

SELECT BOARD MEETING AGENDA

DATE: Tuesday, January 2, 2018 at 6:30 pm

HELD: Public Safety Complex (2nd Floor Meeting Room) 20 George Bennett Rd, Lee

The Select Board reserves the right to make changes as deemed necessary during the meeting. Public Comment limited to 3 minutes.

1. Call meeting to Order – 6:30 pm
2. Public Comment
3. **FY19 PUBLIC BUDGET HEARING**
4. Julie Glover, Town Administrator
 - a. 2018 Town Warrant – Draft
 - b. FY19 Default Budget – Approval
5. Bill Booth, Building Inspector – ADA Issues: Town Hall, Library and Annex
Review the list of priority ADA issues and the estimated costs.
6. Alice MacKinnon, ABC Chair - CIP Discussion
7. Selectman Bugbee
 - a. Staff Training Update
 - b. Church Property Update
8. Julie Glover, Town Administrator
 - a. Solar at the Public Safety Complex
 - b. Miscellaneous
9. Motion to accept the Consent Agenda as presented:
 - a. Abatements (2)
 - b. Land Use Change (3)
 - c. Public and Non Public Meeting Minutes from 12/18/2017
 - d. Manifest #13
 - e. Weeks Payroll Ending December 31, 2017
10. Motion to enter into Non-Public Session–NH RSA 91-A:3II (a) Personnel - Roll Call Vote required
11. Motion to seal the Non-Public Session Minutes (if necessary.) Roll Call Vote required.
12. Miscellaneous/Unfinished Business
13. Adjournment

Posted: Town Hall, Public Safety Complex, Public Library and on leenh.org on December 29, 2017

Individuals needing assistance or auxiliary communication equipment due to sensory impairment or other disabilities should contact the Town Office at 659-5414. Please notify the town six days prior to any meeting so we are able to meet your needs.

**Town Of Lee, New Hampshire
FY 2019 Budget Preparation Worksheet**

		FY 2017 Budget	FY 2017 Activty	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
Selectmens Office - 41301									
014130111100	Town Administrator Salary	73,754.11	72,180.33	76,000.49	76,000.00	76,000.00	0.00	0.00	0.00
014130111200	Town Secretary Wages	43,436.38	44,490.72	46,202.40	46,197.00	46,197.00	0.00	-0.01	0.00
014130112200	Temporary Employee Wages	3,500.00	14,378.76	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00
014130113000	Overtime	3,500.00	4,352.64	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00
014130114200	Selectboard Salary	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00
014130114201	Trustees of Trust Salary	0.00	0.00	300.00	300.00	300.00	0.00	0.00	0.00
014130155000	Town Report	4,000.00	3,218.96	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00
014130158200	Conference	200.00	0.00	200.00	200.00	200.00	0.00	0.00	0.00
014130161100	Supplies	0.00	0.00	500.00	500.00	500.00	0.00	0.00	0.00
Account Subtotal		134,390.49	144,621.41	138,702.89	138,697.00	138,697.00	0.00	0.00%	0.00%
Elections & Registrations - 41401									
014140114200	Moderator Salary	800.00	1,487.50	400.00	600.00	600.00	0.00	50.00	0.00
014140114201	Assistant Moderator	0.00	0.00	0.00	400.00	400.00	0.00	0.00	0.00
014140114300	Supervisors of the Checklist	3,600.00	4,102.93	3,200.00	3,700.00	3,700.00	0.00	15.63	0.00
014140114301	Ballot Clerks	2,500.00	2,082.24	1,600.00	1,300.00	1,300.00	0.00	-18.75	0.00
014140144100	Town Meeting Expense	400.00	250.00	400.00	400.00	400.00	0.00	0.00	0.00
014140154000	Legal Notices	200.00	547.10	300.00	400.00	400.00	0.00	33.33	0.00
014140155000	Printing (Ballots)	4,000.00	4,170.91	3,000.00	4,000.00	4,000.00	0.00	33.33	0.00
014140156100	Training	0.00	120.00	0.00	120.00	120.00	0.00	0.00	0.00
014140158100	Mileage	50.00	76.51	50.00	50.00	50.00	0.00	0.00	0.00
014140160500	Postage	100.00	0.00	50.00	50.00	50.00	0.00	0.00	0.00
014140163000	Meals	800.00	658.39	600.00	600.00	600.00	0.00	0.00	0.00
Account Subtotal		12,450.00	13,495.58	9,600.00	11,620.00	11,620.00	0.00	21.04%	0.00%
Town Clerk/Tax Collector - 41411									
014141111400	Deputy Wages PT	18,411.00	12,372.69	23,922.08	23,922.08	23,922.08	0.00	0.00	0.00
014141111500	Assistant Wages PT	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014141114100	Salary	49,122.00	48,914.51	49,121.00	49,121.00	49,121.00	0.00	0.00	0.00
014141131100	Lien Searches	2,200.00	332.00	2,000.00	2,000.00	1,000.00	1,000.00	-50.00	-50.00
014141133000	Telephone	400.00	0.00	300.00	300.00	0.00	300.00	0.00	0.00
014141133100	Software	7,812.00	7,891.00	7,900.00	8,000.00	8,000.00	0.00	1.27	0.00
014141154000	Legal Notices/Advertising	250.00	401.28	330.00	400.00	400.00	0.00	21.21	0.00
014141156000	Dues & Subscriptions	80.00	80.00	80.00	80.00	80.00	0.00	0.00	0.00
014141156100	Training	750.00	0.00	750.00	700.00	500.00	200.00	-33.33	-28.57
014141158100	Mileage	1,350.00	518.93	1,350.00	1,350.00	1,000.00	350.00	-25.93	-25.93
014141158200	Conference/Travel	250.00	392.25	250.00	250.00	250.00	0.00	0.00	0.00

**Town Of Lee, New Hampshire
FY 2019 Budget Preparation Worksheet**

		FY 2017 Budget	FY 2017 Activity	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
014141158300	Registry Redemptions	500.00	89.47	500.00	400.00	400.00	0.00	-20.00	0.00
014141160500	Postage	5,000.00	4,347.46	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
014141161000	Dog Tags	350.00	276.54	300.00	300.00	300.00	0.00	0.00	0.00
014141161100	Office Supplies	2,800.00	1,745.33	2,800.00	2,800.00	2,200.00	600.00	-21.43	-21.43
Account Subtotal		94,275.00	77,361.46	94,603.08	94,623.08	92,173.08	2,450.00	-2.57%	-2.59%

Financial Administration - 41501

014150111100	Finance Officer Salary	48,965.00	48,758.62	50,555.20	50,555.00	50,555.00	0.00	0.00	0.00
014150111500	Accounting Assistant Wages	0.00	0.00	14,976.00	14,976.00	14,144.00	832.00	-5.56	-5.56
014150114200	Treasurer Salary PT	5,116.00	5,116.00	5,116.00	5,116.00	5,116.00	0.00	0.00	0.00
014150114202	ABC Salary	0.00	0.00	600.00	600.00	600.00	0.00	0.00	0.00
014150132100	Professional Audit	14,000.00	12,910.20	12,000.00	12,000.00	12,000.00	0.00	0.00	0.00
014150133600	Interest	0.00	36.97	0.00	0.00	0.00	0.00	0.00	0.00
014150154000	Legal Notices/Advertising	1,000.00	2,135.83	1,500.00	2,000.00	2,000.00	0.00	33.33	0.00
014150155000	Printing	2,000.00	1,630.65	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00
014150156000	Dues & Subscriptions	4,000.00	4,054.00	4,000.00	4,200.00	4,200.00	0.00	5.00	0.00
014150156100	Training	0.00	0.00	500.00	300.00	300.00	0.00	-40.00	0.00
014150158100	Mileage	1,000.00	669.90	500.00	500.00	500.00	0.00	0.00	0.00
014150158200	Conference/Travel	1,200.00	1,545.32	1,500.00	1,600.00	1,600.00	0.00	6.67	0.00
014150160500	Postage/IT	2,000.00	1,863.93	2,500.00	2,200.00	2,200.00	0.00	-12.00	0.00
014150161100	Office Supplies	3,000.00	3,375.22	2,000.00	3,000.00	3,000.00	0.00	50.00	0.00
014150161200	Kitchen Supplies	0.00	135.13	200.00	200.00	200.00	0.00	0.00	0.00
014150164000	Reference Materials	200.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00
014150175000	New Equipment	500.00	145.00	500.00	500.00	500.00	0.00	0.00	0.00
Account Subtotal		82,981.00	82,376.77	98,647.20	99,747.00	98,915.00	832.00	0.27%	-0.83%

IT Expenses - 41502

014150233001	Telephone - Landlines	1,800.00	1,323.95	1,600.00	1,600.00	1,600.00	0.00	0.00	0.00
014150233100	Computer Software	1,000.00	2,553.88	500.00	500.00	500.00	0.00	0.00	0.00
014150233200	Computer Services	35,000.00	30,033.10	55,000.00	45,000.00	45,000.00	0.00	-18.18	0.00
014150233300	PEG Access	500.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00
014150233400	Software Support Services	15,400.00	18,402.38	15,000.00	19,000.00	19,000.00	0.00	26.67	0.00
014150234100	Printer/Copier/Fax Lease Agreements	8,200.00	7,731.51	5,500.00	2,500.00	2,500.00	0.00	-54.55	0.00
014150234200	Alarms	1,500.00	2,280.50	1,500.00	2,000.00	2,000.00	0.00	33.33	0.00
014150243000	M & R	2,500.00	278.00	2,000.00	1,000.00	1,000.00	0.00	-50.00	0.00
014150256100	Training	2,000.00	2,596.48	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00
014150275000	Computer Hardware (New Equipment)	11,000.00	6,937.75	3,000.00	8,000.00	8,000.00	0.00	166.67	0.00

**Town Of Lee, New Hampshire
FY 2019 Budget Preparation Worksheet**

	FY 2017 Budget	FY 2017 Activity	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
Account Subtotal	78,900.00	72,137.55	86,600.00	81,600.00	81,600.00	0.00	-5.77%	0.00%
Assessing - 41521								
014152132000 Assessing Firms	31,200.00	31,350.00	31,200.00	32,000.00	32,000.00	0.00	2.56	0.00
014152158100 Mileage	500.00	384.85	500.00	500.00	500.00	0.00	0.00	0.00
Account Subtotal	31,700.00	31,734.85	31,700.00	32,500.00	32,500.00	0.00	2.52%	0.00%
Legal Fees - 41531								
014153100000 General	20,000.00	12,672.23	10,000.00	12,000.00	12,000.00	0.00	20.00	0.00
014153100002 Fairpoint	5,000.00	1,112.73	5,000.00	3,000.00	3,000.00	0.00	-40.00	0.00
Account Subtotal	25,000.00	13,784.96	15,000.00	15,000.00	15,000.00	0.00	0.00%	0.00%
Personnel Administration - 41551								
014155119000 Bonus	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014155119100 Pay in Lieu of Vacation	15,288.00	9,425.38	10,000.00	15,500.00	10,000.00	5,500.00	0.00	-35.48
014155121100 Health Insurance	403,000.00	300,803.55	382,333.00	370,588.00	370,588.00	0.00	-3.07	0.00
014155121101 through Health Trust	0.00	9,749.87	690.00	792.00	792.00	0.00	14.78	0.00
014155121500 Health Insurance Buy Out	7,634.00	13,967.91	17,000.00	12,452.00	12,452.00	0.00	-26.75	0.00
014155121600 Dental Insurance	24,000.00	17,572.53	22,080.00	18,109.00	18,109.00	0.00	-17.98	0.00
014155122000 SS	55,550.00	61,183.80	64,664.07	65,000.00	65,000.00	0.00	0.52	0.00
014155122500 MC	21,210.00	21,965.38	22,795.07	26,000.00	26,000.00	0.00	14.06	0.00
014155123001 Retirement - Group I	65,650.00	80,140.94	74,015.96	66,000.00	66,000.00	0.00	-10.83	0.00
014155123002 Retirement - Group II Police	132,310.00	105,872.86	135,998.09	140,000.00	140,000.00	0.00	2.94	0.00
014155123003 Retirement - Group II Fire	30,300.00	32,246.02	33,362.57	40,000.00	40,000.00	0.00	19.89	0.00
014155125000 Unemployment	4,500.00	3,067.00	4,500.00	3,010.00	3,010.00	0.00	-33.11	0.00
014155126000 Worker's Compensation	44,000.00	50,105.00	39,221.72	38,685.00	38,685.00	0.00	-1.37	0.00
014155129900 Fire Accident & Health Ins.	5,461.00	5,461.00	5,461.00	5,461.00	5,461.00	0.00	0.00	0.00
014155141500 Background Check	200.00	316.00	300.00	300.00	300.00	0.00	0.00	0.00
014155161500 Special Awards/Flowers	500.00	1,496.04	2,000.00	1,500.00	1,500.00	0.00	-25.00	0.00
014155163000 Food/Meetings	250.00	255.51	250.00	250.00	250.00	0.00	0.00	0.00
Account Subtotal	809,853.00	713,628.79	814,671.48	803,647.00	798,147.00	5,500.00	-2.03%	-0.68%
Planning & Zoning - 41911								
014191111200 Administrator Wages	51,197.00	51,343.15	53,297.30	53,290.00	53,290.00	0.00	-0.01	0.00
014191113000 Overtime	1,000.00	1,033.10	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00
014191133001 Telephone - Landline	800.00	763.16	880.00	880.00	880.00	0.00	0.00	0.00

**Town Of Lee, New Hampshire
FY 2019 Budget Preparation Worksheet**

		FY 2017 Budget	FY 2017 Activity	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
014191133003	Telephone - Cell Phone Reimbursement	720.00	690.00	720.00	720.00	720.00	0.00	0.00	0.00
014191133100	Software	1,185.00	1,257.00	1,185.00	1,300.00	1,300.00	0.00	9.70	0.00
014191133200	Outside Consulting	1,050.00	682.50	1,050.00	1,050.00	1,050.00	0.00	0.00	0.00
014191135000	Legal Expense	30,000.00	42,328.34	30,000.00	30,000.00	30,000.00	0.00	0.00	0.00
014191143000	Vehicle M & R	2,000.00	917.25	850.00	850.00	850.00	0.00	0.00	0.00
014191144400	Equipment Lease	2,650.00	2,601.44	3,200.00	3,200.00	3,200.00	0.00	0.00	0.00
014191150100	Strafford County Regional Planning	5,025.05	5,025.05	5,075.30	5,150.00	5,150.00	0.00	1.47	0.00
014191150200	Recording Fees	50.00	41.19	50.00	50.00	50.00	0.00	0.00	0.00
014191154000	Legal Notices & Advertising	4,500.00	4,384.94	6,300.00	6,300.00	6,300.00	0.00	0.00	0.00
014191156000	Dues & Subscriptions	400.00	145.00	400.00	400.00	400.00	0.00	0.00	0.00
014191156100	Training	1,000.00	897.50	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
014191158100	Mileage	100.00	70.74	100.00	100.00	100.00	0.00	0.00	0.00
014191160500	Postage	1,700.00	1,328.49	1,700.00	1,700.00	1,700.00	0.00	0.00	0.00
014191161100	Office Supplies	1,100.00	1,744.27	1,100.00	1,100.00	1,100.00	0.00	0.00	0.00
014191162100	Heat	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014191162200	Electricity	1,250.00	1,034.83	1,250.00	1,250.00	1,250.00	0.00	0.00	0.00
014191162600	Gas/Oil Vehicle	950.00	305.75	950.00	750.00	750.00	0.00	-21.05	0.00
014191164000	Resource Materials	250.00	105.00	250.00	250.00	250.00	0.00	0.00	0.00
014191175000	New Equipment	300.00	472.49	300.00	300.00	300.00	0.00	0.00	0.00
Account Subtotal		107,227.05	117,171.19	111,157.60	111,140.00	111,140.00	0.00	-0.02%	0.00%

Government Buildings - 41941

014194111200	Maintenance Wages FT	39,173.00	39,242.09	31,076.40	0.00	0.00	0.00	0.00	0.00
014194111500	Maintenance Wages PT	12,752.00	15,053.20	24,648.00	55,084.00	55,084.00	0.00	123.48	0.00
014194113000	Overtime	800.00	508.42	0.00	0.00	0.00	0.00	0.00	0.00
014194133003	Telephone - Cell Phone Reimburse	360.00	330.00	720.00	720.00	720.00	0.00	0.00	0.00
014194142400	Landscape	500.00	359.95	500.00	500.00	500.00	0.00	0.00	0.00
014194143000	M & R	17,000.00	15,675.42	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00
014194144100	Uniforms	300.00	280.63	400.00	400.00	400.00	0.00	0.00	0.00
014194158100	Mileage	500.00	355.76	500.00	500.00	500.00	0.00	0.00	0.00
014194161001	Supplies	6,000.00	5,249.41	4,000.00	5,000.00	5,000.00	0.00	25.00	0.00
014194161002	Supplies - Energy Committee	200.00	0.00	9,900.00	1,500.00	1,500.00	0.00	-84.85	0.00
014194161003	Supplies - Sustainability Commit	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
014194161301	Water - Safety Complex	100.00	20.28	100.00	100.00	100.00	0.00	0.00	0.00
014194161302	Bottled Water - Town Hall	800.00	60.84	200.00	200.00	200.00	0.00	0.00	0.00
014194162201	Electricity - Caution Lights	720.00	702.73	720.00	720.00	720.00	0.00	0.00	0.00
014194162203	Electricity - Tennis Court	360.00	348.46	360.00	360.00	360.00	0.00	0.00	0.00
014194162204	Electricity - Town Hall	4,000.00	3,241.63	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00
014194162205	Electricity - Triangle - Holiday	150.00	104.48	150.00	150.00	150.00	0.00	0.00	0.00
014194162206	Electricity - Vault	300.00	272.48	300.00	300.00	300.00	0.00	0.00	0.00
014194162300	Heat - Town Hall Complex	4,000.00	5,705.66	4,000.00	6,000.00	6,000.00	0.00	50.00	0.00

Town Of Lee, New Hampshire FY 2019 Budget Preparation Worksheet

		FY 2017 Budget	FY 2017 Activity	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
014194162301	Heat - Safety Complex	0.00	104.23	0.00	400.00	400.00	0.00	0.00	0.00
014194176000	JLSC	500.00	0.00	500.00	500.00	250.00	250.00	-50.00	-50.00
Account Subtotal		88,515.00	87,615.67	102,574.40	96,934.00	96,684.00	250.00	-5.74%	-0.26%
Cemetery - 41951									
014195111200	Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014195111400	Superintendent Salary	600.00	600.00	600.00	600.00	600.00	0.00	0.00	0.00
014195114201	Trustees Salary	0.00	0.00	300.00	300.00	300.00	0.00	0.00	0.00
014195143000	M & R	5,400.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00
014195160500	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014195161000	Flags	0.00	0.00	0.00	400.00	400.00	0.00	0.00	0.00
014195161100	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014195162600	Gas/Oil/Fuel	0.00	243.17	0.00	0.00	0.00	0.00	0.00	0.00
014195174000	Capital Improvements, Fences, etc.	0.00	4,800.00	5,400.00	5,000.00	5,000.00	0.00	-7.41	0.00
014195175300	Memorial Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Account Subtotal		6,000.00	5,793.17	6,300.00	6,300.00	6,300.00	0.00	0.00%	0.00%
Insurance - 41961									
014196100000	Property Liability	45,500.00	45,474.00	42,495.00	44,096.00	44,096.00	0.00	3.77	0.00
Account Subtotal		45,500.00	45,474.00	42,495.00	44,096.00	44,096.00	0.00	3.77%	0.00%
Other General Government - 41991									
014199100000	Other General Government	8,097.20	0.00	1,137.44	65,000.00	65,000.00	0.00	5,614.59	0.00
014199111100	Retro. Increase - FT Salaried	0.00	5,849.71	0.00	0.00	0.00	0.00	0.00	0.00
014199111200	Retro. Increase - FT Hourly	0.00	2,966.89	0.00	0.00	0.00	0.00	0.00	0.00
014199111500	Retro. Increase - PT Hourly	0.00	857.09	0.00	0.00	0.00	0.00	0.00	0.00
014199112300	Bonus	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Account Subtotal		8,097.20	10,673.69	1,137.44	65,000.00	65,000.00	0.00	5,614.59%	0.00%
Police Department - 42101									
014210111100	Chief Salary	80,280.12	80,459.77	81,608.00	81,608.00	81,608.00	0.00	0.00	0.00
014210111201	Sergeant Wages	99,964.80	0.00	55,536.00	55,536.00	55,536.00	0.00	0.00	0.00
014210111202	Senior Patrol Wages	99,117.36	86,073.75	94,086.52	98,384.00	97,892.00	492.00	4.04	-0.50
014210111203	Patrol Wages	150,326.98	142,501.26	93,704.42	89,252.80	89,252.80	0.00	-4.75	0.00
014210111204	Secretary Wages	42,493.93	44,924.21	46,297.26	46,297.26	46,297.26	0.00	0.00	0.00
014210111205	Officer Holiday Pay	14,569.40	13,734.40	14,210.88	16,018.88	16,018.88	0.00	12.72	0.00

**Town Of Lee, New Hampshire
FY 2019 Budget Preparation Worksheet**

		FY 2017 Budget	FY 2017 Activity	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
014210111206	Detective	0.00	0.00	0.00	47,000.00	47,000.00	0.00	0.00	0.00
014210111207	Corporal	0.00	51,689.56	51,209.60	51,188.80	51,188.80	0.00	-0.04	0.00
014210111501	PT Patrol Officer	0.00	33,735.20	33,962.24	35,293.44	35,293.44	0.00	3.92	0.00
014210113001	Officer Overtime	17,246.10	19,732.97	20,000.00	29,906.40	29,906.40	0.00	49.53	0.00
014210113002	Secretary Overtime	0.00	156.25	0.00	0.00	0.00	0.00	0.00	0.00
014210132000	CALEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014210133001	Telephone - Landlines	5,625.60	1,838.10	5,625.60	2,160.00	2,160.00	0.00	-61.60	0.00
014210133002	Telephone - Cell Phones	0.00	2,752.81	0.00	5,000.00	5,000.00	0.00	0.00	0.00
014210133003	Telephone - Cell Phone Reimbursement	0.00	520.08	0.00	720.00	720.00	0.00	0.00	0.00
014210133500	Evidence	300.00	1,221.42	300.00	800.00	800.00	0.00	166.67	0.00
014210135000	Attorney	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014210143100	Vehicle Repair	13,500.00	16,536.95	13,500.00	13,500.00	13,500.00	0.00	0.00	0.00
014210143200	Radio Repair	1,950.00	369.89	1,950.00	1,950.00	1,950.00	0.00	0.00	0.00
014210144100	Uniforms	5,000.00	10,443.75	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
014210144400	Lease Agreements/Contracts	13,500.00	12,327.12	16,412.64	16,412.64	16,412.64	0.00	0.00	0.00
014210155500	Printing	1,000.00	822.86	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
014210156000	Dues	500.00	250.00	500.00	500.00	500.00	0.00	0.00	0.00
014210156100	Training	5,500.00	7,585.79	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00
014210161100	Supplies	3,500.00	3,333.95	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00
014210162100	Heat	8,000.00	4,780.57	8,000.00	8,000.00	6,000.00	2,000.00	-25.00	-25.00
014210162200	Electricity	10,250.00	9,134.28	10,250.00	10,250.00	10,250.00	0.00	0.00	0.00
014210162600	Gas/Oil/ Vehicles	27,000.00	21,136.61	27,000.00	27,000.00	27,000.00	0.00	0.00	0.00
014210175000	New Equipment	43,200.00	51,709.45	43,200.00	43,200.00	43,200.00	0.00	0.00	0.00
Account Subtotal		642,824.29	617,771.00	634,353.16	696,978.22	694,486.22	2,492.00	9.48%	-0.36%
Dispatch - Police & Fire - 42111									
014211153101	UNH Dispatch	8,445.00	8,445.00	8,445.00	8,445.00	8,445.00	0.00	0.00	0.00
014211153102	Strafford County Dispatch	6,712.00	6,711.70	10,407.00	10,407.00	10,407.00	0.00	0.00	0.00
Account Subtotal		15,157.00	15,156.70	18,852.00	18,852.00	18,852.00	0.00	0.00%	0.00%
Police Special Duty - 42121									
014212153101	UNH Police Dept. for Lee Fire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Account Subtotal		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
Ambulance - 42151									
014215150000	Ambulance	18,516.00	13,887.00	19,776.00	19,963.00	19,963.00	0.00	0.95	0.00

Town Of Lee, New Hampshire FY 2019 Budget Preparation Worksheet

	FY 2017 Budget	FY 2017 Activity	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
Account Subtotal	18,516.00	13,887.00	19,776.00	19,963.00	19,963.00	0.00	0.95%	0.00%
Fire Department - 42201								
014220111100 Chief Salary	65,691.00	62,887.93	70,700.13	70,700.13	70,700.13	0.00	0.00	0.00
014220111205 FT Lieutenant Wages	39,736.00	39,055.52	45,176.80	50,398.40	50,398.40	0.00	11.56	0.00
014220111207 FT FF Holiday Wages	3,030.00	0.00	3,030.00	3,030.00	3,030.00	0.00	0.00	0.00
014220111400 PT Deputy Salary	7,759.00	7,726.15	7,836.41	7,836.41	7,836.41	0.00	0.00	0.00
014220111505 PT FF Wages	31,419.00	38,728.08	102,183.94	116,625.60	116,625.60	0.00	14.13	0.00
014220111506 PT LT Wages	21,840.00	4,051.25	0.00	0.00	0.00	0.00	0.00	0.00
014220111605 On Call Lieutenant Wages	0.00	151.36	0.00	0.00	0.00	0.00	0.00	0.00
014220111606 On Call Firefighter Wages	47,470.00	35,465.40	47,470.00	47,470.00	47,470.00	0.00	0.00	0.00
014220111900 Night Shift Incentive	23,000.00	20,775.00	23,000.00	23,000.00	23,000.00	0.00	0.00	0.00
014220113000 Overtime	4,000.00	3,583.82	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
014220133001 Telephone - Landlines	1,700.00	1,487.27	1,700.00	1,700.00	1,700.00	0.00	0.00	0.00
014220143101 Equipment M & R	8,500.00	4,238.50	9,500.00	9,500.00	9,500.00	0.00	0.00	0.00
014220143102 Vehicle Equipment M & R	8,000.00	13,967.77	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
014220143200 Radio Repair	3,000.00	1,009.50	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00
014220144100 Uniforms	2,000.00	3,455.85	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00
014220144400 Lease Agreements/Contracts	9,000.00	6,946.90	11,500.00	11,500.00	11,500.00	0.00	0.00	0.00
014220155501 Printing	50.00	1,022.00	50.00	50.00	50.00	0.00	0.00	0.00
014220155502 Fire Prevention Safety	500.00	290.00	500.00	500.00	500.00	0.00	0.00	0.00
014220156000 Dues/Subscriptions	6,000.00	3,900.00	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00
014220156100 Training	10,000.00	13,196.35	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
014220158200 Conference/Travel	1,000.00	60.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
014220160500 Postage	50.00	6.18	50.00	50.00	50.00	0.00	0.00	0.00
014220161101 Office Supplies	2,000.00	1,776.08	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00
014220161102 Supplies	1,000.00	2,187.68	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
014220161103 Medical Supplies	2,000.00	2,877.66	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00
014220161300 Bottled Water	450.00	492.02	500.00	500.00	500.00	0.00	0.00	0.00
014220162100 Heat	8,000.00	4,780.49	8,000.00	8,000.00	6,000.00	2,000.00	-25.00	-25.00
014220162200 Electricity	10,250.00	9,090.40	10,250.00	10,250.00	10,250.00	0.00	0.00	0.00
014220162600 Gas/Oil/Fuel	2,500.00	1,204.21	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00
014220162700 Diesel Fuel	8,000.00	6,353.58	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00
014220163100 Special Events	500.00	848.63	500.00	500.00	500.00	0.00	0.00	0.00
014220163200 Personal Protective Equipment	20,000.00	12,182.93	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00
014220175000 New Equipment	15,000.00	26,625.64	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00
Account Subtotal	363,445.00	330,424.15	433,947.28	453,610.54	451,610.54	2,000.00	4.07%	-0.44%

Code Enforcement - 42401

**Town Of Lee, New Hampshire
FY 2019 Budget Preparation Worksheet**

		FY 2017 Budget	FY 2017 Activity	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
014240111500	Building Inspector Wages	28,563.00	33,549.52	42,000.00	42,000.00	42,000.00	0.00	0.00	0.00
014240113000	Overtime	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
Account Subtotal		28,563.00	33,549.52	43,000.00	43,000.00	43,000.00	0.00	0.00%	0.00%

Emergency Management - 42901

014290111300	Assist. Emergency Management Directc	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
014290111600	Assist. Emergency Management Wages	600.00	600.00	600.00	600.00	600.00	0.00	0.00	0.00
014290161100	Supplies	6,000.00	413.11	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00
Account Subtotal		7,600.00	2,013.11	7,600.00	7,600.00	7,600.00	0.00	0.00%	0.00%

Highway Department - 43111

014311111100	Road Agent Salary	63,769.00	63,499.86	66,405.68	66,405.68	66,405.68	0.00	0.00	0.00
014311111201	Road Agent Asst. Wages	44,020.00	43,273.96	46,029.57	46,029.57	46,029.57	0.00	0.00	0.00
014311111202	FT Wages	41,477.00	41,111.91	43,986.80	43,986.80	43,992.00	-5.20	0.01	0.01
014311111203	Holiday Wages	4,040.00	2,960.64	1,280.00	1,280.00	1,280.00	0.00	0.00	0.00
014311111600	PT On Call Wages	7,000.00	9,455.27	9,000.00	12,000.00	12,000.00	0.00	33.33	0.00
014311113000	Overtime	9,090.00	7,713.32	9,090.00	9,500.00	9,500.00	0.00	4.51	0.00
014311130600	Miscellaneous/Engineering	5,500.00	1,288.00	5,500.00	5,500.00	5,500.00	0.00	0.00	0.00
014311132001	Police Details	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
014311133001	Telephone - Landlines	780.00	579.44	780.00	820.00	820.00	0.00	5.13	0.00
014311133002	Telephone - Cell Phone Reimbursement	1,080.00	1,107.38	1,080.00	1,080.00	1,080.00	0.00	0.00	0.00
014311141400	Medical Drug Testing	750.00	345.00	750.00	750.00	750.00	0.00	0.00	0.00
014311142400	Parks & Grounds Maintenance	11,250.00	6,228.83	12,000.00	7,000.00	7,000.00	0.00	-41.67	0.00
014311143000	Subcontracted Repairs	5,500.00	1,949.41	5,500.00	5,000.00	5,000.00	0.00	-9.09	0.00
014311143101	Parts/In House Repairs	14,500.00	11,251.28	14,500.00	13,500.00	13,500.00	0.00	-6.90	0.00
014311143102	Wear Edges (Plows & Equipment)	3,500.00	3,555.18	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00
014311143103	Building M & R	2,500.00	0.00	3,000.00	3,000.00	2,500.00	500.00	-16.67	-16.67
014311144100	Uniforms	1,500.00	1,793.87	2,300.00	2,500.00	2,500.00	0.00	8.70	0.00
014311144200	Rented and Hired Equipment	16,000.00	17,540.92	16,000.00	16,000.00	16,000.00	0.00	0.00	0.00
014311145000	Signs & Warning Devices	2,500.00	2,655.22	2,000.00	1,750.00	1,750.00	0.00	-12.50	0.00
014311145100	Tires	2,500.00	2,097.76	2,500.00	2,000.00	2,000.00	0.00	-20.00	0.00
014311161101	Office Supplies	250.00	61.47	250.00	250.00	250.00	0.00	0.00	0.00
014311161102	Supplies - Other	3,500.00	3,524.62	3,500.00	4,000.00	4,000.00	0.00	14.29	0.00
014311162100	Heat	5,967.00	2,998.91	5,000.00	5,000.00	4,000.00	1,000.00	-20.00	-20.00
014311162201	Electricity - Annex 0436214010	900.00	840.35	950.00	1,000.00	1,000.00	0.00	5.26	0.00
014311162202	Electricity - Salt Shed 0436214510	850.00	876.73	950.00	1,000.00	1,000.00	0.00	5.26	0.00
014311162600	Gas	5,940.00	3,709.26	5,940.00	5,940.00	5,940.00	0.00	0.00	0.00
014311162700	Diesel	15,000.00	10,468.77	13,750.00	13,750.00	13,750.00	0.00	0.00	0.00
014311165000	Paving & Asphalt Products	175,000.00	189,621.23	175,000.00	175,000.00	175,000.00	0.00	0.00	0.00

Town Of Lee, New Hampshire FY 2019 Budget Preparation Worksheet

		FY 2017 Budaet	FY 2017 Activitv	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
014311165100	Stone/Sand/Gravel	8,000.00	6,768.36	9,000.00	9,000.00	9,000.00	0.00	0.00	0.00
014311165200	Culverts/Guard Rails +	5,000.00	2,134.52	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
014311165300	Salt/Sand/Magnesium	28,000.00	22,184.63	28,000.00	28,000.00	28,000.00	0.00	0.00	0.00
014311175000	New Equipment/Tools	1,000.00	713.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
Account Subtotal		486,663.00	462,309.10	493,542.05	493,542.05	492,047.25	1,494.80	-0.30%	-0.30%
Transfer Station - 43211									
014321111100	Manager	48,872.00	48,666.09	48,872.00	48,872.00	45,000.00	3,872.00	-7.92	-7.92
014321111200	FT Wages	37,815.00	37,994.00	38,188.80	38,188.80	38,188.80	0.00	0.00	0.00
014321111500	PT Wages	37,875.00	40,642.24	40,546.00	40,546.00	40,546.00	0.00	0.00	0.00
014321111501	PT Clerical Wages	100.00	0.00	100.00	100.00	100.00	0.00	0.00	0.00
014321113000	Overtime	1,400.00	184.08	1,400.00	1,400.00	1,400.00	0.00	0.00	0.00
014321130600	Engineering	100.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00
014321131200	Compliance	200.00	0.00	200.00	200.00	200.00	0.00	0.00	0.00
014321133001	Telephone - Landlines	400.00	448.15	450.00	450.00	450.00	0.00	0.00	0.00
014321133003	Telephone - Cell Phone Reimburs	400.00	360.00	360.00	360.00	360.00	0.00	0.00	0.00
014321133200	Internet Provider	0.00	918.80	1,300.00	1,300.00	1,300.00	0.00	0.00	0.00
014321142101	Recycling Expense	2,000.00	1,783.63	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00
014321142102	CFC Removal	200.00	0.00	200.00	200.00	200.00	0.00	0.00	0.00
014321142500	Grounds Maintenance	2,000.00	563.77	2,000.00	2,000.00	1,500.00	500.00	-25.00	-25.00
014321143100	Equipment M & R	7,000.00	10,609.50	7,000.00	7,000.00	7,000.00	0.00	0.00	0.00
014321144100	Uniforms	1,500.00	1,619.66	2,200.00	2,500.00	2,500.00	0.00	13.64	0.00
014321144102	Volunteer T Shirts	200.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00
014321144500	Porta Potty	700.00	650.00	725.00	650.00	650.00	0.00	-10.34	0.00
014321155500	Printing	450.00	565.20	1,450.00	2,400.00	1,450.00	950.00	0.00	-39.58
014321156000	Dues & Subscriptions	400.00	377.10	450.00	450.00	450.00	0.00	0.00	0.00
014321156100	Training	1,000.00	1,165.00	900.00	1,500.00	1,500.00	0.00	66.67	0.00
014321158100	Mileage	300.00	995.67	700.00	800.00	800.00	0.00	14.29	0.00
014321158200	Conference & Travel	400.00	25.00	400.00	400.00	400.00	0.00	0.00	0.00
014321160500	Postage	50.00	0.93	25.00	25.00	25.00	0.00	0.00	0.00
014321161100	Office Supplies	1,500.00	443.30	1,000.00	1,000.00	750.00	250.00	-25.00	-25.00
014321161102	Other	500.00	160.11	500.00	500.00	500.00	0.00	0.00	0.00
014321161200	Kitchen Expense	100.00	485.85	500.00	500.00	500.00	0.00	0.00	0.00
014321161400	Compost Bins & Pails	500.00	71.50	300.00	300.00	300.00	0.00	0.00	0.00
014321161500	Volunteer Thanks	200.00	150.00	200.00	150.00	150.00	0.00	-25.00	0.00
014321162100	Heat	800.00	2,104.14	800.00	1,200.00	1,200.00	0.00	50.00	0.00
014321162201	Electricity - Main TS Building 661478	9,000.00	6,500.73	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00
014321162202	Electricity - Swap Shop - 690911	800.00	608.11	1,600.00	0.00	0.00	0.00	0.00	0.00
014321162203	Electricity - Old Bailer - 602718	700.00	1,121.96	2,400.00	0.00	0.00	0.00	0.00	0.00
014321162600	Fuel	2,500.00	2,588.26	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00
014321175001	New Equipment	4,500.00	3,263.08	4,500.00	4,500.00	4,500.00	0.00	0.00	0.00

**Town Of Lee, New Hampshire
FY 2019 Budget Preparation Worksheet**

		FY 2017 Budaet	FY 2017 Activitv	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
014321175002	Safety Equipment	2,000.00	1,427.24	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00
Account Subtotal		166,462.00	166,493.10	171,966.80	169,991.80	164,419.80	5,572.00	-4.39%	-3.28%

Solid Waste Disposal - 43241

014324142101	MSW & Bulky Waste	70,000.00	83,178.23	72,000.00	88,000.00	80,000.00	8,000.00	11.11	-9.09
014324142102	Tires	1,200.00	930.25	800.00	800.00	800.00	0.00	0.00	0.00
014324142103	Hazardous Waste	2,250.00	1,989.24	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00
014324142104	Electronics	5,000.00	4,129.36	8,000.00	8,000.00	8,000.00	0.00	0.00	0.00
014324142105	Waste Oil	1,000.00	300.00	500.00	500.00	500.00	0.00	0.00	0.00
014324142106	Solid Waste Other	500.00	0.00	500.00	500.00	500.00	0.00	0.00	0.00
014324142107	Construction & Demolition D	9,000.00	8,545.73	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
014324142108	Glass	3,000.00	2,532.90	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00
014324142109	Flurocarbons CFC	300.00	262.23	200.00	200.00	200.00	0.00	0.00	0.00
014324142110	Antifreeze	200.00	260.00	250.00	250.00	250.00	0.00	0.00	0.00
014324142111	Brush Grinding	6,000.00	6,450.00	4,500.00	4,500.00	4,500.00	0.00	0.00	0.00
014324142112	Lamprey Closure Costs	927.29	927.29	927.29	927.29	927.29	0.00	0.00	0.00
014324142113	Propane	0.00	504.00	400.00	400.00	400.00	0.00	0.00	0.00
014324142500	Hauling Costs	20,000.00	26,288.02	26,000.00	26,000.00	26,000.00	0.00	0.00	0.00
Account Subtotal		119,377.29	136,297.25	129,577.29	145,577.29	137,577.29	8,000.00	6.17%	-5.50%

Water Treatment, Distribution & Conservatio

014331141100	So. East Watershed Alliance	0.00	0.00	200.00	200.00	200.00	0.00	0.00	0.00
Account Subtotal		0.00	0.00	200.00	200.00	200.00	0.00	0.00%	0.00%

Animal Control - 44141

014414100000	Animal Control	1,650.00	9.40	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
Account Subtotal		1,650.00	9.40	1,000.00	1,000.00	1,000.00	0.00	0.00%	0.00%

Health Service Agencies - 44151

014415100001	A Safe Place	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014415100002	AIDS Seacoast Response	700.00	700.00	700.00	700.00	700.00	0.00	0.00	0.00
014415100003	American Red Cross	500.00	500.00	500.00	500.00	500.00	0.00	0.00	0.00
014415100004	CASA	500.00	500.00	500.00	500.00	500.00	0.00	0.00	0.00
014415100005	Child and Family Care Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
014415100006	Community Action Partnership	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00
014415100007	Goodwin Community Health	5,563.00	5,563.00	2,993.00	4,003.40	4,003.40	0.00	33.76	0.00

**Town Of Lee, New Hampshire
FY 2019 Budget Preparation Worksheet**

		FY 2017 Budget	FY 2017 Activity	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
014415100008	Homemakers Health Services	885.60	885.60	707.59	1,200.00	1,200.00	0.00	69.59	0.00
014415100009	Lamprey Health Care	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	0.00	0.00	0.00
014415100010	Ready Rides	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00
014415100011	Haven	3,775.00	3,775.00	3,775.00	3,775.00	3,775.00	0.00	0.00	0.00
014415100013	My Friend's Place	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014415100014	Homeless Shelter Strafford County	500.00	500.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
014415100015	Strafford Nutrition & Meals on Wheels	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00

Account Subtotal	20,123.60	20,123.60	17,875.59	20,878.40	20,878.40	0.00	16.80%	0.00%
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General Assistance Administration - 44411

014441111500	Welfare Officer Wages	10,000.00	4,810.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
014441133002	Telephone - Cell	600.00	542.87	600.00	600.00	600.00	0.00	0.00	0.00
014441156000	Dues & Subscriptions	100.00	30.00	100.00	100.00	100.00	0.00	0.00	0.00

Account Subtotal	10,700.00	5,382.87	5,700.00	5,700.00	5,700.00	0.00	0.00%	0.00%
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Direct Welfare Assistance - 44421

014442180101	Rent Assistance	12,000.00	12,458.00	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00
014442180102	Electricity Assistance	1,200.00	1,048.19	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00
014442180103	Heating Fuel Assistance	1,000.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
014442180104	Medical Supplies Assistance	250.00	0.00	250.00	250.00	250.00	0.00	0.00	0.00
014442180105	Food Assistance	500.00	0.00	500.00	500.00	500.00	0.00	0.00	0.00
014442180106	Funeral Assistance	0.00	1,500.00	750.00	750.00	750.00	0.00	0.00	0.00

Account Subtotal	14,950.00	15,006.19	24,500.00	24,500.00	24,500.00	0.00	0.00%	0.00%
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Parks & Recreation - 45201

014520100001	Oyster River Youth Associatio	27,000.00	27,000.00	27,875.00	28,700.00	28,700.00	0.00	2.96	0.00
014520100002	Recreation Events	6,800.00	2,817.34	6,900.00	7,000.00	7,000.00	0.00	1.45	0.00
014520100003	Town Fair	2,500.00	2,500.00	0.00	8,000.00	8,000.00	0.00	0.00	0.00
014520161100	Supplies	780.00	993.43	780.00	1,000.00	1,000.00	0.00	28.21	0.00
014520161101	BB Grills for Pavillion	900.00	419.97	0.00	0.00	0.00	0.00	0.00	0.00
014520162200	Electricity - D94316222 - LRP	850.00	901.09	1,000.00	1,500.00	1,500.00	0.00	50.00	0.00

Account Subtotal	38,830.00	34,631.83	36,555.00	46,200.00	46,200.00	0.00	26.38%	0.00%
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Library - 45501

014550111100	Director Salary	56,109.00	55,895.54	57,180.62	57,236.00	57,236.00	0.00	0.10	0.00
014550111202	Library Assistant FT	34,235.00	34,302.52	35,490.00	40,518.40	35,454.00	5,064.40	-0.10	-12.50

**Town Of Lee, New Hampshire
FY 2019 Budget Preparation Worksheet**

		FY 2017 Budaet	FY 2017 Activtv	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
014550111502	Youth Services Librarian PT	21,742.00	22,113.08	22,542.00	22,555.00	22,555.00	0.00	0.06	0.00
014550111503	Assistant I	14,012.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014550111504	Assistant II	9,453.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014550111505	Substitute	1,500.00	861.55	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00
014550111506	Library Technician I	0.00	4,563.33	9,113.80	9,108.66	9,108.66	0.00	-0.06	0.00
014550111507	Library Technician II	0.00	17,445.07	14,750.32	14,543.36	14,543.36	0.00	-1.40	0.00
014550120000	Ancillary PR Expenses	0.00	0.00	0.00	47,098.00	27,777.67	19,320.33	0.00	-41.02
014550121100	Health	4,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014550121600	Dental Expense	838.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014550122000	SS	8,445.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014550122500	MC	1,975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014550123000	Retirement	10,031.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014550126000	Workers Comp	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014550152000	Property Liability	1,800.00	0.00	0.00	1,800.00	1,800.00	0.00	0.00	0.00
014550161300	Bottled Water	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00
014550162100	Heat	2,670.00	0.00	2,670.00	2,670.00	2,670.00	0.00	0.00	0.00
014550162200	Electricity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014550190002	Misc. to be Offset by Revenue	6,065.00	0.00	6,065.00	6,065.00	6,065.00	0.00	0.00	0.00
014550199900	Trustees	41,350.00	30,962.50	42,400.00	42,400.00	42,400.00	0.00	0.00	0.00
Account Subtotal		215,125.26	166,193.59	191,711.74	245,494.42	221,109.69	24,384.73	15.33%	-9.93%
Patriotic Purposes - 45831									
014583100000	Patriotic Purposes	500.00	63.50	500.00	500.00	500.00	0.00	0.00	0.00
Account Subtotal		500.00	63.50	500.00	500.00	500.00	0.00	0.00%	0.00%
Culture & Recreation - 45891									
014589100002	Heritage Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014589100003	Heritage - 250th	10,000.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
014589100101	Agricultural Commission	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Account Subtotal		11,000.00	11,000.00	0.00	1,000.00	1,000.00	0.00	0.00%	0.00%
Conservation - 46191									
014619100000	Conservation	5,300.00	5,300.00	5,300.00	5,300.00	0.00	5,300.00	0.00	0.00
Account Subtotal		5,300.00	5,300.00	5,300.00	5,300.00	0.00	5,300.00	0.00%	0.00%
Long Term Debt - 47111									

**Town Of Lee, New Hampshire
FY 2019 Budget Preparation Worksheet**

		FY 2017 Budaet	FY 2017 Activity	FY 2018 Budget	Dept Requested Budget	ABC Rec Budget	ABC Budget to Request	% Inc/Dcr ABC Rec To Rev Budget	% Inc/Dcr Budget Req To ABC Rec
014711100001	Safety Complex	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	0.00	0.00	0.00
014711100002	Transfer Station	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	0.00	0.00	0.00
Account Subtotal		90,000.00	90,000.00	90,000.00	90,000.00	90,000.00	0.00	0.00%	0.00%
Interest on Long Term Debt - 47211									
014721100001	Safety Complex	16,260.00	16,260.00	13,890.00	11,490.00	11,490.00	0.00	-17.28	0.00
014721100002	Transfer Station	9,588.00	9,588.00	8,088.00	6,382.50	6,382.50	0.00	-21.09	0.00
Account Subtotal		25,848.00	25,848.00	21,978.00	17,872.50	17,872.50	0.00	-18.68%	0.00%
Transfer to Trust Fund - 49161									
014916100001	Transfer to Accrued Benefits Trust		15,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00
014916100003	Transfer to Fire Ponds & Cisterns Trust		20,000.00	25,000.00	25,000.00	25,000.00	0.00	0.00	0.00
014916100004	Transfer to Fire Truck Trust		120,000.00	150,000.00	155,000.00	155,000.00	0.00	3.33	0.00
014916100005	Transfer to Highway Equipment Trust		55,000.00	55,000.00	55,000.00	55,000.00	0.00	0.00	0.00
014916100010	Transfer to Recreation Facilities Trust		0.00	0.00	6,000.00	6,000.00	0.00	0.00	0.00
014916100011	Transfer to Revaluation Trust		0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
014916100012	Transfer to Town Roads & Bridges Trust		60,000.00	60,000.00	60,000.00	60,000.00	0.00	0.00	0.00
014916100013	Transfer to Town/New Building Trust		100,000.00	100,000.00	100,000.00	100,000.00	0.00	0.00	0.00
014916100014	Transfer to Transfer Station Equipment		10,000.00	10,000.00	20,000.00	20,000.00	0.00	100.00	0.00
Account Subtotal			380,000.00	415,000.00	451,000.00	451,000.00	0.00	8.67%	0.00%
Grand Total:		3,807,523.18	3,947,329.00	4,316,124.00	4,559,664.30	4,501,388.77	58,275.53	4.29%	-1.28%

2018 TOWN WARRANT
For the TOWN OF LEE, NEW HAMPSHIRE

FIRST SESSION: To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Mast Way School located on Mast Road, Lee at 9:00 a.m. on February 3, 2018. This session shall consist of explanation, discussion and deliberation of the Warrant Articles numbered 1 through **XX**. Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law shall not be amended, and (b) Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

SECOND SESSION: To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Public Safety Complex, 20 George Bennett Road, Lee on March 13, 2018. The Polls will be open from 7:00 a.m. to 7:00 p.m.

ARTICLE 1

To choose all necessary Town Officers for the ensuing year:
(To be considered at the March 13, 2018 Ballot Voting)

ARTICLE 2 –

Are you in favor of the adoption of Amendment No.1-2018 as proposed by the Planning Board for the Town Zoning Ordinance as follows?

Article II, Definition

Accessory Dwelling Unit: Shall mean a separate dwelling unit which is contained within or attached to a single family residence on a conforming lot. Such unit shall have no more than two bedrooms and shall be no larger than eight hundred (800) sq. feet. ~~The primary unit shall~~ *One of the units must be owner occupied.*

ARTICLE 3 –

Are you in favor of the adoption of Amendment No. 1-2018 as proposed by the Planning Board for the Town Building Regulations as follows?

Article II, Definitions

Accessory Dwelling Unit: Shall mean a separate dwelling unit which is contained within or attached to a single family residence on a conforming lot. Such unit shall have no more than two (2) bedrooms and shall be no larger than eight hundred (800) sq. feet. ~~The primary unit shall~~ *One of the units must be owner occupied.*

ARTICLE 4

Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000.00) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. (Recommendation needed) Majority vote required.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of Twenty-five Thousand dollars (\$25,000.00) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. (Recommendation needed) Majority vote required.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Fifteen thousand dollars (\$15,000) to be deposited into the Internal Service Fund for Accrued Benefits. (Recommendation needed) Majority vote required.

ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000.00) to be deposited into the Transfer Station Equipment Capital Reserve Fund. (Recommendation needed) Majority vote required.

ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of Six thousand dollars (\$6,000.00) to be deposited into the Recreation Capital Reserve Fund. (Recommendation needed) Majority vote required.

(The Recreation Commission asked for \$10,000)

ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of Fifteen thousand dollars (\$15,000.00) from general taxation to be deposited into the Revaluation Capital Reserve Fund. (Recommendation needed) Majority vote required.

ARTICLE 16

Shall the Town vote to authorize that expenditures from the Public Safety Special Duty Revolving Fund also be utilized for the purpose of purchasing equipment for the Fire Department? The Town established this fund in 2011 pursuant to NH RSA 31:95-h. Revenues received from outside agencies for special duty are deposited into this fund. (Recommendation needed) Majority vote required.

ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of \$3,409.99 from the sale of timber on the Maud Jones Memorial Forest to be deposited into the Conservation Land Stewardship Trust Fund previously established for the purpose of enhancing the

John R. LaCourse, Chairman

Scott Bugbee

Cary Brown

Select Board for the Town of Lee

State of New Hampshire, County of Strafford, Town of Lee

Personally appeared, John R. LaCourse, Scott Bugbee, and Cary Brown who subscribed to the foregoing instrument before me, Denise Duval, Notary Public, this _____ day of January 2018.

Denise Duval, Notary Public



2018
MS-DTB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$138,702	\$0	\$0	\$138,702
4140-4149	Election, Registration, and Vital Statistics	\$104,203	\$2,040	\$0	\$106,243
4150-4151	Financial Administration	\$185,247	\$0	\$0	\$185,247
4152	Revaluation of Property	\$31,700	\$800	\$0	\$32,500
4153	Legal Expense	\$15,000	\$0	\$0	\$15,000
4155-4159	Personnel Administration	\$814,672	\$0	\$0	\$814,672
4191-4193	Planning and Zoning	\$111,157	\$0	\$0	\$111,157
4194	General Government Buildings	\$102,574	\$0	\$0	\$102,574
4195	Cemeteries	\$6,300	\$0	\$0	\$6,300
4196	Insurance	\$42,495	\$0	\$0	\$42,495
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$2,058	\$0	\$0	\$2,058
General Government Subtotal		\$1,554,108	\$2,840	\$0	\$1,556,948
Public Safety					
4210-4214	Police	\$653,206	\$0	\$0	\$653,206
4215-4219	Ambulance	\$19,776	\$187	\$0	\$19,963
4220-4229	Fire	\$433,947	\$0	\$0	\$433,947
4240-4249	Building Inspection	\$43,000	\$0	\$0	\$43,000
4290-4298	Emergency Management	\$7,600	\$0	\$0	\$7,600
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$1,157,529	\$187	\$0	\$1,157,716
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$493,543	\$0	\$0	\$493,543
4312	Highways and Streets	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$493,543	\$0	\$0	\$493,543
Sanitation					
4321	Administration	\$171,046	\$0	\$0	\$171,046
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$129,577	\$0	\$0	\$129,577
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$300,623	\$0	\$0	\$300,623
Water Distribution and Treatment					
4331	Administration	\$200	\$0	\$0	\$200
4332	Water Services	\$0	\$0	\$0	\$0



Appropriations

4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$200	\$0	\$0	\$200

Electric

4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0

Health

4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$1,000	\$0	\$0	\$1,000
4415-4419	Health Agencies, Hospitals, and Other	\$17,876	\$0	\$0	\$17,876
Health Subtotal		\$18,876	\$0	\$0	\$18,876

Welfare

4441-4442	Administration and Direct Assistance	\$30,200	\$0	\$0	\$30,200
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
Welfare Subtotal		\$30,200	\$0	\$0	\$30,200

Culture and Recreation

4520-4529	Parks and Recreation	\$36,555	\$0	\$0	\$36,555
4550-4559	Library	\$191,712	\$0	\$0	\$191,712
4583	Patriotic Purposes	\$500	\$0	\$0	\$500
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal		\$228,767	\$0	\$0	\$228,767

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$5,300	\$0	\$0	\$5,300
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$5,300	\$0	\$0	\$5,300

Debt Service

4711	Long Term Bonds and Notes - Principal	\$90,000	\$0	\$0	\$90,000
4721	Long Term Bonds and Notes - Interest	\$21,978	(\$4,105)	\$0	\$17,873
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$111,978	(\$4,105)	\$0	\$107,873

Capital Outlay

4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$0	\$0	\$0	\$0

Operating Transfers Out



**2018
MS-DTB**

Appropriations

4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust/Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$3,901,124	(\$1,078)	\$0	\$3,900,046



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4215-4219	contract
4140-4149	add'l elections

ADA List 2017

Town Hall

1. Main Access Ramp
At rear door
\$5,000.00
 - a) Relocate handrail to provide proper clearances.
 - b) Install automatic door opener.
 - c) Reconfigure top landing and extend ramp.

2. Front Door Access
\$1,500.00
 - a) Reconstruct with proper clearances to be used as secondary egress.
 - b) Construct transition for wheelchair access.

3. Exterior Emergency
Lights
\$2,000.00
 - a) Install exterior emergency Lights at exits where needed.

4. Fire Alarm System
\$2,000.00
 - a) Add Fire alarm horn/strobes and pull stations where needed.

5. Interior Stairway
\$300.00
 - a) Add second handrail to interior stairway.

ADA List 2017

Town Hall Annex

- | | |
|---------------------|---|
| 1. Main Door access | a) Modify transition between parking lot and landing. |
| \$200.00 | |
| | b) Install exterior emergency lights at exits where needed. |
| \$1,500.00 | |
| | c) Modify interior vestibule for ADA clearances. |
| \$150.00 | |

Library

- | | |
|---------------------------------|---|
| 1. Main Door access | a) Modify access ramp, to include landings and railings. |
| \$4500.00 | |
| | b) Install exterior emergency lights at exits where needed. |
| \$1500.00 | |
| Internal | c) Modify stack locations to achieve proper clearances. |
| Library & Town Staff | |
| | d) Provide additional fire alarm horn/strobes |
| \$2000.00 | |

Museum

1. Main Door access
\$4500.00

a) Modify access ramp, to include landings and railings.

\$1500.00

b) Install exterior emergency lights at exits where needed.

Appendix A: PPA Rate Schedule & Savings

Project Design		Project Incentives		PPA Assumptions	
Annual Generation	71324	State	NH	EPP	\$0
System Size in kW (DC)	59.17	Grant/Rebate	\$0	Year 1 PPA Rate	\$0.102
System Size in kW (AC)	46.80	RECs Flow to	Investor	PPA Escalator %	2.0%
Annual Output Derate	0.5%			Year Escalator Takes Effect	3
Purchase Option	\$136,537			Year 7 Premium	\$0.00
				Buyout Estimate	\$81,922

Project Income		Operating Expenses		Buyout Terms	
Y1 Utility Rate	\$0.1445	Inverter Replacement (Y21)	\$3,550	Buyout Method	Cash
Utility Escalator	2.5%	Insurance	\$0	Buyout Estimate	\$81,922
Y1 REC Volume	71	Insurance De-Escalator	0.0%	Interest Rate	
REC Price (\$/MWh)	\$25	O&M (\$/kW)	\$686.68	Loan Term	
REC Term (years)	10	O&M Escalator	0.0%		
REC De-Escalator	5%				

Term PPA						PPA w/ Early Buyout		
Year	Generation (kWh)	Utility \$/kWh	PPA Rate per kWh	Annual Revenue	Cumulative Revenue	Buyout Payment	Annual Revenue	Cumulative Revenue
1	71,324	\$0.1445	\$0.1020	\$3,031	\$3,031	\$0	\$3,031	\$3,031
2	70,967	\$0.1481	\$0.1020	\$3,272	\$6,304	\$0	\$3,272	\$6,304
3	70,613	\$0.1518	\$0.1040	\$3,374	\$9,677	\$0	\$3,374	\$9,677
4	70,259	\$0.1556	\$0.1061	\$3,477	\$13,154	\$0	\$3,477	\$13,154
5	69,908	\$0.1595	\$0.1082	\$3,583	\$16,738	\$0	\$3,583	\$16,738
6	69,559	\$0.1635	\$0.1104	\$3,692	\$20,430	(\$81,922)	(\$70,091)	(\$53,354)
7	69,211	\$0.1676	\$0.1126	\$3,804	\$24,234	\$0	\$11,983	(\$41,370)
8	68,865	\$0.1718	\$0.1149	\$3,918	\$28,152	\$0	\$12,144	(\$29,226)
9	68,520	\$0.1761	\$0.1172	\$4,035	\$32,187	\$0	\$12,313	(\$16,913)
10	68,178	\$0.1805	\$0.1195	\$4,156	\$36,343	\$0	\$12,491	(\$4,422)
11	67,837	\$0.1850	\$0.1219	\$4,279	\$40,622	\$0	\$11,861	\$7,440
12	67,498	\$0.1896	\$0.1243	\$4,405	\$45,026	\$0	\$12,111	\$19,550
13	67,160	\$0.1943	\$0.1268	\$4,534	\$49,561	\$0	\$12,365	\$31,915
14	66,825	\$0.1992	\$0.1294	\$4,667	\$54,227	\$0	\$12,624	\$44,540
15	66,490	\$0.2042	\$0.1319	\$4,802	\$59,030	\$0	\$12,889	\$57,429
16	66,158	\$0.2093	\$0.1346	\$4,941	\$63,971	\$0	\$13,159	\$70,587
17	65,827	\$0.2145	\$0.1373	\$5,084	\$69,055	\$0	\$13,434	\$84,021
18	65,498	\$0.2199	\$0.1400	\$5,230	\$74,285	\$0	\$13,715	\$97,736
19	65,171	\$0.2254	\$0.1428	\$5,380	\$79,665	\$0	\$14,001	\$111,737
20	64,845	\$0.2310	\$0.1457	\$5,533	\$85,197	\$0	\$14,293	\$126,030
21	64,520	\$0.2368	\$0.1486	\$5,690	\$90,887	\$0	\$11,040	\$137,070
22	64,198	\$0.2427	\$0.1516	\$5,851	\$96,738	\$0	\$14,894	\$151,964
23	63,877	\$0.2488	\$0.1546	\$6,015	\$102,753	\$0	\$15,204	\$167,168
24	63,557	\$0.2550	\$0.1577	\$6,184	\$108,937	\$0	\$15,520	\$182,687
25	63,240	\$0.2614	\$0.1608	\$6,357	\$115,293	\$0	\$15,842	\$198,529
26	62,923	\$0.2679	\$0.1641	\$6,534	\$121,827	\$0	\$16,170	\$214,699
27	62,609	\$0.2746	\$0.1673	\$6,715	\$128,542	\$0	\$16,505	\$231,205
28	62,296	\$0.2815	\$0.1707	\$6,900	\$135,442	\$0	\$16,847	\$248,051
29	61,984	\$0.2885	\$0.1741	\$7,090	\$142,533	\$0	\$17,195	\$265,247
30	61,674	\$0.2957	\$0.1776	\$7,285	\$149,818	\$0	\$17,551	\$282,798
31	61,366	\$0.3031	\$0.1811	\$7,484	\$157,302	\$0	\$17,913	\$300,711
32	61,059	\$0.3107	\$0.1848	\$7,688	\$164,991	\$0	\$18,283	\$318,994
33	60,754	\$0.3184	\$0.1885	\$7,897	\$172,888	\$0	\$18,660	\$337,654
34	60,450	\$0.3264	\$0.1922	\$8,111	\$180,999	\$0	\$19,044	\$356,698
35	60,148	\$0.3346	\$0.1961	\$8,330	\$189,329	\$0	\$19,437	\$376,135
36	59,847	\$0.3429	\$0.2000	\$8,555	\$197,884	\$0	\$19,837	\$395,972
37	59,548	\$0.3515	\$0.2040	\$8,784	\$206,668	\$0	\$20,244	\$416,216
38	59,250	\$0.3603	\$0.2081	\$9,019	\$215,687	\$0	\$20,661	\$436,877
39	58,954	\$0.3693	\$0.2122	\$9,260	\$224,947	\$0	\$21,085	\$457,961
40	58,659	\$0.3785	\$0.2165	\$9,506	\$234,453	\$0	\$21,517	\$479,479

Outright Purchase Rate Schedule & Savings

Project Design	
Annual Generation	71324
System Size in kW (DC)	59.17
System Size in kW (AC)	46.80
Annual Output Derate	0.5%
Purchase Option	\$136,537

Project Revenue	
Year 1 Utility Rate	\$0.1445
Utility Escalator	2.5%
Y1 REC Volume	71
REC Price (\$/MWh)	\$25
REC Term (years)	10
REC De-Escalator	5%

Project Incentives	
State	NH
Grant/Rebate	\$0
Tariff Value	\$0.000

Operating Expenses	
Inverter Replacement	\$3,550
Insurance	\$0
Insurance De-Escalator	5.0%
O&M	\$686.68
O&M Escalator	0.0%
Land Lease (\$/kW)	\$0.00
Land Lease Escalator	2%

Year	Generation (kWh)	Utility \$/kWh	Avoided Utility Cost	REC Revenue	Operating Expenses	Grant or Rebate	Annual Revenue	Cumulative Revenue
0							(\$136,537)	(\$136,537)
1	71,324	\$0.1445	\$10,306	\$1,583	(\$687)	\$0	\$11,203	(\$125,334)
2	70,967	\$0.1481	\$10,511	\$1,485	(\$687)	\$0	\$11,310	(\$114,024)
3	70,613	\$0.1518	\$10,720	\$1,393	(\$687)	\$0	\$11,427	(\$102,598)
4	70,259	\$0.1556	\$10,933	\$1,306	(\$687)	\$0	\$11,552	(\$91,045)
5	69,908	\$0.1595	\$11,150	\$1,224	(\$687)	\$0	\$11,687	(\$79,358)
6	69,559	\$0.1635	\$11,372	\$1,146	(\$687)	\$0	\$11,831	(\$67,527)
7	69,211	\$0.1676	\$11,598	\$1,072	(\$687)	\$0	\$11,983	(\$55,544)
8	68,865	\$0.1718	\$11,829	\$1,002	(\$687)	\$0	\$12,144	(\$43,400)
9	68,520	\$0.1761	\$12,064	\$936	(\$687)	\$0	\$12,313	(\$31,086)
10	68,178	\$0.1805	\$12,303	\$874	(\$687)	\$0	\$12,491	(\$18,595)
11	67,837	\$0.1850	\$12,548	\$0	(\$687)	\$0	\$11,861	(\$6,734)
12	67,498	\$0.1896	\$12,797	\$0	(\$687)	\$0	\$12,111	\$5,377
13	67,160	\$0.1943	\$13,052	\$0	(\$687)	\$0	\$12,365	\$17,742
14	66,825	\$0.1992	\$13,311	\$0	(\$687)	\$0	\$12,624	\$30,366
15	66,490	\$0.2042	\$13,576	\$0	(\$687)	\$0	\$12,889	\$43,255
16	66,158	\$0.2093	\$13,845	\$0	(\$687)	\$0	\$13,159	\$56,414
17	65,827	\$0.2145	\$14,121	\$0	(\$687)	\$0	\$13,434	\$69,848
18	65,498	\$0.2199	\$14,401	\$0	(\$687)	\$0	\$13,715	\$83,562
19	65,171	\$0.2254	\$14,688	\$0	(\$687)	\$0	\$14,001	\$97,563
20	64,845	\$0.2310	\$14,979	\$0	(\$687)	\$0	\$14,293	\$111,856
21	64,520	\$0.2368	\$15,277	\$0	(\$4,237)	\$0	\$11,040	\$122,896
22	64,198	\$0.2427	\$15,581	\$0	(\$687)	\$0	\$14,894	\$137,790
23	63,877	\$0.2488	\$15,890	\$0	(\$687)	\$0	\$15,204	\$152,994
24	63,557	\$0.2550	\$16,206	\$0	(\$687)	\$0	\$15,520	\$168,514
25	63,240	\$0.2614	\$16,528	\$0	(\$687)	\$0	\$15,842	\$184,356
26	62,923	\$0.2679	\$16,857	\$0	(\$687)	\$0	\$16,170	\$200,526
27	62,609	\$0.2746	\$17,192	\$0	(\$687)	\$0	\$16,505	\$217,031
28	62,296	\$0.2815	\$17,534	\$0	(\$687)	\$0	\$16,847	\$233,878
29	61,984	\$0.2885	\$17,882	\$0	(\$687)	\$0	\$17,195	\$251,073
30	61,674	\$0.2957	\$18,237	\$0	(\$687)	\$0	\$17,551	\$268,624
31	61,366	\$0.3031	\$18,600	\$0	(\$687)	\$0	\$17,913	\$286,537
32	61,059	\$0.3107	\$18,970	\$0	(\$687)	\$0	\$18,283	\$304,820
33	60,754	\$0.3184	\$19,347	\$0	(\$687)	\$0	\$18,660	\$323,480
34	60,450	\$0.3264	\$19,731	\$0	(\$687)	\$0	\$19,044	\$342,525
35	60,148	\$0.3346	\$20,123	\$0	(\$687)	\$0	\$19,437	\$361,961
36	59,847	\$0.3429	\$20,523	\$0	(\$687)	\$0	\$19,837	\$381,798
37	59,548	\$0.3515	\$20,931	\$0	(\$687)	\$0	\$20,244	\$402,042
38	59,250	\$0.3603	\$21,347	\$0	(\$687)	\$0	\$20,661	\$422,703
39	58,954	\$0.3693	\$21,771	\$0	(\$687)	\$0	\$21,085	\$443,788
40	58,659	\$0.3785	\$22,204	\$0	(\$687)	\$0	\$21,517	\$465,305

**ABATEMENT
RECOMMENDATION**

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: December 18, 2017

RE: Lisa Krywicki
238A Main Street, Apt 2
Everett, MA 02149

Property Tax Map 12 Lot 1-J04
Address: J04 Forest Glen

Tax Year: 2017
Assessment: \$6,300

The subject was a camper on rented land. Abatement is requested as camper was removed. As such it is recommended that an abatement in the amount of \$189 plus any applicable interest/penalties/fees be granted.

Abatement Granted	Abatement Denied
_____	_____
_____	_____
_____	_____

Dated _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: December 18, 2017

RE: Mark Baron
37 S. Porter Street
Manchester, NH 03103

Property Tax Map 12 Lot 1-J02
Address: J02 Forest Glen

Tax Year: 2017
Assessment: \$6,200

The subject was a camper on rented land. Abatement is requested as camper was removed. As such it is recommended that an abatement in the amount of \$186 plus any applicable interest/penalties/fees be granted.

Abatement Granted

Abatement Denied

Dated _____

MEMORANDUM

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources
Contracted Assessor's Agents

DATE: December 18, 2017

RE: Land Use Change Tax
Kelsey Road
Tax Map 19 Lot 4-0400

Attached is a land use change tax form and warrant form for the above referenced property. The subject is a 1.67-acre parcel which was subdivided from a larger parcel that was enrolled in the current use program. Parcel has been improved and as such no longer qualifies for enrollment.

The market value estimate listed was based on market data in the area as of the estimated date of change as well as my experience. The value estimate of \$80,000 as of the date of change is felt to be a fair and reasonable estimate. As such it is recommended that the attached forms be signed and a land use change tax bill in the amount of \$8,000 be issued.

If there are any questions or a meeting to discuss this matter is desired, please let me know.

FORM

A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME	FIRST NAME	INITIAL
	CHINBURG DEVELOPMENT LLC		
	LAST NAME	FIRST NAME	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS		
	3 PENSTOCK WAY		
ADDRESS (continued)			
TOWN/CITY		STATE	ZIP CODE+4
NEWMARKET		NH	03857

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET					
	21 KELSEY ROAD					
	TOWN/CITY			COUNTY		
	LEE			STRAFFORD		
	NUMBER OF ACRES	CHECK ONE:		BOOK #	PAGE #	
	1.67	PARTIAL RELEASE <input checked="" type="checkbox"/> FULL RELEASE <input type="checkbox"/>		4533	0802	
MAP #	LOT #	MAP #	LOT #	MAP #	LOT #	
19	4-0400					

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified LOMINSON, CARL	BOOK # 1052/1743	PAGE # 87/109
(b) Number of Acres Originally Classified	53	
(c) Number of Acres Previously Disqualified	16.13	
(d) Acres Disqualified per this Assessment	1.67	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	35.2	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification:		
DISTRUBED - NEW HOME CONSTRUCTED		
(b) Actual Date of Change in Use (MM/DD/YYYY)	07/01/2017	
(c) Full and True Value at Time of Change in Use	\$	80,000.00
(d) Land Use Change Tax [Step 4(c) x 10%]	\$	8,000.00

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

A-5

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) SCOTT BUGBEE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) JOHN LACOURSE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) CARY BROWN	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME CHINBURG DEVELOPMENT LLC	FIRST NAME	
	ADDRESS 3 PENSTOCK WAY		
	ADDRESS (continued)		
	TOWN/CITY NEWMARKET	STATE NH	ZIP CODE+4 03857
(a) Date of Release (MM/DD/YYYY)			
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	80,000.00
(d) Total Tax Due		\$	8,000.00

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: TOWN OF LEE			
(b) Mail To:	NAME TOWN OF LEE		
	ADDRESS 7 MAST ROAD		
	TOWN/CITY LEE	STATE NH	ZIP CODE+4 03861
(c) Tax Collector's Office Location: 7 MAST RD, LEE, NH 03861			
(d) Tax Collector's Office Hours: MON 8AM-6PM, WED&FRI 8AM-4PM			
(e) Include a separate check in the amount of \$ _____ Payable to _____ for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT

TAX COLLECTOR'S WARRANT FOR TOWN/CITY

TOWN/CITY OF LEE		
STREET ADDRESS 7 MAST ROAD		
ADDRESS (continued)		
TOWN/CITY LEE	STATE NH	ZIP CODE+4 03861

COLLECTION OF LAND USE CHANGE TAX

State of New Hampshire, County of STRAFFORD	
To LINDA REINHOLD	Collector of Taxes
for the Town/City of LEE	in said County.
In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 8,000.00
Given under our hands at	
This day of	
OWNER NAME	Chinburg Development LLC
OWNER ADDRESS	3 Penstock Way, Newmarket, NH 03857
MAP 19	LOT 4-0400

SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) SCOTT BUGBEE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) JOHN LACOURSE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) CARY BROWN	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

MEMORANDUM

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources
Contracted Assessor's Agents

DATE: December 18, 2017

RE: Land Use Change Tax
Kelsey Road
Tax Map 19 Lot 4-1300

Attached is a land use change tax form and warrant form for the above referenced property. The subject is a .92-acre parcel which was subdivided from a larger parcel that was enrolled in the current use program. Upon review it was noted that adjacent parcels have been transferred and subject parcel no longer has 10 contiguous acres thus it no longer qualifies for enrollment.

The market value estimate listed was based on market data in the area as of the estimated date of change as well as my experience. The value estimate of \$75,000 as of the date of change is felt to be a fair and reasonable estimate. As such it is recommended that the attached forms be signed and a land use change tax bill in the amount of \$7,500 be issued.

If there are any questions or a meeting to discuss this matter is desired, please let me know.

FORM

A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME	FIRST NAME	INITIAL
	CHINBURG DEVELOPMENT LLC		
	LAST NAME	FIRST NAME	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS 3 PENSTOCK WAY		
ADDRESS (continued)			
TOWN/CITY		STATE	ZIP CODE+4
NEWMARKET		NH	03857

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET 39 KELSEY ROAD					
	TOWN/CITY LEE			COUNTY STRAFFORD		
	NUMBER OF ACRES 0.92	CHECK ONE: PARTIAL RELEASE <input checked="" type="checkbox"/> FULL RELEASE <input type="checkbox"/>		BOOK # 4533	PAGE # 0802	
	MAP # 19	LOT # 4-1300	MAP #	LOT #	MAP #	LOT #

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified LOMINSON, CARL	BOOK # 1052/1743	PAGE # 87/109
(b) Number of Acres Originally Classified	53	
(c) Number of Acres Previously Disqualified	20.03	
(d) Acres Disqualified per this Assessment	.92	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	32.05	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification: +	
LESS THAN 10 CONTIGUOUS ACRES	
(b) Actual Date of Change in Use (MM/DD/YYYY)	09/23/2016
(c) Full and True Value at Time of Change in Use	\$ 75,000.00
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 7,500.00

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

A-5

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) SCOTT BUGBEE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) JOHN LACOURSE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) CARY BROWN	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME CHINBURG DEVELOPMENT LLC	FIRST NAME	
	ADDRESS 3 PENSTOCK WAY		
	ADDRESS (continued)		
	TOWN/CITY NEWMARKET	STATE NH	ZIP CODE+4 03857
(a) Date of Release (MM/DD/YYYY)			
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	75,000.00
(d) Total Tax Due		\$	7,500.00

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: TOWN OF LEE			
(b) Mail To:	NAME TOWN OF LEE		
	ADDRESS 7 MAST ROAD		
	TOWN/CITY LEE	STATE NH	ZIP CODE+4 03861
(c) Tax Collector's Office Location: 7 MAST RD, LEE, NH 03861			
(d) Tax Collector's Office Hours: MON 8AM-6PM, WED&FRI 8AM-4PM			
(e) Include a separate check in the amount of \$ _____ Payable to _____ for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT

TAX COLLECTOR'S WARRANT FOR TOWN/CITY

TOWN/CITY OF LEE		
STREET ADDRESS 7 MAST ROAD		
ADDRESS (continued)		
TOWN/CITY LEE	STATE NH	ZIP CODE+4 03861

COLLECTION OF LAND USE CHANGE TAX

State of New Hampshire, County of STRAFFORD	
To LINDA REINHOLD	Collector of Taxes
for the Town/City of LEE	in said County.
In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 7,500.00
Given under our hands at	
This day of	
OWNER NAME Chinburg Development LLC	
OWNER ADDRESS 3 Penstock Way, Newmarket, NH 03857	
MAP 19	LOT 4-1300

SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) SCOTT BUGBEE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) JOHN LACOURSE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) CARY BROWN	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

MEMORANDUM

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources
Contracted Assessor's Agents

DATE: December 18, 2017

RE: Land Use Change Tax
Kelsey Road
Tax Map 19 Lot 4-0100

Attached is a land use change tax form and warrant form for the above referenced property. The subject is a 2.23-acre parcel which was subdivided from a larger parcel that was enrolled in the current use program. Upon review it was noted that adjacent parcels have been transferred and subject parcel no longer has 10 contiguous acres thus it no longer qualifies for enrollment.

The market value estimate listed was based on market data in the area as of the estimated date of change as well as my experience. The value estimate of \$80,000 as of the date of change is felt to be a fair and reasonable estimate. As such it is recommended that the attached forms be signed and a land use change tax bill in the amount of \$8,000 be issued.

If there are any questions or a meeting to discuss this matter is desired, please let me know.

FORM

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NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME CHINBURG DEVELOPMENT LLC	FIRST NAME	INITIAL
	LAST NAME	FIRST NAME	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS 3 PENSTOCK WAY		
	ADDRESS (continued)		
TOWN/CITY NEWMARKET		STATE NH	ZIP CODE+4 03857

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET 15 KELSEY ROAD					
	TOWN/CITY LEE			COUNTY STRAFFORD		
	NUMBER OF ACRES 2.23	CHECK ONE: PARTIAL RELEASE <input checked="" type="checkbox"/> FULL RELEASE <input type="checkbox"/>		BOOK # 4533	PAGE # 0802	
	MAP # 19	LOT # 4-0100	MAP #	LOT #	MAP #	LOT #

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified LOMINSON, CARL	BOOK # 1052/1743	PAGE # 87/109
(b) Number of Acres Originally Classified	53	
(c) Number of Acres Previously Disqualified	17.8	
(d) Acres Disqualified per this Assessment	2.23	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	32.97	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification:		
LESS THAN 10 CONTIGUOUS ACRES		
(b) Actual Date of Change in Use (MM/DD/YYYY)	09/23/2016	
(c) Full and True Value at Time of Change in Use	\$	80,000.00
(d) Land Use Change Tax [Step 4(c) x 10%]	\$	8,000.00

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

A-5

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) SCOTT BUGBEE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) JOHN LACOURSE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) CARY BROWN	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME CHINBURG DEVELOPMENT LLC	FIRST NAME	
	ADDRESS 3 PENSTOCK WAY		
	ADDRESS (continued)		
	TOWN/CITY NEWMARKET	STATE NH	ZIP CODE+4 03857
(a) Date of Release (MM/DD/YYYY)			
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	80,000.00
(d) Total Tax Due		\$	8,000.00

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: TOWN OF LEE			
(b) Mail To:	NAME TOWN OF LEE		
	ADDRESS 7 MAST ROAD		
	TOWN/CITY LEE	STATE NH	ZIP CODE+4 03861
(c) Tax Collector's Office Location: 7 MAST RD, LEE, NH 03861			
(d) Tax Collector's Office Hours: MON 8AM-6PM, WED&FRI 8AM-4PM			
(e) Include a separate check in the amount of \$ _____ Payable to _____ for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
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NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
CURRENT USE LAND USE CHANGE TAX COLLECTOR'S WARRANT

TAX COLLECTOR'S WARRANT FOR TOWN/CITY

TOWN/CITY OF LEE		
STREET ADDRESS 7 MAST ROAD		
ADDRESS (continued)		
TOWN/CITY LEE	STATE NH	ZIP CODE+4 03861

COLLECTION OF LAND USE CHANGE TAX

State of New Hampshire, County of STRAFFORD	
To LINDA REINHOLD	Collector of Taxes
for the Town/City of LEE	in said County.
In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 8,000.00
Given under our hands at	
This day of	
OWNER NAME	Chinburg Development LLC
OWNER ADDRESS	3 Penstock Way, Newmarket, NH 03857
MAP 19	LOT 4-0100

SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) SCOTT BUGBEE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) JOHN LACOURSE	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) CARY BROWN	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE