) 4.70%
- FY 17 (2016/17) 3.41%
- FY 16 (2015/16) 3.33%
- FY 15 (2014/15) 1.75%
- FY 14 (2013/14) 1.22%
- FY 13 (2012/13) 0.35%
- FY 12 (2011/12) -2.29%

FY19 Budget Impact

General Fund (10) TOTAL	\$44,199,061	
Article 3 – ORBDA Contract	\$ 54,083	
Article 4 – ORPaSS Contract	\$ 64,876	
TOTAL with warrant article	\$44,318,020	3.2%

FY19 Fund 10 Breakdown

Oyster River Cooperative School District					
2018-2019 BUDGET BY LOCATION as of 12/20/17					
	2016-17	2017-18	2018-19		
	<u>EXPENDED</u>	<u>APPROVED</u>	<u>PROPOSED</u>	<u>DIFFERENCE</u>	
MAST WAY	3,487,221	3,817,929	4,130,205	312,276	
MOHARIMET	3,776,792	3,939,762	3,992,650	52,888	
MIDDLE SCHOOL	6,933,182	6,993,369	7,184,117	190,748	
HIGH SCHOOL	7,999,845	8,631,603	8,962,138	330,535	
SAU/ADMN	3,891,857	3,114,546	3,104,847	-9,699	
TRANSPORTATION	1,835,814	2,055,994	2,018,364	-37,630	
TECHNOLOGY	1,154,200	1,242,119	1,334,140	92,021	
FACILITIES	3,848,419	3,972,043	4,441,379	469,336	
SPECIAL EDUCATION	<u>8,671,309</u>	<u>9,176,036</u>	<u>9,031,221</u>	<u>-144,815</u>	
TOTAL	<u>41,598,639</u>	<u>42,943,401</u>	<u>44,199,061</u>	<u>1,255,660</u>	2.92%
General Fund (10) TOTAL					44,199,061
Article 3 - ORBDA					54,083
Article 4 - ORPaSS					\$64,876
Total with warrant article					44,318,020
					3.20%

Estimated FY 19 Impact to Towns

Budget Analysis				
		Estimated Tax Impact per \$1,000*		
		Durham	Lee*	Madbury*
Proposed Budget	\$44,199,061	\$0.50	\$0.15	\$1.21
ORBDA Warrant	\$54,083	\$0.03	\$0.04	\$0.04
ORPaSS Warrant	\$64,876	\$0.03	\$0.04	\$0.04
Total General Fund	\$44,318,020	\$0.56	\$0.23	\$1.29
*Does not include any additional assessed value				

FY 19 Default Budget

In the event that the FY2019 Proposed Budget fails to be approved by District voters, the Default Budget automatically becomes the budget for FY2019

Default General Fund Budget	\$44,184,937
Default Fund 21 (Food Service)	\$ 730,047
Default Fund 22 (Federal Funds)	\$ 600,000
Default Fund 23 (Other Special Revenue)	\$ <u>41,000</u>
Total Default Budget FY2019:	\$45,555,984

If the proposed FY19 Budget Fails ~ The Default Budget will be \$69,571 less

Warrant Article #'s 3 - 5



Warrant Article # 3

ARTICLE # 3 Shall the District vote to approve within the provisions of New Hampshire RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Bus Drivers Association and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2018-2019 \$ 54,083

2019-2020 \$ 36,855

2020-2021 \$ 41,223

and further to raise and appropriate the sum of \$ 54,083 for the 2018-2019 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? The School Board recommends this appropriation.
(Majority vote required)

Warrant Article # 4

ARTICLE #4 Shall the District vote to approve within the provisions of New Hampshire RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Paraeducators and Support Staff and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2018-2019 \$ 64,876

2019-2020 \$ 64,939

2020-2021 \$ 75,239

and further to raise and appropriate the sum of \$ 64,876 for the 2018-2019 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? The School Board recommends this appropriation. (Majority vote required)

Warrant Article # 5

ARTICLE #5: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amount set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$45,625,555. Should this article be defeated, the operating budget shall be \$45,555,984 (Default Budget) which is the same as last year with certain adjustments required by previous action of the District or by law; or the District may hold one special meeting in accordance with RSA 40:13, X, and XVI to take up the issue of the revised operating budget only. *The School Board recommends this appropriation. (Majority vote required)*

Note:

Fund 10 = \$44,199,061 (regular operating budget); Fund 21 = \$785,494 (expenditures from food service revenues); Fund 22 = \$600,000 (expenditures from federal/special revenues); Fund 23 = \$41,000 (expenditures from pass through funds).

FY 19 Budget Dates

- Three Public Meetings hosted by the towns:
 - Durham Town Council: January 22, 2018 – Durham Town Hall 7:00 PM
 - Lee Selectman Meeting: January 29, 2018 – Lee Safety Complex 6:30 PM
 - Madbury Selectman Meeting: February 5, 2017- Madbury Town Hall 7:00 PM
- February 6, 2018: Annual Meeting Deliberative Session I
 - ORHS Auditorium at 7:00 PM (SNOW DATE: Feb. 7)
- March 13, 2018: Annual Meeting Voting Day/Session II:
 - Durham - Oyster River High School 7:00 AM – 7:00 PM
 - Lee - Lee Safety Complex 7:00 AM – 7:00 PM
 - Madbury- Madbury Town Hall 11:00 AM – 7:30 PM

FY 19 Budget

Supporting documents for the FY19 Proposed Budget can be found at
www.orcsd.org

Thank You.

Questions?



TOWN OF LEE
Office of the Selectmen
7 Mast Road
Lee, New Hampshire 03861
(603) 659-5414

January 26, 2018

Peter Macdonald
465 Packers Falls Road
Lee, NH 03861

RE: Veteran Resort Chapel, Map 12-3-03
Tax Exemption Application

Dear Mr. Macdonald:

After a review of the application dated January 11, 2018 for a tax exemption for the property at 101 Stepping Stones Road, the Select Board voted to deny the application for the following reason:

An organization may not claim multiple exemptions under separate provisions of RSA 72:23. The application which you submitted indicates a request for both a religious exemption under RSA 72:23 III and a charitable exemption under RSA 72:23 V.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Julie E. Glover
Town Administrator

Cc: file

TOWN OF LEE, NEW HAMPSHIRE

Upon petition of the _____ [ELECTRIC COMPANY] AND [TELEPHONE COMPANY] dated _____, it appearing that the public good so requires, it is hereby

ORDERED

1. That said Petitioners be and hereby are granted a License to erect and maintain poles, structures, conduits, cables, and/or wires, together with sustaining, strengthening and protecting fixtures, in highways covered by said Petition. The maximum and minimum length of poles shall be ___feet and ___ feet respectively; the maximum and minimum height of structures shall be ___feet and ___feet respectively. Conduits shall be buried to a depth of at least ___feet. The approximate location of the poles or conduits (P. _____ on _____ Road/Street in the Town of Lee) and structures is designated or defined as shown on plan marked "Electric Company and Telephone Company"

No. _____ Dated _____, attached to and made a part of this order. All wires and cables except those leading down the poles and structures and those leading to fixtures attached thereto shall be placed at a height of not less than 18 feet above the surface of the highway.

2. In accordance with the requirements of RSA 72:23, I (b), the licensed entities and any other entity now or hereafter using or occupying municipal property pursuant to this License, either as the joint or sole owner of a pole or as an attacher to such pole, shall be responsible for the payment of, and shall pay, all properly assessed personal and real property taxes, to the extent permitted by law, no later than the due date. Failure to pay duly assessed personal and real property taxes when due shall be cause to provide a written notice to the licensed entities to show cause by a date certain specified in the notice as to why this License should not be terminated for nonpayment of the sums due.

3. In accordance with the requirements of RSA 72:23, I (b), this License is granted to the licensee(s) subject to that condition that the licensee(s) and any other entity now or hereafter using or occupying municipal property pursuant to this License shall be responsible for notifying, within 90 days of the date of this order, each attacher to a licensee's pole(s) and/or licensee's conduits by serving a copy of the herewith License on each such attacher and submitting to the Clerk of the Town of Lee, a complete list of attachers to each pole or conduit in the Town, listing the pole or conduit locations of each attacher. Further, this License's granted subject to the condition that the Licensee(s) and any other person now or hereafter using or occupying municipal property pursuant to this License shall update annually the information provided to the Town with the Town Clerk on or before May 1st of that year, including the location of any additional attachers including the location of the pole(s) or conduit(s) to which the attacher's facilities are attached, and any attachers that have removed their attachments and/or any attachers that have added new attachments.

Town of Lee, New Hampshire

BY: _____

Received and entered in the records of the Town of Lee, New Hampshire at Book _____ Page _____, or file location _____

Date _____ ATTEST: _____ Town Clerk

TOWN OF LEE, NEW HAMPSHIRE

POLE LICENSE

Upon Petition of the Public Service of New Hampshire AND Fairpoint Communications Dated 08/22/2017, it appearing that the public good so requires, it is hereby

ORDERED

1. That said Petitioners be and hereby are granted a License to erect and maintain poles, structures, conduits, cables, and/or wires, together with sustaining, strengthening and protecting fixtures, in highways covered by said Petition. The maximum and minimum length of poles shall be _ feet and _ feet respectively; the maximum and minimum height of structures shall be _ feet and _ feet respectively. Conduits shall be buried to a depth of at least _ feet. The approximate location of the poles or conduits (P. 850/307 on Harvey Mill Road in the Town of Lee) and structures is designated or defined as shown on plan marked "Public Service of New Hampshire and Fairpoint Communications " No. 65-0597 Dated 08/22/2017, attached to and made a part of this order. All wires and cables except those leading down the poles and structures and those leading to fixtures attached thereto shall be placed at a height of not less than 18 feet above the surface of the highway.

2. In accordance with the requirements of RSA 72:23, I (b), the licensed entities and any other entity now or hereafter using or occupying municipal property pursuant to this License, either as the joint or sole owner of a pole or as an attacher to such pole, shall be responsible for the payment of, and shall pay, all properly assessed personal and real property taxes, to the extent permitted by law, no later than the due date. Failure to pay duly assessed personal and real property taxes when due shall be cause to provide a written notice to the licensed entities to show cause by a date certain specified in the notice as to why this License should not be terminated for nonpayment of the sums due.

3. In accordance with the requirements of RSA 72:23, I (b), this License is granted to the licensee(s) subject to that condition that the licensee(s) and any other entity now or hereafter using or occupying municipal property pursuant to this License shall be responsible for notifying, within 90 days of the date of this ~~amendment order~~, each attacher to a licensee's pole(s) and/or licensee's conduits by serving a copy of the herewith Petition-License on each such attacher and submitting to the Clerk of the Town of Lee, a complete list of attachers to each pole or conduit in the Town, listing the pole or conduit locations of each attacher. Further, this License's granted subject to the condition that the Licensee(s) and any other person now or hereafter using or occupying municipal property pursuant to this License shall update annually the information provided to the Town with the Town Clerk on or before May 1st of that year, including the location of any additional attachers including the location of the pole(s) or conduit(s) to which the attacher's facilities are attached, and any attachers that have removed their attachments and/or any attachers that have added new attachments.

Town of Lee, New Hampshire

BY: _____

Received and entered in the records of the Town of Lee, New Hampshire at Book _____ Page _____, or file location _____

Date _____ ATTEST: _____ Town Clerk



**NORTHEAST RESOURCE
RECOVERY ASSOCIATION**
Members Helping Members

RECEIVED
JAN 24 2018
TOWN OF LEE, NH

January 23, 2018

John LaCourse
Chair, Board of Selectmen
Town of Lee, NH
7 Mast Road
Lee, NH 03861

Dear Mr. LaCourse,

NRRA operates "As a Cooperative agent with state, regional and local governmental agencies, and as a market development service". This past year, NRRA successfully moved over 50,000 tons of 30 different types of recyclables for its members to market. NRRA more than doubled the contracted volumes of MSW year over year and now offers reduced "Members Only" pricing for contract consultations when it does not bid itself. **For VT members, NRRA has a totally new program offering to assist with the Act 148 requirements. For details of these programs and all the many Member Benefits including reduced conference and workshop fees, School Workshops, and equipment financing support, see the attached benefits overview sheet or visit our website at www.nrra.net.**

It is also "As a source of education in the field of solid waste management" – NRRA publishes the "Full of Scrap", one of the most widely respected, read, and circulated resource recovery E-letters in the northeast. In addition to its nationally recognized, first-in-the-nation annual conference and expo being held in May this year, NRRA also offers monthly "M.O.M" meetings, and NH DES certified workshops and seminars so facility operators can maintain their certifications. The "Members Only" section of the website has the monthly pricing guide for all commodities, past FOS articles, and presentations on everything from current trends in recycling to PGA programs.

This is your organization, member based and member driven. I encourage you to become active, whether through using the programs to get your recyclables to market, by reading the now infamous "Full of Scrap" monthly e-letter, by attending the monthly marketing meetings or posting on the Members Only Forum to learn from others. Enclosed please find a copy of NRRA's 2016/2017 Annual Report which further details our goals and accomplishments over the past year.

Your membership support makes all of this work possible and it is once again time to ask for your continued support by renewing your membership. Please note the membership formula for municipalities is only \$.07 x population with a minimum of \$100 and a maximum cap of \$1,800. A renewal invoice is enclosed for your convenience.

We sincerely hope you'll plan to join us at our 37th Annual Conference and Expo to be held on May 21st & 22nd, 2018 at the Radisson Hotel in Manchester, NH. Please check our website for more details in early 2018.

On behalf of the Board of Trustees, staff and your fellow members, we look forward to helping you navigate the ever changing markets in 2018 and supporting your efforts to recycle. NRRA is your best Shield against China's National Sword Ban on recyclable materials.

Sincerely,

Michael W. Durfor
Executive Director

2101 Dover Road (NH Route 4) Epsom, NH 03234
Phone: (603) 736.4401 Fax: (603) 736.4402 Toll Free: (800) 223.0150
Email: info@nrra.net Website: www.nrra.net

Partnering to make recycling strong through economic & environmentally sound solutions

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