

SELECT BOARD MEETING AGENDA

DATE: Monday, November 21, 2016 at 6:30 pm
HELD: Public Safety Complex (2nd Floor Meeting Room) 20 George Bennett Rd, Lee

The Select Board reserves the right to make changes as deemed necessary during the meeting. Public Comment limited to 3 minutes.

1. Call meeting to Order – 6:30 pm
2. Public Comment
3. **DISCRETIONARY PRESERVATION EASEMENT PUBLIC HEARINGS**
114 Wiswall Road Map 32-01-0000 - Pellechia; 95 Wednesday Hill Rd. Map 13-9-0 – Griswold;
1 Lee Hill Rd. Map 20-01-0 Blomquist-McCaffrey
4. **Bill Callen, Lee USA Speedway Manager – Track Utilization**
Discuss the opportunity for the race track to operate and make the facility available to race teams on Tuesdays and Thursdays from 9:00 am – noon for education and inspection and noon – 5:00 pm for on track education and safety testing.
5. **Julie Glover, Town Administrator**
 - a. Part-time Finance Assistant
 - b. Sale of Surplus Skid Steer Bid Results and Recommendation
 - c. Miscellaneous

6. Motion to accept the Consent Agenda as presented:

<p><u>SIGNATURES REQUIRED</u> Abatements (7) Strafford Regional Planning Commission Rep Appointment Yield Tax Levy NH the Beautiful Grant Application</p>	<p><u>INFORMATION ONLY</u> Xfinity Programming Update Lee Sustainability Committee Interim Report 2016 Strafford County Tax Bill</p>
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Individual items may be removed by any Select Board member for separate discussion and vote.

7. Motion to accept the Public Meeting Minutes from October 26, 2016.
8. Motion to accept the Public Meeting Minutes from November 7, 2016.
9. Motion to accept Manifest #10 and Weeks Payroll Ending November 20, 2016.
10. Motion to enter into Non-Public Session – NH RSA 91-A:3 II (a) Personnel x5,
(d) Sale or Purchase of Property
Roll Call Vote required
11. Motion to seal the Non-Public Session Minutes (if necessary.) **Roll Call Vote required.**
12. Miscellaneous/Unfinished Business
13. Adjournment

Posted: Town Hall, Public Safety Complex, Public Library and on leenh.org on November 18, 2016

Individuals needing assistance or auxiliary communication equipment due to sensory impairment or other disabilities should contact the Town Office at 659-5414. Please notify the town six days prior to any meeting so we are able to meet your needs.

Discretionary Preservation Easements Summary
09/23/16

TAX MAP #	ADDRESS	NAME on EASEMENT	DATE	TERM/ YRS	% of Full Value	Current Owner
02-03-0000	11 Randall Road	SHELTERING ROCK, LLC	11/13/2006	10	75%	Sheltering Rock LLC
05-01-0300	14 Angell Road	KENNETH & ALIDA ROTHWELL	11/10/2008	10	25%	Rothwell
13-09-0000	95 Wednesday Hill Road	JAMES & LOUANN GRISWOLD	11/13/2006	10	75%	Griswold
20-01-0000	1 Lee Hill Road	DANIEL & MICHELLE BRICKER	11/13/2006	10	75%	Blomquist-McCaffrey
24-05-0000	41 Birch Hill Road	ROBT & MARIA BARTH TRUST	10/10/2008	10	25%	Full release granted in 2008
24-08-0000	45 High Road	NOONEY-MUNGER TRUST	11/10/2008	10	25%	Nooney-Munger
25-03-0200	248 No. River Road	LAWRENCE & PATRICIA ROOP	11/13/2006	10	75%	Roop
32-01-0000	114 Wiswall Road	MARGARET BLICKLE TRUST	11/13/2006	10	75%	Pellechia
32-04-0000	41 Little Hook Road	MARGARET BLICKLE TRUST	11/13/2006	10	75%	Chisholm
07-05-0000	164 Stepping Stones Road	RONALD KENNARD	Board approved in June 2014, Mr. Kennard did not complete deed			
All have the following language:		Upon the expiration of the term of the discretionary easement, the Grantor may apply for a renewal and the Grantor/Grantee shall have the same rights and duties with respect to the renewal application as they did with respect to the original application. (RSA 79-D:8 III)				



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: November 21, 2016

Agenda Item No. 3

**BOARD OF SELECTMEN
MEETING AGENDA REQUEST**

11/21/2016

Agenda Item Title: Application for a Discretionary Preservation Easement for Pellechia

Requested By: Michael and Katherine Pellechia 10/5/2016

Contact Information: kbpellechia@comcast.net

Presented By: Town Administrator Julie Glover

Description: Application for Discretionary Preservation Easement for barn located at 114 Wiswall Road (Map 32 lot 1.)

Financial Details: The original easement states that the property will be assessed based on 75% of the full value. The 2016 full assessed value of the barn is \$30,400.00 which equates to tax revenues of \$889.20. Granting the renewal application would reduce the amount of taxes collected to \$666.90 (based on the 2016 rate). There will be legal costs associated with executing the easement.

Legal Authority NH RSA 79-D

Legal Opinion: As with a Conservation Easement, each party should have an attorney review the easement and be responsible for paying his own legal fees. The governing statute requires the property owner to pay the recording fees. The Town Administrator can prepare a document for review by the property owner.

REQUESTED ACTION OR RECOMMENDATIONS:

MOTION: Move to approve Mr. and Mrs. Pellechia's application for a Discretionary Preservation Easement on the barn for a ten year term and a 25% reduction in assessed value and to authorize the Town Administrator to work with Town Counsel and the property owner on drafting the easement document.

FORM

PA-36-A

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION

RECEIVED
 OCT 05 2016
 TOWN OF LEE, NH
 SELECTMAN'S OFFICE

STEP 1 PROPERTY OWNER (S)

PLEASE TYPE OR PRINT	LAST NAME	Pellecchia	FIRST NAME	Katherine
	LAST NAME	Pellecchia	FIRST NAME	Michael
	STREET ADDRESS			
	114 Wiswall Road			
	STREET (continued)			
TOWN/CITY	Lee	STATE	NH	ZIP CODE
				03061

STEP 2 PROPERTY LOCATION OF LAND AND HISTORIC AGRICULTURAL STRUCTURE BEING CLASSIFIED

PLEASE TYPE OR PRINT	STREET				
	114 Wiswall Road				
	TOWN/CITY		COUNTY		
	Lee		Strafford		
	NUMBER OF ACRES	MAP #	LOT #	BOOK #	PAGE #
12	32	1	4228	0617	
CHECK ONE:					
Original Application <input type="checkbox"/>		Renewal <input checked="" type="checkbox"/>		Tax Year	
				2017	

STEP 3 REASON FOR DISCRETIONARY PRESERVATION EASEMENT APPLICATION

Describe how the Historic Agricultural Structure meets one of the tests of public benefit per RSA 79-D:3. Submit additional sheets, if necessary.

see attached

How many square feet will be subject to the easement?

64' X 40' 2,560

STEP 4 SIGNATURES OF ALL PROPERTY OWNERS OF RECORD

TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
Katherine Pellecchia	<i>[Signature]</i>	10/5/2016
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
MICHAEL PELLECCIA	<i>[Signature]</i>	10-5-16
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION
 (CONTINUED)

STEP 5 TO BE COMPLETED BY THE LOCAL ASSESSORS

<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	Pending approval of Discretionary Preservation Easement Agreement by landowner and assessing officials.
Comments:	

STEP 6 APPROVAL OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (ink black ink)	SIGNATURE (in black ink)	DATE

STEP 7 DOCUMENTATION

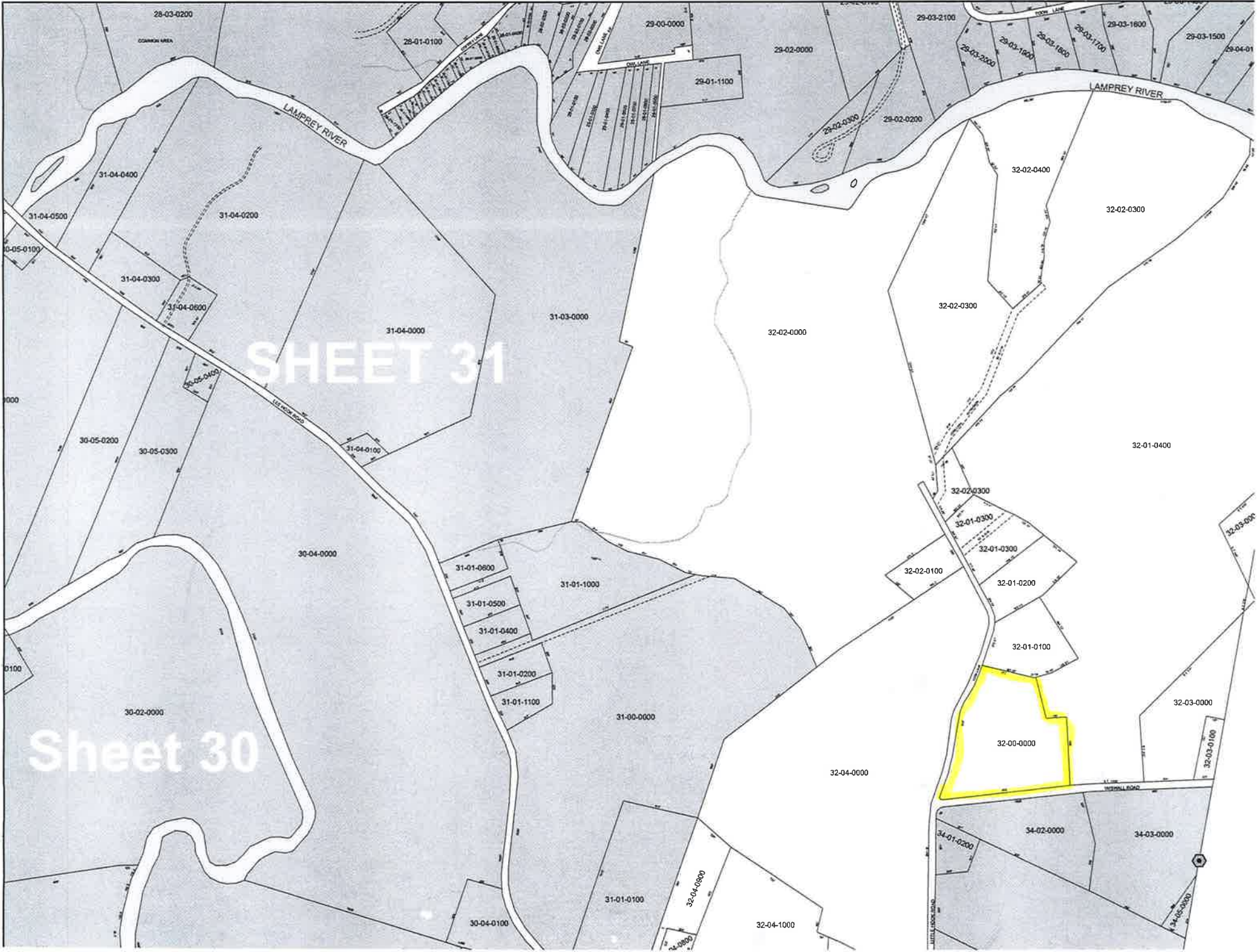
Is a map of the entire parcel showing the property location, orientation, overall boundaries and acreages clearly showing easement area requested submitted?	Yes <input type="checkbox"/> No <input type="checkbox"/>
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Description of how the barn at 114 Wiswall Road meets one of the tests of public benefit per RSA 79-D:3

This barn provides scenic enjoyment to the general public on Wiswall Road. This road extends from Packers Falls Road in Durham to Little Hook Road in Lee and it is a very busy pedestrian and bicycle route used by walkers, casual joggers, bicyclists, track teams and ski teams.

The barn is a remaining building from one of the oldest farms in Lee, which was owned by the Davis family from 1750 to the early 1960s. The barn is unusual in that it was built on a hillside; the foundation starts at ground level and as the level drops, the barn is supported by "stilts" which are visible from the road – thus providing a scenic landmark for those entering Lee on Wiswall Road. The 64' x 40', two-story barn has been maintained by subsequent owners; during the ten years it has been under easement we have replaced windows, re-sided the street-facing wall and replaced the roof. Continuation of the preservation easement will help us, the current owners, to continue to maintain this historic structure.

Tax Map 32 Lot 1



SHEET 31

Sheet 30

28-03-0200

28-01-0100

29-00-0000

29-03-2100

29-03-1800

29-03-1500

29-01-1100

29-02-0000

29-03-1800

29-03-1700

29-04-01

LAMPREY RIVER

LAMPREY RIVER

31-04-0400

31-04-0500

31-04-0200

29-02-0300

29-02-0200

32-02-0400

32-02-0300

31-04-0300

31-04-0600

31-04-0000

31-03-0000

32-02-0000

32-02-0300

32-01-0400

30-05-0200

30-05-0300

31-04-0100

32-02-0300

32-01-0300

32-01-0300

32-02-0100

32-01-0200

32-01-0100

30-04-0000

31-01-0800

31-01-1000

31-01-0500

31-01-0400

31-01-0200

31-01-1100

31-00-0000

32-03-0000

32-03-0000

32-03-0100

32-04-0000

32-00-0000

30-02-0000

30-04-0100

31-01-0100

32-04-0000

32-04-1000

34-01-0200

34-02-0000

34-03-0000

34-03-0000

Google Maps 114 Wiswall Rd



Imagery ©2016 DigitalGlobe, Maine GeoLibrary, Map data ©2016 Google 50 ft





TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: November 21, 2016

Agenda Item No. 3

**BOARD OF SELECTMEN
MEETING AGENDA REQUEST**

11/21/2016

Agenda Item Title: Application for a Discretionary Preservation Easement for Blomquist-McCaffrey

Requested By: Cord Blomquist and Elisabeth McCaffrey 11/18/2016

Contact Information: cord.blomquist@gmail.com

Presented By: Town Administrator Julie Glover

Description: Application for Discretionary Preservation Easement for barn located at 1 Lee Hill Road (Map 20 lot 1.)

Financial Details: The original easement states that the property will be assessed based on 75% of the full value. The 2016 full assessed value of the barn is \$5600.00 which equates to tax revenues of \$163.80. Granting the renewal application would reduce the amount of taxes collected to \$122.85 (based on the 2016 rate). There will be legal costs associated with executing the easement.

Legal Authority NH RSA 79-D

Legal Opinion: As with a Conservation Easement, each party should have an attorney review the easement and be responsible for paying his own legal fees. The governing statute requires the property owner to pay the recording fees. The Town Administrator can prepare a document for review by the property owner.

REQUESTED ACTION OR RECOMMENDATIONS:

MOTION: Move to approve Mr. Blomquist and Ms. McCaffrey's application for a Discretionary Preservation Easement on the barn for a ten year term and a 25% reduction in assessed value and to authorize the Town Administrator to work with Town Counsel and the property owner on drafting the easement document.

FORM

PA-36-A

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION

STEP 1 PROPERTY OWNER (S)

PLEASE TYPE OR PRINT	LAST NAME Blomquist		FIRST NAME Cord	
	LAST NAME McCaffrey		FIRST NAME Elisabeth	
	STREET ADDRESS 1 Lee Hill Road			
	STREET (continued)			
	TOWN/CITY Lee		STATE NH	ZIP CODE 03861

STEP 2 PROPERTY LOCATION OF LAND AND HISTORIC AGRICULTURAL STRUCTURE BEING CLASSIFIED

PLEASE TYPE OR PRINT	STREET 1 Lee Hill Road				
	TOWN/CITY Lee			COUNTY Strafford	
	NUMBER OF ACRES 2.30	MAP # 20	LOT # 1	BOOK # 3177	PAGE # 0481
	CHECK ONE: Original Application <input type="checkbox"/>			Renewal <input checked="" type="checkbox"/>	
	Tax Year				

STEP 3 REASON FOR DISCRETIONARY PRESERVATION EASEMENT APPLICATION

Describe how the Historic Agricultural Structure meets one of the tests of public benefit per RSA 79-D:3. Submit additional sheets, if necessary.
See attached sheet

How many square feet will be subject to the easement?

STEP 4 SIGNATURES OF ALL PROPERTY OWNERS OF RECORD

TYPE OR PRINT NAME (in black ink) Cord Blomquist	SIGNATURE (in black ink) 	DATE 11/18/16
TYPE OR PRINT NAME (in black ink) Elisabeth McCaffrey	SIGNATURE (in black ink) 	DATE 11/18/16
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION
 (CONTINUED)

STEP 5 TO BE COMPLETED BY THE LOCAL ASSESSORS

<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	Pending approval of Discretionary Preservation Easement Agreement by landowner and assessing officials.
Comments:	

STEP 6 APPROVAL OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (ink black ink)	SIGNATURE (in black ink)	DATE

STEP 7 DOCUMENTATION

Is a map of the entire parcel showing the property location, orientation, overall boundaries and acreages clearly showing easement area requested submitted?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION

GENERAL INSTRUCTIONS

WHO MUST FILE	Form PA-36-A, Discretionary Preservation Easement Application, shall be used by owners of historic agricultural structures applying for a discretionary preservation easement in accordance with RSA 79-D:3.
WHAT TO FILE	Land owners submitting a completed application, Form PA-36-A, shall also: Submit a map showing: (a) The location of the historic agricultural structure; and (b) The number of square feet to be included in the discretionary preservation easement.
WHEN TO FILE	A completed Form PA-36-A, and a map of the land to be subject to the discretionary preservation easement must be filed on or before April 15 of the tax year the easement is to be granted.
WHERE TO FILE	Once completed and signed in black ink, this form and attachments shall be filed as follows: Original: Register of Deeds Copy: Local Assessing Officials Copy: Land Owner
APPEALS	If an application for a discretionary preservation easement is denied, an applicant may appeal within six months of any such action by the assessing officials in writing to the New Hampshire Board of Tax & Land Appeals or the County Superior Court in accordance with RSA 79-A:9 or RSA 79-A:11. Forms for appealing to the Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301 or by calling (603) 271-2578 or by visiting their web site at www.state.nh.us/btla . Be sure to specify that you are appealing a Discretionary Preservation Easement Application denial.
ADA	Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.
NEED HELP	Contact your local municipality or the Property Appraisal Division at (603) 230-5950.

LINE-BY-LINE INSTRUCTIONS

STEP 1	Enter the complete name(s), address, municipality, state and zip code of the property owner(s) requesting a discretionary preservation easement under RSA 79-D:3.
STEP 2	Enter the location information of the land and Historic Agricultural Structure being classified in the spaces provided. Check whether original application or renewal and enter the tax year the easement is to be granted.
STEP 3	Describe how the Historic Agricultural Structure meets the requirements of RSA 79-D:3 and how many square feet will be subject to the easement. Submit additional sheets, if necessary.
STEP 4	All owners of record must type or print their full name, sign and date in black ink on the lines provided. If there are more than four owners, submit a supplemental list of all additional owners names and signatures.
STEP 5	To be completed by the local assessing officials, indicating approval or denial pending final approval of selectmen or assessors.
STEP 6	Signatures of a majority of the local selectmen or tax assessors on the lines provided indicates final approval.
STEP 7	Indicate whether a map has been included as described. If the map is missing or this application is incomplete, this application shall be denied in accordance with RSA 79-D:4,II.

STEP 3 REASON FOR DISCRETIONARY PRESERVATION EASEMENT APPLICATION

The barn at 1 Lee Hill Road demonstrates a public benefit in accordance with RSA 79-D:II in that it has both historic and agricultural significance to the Lee community.

The farm was previously owned by Jim Walker who raised cows and chicken and sold farming implements out of the barn. Mr. Walker resided in the house and ran his business from the barn from approximately 1925 to 1956. Prior to Mr. Walker, an R. Caverly Durgin owned the property, but may not have resided in the same house, as we believe the previous home was consumed by a fire. However, the barn predates the home and was undoubtedly used by earlier owners.

The structure began as a modest 20 foot x 30 foot hand-hewn, two-story barn built sometime around 1750. The barn's simple exterior masks a completely different story told by the interior and structure of the barn. By examining the interior, it becomes evident that the barn was added to twice over its lifetime.

That original footprint was extended by 12 feet when a rear bay was later added. The joining of this addition was post-and-beam with mortise and tenon connections tree-nailed together.

A second addition came much later, consisting of a combination of post-and-beam and stub framing. It also added 28 inches to the height and completely rebuilt the structure of the roof. The loft was raised at this point to allow for great overhead clearance.

Overall, the structure shows the New England tradition of adaptability in construction, showing the changes what happen to agricultural structures as needs change and building methods evolve. In this way, the barn can be seen as an historic record in itself.

Repairs & Maintenance

Recent work on the structure has included a full replacement of the roof at a cost of around \$6500. \Tim Rooney of HomeView Inc. of Exeter, our building inspector at the time of purchase, described the Lee Hill Road side of our barn's roof as follows :

25+ years old, and all are in poor condition where visible. These roofing shingles are prone to leaking in the near future. I would recommend securing a cost for replacing these roofing shingles prior to purchase of the home.

We followed this recommendation in order to save the structure from any damage that lack of a weather-tight roof might have caused. We did this within the first several months of owning the property.

We have also replaced an aging Empire heater with a new Rinnai high-effeciency propane heater. The Empire has become rusted beyond use and its exhaust vent was a source of leaks into the barn. Those pathways for leaks have since been sealed and the new ventilation for the Rinnai presents far less area for potential leaks to develop. The Rinnai was also installed by a license installation expert from D.F. Richard, so we're confident that this very minimal exhaust vent should not present problems similar to the much larger Empire vent.

Since that time, we have discovered some other issues facing the structure. An abandoned first cistern was found under the East corner of the barn, measuring about seven feet deep and seven feet wide, after a one-year-old female fox was heard yelping in the inescapable pit. We used Heath's Wildlife service to rescue the fox and have followed-up with several paving and excavating contractors on filling the cistern with everything from sand to gravel to concrete. That repair could cost between \$1200 and \$1500 and should be completed in the next several months in order to safeguard the structure from any problems caused by the cistern walls failing.

We have also received several estimate on removing the asphalt pavement from the Southwest face of the barn in order to prevent damage to the sill. A previous owner of the house extended the blacktop parking surface up to the side of the barn, trapping water between the asphalt and the sill. This has caused some rot damage to the sill. Our first step in remedying this will be to remove an 18 to 36 inch strip of blacktop surface from the side of the barn, remove the earth or sand below, and fill the area with gravel or crushed stone to facilitate drainage. We have received estimates for this work ranging from \$1900 to \$2500. Once this work is complete, we will assess damage to the sill and make the necessary changes.

There are other, more speculative problems that may arise in the future, such as repairing areas of the barn where the frame makes contact with the foundation. Some of this is visible at the corners of the barn where large timber framing meets the concrete or stone foundation. These areas are prone to rot and should be replaced as warranted.

The barn has also been spreading at its midsection for years, which is understandable at its age, but we believe can be correcting through tension cables or another similar method. We plan on consulting with a barn repair expert or engineer to make sure the structure remains stable.



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: November 21, 2016

Agenda Item No. 3

**BOARD OF SELECTMEN
MEETING AGENDA REQUEST**

11/21/2016

Agenda Item Title: Application for a Discretionary Preservation Easement for Griswold

Requested By: Lou Ann and Jim Griswold 11/4/2016

Contact Information: louann.griswold@unh.edu

Presented By: Town Administrator Julie Glover

Description: Application for Discretionary Preservation Easement for barn located at 95 Wednesday Hill Road (Map 13 lot 9.)

Financial Details: The original easement states that the property will be assessed based on 75% of the full value. The 2016 full assessed value of the barn is \$18,800.00 which equates to tax revenues of \$549.90. Granting the renewal application would reduce the amount of taxes collected to \$412.43 (based on the 2016 rate). There will be legal costs associated with executing the easement.

Legal Authority NH RSA 79-D

Legal Opinion: As with a Conservation Easement, each party should have an attorney review the easement and be responsible for paying his own legal fees. The governing statute requires the property owner to pay the recording fees. The Town Administrator can prepare a document for review by the property owner.

REQUESTED ACTION OR RECOMMENDATIONS:

MOTION: Move to approve Mr. and Mrs. Griswold's application for a Discretionary Preservation Easement on the barn for a ten year term and a 25% reduction in assessed value and to authorize the Town Administrator to work with Town Counsel and the property owner on drafting the easement document.



**Application for a Discretionary
Preservation Easement (RSA 79-D)
(Renewal)**

**19th Century Post and Beam Barn
95 Wednesday Hill Road
Lee, New Hampshire**

4 November 2016

FORM

PA-36-A

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION

STEP 1 PROPERTY OWNER(S)

PLEASE TYPE OR PRINT	LAST NAME GRISWOLD		FIRST NAME WILLIAM JAMES	
	LAST NAME GRISWOLD		FIRST NAME LOU ANN	
	STREET ADDRESS 95 WEDNESDAY HILL ROAD			
	STREET (continued)			
	TOWN/CITY LEE		STATE NH	ZIP CODE 03861

STEP 2 PROPERTY LOCATION OF LAND AND HISTORIC AGRICULTURAL STRUCTURE BEING CLASSIFIED

PLEASE TYPE OR PRINT	STREET 95 WEDNESDAY HILL ROAD				
	TOWN/CITY LEE		COUNTY STRAFFORD		
	NUMBER OF ACRES < 1 ACRE	MAP# 13	LOT# 9-1	BOOK# 87	PAGE# 29
	CHECK ONE: Original Application <input type="checkbox"/>			Renewal <input checked="" type="checkbox"/>	Tax Year 2017

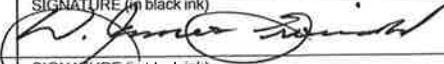

STEP 3 REASON FOR DISCRETIONARY PRESERVATION EASEMENT APPLICATION

Describe how the Historic Agricultural Structure meets one of the tests of public benefit per RSA 79-D:3. Submit additional sheets, if necessary.

SEE ATTACHED DOCUMENTATION

How many square feet will be subject to the easement? **2880 square feet (40' x 72')**

STEP 4 SIGNATURES OF ALL PROPERTY OWNERS OF RECORD

TYPE OR PRINT NAME (in black ink) W. JAMES GRISWOLD	SIGNATURE (in black ink) 	DATE 11/4/16
TYPE OR PRINT NAME (in black ink) Lou Ann Griswold	SIGNATURE (in black ink) 	DATE 11/4/16
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION
 (CONTINUED)

STEP 5 TO BE COMPLETED BY THE LOCAL ASSESSORS

<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	Pending approval of Discretionary Preservation Easement Agreement by landowner and assessing officials.
Comments:	

STEP 6 APPROVAL OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (ink black ink)	SIGNATURE (in black ink)	DATE

STEP 7 DOCUMENTATION

Is a map of the entire parcel showing the property location, orientation, overall boundaries and acreages clearly showing easement area requested submitted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
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NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
DISCRETIONARY PRESERVATION EASEMENT APPLICATION

GENERAL INSTRUCTIONS

WHO MUST FILE	Form PA-36-A, Discretionary Preservation Easement Application, shall be used by owners of historic agricultural structures applying for a discretionary preservation easement in accordance with RSA 79-D:3.
WHAT TO FILE	Land owners submitting a completed application, Form PA-36-A, shall also: Submit a map showing: (a) The location of the historic agricultural structure; and (b) The number of square feet to be included in the discretionary preservation easement.
WHEN TO FILE	A completed Form PA-36-A, and a map of the land to be subject to the discretionary preservation easement must be filed on or before April 15 of the tax year the easement is to be granted.
WHERE TO FILE	Once completed and signed in black ink, this form and attachments shall be filed as follows: Original: Register of Deeds Copy: Local Assessing Officials Copy: Land Owner
APPEALS	If an application for a discretionary preservation easement is denied, an applicant may appeal within six months of any such action by the assessing officials in writing to the New Hampshire Board of Tax & Land Appeals or the County Superior Court in accordance with RSA 79-A:9 or RSA 79-A:11. Forms for appealing to the Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301 or by calling (603) 271-2578 or by visiting their web site at www.state.nh.us/btla . Be sure to specify that you are appealing a Discretionary Preservation Easement Application denial.
ADA	Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.
NEED HELP	Contact your local municipality or the Property Appraisal Division at (603) 230-5950.

LINE-BY-LINE INSTRUCTIONS

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STEP 6	Signatures of a majority of the local selectmen or tax assessors on the lines provided indicates final approval.
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Application for a Discretionary Preservation Easement (RSA 79-D) (Renewal) Accompanying Documentation

4 November 2016

**19th Century Post and Beam Barn
95 Wednesday Hill Road
Lee, New Hampshire
Jim and Lou Ann Griswold, Owners**

This application for renewal of a Discretionary Preservation Easement (originally granted in 2006) focuses on the large (40 x 72 feet) post-and-beam working barn situated at 95 Wednesday Hill Road in Lee. Details pertaining to the barn easement renewal request are provided below under headings identified in the application form. Additionally, two maps are attached, one a USGS topographic map for general location and the other a copy of a 2006 survey of the property. The location of the barn is called out on that survey plan.

■ Public Interest and Benefit

Wednesday Hill Road remains one of the more strikingly beautiful routes through Lee, and it functions as a country road thoroughfare, particularly for people commuting from the west to the University of New Hampshire in Durham. The property represents significant esthetic value to the Town. As vehicles either come down Wednesday Hill Road or approach from around the bend from the east, the view of green open fields, the restored 18th century colonial farmhouse and early 19th century barn provide an outstanding example of New Hampshire's agricultural legacy.

■ Historic and Agricultural Significance

The land was originally developed as a farm in the latter part of the 18th century. The house and original barn (now a garage) date from between 1780 and 1790. The large (40 x 72 feet) post-and-beam barn (the focus of this easement renewal request) is younger, probably from about 1800 to 1810. From 1835 to 1878, this parcel served as the Lee Town Farm, caring for the indigent and homeless until they could get back on their own. It reverted to private ownership in 1878 and has been farmed continually to the present time. Farming continues today with the main product of elk, but we also raise and sell chickens and fruit, including varieties of asian pear.

Much of this property has historically been open grassland for grazing and haying operations. The earliest available USGS topographic maps dating from 1896 and 1916 do not differentiate between forested and open land, but the 1918 map clearly shows open space. That was also the case from the 1941 and 1956 maps and remains true today. The house and barn are present on the earliest (1896) maps.

■ **Degree to Which Tax Relief will Help Preserve the Structure**

When purchased in 1999, the barn was not in good condition. Without substantial engineering and renovation efforts, it would likely have collapsed by now. Instead, we have expended considerable time and treasure to salvage and retain this structure as described in the table below. The granting of the easement will help continue those efforts.

Reconstruction Item	Description	Cost and Date
<p>Western side foundation replacement</p> <p>Problem: Sills had rotted and rolled, and barn was in danger of collapse</p>	<p>Jacked western half of barn, removed existing foundation, built footings, foundation forms, poured new foundation, set barn back down. Stiffened barn with cables and timbers salvaged from the old hay maw</p>	<p>\$26,000</p> <p>Summer, 2001</p>
<p>Removal of outbuildings</p> <p>Problem: old (1940's vintage) milk houses placed on eastern side of barn had caused 19th century post-and-beam structure to lean.</p>	<p>Cut attachments, removed internal lumber (by hand), removed buildings (by excavator)</p>	<p>\$10,000</p> <p>Spring, 2003</p>
<p>Eastern side foundation replacement</p> <p>Problem: Sills had rotted and rolled, and barn was in danger of collapse</p>	<p>Jacked eastern half of barn, removed existing foundation, built footings, foundation forms, poured new foundation, set barn back down. Stiffened barn with cables and new 14-foot 6x6 spruce timbers. Placed ¾ inch plywood on western side of barn where outbuildings had previously been attached.</p>	<p>\$24,000</p> <p>Summer, 2003</p>
<p>Roof replacement</p> <p>Problem: Roof was more than 35 years old and leaked badly</p>	<p>Removed four layers of roofing (3 asphalt, 1 shake), sheathed roof with plywood, replaced with new 30-year asphalt roof</p>	<p>\$15,000</p> <p>Spring, 2006</p>
<p>Siding of barn</p> <p>Problem: Eastern half of barn had no walls following removal of old milk houses. Siding elsewhere (asphalt, aluminum) leaked badly</p>	<p>Removed asphalt and aluminum siding. Replaced with cement siding (white) on three sides, stained shiplap lumber on rear</p>	<p>\$17,000</p> <p>Spring, 2006</p>
<p>Construction of farm store</p> <p>Problem: Needed a store facility to market farm products more cost-effectively and to create the capacity to expand the business.</p>	<p>Hand excavated soil from inside front southeastern portion of barn, installed needed piping, electrical, poured slab, framed and drywalled, completed as a store</p>	<p>\$20,000</p> <p>Summer 2007</p>

- **Use of the Structure**

The barn is used to store farm equipment and also contains the handling facility for the elk. Since the granting of the original easement, we have carried through with the construction of a small farm store in the front (southeastern) side of the barn. We are exploring the potential for adding solar panels to the barn to lessen our environmental footprint, but no definitive decisions on that have yet been made.

- **Uniformity with Local and State Goals and Policies**

Lee, New Hampshire has actively pursued land conservation efforts since its original land protection program began in 1989. For over 25 years, voters have consistently approved substantial town resources to further the effort to protect land from development and to maintain open space. The Town Master Plan specifically calls for efforts *“To identify and maintain rural and agricultural land through land use regulations, easements, and conservation easements”*. Renewal of the Discretionary Preservation Easement on the barn at 95 Wednesday Hill Road would continue that tradition and align with the Town’s stated goals.

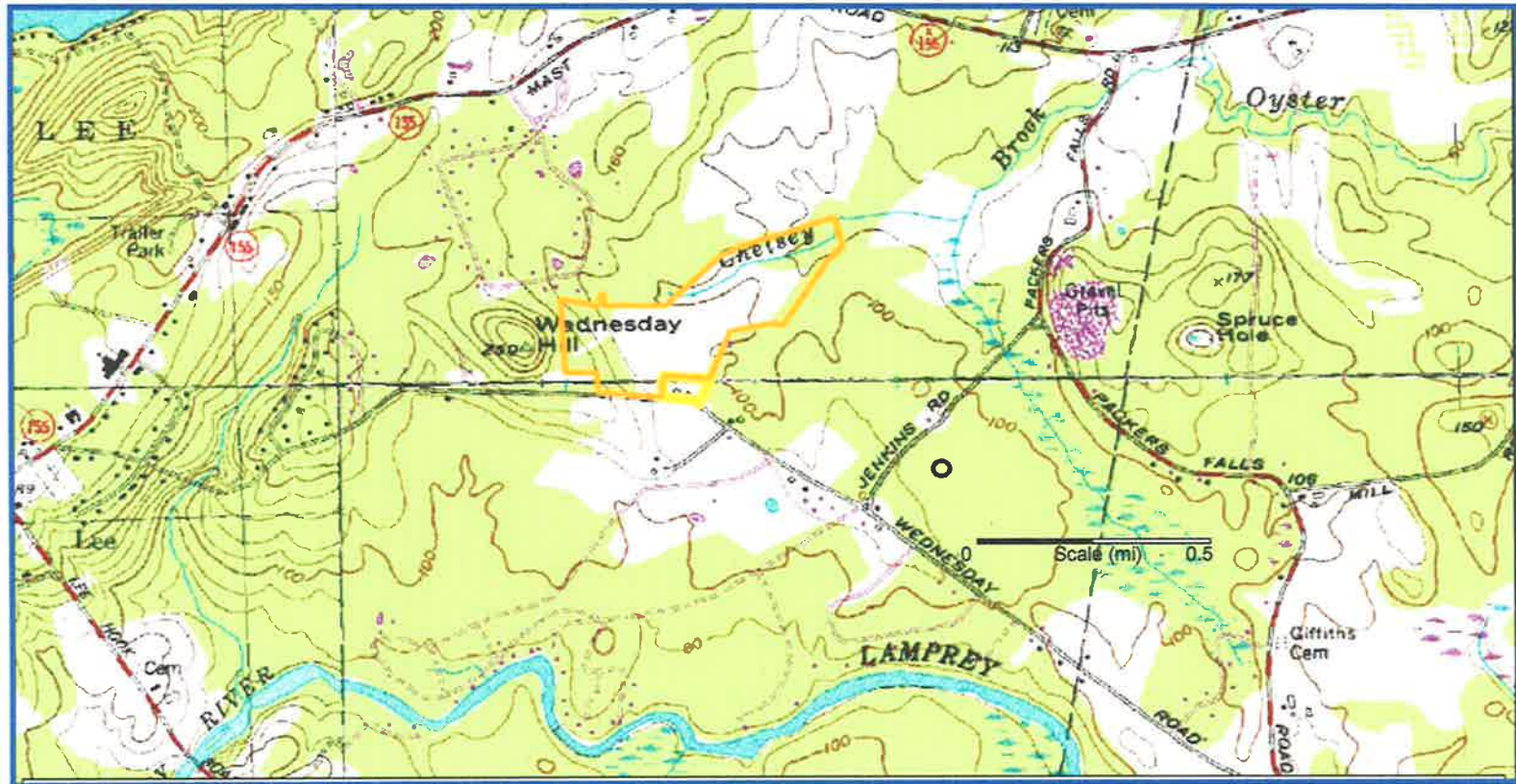


Figure 1: Site Locus

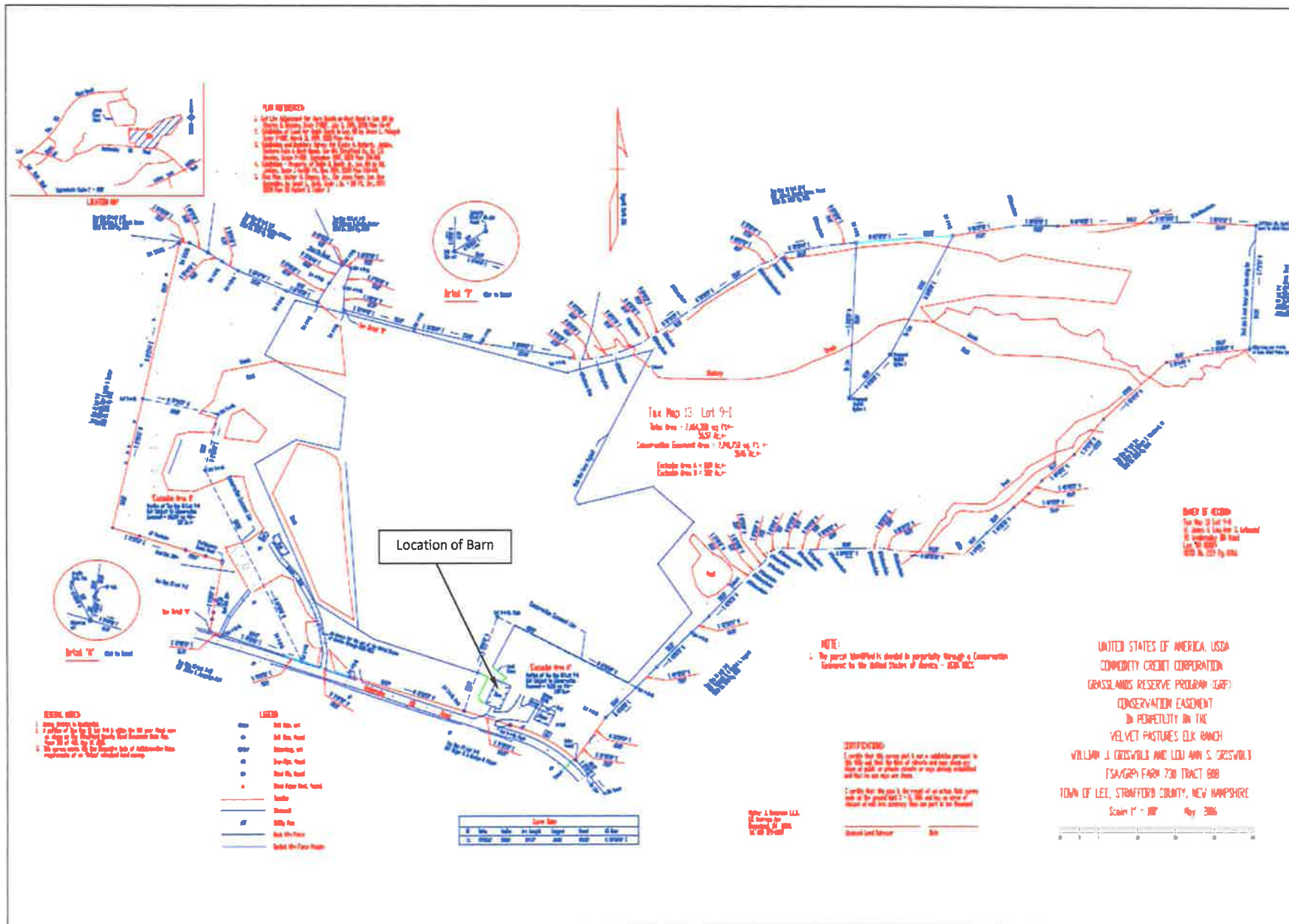


Figure 2: Survey Map and Location of Barn



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: 11/21/2016

Agenda Item No. 4

BOARD OF SELECTMEN
MEETING AGENDA REQUEST
11/21/2016

Agenda Item Title: Lee Speedway Track Utilization

Requested By: Bill Callen, Speedway Manager Date: 11/15/2016

Contact Information: billcallen@myfairpoint.net

Presented By: Bill Callen

Description: Discuss the opportunity for the race track to operate and make the facility available to race teams on Tuesdays and Thursdays from 9:00 am – noon for education and inspection and noon – 5:00 pm for on track education and safety testing.

Financial Details: n/a

Legal Authority: NH RSA 31:41-a; Lee Racetrack Ordinance

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

Motion to accept the Lee USA Speedway's proposed amended operation schedule to include the following hours:

**Tuesdays and Thursdays 9:00 am – 12:00 pm Education and Inspection
12:00 pm – 5:00 pm On Track Education and Safety Testing**

The Speedway will notify the Lee Police, Lee Fire and MacGregor Ambulance of each date scheduled for operation and will provide a Point of Contact person for each session.

Track utilization – Lee USA Speedway

As we investigate opportunities for utilization of the facility it has come to our attention, as identified in the track ordinance that we are authorized to use the track for car education and safety testing.

From this guideline, the race track, would operate and make available the facility to race teams.

Operational Considerations as follows:

Weekdays:

Tuesday and Thursday

Hours of operation would be planned for as follows:

9:00 AM – 12:00 3 hours of education and inspection

12:00-5:00 PM 5 hours of on track education and safety testing

Only one race team would be allowed to be on the race track at a time, this supports safety and sound level adherence. As the sound measuring facility, has been installed, the adequate measurements can be monitored by the guidelines of the ordinance.

Police:

The speedway will notify the Lee Police department for each date scheduled for operation. The speedway will place a call to the department if assistance is needed.

Fire:

The speedway will notify the Lee Fire department for each date scheduled for operation. The speedway will place a call to the department if assistance is needed.

Ambulance:

The speedway will use the same Ambulance provider as the Town of Lee and will notify for each date of scheduled operation. The speedway will place a call to the department if assistance is needed.

Track Personnel:

The track will provide an individual as the Point of Contact during each session scheduled for operation.

Bill Callen
Lee USA Speedway
Billcallen@myfairpoint.net



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: November 21, 2016

Agenda Item No. 5b

**BOARD OF SELECTMEN
MEETING AGENDA REQUEST**

11/21/2016

Agenda Item Title: Sale of Surplus Skid Steer Bid Results and Recommendation

Requested By: Town Administrator Julie Glover 11/18/2016

Contact Information: townadministrator@leenh.gov

Presented By: Town Administrator Julie Glover

Description: Present the Select Board with the Surplus Skid Steer Bid Results and recommend granting the sale to James Coombs at Greenside Up Inc. for \$7868.00.

Financial Details: \$7,868.00

Legal Authority NH RSA 41:8

Legal Opinion:

REQUESTED ACTION OR RECOMMENDATIONS:

MOTION: Move to grant the Sale of the Surplus Skid Steer, in accordance with the Request for Bid Proposal, to James Coombs at Greenside Up Inc. for \$7868.00.

Town of Lee
Sale of Skid Steer
Nov. 15, 2016

James Coombs \$7,868.00
Greenside Up Inc.
PO Box 447
Greenland, NH 03840
603-235-8628
grassmon@aol.com

Nicholas Corkery \$5,287.00 (w/old bucket*)
Corkery Tractor Trailer & Son Inc.
868 Turnpike St.
Canton, MA 02021
617-759-2679
ncorkery@aol.com

* Bid documents stated "No attachments are included."

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: November 7, 2016

RE: Mike Rutlidge
Amy Cunningham
170 Rt. 27 Apt. 7A
Raymond, NH 03077

Property Tax Map 31 Lot 4-245
Address: 45 Wellington Campground

Tax Year: 2016, 2015, 2014, 2013
Assessment: \$4,900

The subject was a camper on rented land. Abatement is requested as camper was removed. As this is the case, it is recommended that an abatement for all owed taxes in the amount of \$531 plus any applicable interest/penalties/fees be granted.

Please note abatement recommendation is to close tax billing system.

Abatement Granted

Abatement Denied

Dated _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: November 7, 2016

RE: Diane Hudson
3340 E. Buffalo Lane
Hernando, FL 34442

Property Tax Map 31 Lot 4-242
Address: 40 Wellington Campground

Tax Year: 2016
Assessment: \$2,400

The subject was a camper on rented land. Abatement is requested as camper was removed. As this is the case, it is recommended that an abatement in the amount of \$26 plus any applicable interest/penalties/fees be granted.

Please note abatement recommendation is to close tax billing system.

Abatement Granted

Abatement Denied

Dated _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: November 7, 2016

RE: Tyler Thurston
70 Grove Street
Dover, NH 03820

Property Tax Map 31 Lot 4-259
Address: 53 Wellington Campground

Tax Year: 2016
Assessment: \$2,500

The subject was a camper on rented land. Abatement is requested as camper was removed. As this is the case, it is recommended that an abatement in the amount of \$75 plus any applicable interest/penalties/fees be granted.

Please note abatement recommendation is to close tax billing system.

Abatement Granted

Abatement Denied

Dated _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: November 7, 2016

RE: Donna Fleury
5 Pinto Lane
Londonderry, NH 03053

Property Tax Map 31 Lot 4-204
Address: 04 Wellington Campground

Tax Year: 2016
Assessment: \$2,300

The subject was a camper on rented land. Abatement is requested as camper was removed. As this is the case, it is recommended that an abatement in the amount of \$69 plus any applicable interest/penalties/fees be granted.

Please note abatement recommendation is to close tax billing system.

Abatement Granted

Abatement Denied

Dated _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: November 7, 2016

RE: Donna Fleury
5 Pinto Lane
Londonderry, NH 03053

Property Tax Map 31 Lot 4-204
Address: 04 Wellington Campground

Tax Year: 2015
Assessment: \$2,700

The subject was a camper on rented land. Abatement is requested as camper was removed. As this is the case, it is recommended that an abatement in the amount of \$90 plus any applicable interest/penalties/fees be granted.

Please note abatement recommendation is to close tax billing system.

Abatement Granted

Abatement Denied

Dated _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: November 14, 2016

RE: Heather Michaud
26 Grove Street
Gloucester, MA 01930

Property Tax Map 26 Lot 2-C09
Address: C09 Wadleigh Campground

Tax Year: 2016
Assessment: \$7,500

The subject is a camper on a rented site. Abatement of applicable accrued interest/penalty is requested by owner as previous tax bills never reached her for payment. The owner has made payments to her account and only owes the accrued interest. It is my recommendation that an abatement in the amount of \$5.81 plus any additional accrued interest, be granted.

Please note abatement recommendation is to close tax billing system.

Abatement Granted

Abatement Denied

Dated _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: November 11, 2016

RE: Rita Miner
69 Front Street
Pembroke, NH 03275

Property Tax Map 26 Lot 2-B11
Address: B11 Wadleigh Campground

Tax Year: 2016
Assessment: \$4,000

The subject was a camper on rented land. Abatement is requested as camper was previously sold. As this is the case, it is recommended that an abatement in the amount of \$51 plus any applicable interest/penalties/fees be granted.

Please note abatement recommendation is to close tax billing system.

Abatement Granted

Abatement Denied

Dated _____

TOWN OF LEE
PLANNING/ZONING/CODE ENFORCEMENT/HEALTH
7 Mast Road
Lee, New Hampshire 03861

November 4, 2016

Scott Bugbee, Chairman
Board of Selectmen
7 Mast Road
Lee, NH 03861

Dear Chairman Bugbee and Board Members,

At the Planning Board meeting of October 13, 2016, the Board vote unanimously to nominate Fredrick Kaen, 22 Toon Lane to be one of two representatives from the Town of Lee to the Strafford Regional Planning Commission.

I have attached the appointment slip and request that you appoint Mr. Kaen as one of our representatives to the Strafford Regional Planning Commission.

Thank you,



Robert P. Smith, Chairman
Lee Planning Board

The signatures of the Appointing Official(s) listed below confirm that the above named individual(s) shall be appointed as the City of Lee representative of the Strafford Regional Planning Commission.

Appointee: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Expiration Date: _____

Appointing Official:
Date:

Appointing Official:
Date:

Appointing Official:
Date:

Cc: Planning Board
Caren Rossi
Scott Kemp
Fred Kaen

BARRINGTON
BROOKFIELD
DOVER
DURHAM
FARMINGTON
LEE
MADSBURY
MIDDLETON
MILTON



Oct. 13
P.B.

NEW DURHAM
NEWMARKET
NORTHWOOD
NOTTINGHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD
WAKEFIELD

September 13, 2016

Lee Board of Selectmen
7 Mast Road
Lee NH 03861

Dear Board Members:

As prescribed by RSA 36:46-III: Each municipality which shall become a member of a regional planning commission shall be entitled to two representatives on said commission. A municipality with a population over 10,000 but less than 25,000 shall be entitled to have three representatives on said commission and a municipality with a population over 25,000 shall be entitled to have four representatives on said commission. Population as set forth in this section shall be deemed to be determined by the last federal census. The estimated 2010 population for the Town of Lee was 4,330 and based upon this estimate, the Town of Lee is entitled to two representatives.

Representatives to a regional planning commission shall be nominated by the planning board of each municipality from the residents thereof and shall be appointed by the municipal officers of each municipality. Representatives may be elected or appointed officials of the municipality. The terms of office of members of a regional planning commission shall be for four years. Vacancies shall be filled for the remainder of the unexpired term in the same manner as original appointments. Municipalities may also appoint alternate representatives.

Our records indicate that you have one vacant position:

<u>Name</u>	<u>Expiration</u>
Scott Kemp Vacant	Expires 3/2017 Four years from appointment date

Please indicate on the attached form the name and information of the appointee to fill the vacant position for the Town of Lee. Once you have appointed your Commissioner, please forward the information to this office, ATTN: Shayna Sylvia, Strafford Regional Planning Commission, 150 Wakefield Street, Suite 12, Rochester, NH 03867. If you should have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Cynthia Copeland, AICP
Executive Director
Strafford Regional Planning Commission

Thank you for
your support
over the years!

CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2016 to March 31, 2017

TOWN / CITY OF: Lee, NH
COUNTY OF: Strafford
CERTIFICATION DATE: November 8,2016

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION
 PROPERTY APPRAISAL DIVISION
 P.O. BOX 487
 CONCORD, NH 03302-0487

# 1	# 4	# 5	# 6	#6	#7	# 8	# 9	# 10
<u>NAME OF OWNER</u>	<u>SPECIES</u>	<u>NUMBER OF BOARD FEET IN THOUSANDS</u>	<u>NUMBER OF TONS</u>	<u>NUMBER OF CORDS</u>	<u>STUMPAGE VALUE</u>	<u>TOTAL ASSESSED VAL.</u>	<u>TAX AT 10 %</u>	
Richard Stevens 0 51 Tuttle Road Lee, NH 03861	WHITE PINE	45.780			\$135.00	\$6,180.30	\$618.03	
	HEMLOCK	12.840			\$42.50	\$545.70	\$54.57	
	RED PINE	0.000			\$45.00	\$0.00	\$0.00	TOTAL TAX
<u>ACCOUNT OR SERIAL #:</u> 1	SPRUCE & FIR	0.000			\$95.00	\$0.00	\$0.00	DUE ON THIS
	HARD MAPLE	0.000			\$230.00	\$0.00	\$0.00	OPERATION
<u>BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT</u> <u>MAP & LOT NUMBER</u> 21-11-0200	WHITE BIRCH	0.000			\$65.00	\$0.00	\$0.00	(TOTAL OF
	YELLOW BIRCH	0.000			\$167.50	\$0.00	\$0.00	COL. # 9)
	OAK	0.000			\$305.00	\$0.00	\$0.00	
	ASH	0.000			\$125.00	\$0.00	\$0.00	
	BEECH & S. MAPLE	0.000			\$70.00	\$0.00	\$0.00	
	PALLET / TIE LOGS	65.310			\$40.00	\$2,612.40	\$261.24	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
					TONS	CORDS		
<u>OPERATION NUMBER</u> 16-255-01	SPRUCE & FIR		0.00	0.00	\$ 1.50	\$ 3.35	\$0.00	\$0.00
	HARDWOOD & ASPEN		121.00	0.00	\$ 3.75	\$ 9.75	\$453.75	\$45.38
	PINE		254.00	0.00	\$ 1.50	\$ 3.00	\$381.00	\$38.10
	HEMLOCK		0.00	0.00	\$ 2.75	\$ 6.60	\$0.00	\$0.00
	WHOLE TREE CHIPS		458.00	0.00	\$ 1.50	\$ -	\$687.00	\$68.70
	HIGH GRADE SPRUCE		0.00	0.00	\$ 25.00	\$ -	\$0.00	\$0.00
	CORDWOOD		0.00	0.00	\$ -	\$ 12.50	\$0.00	\$0.00
						\$10,860.15	\$1,086.02	

**ORIGINAL WARRANT
YIELD TAX LEVY**
November 8, 2016
THE STATE OF NEW HAMPSHIRE

Strafford

TO: COLLECTORS NAME, Collector of Taxes for Town of Lee, NH , in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : **\$1,086.02** , with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at Lee, NH

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

DATE SIGNED: November 8, 2016

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
Richard Stevens 51 Tuttle Road Lee, NH 03861	21-11-0200	16-255-01	\$1,086.02

TAX DUE DATE: #VALUE! TOTAL YIELDTAX: \$1,086.02

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2016 to March 31, 2017

TOWN: Lee, NH
 COUNTY: Strafford
 OWNER: Richard Stevens
 OWNER:
 ADDRESS: 51 Tuttle Road
 ADDRESS: Lee, NH 03861

INTENT FILED DURING TAX YEAR: April 1, 2016 to March 31, 2017

ACCOUNT & SERIAL #: 1
 MAP & LOT #: 21-11-0200
 OPERATION #: 16-255-01
 DATE OF BILLING: November 8, 2016

SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS			
WHITE PINE	\$110.00	\$160.00			\$50.00	0.50	\$ 135.00	45.780			
HEMLOCK	\$35.00	\$50.00			\$15.00	0.50	\$ 42.50	12.840			
RED PINE	\$40.00	\$50.00			\$10.00	0.50	\$ 45.00	0.000			
SPRUCE & FIR	\$75.00	\$115.00			\$40.00	0.50	\$ 95.00	0.000			
HARD MAPLE	\$160.00	\$300.00			\$140.00	0.50	\$ 230.00	0.000			
WHITE BIRCH	\$50.00	\$80.00			\$30.00	0.50	\$ 65.00	0.000			
YELLOW BIRCH	\$110.00	\$225.00			\$115.00	0.50	\$ 167.50	0.000			
OAK	\$250.00	\$360.00			\$110.00	0.50	\$ 305.00	0.000			
ASH	\$100.00	\$150.00			\$50.00	0.50	\$ 125.00	0.000			
BEECH/SOFT MAPLE	\$40.00	\$100.00			\$60.00	0.50	\$ 70.00	0.000			
PALLET/TIE LOGS	\$30.00	\$50.00			\$20.00	0.50	\$ 40.00	65.310			
Hickory	\$0.00				\$0.00	0.00	\$ -	0.000			
OTHERS:	\$0.00	\$0.00			\$0.00	0.00	\$ -	0.000			
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	#TONS	#CORDS
SPRUCE & FIR	\$1.00	\$2.00	\$2.20	\$4.50	\$1.00	\$2.30	0.50	\$ 1.50	\$ 3.35	0.000	0.000
HARDWOOD & ASPEN	\$2.50	\$5.00	\$6.50	\$13.00	\$2.50	\$6.50	0.50	\$ 3.75	\$ 9.75	121.000	0.000
PINE	\$1.00	\$2.00	\$2.00	\$4.00	\$1.00	\$2.00	0.50	\$ 1.50	\$ 3.00	254.000	0.000
HEMLOCK	\$2.00	\$3.50	\$4.80	\$8.40	\$1.50	\$3.60	0.50	\$ 2.75	\$ 6.60	0.000	0.000
WHOLE TREE CHIPS	\$1.00	\$2.00	\$0.00	\$0.00	\$1.00	\$0.00	0.50	\$ 1.50	\$ -	458.000	0.000
HIGH GRADE SPRUCE	\$20.00	\$30.00	\$0.00	\$0.00	\$10.00	\$0.00	0.50	\$ 25.00	\$ -	0.000	0.000
CORD WOOD/FUELWOOD	\$0.00	\$0.00	\$10.00	\$15.00	\$0.00	\$5.00	0.50	\$ -	\$ 12.50	0.000	0.000

* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

REPORT OF WOOD OR TIMBER CUT

RSA 79:11

See instructions on back of form

OPERATION # 16-255-01 - T

For Tax Year April 1, 2016 to March 31, 2017

Mailing Address:

CANTERBURY TIMBER COMPANY LLC
BRETT BARTON
57 OLD GILMANTON ROAD
CANTERBURY NH 03224

1. City/Town of: LEE
2. Tax Map/Lot # or USFS sale name/unit #: MAP 21 L11-2
3. Exact Acreage of Cut: _____
4. Is the cutting complete? Yes No
5. If yes, date cutting was completed? 8/15/16
6. Name of sawmill or pulpmill logs or pulpwood was sold to:

NAME Robbins Lumber

NAME NC Hunt

NAME Colby

NAME White Mountain

NAME _____

7. I hereby report the wood or timber cut under penalty of perjury.

(If a corporation, an officer must sign)

SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER [Signature] DATE 11/14/16

SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER _____ DATE _____

CORPORATE OFFICER NAME AND TITLE _____ DATE _____

PRINT OWNER(S) NAME Rick Stevens

MAILING ADDRESS 51 Tuttle Rd

CITY / TOWN Lee NH STATE NH ZIP CODE 03861

TELE NO 603-817-5957

8. Description of Wood or Timber Cut

SPECIES	EXACT SCALE CUT	
	USE INTERNATIONAL 1/4	RULE LOG SCALE
White Pine	45.78	MBF
Hemlock	12.84	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak		MBF
Ash		MBF
Beech & Soft Maple		MBF
Pallet or Tie Logs	65.31	MBF
Others (Specify)		MBF
	PULPWOOD	TONS OR CORDS
Spruce & Fir		
Hardwood & Aspen	121	
Pine	254	
Hemlock		
Whole Tree Chips	458	
MISCELLANEOUS:		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood		Cords

9. Species and Amount of Wood or Timber for Personal Use or Exempt. See exemptions on back of form.

Species:	Amount

10. Under penalty of perjury, I (the logger/forester or person responsible for cutting) declare that I have verified that the above figures are true and correct.

SIGNATURE (IN INK) OF LOGGER/FORESTER RESPONSIBLE FOR CUTTING [Signature]

DATE 11/11/16

PENALTY: Any person who fails to file a Report of Wood or Timber Cut with the proper assessing officials or fails to send copies to the Department of Revenue administration in accordance with RSA 79:11, shall be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a report or willfully falsifies a report, the assessing officials shall assess doamage which is two times what the tax would have been if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doamage.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION NOTICE OF INTENT TO CUT WOOD OR TIMBER

RSA 79:10 See instructions on back.

YR TOWN OP# 16-255-01-T

For Tax Year April 1, 20 16 to March 31, 20 17

PLEASE TYPE OR PRINT

- 1 City/Town of Lee
2 Tax Map No./Lot or USFS sale name & unit #: Map 21 Lot 11-2
3 Is this intent an: Original [X] Supplemental [] Orig. Oper. #
4 Name of road from which accessible: Tuttle Rd.
5 a Acreage of lot: 13.5 Acreage of cut: 10
b Anticipated start date: 6/1/16
6 Type of ownership (check only one):
a Owner of Land and Stumpage [X]
b Previous owner retaining deeded timber rights []
c Owner/Purchaser of stumpage & timber rights on public lands []

Report of Cut Form/Certificate to be sent to:

OWNER [] LOGGER/FORESTER [X]

7 I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first.

Timber Tax Information is Available at www.revenue.nh.gov Questions?? Call (603) 271-2687

A SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

B SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

C CORPORATE OFFICER NAME AND TITLE

PRINT OWNER(S) NAME

MAILING ADDRESS

CITY/TOWN STATE ZIP CODE

Tele. No.: (603) 817 5957

FOR ASSESSING OFFICIALS ONLY

The selectmen/assessing officials hereby certify that:

- 1 All owners of record have signed intent;
2 The land is not under the Current Use-unproductive category;
3 The form is complete and accurate; and
4 Any timber tax bond required has been received.

Enter Amount of Timber Tax Bond Required and Date Posted:

\$ _____ Date _____

- 5 The tax collector will be notified within 30 days of receipt per RSA 79:10;
6 This form to be forwarded to DRA within 30 days.

8 Description Of Wood Or Timber To Be Cut

Table with 3 columns: Species, Estimated Amount To Be Cut, and MBF. Rows include White Pine (60), Hemlock (40), Red Pine (5), Spruce & Fir, Hard Maple, White Birch, Yellow Birch, Oak (10), Ash, Beech & Soft Maple (5), Pallet or Tie Logs (50), Others (Specify), Pulpwood (Tons or Cords), Spruce & Fir, Hardwood & Aspen (200), Pine, Hemlock (100), Whole Tree Chips (500).

Miscellaneous: Birch Bolts (Cords), Cordwood & Fuelwood (Cords)

9 Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Table with 2 columns: Species, Amount

10 By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner.

Signature: Brett K. Barton DATE: 4/5/16

PRINT NAME: Brett K. Barton TELEPHONE: 603) 396-3804

MAILING ADDRESS: 279 Province Rd.

CITY/TOWN STATE ZIP CODE: Barnstead NH 03818

Signatures and dates of Assessing Officials: 4/11/16, 4/11/16, 4/11/16

Average Stumpage Value List

Suggested for the **SOUTHERN** Region of N.H.

April 1, 2016 to September 30, 2016

Available at www.nh.gov/revenue

LOW VALUE: LARGE LOGGING COSTS, POOR ACCESIBILITY OR LOW GRADE TIMBER

HIGH VALUE: SMALL LOGGING COST, GOOD ACCESIBILITY, OR HIGH GRADE TIMBER

SAW LOGS	MBF LOW	MBF HIGH
White Pine	\$110.00	\$160.00
Hemlock	\$35.00	\$50.00
Red Pine	\$40.00	\$50.00
Spruce & Fir	\$75.00	\$115.00
Hard Maple	\$160.00	\$300.00
White Birch	\$50.00	\$80.00
Yellow Birch	\$110.00	\$225.00
Oak	\$250.00	\$360.00
Ash	\$100.00	\$150.00
Beech & Soft Maple	\$40.00	\$100.00
Pallet & Tie Logs	\$30.00	\$50.00

Stumpage values for species not listed are available from DRA @ (603) 230-5950

PULPWOOD	TONS	CORDS
	LOW-HIGH	LOW-HIGH
Spruce & Fir	\$1.00-\$2.00	\$2.20-\$4.50
Hardwood & Aspen	\$2.50-\$5.00	\$6.50-\$13.00
Pine	\$1.00-\$2.00	\$2.00-\$4.00
Hemlock	\$2.00-\$3.50	\$4.80-\$8.40
Fuel Chips	\$1.00-\$2.00	
MISCELLANEOUS	TONS	CORDS
	LOW-HIGH	LOW-HIGH
High Grade Spruce	\$20.00-\$30.00	
Cordwood		\$10.00-\$15.00

Note: The assessing official shall use the average stumpage value list provided by the department of Revenue Administration, taking into consideration the location of the timber, the quality of the timber, the size of the sale and other factors necessary to harvest the wood or timber that affect the value of timber being cut.

Upon a claim of over assessment, the assessing official shall consider the stumpage price paid or conduct an inspection of the property and use the above stumpage value list.

This is only an **Average** stumpage value range list. The selectman/Assessor may go above or below.

Prepared by:



Rick Evans, NH LF #34

Department of Revenue Administration

This stumpage value forecast is compiled from a survey two weeks prior to printing.

Values may change during this period.

April 1, 2016



RECYCLING EQUIPMENT
GRANT APPLICATION

2101 Dover Road, Epsom, NH 03234
Tel.: 1-888-784-4442 • Fax: 1-603-736-4402

- 1.) Name of Town, Towns, or Solid Waste District: TOWN OF LEE - TRAFFER STA.
2.) Name & Title of Contact Person: ROGER P. RICE
3.) Community's Mailing Address: 7 MAIST RD., LEE, NH 03841
4.) Telephone Number of Contact Person: 659-2239 c: 969-9626
5.) County: STRAFFORD 6.) Population: 4,546
7.) What piece or pieces of equipment are you planning to purchase? BOBCAT S 570

- 8.) Is the equipment NEW or USED ? 9.) What is the purchase price? \$35,635.
10.) Do you have at least 1/2 the purchase price available to spend at this time? Yes No

Please include a copy of the dealer's proposal or seller's specification sheet, including full description and price, and any optional equipment included or added.

- 11.) Does your community currently have a *Pay-by-the-Bag* or *unit based pricing* program?
Yes No Are you considering one? Yes No

12.) *On the back of this form* please describe your current recycling program and explain briefly why and how the requested equipment will improve it.

This application must be signed by someone authorized to spend and accept money for the Community or District. By signing below the applicant signifies acceptance of the following: *The applicant is solely responsible for the selection, installation and operation of all equipment purchased with funds obtained through New Hampshire the Beautiful, Inc.. New Hampshire the Beautiful, Inc., assumes no responsibility or liability for any equipment selected, installed or operated as a result of this grant.*

Signature of Authorized Person(s):

_____ Name & Title	_____ Date
_____ Name & Title	_____ Date
_____ Name & Title	_____ Date
_____ Name & Title	_____ Date

NEW HAMPSHIRE THE BEAUTIFUL, INC.

CRITERIA AND INSTRUCTIONS FOR RECYCLING GRANT APPLICATIONS

To ensure proper evaluation of applications, all information requested must be submitted. The Board of Directors may request additional information if needed for evaluation. The person listed on the application form as the Contact Person will be the person contacted for further information.

1) **General Guidelines:**

- Municipalities and solid waste districts are eligible.
- Only capital equipment for recycling will be considered.
- Applicant must have a minimum of 50% of purchase price available. Grants from others may not be considered as part of the minimum. Grants up to 50% may be awarded subject to funds available and Board evaluation.
- Per Articles of Incorporation, New Hampshire the Beautiful, Inc. cannot consider applications from private enterprise.
- Grant requests must be for current and anticipated projects.
- Grants that will interfere with existing, approved recycling programs will not be considered.
- Ineligible expenses include buildings, land, construction, fencing, landscaping, studies, planning, administration, travel, vehicles, etc.
- Equipment purchased must be used exclusively for recycling purposes and sole ownership maintained by applicant for 5 years. If ownership of the equipment changes in less than 5 years, the grantee agrees to return grant funds to New Hampshire the Beautiful, Inc.
- Grant awards are contingent upon availability of funds. New Hampshire the Beautiful, Inc. is a private non-profit corporation. All funds are donated and expended so as to promote the orderly expansion of recycling in the State of New Hampshire.
- Applicant MUST have returned the current year's "Municipal Recycling Information Sheet" to the New Hampshire Department of Environmental Services.

2) **Application Procedure:**

- Submit completed application.
- Application must be received at least 14 days prior to board of directors' meeting (call for dates).
- Addendum must accompany application giving description of present operation, proposed operation, methods of collection, effect on public, economics (recyclable sales, cost avoidance, etc), ordinance (mandatory or voluntary recycling, pay-by-bag or other user fee based system).
- Specific equipment grant requests must include name of supplier; specification sheets; descriptions; proposals and price quotations.

3) **Details:**

- Project must be fully executed within six months of grant notification. One extension of three months may be allowed. Requests for extensions must be received prior to the end of the initial six-month period.
- Grant funds to be issued only upon satisfactory documentation and inspection.
- For further information please contact New Hampshire the Beautiful, Inc.

4) **Follow-Up:**

- Report is requested one year after the award to measure the impact on the recycling process.

New Hampshire the Beautiful, Inc.
2101 Dover Rd
Epsom, NH 03234
1-888-784-4442 • Fax: 1-603-736-4402

Town of Lee, New Hampshire
Robert Keniston Transfer Station
11 Recycling Center Rd.
Lee, New Hampshire 03861-0655

Telephone 603 659-2239
Fax 603 659-7202

November 16, 2016

To New Hampshire the Beautiful
110 Stark St.
Manchester, NH 03101-1977

This is an application for a grant to help in the purchase of a new Bobcat skid steer. The Town of Lee prides itself in being on the forefront of recycling in NH. The Town voted in 2003 to spend \$600,000. + on a drive through building to allow resident to unload their MSW and sort their recyclables. It gave a need for Bobcat machines to load recyclables in the two balers for maximum return on recycling income. We replace a Bobcat after 15 years. This new machine will be a great asset to our operation. We have recently added back-up cameras in all machines for a safer operation.

A grant from NHtB would be a great help to our recycling efforts. Submitted by Roger Rice Lee Transfer Station Manager.



Bobcat of New Hampshire South, Hudson, NH
 2 TRACY LANE
 HUDSON NH 03051
 Phone: (603) 579-9955
 Fax: (603) 579-4747

Quotation Number: 26059D026102

Date: 2016-06-21 09:33:37

Ship to	Bobcat Specialist
TOWN OF LEE	Shane Ordway
LEE, NH 03051	Phone: 603-224-1234
	Fax: 603-798-4787
	Cellular: 603-731-2944
	E Mail: skippy@bobcatnh.com

Description	Part No	Qty	Price Ea.	Total
S570 T4 Bobcat Skid-Steer Loader	M0259	1	\$28,653.00	\$28,653.00
61.0 HP Tier 4 Turbo Diesel Engine	Lift Arm Support			
Auxiliary Hydraulics: Variable Flow	Lift Path: Vertical			
Backup Alarm	Lights, Front & Rear			
Bob-Tach	Operator Cab			
<u>Bobcat Interlock Control System (BICS)</u>	<ul style="list-style-type: none"> Includes: Adjustable Cushion Seat, Top & Rear Windows, Parking Brake, Seat Bar & Seat Belt Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471 Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts) 			
<u>Controls: Bobcat Standard</u>	Spark Arrestor Exhaust System			
Cylinder Cushioning - Lift, Tilt	Tires: 10-16.5, 8 PR, Bobcat Standard Duty			
Engine/Hydraulic Systems Shutdown	Warranty: 12 Months, Unlimited Hours			
Glow Plugs (Automatically Activated)				
Horn				
Instrumentation: Engine Temperature & Fuel Gauges,				
Hourmeter, RPM and Warning Lights				
A51 Option Package	M0259-P01-A51	1	\$3,451.00	\$3,451.00
Cab Enclosure with Heat and AC	Power Bob-Tach			
Suspension Seat	Cab Accessories Package			
Two Speed, Cold Weather Package	M0259-P03-F20	1	\$1,219.00	\$1,219.00
10-16.5, 10 PR, <u>Severe Duty Tires</u>	M0259-R09-C04	1	\$650.00	\$650.00
Radio	M0259-R26-C02	1	\$292.00	\$292.00
Strobe Light Kit, Amber	7129301	1	\$253.00	\$253.00
Counterweight Kit, 200 lbs.	7129250	1	\$417.00	\$417.00
Description	Part No	Qty	Price Ea.	Total
Back up camra		1	\$700.00	\$700.00
Total of Items Quoted				\$35,635.00
Trade-in	773 or 763 759			(\$5,000.00)
Quote Total - US dollars				\$30,635.00

Notes:

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes. Customer must exercise his purchase option within 30 days from quote date.

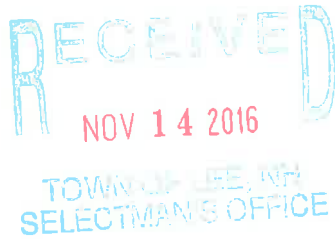
Customer Acceptance: Purchase Order: _____

Authorized Signature: _____

Print: _____ **Sign:** _____ **Date:** _____

NO JOY 3-7/16/16

?



November 8, 2016

Board of Selectmen
Town of Lee
7 Mast Road
Lee, NH 03824

Dear Chairman and Members of the Board:

In our effort to keep you informed, we are writing to share with you the following:

On December 1st:

- NECN HD will move from channel 810 to channel 840
- WBTS-TV HD will be added to channel 810
- WBTS-TV CoziTV will be added to channel 935
- Bloomberg HD will move from channel 916 to channel 844

On December 30th:

- WWDP-TV will move from channel 10 to channel 81
- WBTS-TV will be added to channel 10

Starting January 1, 2017, NBC Television Network programming will be broadcast on WBTS-TV and WBTS-TV HD.

On January 12, 2017, Impact Network will be replacing The Word Network on channel 236 on the Digital Preferred tier. Impact Network is a family oriented African-American Christian network.

Customers are receiving this information in advance of the changes. Should you have questions, please do not hesitate to contact me at 603.334.3603.

Very truly yours,

Jay Somers

Jay Somers, Sr. Manager
Government Affairs

Lee Sustainability Committee Interim Report

Presented to the Town of Lee (NH) Select Board
21 November 2016

Summary

The Lee Sustainability Committee was formed in May, 2016, following the successful vote on Warrant Article 3 in the 2016 Deliberative Session. The committee, which serves as an advisory committee to the Select Board, convened its first meeting on May 17, 2016.

The group's mission is to foster an ethic or culture of sustainability and resilience among the citizens of Lee through education, outreach, advocacy, and action. A sustainable town aspires to design its processes to promote vibrant ecological, social and economic health over the long term. Working together with the Select Board, Town departments, commissions and committees, and our community, the Lee Sustainability Committee is committed to becoming a coordinating point/ forum for the community for questions, concerns and discussion related to: renewable and non-renewable resources, open space preservation, smart growth initiatives, recycling and waste reduction programs, local food promotion, community building, energy efficiency and green energy promotion, green building programs, affordable housing, and climate change initiatives. The Sustainability Committee envisions a sustainable Lee where people live in a comfortable balance with natural systems and with each other in the present and long into the future.

In its first half-year of work, the committee has focused on: organizing as a group; crafting its vision, mission and values; creating a database of Town resources and reports that have a relationship to sustainability; developing a reading list of books and resources on sustainability and resilience; and researching the status and awareness of water resources in Lee. The committee meets once a month and maintains a link on the Town's web site. Outreach efforts are being planned for the E-Crier and other communication resources. Interested citizens are invited to attend meetings or join the committee; applications for the committee are available online or through the Town Secretary. The committee looks forward to working together toward a sustainable and resilient Lee.

Membership and Meeting Schedule

Committee Members:

Leslie Adams
Chuck Cox
Paul Gasowski, Chair
Brian Giles
Matthew Rowell
Dean Rubine

Meeting Schedule (2016):

May 17, June 14, July 13, July 27, August 10, September 20, October 26,
November 9

Lee (NH) Sustainability Committee

Vision Statement:

We envision a sustainable Lee where people live in a comfortable balance with natural systems and with each other in the present and long into the future. A sustainable Lee has a vibrant ecological, social and economic health; its citizens enjoy a high quality of life with sufficient economic, food, energy and human resources to live well.

Mission Statement:

The mission of the Lee Sustainability Committee is to foster an ethic or culture of sustainability and resilience among the citizens of Lee, through education, outreach, advocacy, and action. The focus of sustainability and resilience in Lee will be guided by the following principles:

- **We are stewards of the land, the water, and the air and have an obligation to pass on this trust to future generations in better shape than received.**
- **We are an integral component of the natural world and must accommodate the life-essential needs of other creatures and life forms that share our environment.**
- **We must respect the level of interdependency and the mutual needs, present and future, of neighboring communities and the region.**
- **We must use all resources in a renewable fashion such that there is no permanent degradation or exhaustion.**
- **We believe that the pursuit of a “sustainable ethic” will lead to improvement in the quality of living for its citizens.**
- **We believe that sustainability fosters a degree of resiliency necessary to navigate the accelerating changes confronted by the community in the future.**
- **We are committed to becoming a coordinating point/ forum for the community for questions, concerns and discussions related to sustainability and resilience.**

Initiatives and Projects

A. Working Collaboratively with Other Committees

A critical part of our Mission is to work collaboratively and cooperatively with Town departments, commissions and committees to jointly address projects and initiatives that promote sustainability and resilience.

B. Database of Reports and Documents for the Town

One of our earliest projects has been to begin to compile a database of Town reports and documents that are of interest to sustainability and resilience. Sensing that there is currently no easy way to access critical reports and documents in one location, we have created a template and a partial database that is just about ready to be shared with the Town administration, departments, commissions and committees for comments and input. Our working draft is below:

Committees, Commissions, and Reports of Interest to the LSC

NAME	CONTACT PEOPLE	COMMENTS
Lee 10 year Master Plan		Will include reports from all Lee committees and commissions. Also a section on Natural Resources <ul style="list-style-type: none"> • Water resources (rivers, streams) • Map of rivers, aquifers (from Stafford Reg. Planning Comm.) • Lakes, ponds (from SRPC) • Ground water & wells (map from SRPC) • Wetlands (picture of Bog Pond & map of Lee wetlands) • Animal life (corridors for certain animal life) • Plant life (from Don Quigley) And Land Use : maps of agriculture, conservation, residential, and commercial lands in Lee
Lee Energy Committee		http://www.leevt.org/Pages/LeeFH%20Comm%20Energy%20WMSA%20PLF http://www.leevt.org/Pages/LeeFH%20Comm%20Energy%20Local http://www.leevt.org/Pages/LeeFH%20Comm%20Energy%20Aczer http://www.leevt.org/Pages/LeeFH%20Comm%20Energy%20TRANS%203.17.08 http://www.leevt.org/Pages/LeeFH%20Comm%20Energy%20Town%20Building%20Energy%20Efficiency%20Road%20Map%202012.pdf http://www.leevt.org/Pages/LeeFH%20Comm%20Energy%20Energy%20Use%202011%202012.pdf http://www.leevt.org/Pages/LeeFH%20Comm%20Energy%20Lee%20Energy%20Handbook.pdf
Lee Conservation Commission	Bill Thome	Leslie may request their info on Lee water resources and town wells http://www.leevt.org/Pages/LeeFH%20Comm%20Conservation%20map.pdf http://www.leevt.org/Pages/LeeFH%20Comm%20Conservation%20Buildout%2011%20methodB.pdf http://www.leevt.org/Pages/LeeFH%20Comm%20Conservation%20CPL%20Lee%20Conservation%20and%20Sustainable%20MAP.pdf

C. Water/Drought Awareness Flyer

Under the guidance of committee member Leslie Adams, we have been exploring the issue of water on a variety of levels: residential, municipal, regional and state. At this point in time, we are still gathering information and identifying resources; however, we have decided to put forward, for Select Board/Town consideration, a 'draft' flyer to raise awareness in Lee of the current drought conditions and to feature voluntary water conservation measures that are relatively easy for residents to adopt. At the same time, we are sharing the draft flyer with the Lee Conservation Commission and inviting them to become co-sponsors of an effort to raise awareness of water as a most critical resource. The flyer was created by Alexandra Bye, a student at the New Hampshire Art Institute, as part of a project that Leslie Adams is advancing.



Sponsored by the Lee Sustainability Committee and the Lee Conservation Commission

D. Voluntary Informal Residential Well Survey

In conjunction with the 'Water/Drought Awareness Flyer', the Sustainability Committee is developing a draft of an informal voluntary water/well survey to gather input about the effects of the current drought on residential wells. Once we have a working draft, we will share it with select Town departments, commissions/committees and the Town Administrator/Select Board for comments and input. We are hoping to distribute the survey through the library.

E. Outreach: Web Presence and Reading List

We are working on a reading list of books and materials that pertain to sustainability and resilience. Once the list is completed, we will share it with the public, the Lee Library and with the Lee Library Book Group, hoping that they might be interested in co-sponsoring a gathering on one of the books. Also, we are planning to work with the Town to enhance our web presence in ways that would benefit the Town and end-users.

F. Links: Agendas and Minutes

Agendas Link: http://www.leenh.org/Pages/LeeNH_SustainabilityAg/

Minutes Link: http://www.leenh.org/Pages/LeeNH_SustainabilityMin/

COMMISSIONERS

GEORGE MAGLARAS, *Chairman*
ROBERT J. WATSON, *Vice Chairman*
LEO E. LESSARD, *Clerk*

TREASURER
PAMELA J. ARNOLD

COUNTY ADMINISTRATOR
RAYMOND F. BOWER

STRAFFORD COUNTY
COMMISSIONERS

WILLIAM A. GRIMES
Justice & Administration Building
259 County Farm Road, Suite 204
Dover, NH 03820
Telephone: (603) 516-7102
Fax: (603) 743-4407



November 16, 2016

Scott Bugbee, Chairperson
Lee Selectmen's Office
Lee Town Office
7 Mast Road
Lee, New Hampshire 03824
sbugbee@leenh.org


Dear Mr. Bugbee:

Enclosed is Lee's 2016 County Tax Apportionment, as per the State of New Hampshire's Department of Revenue Administration notification to us. This amount is due on or before Saturday, December 17, 2016. Payments can either be mailed or made by wire transfer. Please mail your payments to Strafford County Treasurer, 259 County Farm Road, Suite 204, Dover, New Hampshire 03820.

Please notify us if you choose to transfer the payment by wire and we will make arrangements for receipt of the funds; contact Diane A. Legere, Finance Director, at 516-7102, for wire instructions.

Please sign and return the letter acknowledging receipt of this statement in the enclosed self-addressed envelope.

Very truly yours,


Pamela J. Arnold
Strafford County Treasurer

Enclosures

Cc: Julie Glover, Town Administrator
Townadministrator@leenh.org

