

SELECT BOARD MEETING AGENDA

DATE: Monday, April 11, 2016 at 6:00 pm
HELD: Public Safety Complex (2nd Floor Meeting Room) 20 George Bennett Rd, Lee

The Select Board reserves the right to make changes as deemed necessary during the meeting. Public Comment limited to 3 minutes.

1. Call meeting to Order – 6:00 pm
2. Public Comment
3. **Christine Watts, Girl Scouts Event Supervisor – Public Safety Complex Meeting Room Application**
Request permission for the Girl Scout Troup 12041 to use the Public Safety Complex on May 14, 2016 for a Pancake Breakfast Fundraiser.
4. **Paul Gasowski – Update on the Formation of the Sustainability Committee**
Review first round of applications and discuss goals for the charge.
5. **Roger Rice, Transfer Station Manager – Waste Oil Grant**
Request permission to apply for a “Waste Oil Grant” from the NH Department of Environmental Services.
6. **Randy Stevens, Highway Supervisor - Highway Capital Reserve Fund**
Request that funding in the amount of \$18,348.00 for rebuilding 500 feet of Pinkham Road come out of the Highway Department Road and Bridge Improvement Plan Capital Reserve Fund.
7. **Caren Rossi, Planning and Zoning Administrator – Discharge of Mortgage (2)**
Present the Board with two Discharge of Mortgage documents to be signed and notarized.
8. **Chief Tom Dronsfield, Police Department – Holiday Tree Festival**
Propose to the Board that the Town hold a Holiday Tree Festival on the 2nd Saturday in December at the Pavilion in Little River Park.
9. **Select Board – Applications for Committees and Commissions**
Present the Board with applications for review and action.
10. **Julie Glover, Town Administrator**
 - a. **Comcast Franchise Agreement** – review agreement and schedule Public Hearing date
 - b. **ORCSD** – use of LRP for baseball
 - c. **Miscellaneous**
11. **Motion to accept the Consent Agenda as presented:**

SIGNATURES REQUIRED

Veteran Tax Credit (3)
Veteran Service-Connected Disability Tax Credit
Elderly Exemption Application
Health & Deputy Health Officer Appointment Form (2)
Intent to Cut (2)
Yield Tax Levy (3)

INFORMATION ONLY

Notification Ltr re: land in CU converted to farm land

Individual items may be removed by any Select Board member for separate discussion and vote.

12. **Motion to accept the Select Board Public and Non Public Meeting Minutes from March 28, 2016.**
13. **Motion to accept Manifest #20 and Weeks Payroll Ending April 10, 2016.**
14. **Motion to enter into Non-Public Session – NH RSA 91-A:3 II (a) - Personnel**
15. **Miscellaneous/Unfinished Business**
16. **Adjournment**

Posted: Town Hall, Public Safety Complex, Public Library and on leenh.org on April 8, 2016

Individuals needing assistance or auxiliary communication equipment due to sensory impairment or other disabilities should contact the Town Office at 659-5414. Please notify the town six days prior to any meeting so we are able to meet your needs.



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414
Email: dduval@leenh.org

Office Use Only

Meeting Date: April 11, 2016

Agenda Item No. 3

BOARD OF SELECTMEN
4/11/2016 MEETING AGENDA REQUEST
(Meeting Date Requested)

Agenda Item Title: Public Safety Complex Meeting Room Application

Requested By: Christine Watts

Date: 4-6-2016

Contact Information: 603-765-1641

Presented By: Christine Watts, Girl Scout Troop 12041 Event Supervisor

Description: Request permission to use the PSC downstairs meeting room including the kitchen on Saturday, May 14, 2016 from 7am – 12pm for a Pancake Breakfast Fundraiser for their Troop.

Financial Details: NA

**Legal Authority Town of Lee Meeting Room Policy Adopted by the Select Board on 4/14/14, rev. 4/13/15
(usually NH RSA or Town Ordinance/Policy):**

Legal Opinion: _____

REQUESTED ACTION OR RECOMMENDATIONS:

MOTION: Move to grant Girl Scout Troop 12041 permission to use the PSC downstairs meeting room including the kitchen to host a Pancake Breakfast Fundraiser on Saturday, May 14, 2016 from 7:00am – 12:00pm to raise funds for said Troop.



TOWN OF LEE

Office Use Only

Date Received: 4/15/16
BOS Approved: _____
Insurance Cert: Y ___ N ___
Insurance Waived: _____

MEETING ROOM APPLICATION FORM

Unless determined to be an extended-governmental use by the Town's insurance provider, all users agree to provide a Certificate of Insurance to the Town with an endorsement demonstrating that the Town of Lee and its officials, agents, volunteers and employees are named as an additional insured.

All advertisements, announcements, press releases, flyers, etc., relating to meetings and/or events must contain the disclaimer: "This event is not sponsored by the Town of Lee"

Date of Application: 1/2/16
Name of Group: Girl Scout Troop 12041
Purpose of Event or Meeting: To raise money for our girl scout troop
Contact Person: Christine Watts Event Supervisor: Christine Watts and Jen Serrano
Address: 3 Cutts Road Durham
Phone: (603) 765-1641 Email: artnic@comcast.net
Number of People: TBD
Date(s) of Use: 5/14/16 Time of Use: 7am-12pm (Event from 8-11)
Will food or beverages be served? yes Do you require the use of the kitchen; if so, provide extent of use: We will use it to make pancakes.

Please indicate on the reverse any special arrangements requested.

IN CONSIDERATION OF PERMISSION GRANTED by the Town of Lee, NH ("Town"), to use the Town's Meeting Rooms for the purpose indicated above, I, the undersigned representative of the above group/organization and all its members, hereby and forever defend, discharge, release, indemnify, and hold harmless the Town, its successors and assigns, board members, officers, agents and employees from all claims, damages, liabilities, costs, expenses, and fees (including reasonable attorney fees) for damage to or loss of property, personal injury, including death, and claims for worker's compensation whether or not any of the above arise from the negligence of the Town, that user or user's guests or invitees, may incur arising from our use of the Meeting Room(s). I attest that I/we do not discriminate against any person on the basis of race, color, religion, national origin, handicap status, age, marital status, sexual orientation, or gender.

I have read and agree to abide by the Town's Meeting Room Policy. I shall be responsible for all our participants and guests. I, the undersigned, have read this contract and understand all of its terms and I sign this release voluntarily and with full knowledge of its significance.

Signature of Legally Responsible Person: Christine L. Watts

Print Name: CHRISTINE WATTS

ATTACH CERTIFICATE OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/22/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Smith, Bell & Thompson, Inc. DBA Willis of Vermont c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191	CONTACT NAME: PHONE (A/C, No, Ext): 1-877-945-7378 E-MAIL ADDRESS: certificates@willis.com	FAX (A/C, No): 1-888-467-2378
	INSURER(S) AFFORDING COVERAGE	
INSURED Girl Scouts of the Green and White Mountains PO Box 10832 Bedford, NH 03110	INSURER A: Great American Insurance Company NAIC # 16691	
	INSURER B: Hartford Insurance Company of the Midwest NAIC # 37478	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** W1228873 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PAC4093096	01/01/2016	01/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			CAP4093097	01/01/2016	01/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UMB4093098	01/01/2016	01/01/2017	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	13WEBW2542	01/01/2016	01/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance

CERTIFICATE HOLDER Evidence of Insurance	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: 3/28/16

Agenda Item No. 4

RECEIVED
MAR 28 2016
TOWN OF LEE
SELECTMEN'S OFFICE

BOARD OF SELECTMEN

3/28/2016 **MEETING AGENDA REQUEST**
(Meeting Date Requested)

Agenda Item Title: UPDATE AND PRE-PLANNING FOR
FORMATION OF SUSTAINABILITY COMMITTEE

Requested By: PAUL GASOWSKI **Date:** 23 MARCH 2016

Contact Information: 659-5273 plgasowski@lee.nh.gov

Presented By: PAUL GASOWSKI

Description:
• UPDATE APPLICATION PROCESS
• PRE-PLAN APRIL SCHEDULE & ACTIONS
NEEDED TO FORM COMMITTEE BY 4/30/16

Financial Details: NONE

Legal Authority WA3-2016
(usually NH RSA or Town Ordinance/Policy):

Legal Opinion:

REQUESTED ACTION OR RECOMMENDATIONS:

To: Lee Select Board
From: Paul Gasowski
Re: Sustainability Committee Formation
Date: 24 March 2016

Dear Select Board Members,

In an effort to navigate the process of forming the new Sustainability Committee, I offer the following draft plan and schedule:

- March 18: Announce openings for Sustainability Committee and invite applications;
- March 25: Continue application period and invite applicants;
- March 28: Select Board discussion of proposed plan and schedule for forming committee;
- April 4: Submit Select Board agenda request for 4/11 meeting;
- April 7: Close application period;
- April 8: Transmit applications to Select Board for initial review;
- April 11: Select Board discussion of applications(first review), selection process/parameters and guidance on goals and charge;
- April 18: Submit Select Board agenda request for 4/25 meeting;
- April 25: Select Board second review of applications, committee selection/appointments and further discussion of guidance on goals and charge;
- April 25: Appoint Select Board representative to committee.

As I indicated earlier, I am willing to serve as liaison to the Select Board, as we work through this process.

Sincerely,
Paul Gasowski

1. Determine and document specific requirements for various departments:

The Facilities Committee will need to complete and update the specific requirements for various departments and end-users (the public, commissions, committees, etc.) for each of the buildings. Where possible, the requirements should be indexed to previous studies and reports, particularly the 2010 TCC Report.

2. Develop a minimum of three (3) options/solutions for addressing the collective needs of each of the Town's departments, the aggregate commissions/committees and the users/visitors of the buildings under consideration:

The 'needs' are to be defined to include: work-related, health and safety, accessibility, social, historical and aesthetic. Options/Solutions are to be 'framed' as short-term (1-5 years), mid-term (6-10 years) and long-term (11+ years).

3. Complete high level estimates, indexed to relative costs (low to high) and to potential environmental impacts, for the options indicated in #2 (above), to determine feasibility of the work to be completed :

Utilizing the services of established professionals in the field(s), the Facilities Committee should 'frame' the estimates to include reuse, renovation/restoration and new construction. In a comprehensive plan for any expansion or new construction, the current site and other sites within the 1/2 mile radius of the Town Center should be considered.

4. Prepare and deliver a report on the Committee's work to the Select Board, weighing the costs vs. benefits of each of the options that are brought forward.

Julie Glover

From: Deborah Schanda <deborahschanda@gmail.com>
Sent: Sunday, April 03, 2016 8:06 PM
To: Julie Glover
Cc: Paul Gasowski
Subject: Re: Charge for a New Facilities Committee

Julie, Paul,

My thoughts on the charge for the Facilities Committee are:

Scope: consistent with the final TCC document

Deliverables:

1. as stated in letter - Determine and document specific requirements of the departments. Departments must be listed as well as the frequency of the requirement as at least one department was noted as only requiring space once per month.
2. as stated in letter - Fully develop 3 options that addresses and meets the needs of each department. As part of the development, the phased approach must be articulated with time frame noted for each phase.
3. The options presented must tie back to the goals of the TCC showing whether or not, the goal is being fulfilled. If the Facilities Committee option does not fulfill the goals, there must be clear language as to why the solution is being proposed.
4. The estimates must include the full solution addressing the stated requirements. The estimates must include the phasing of the solution and the trade offs of completing the project as one or as multiple phases.
5. The estimates must consider the possibility of the church land and include the ~ amount in the final high level estimate, as applicable to the selected option(s).
6. Each deliverable must leave no ambiguity such that the committee does not need to debate what is included and what is not included.
7. Pros and cons of each option must be fully documented as to how it meets the requirement and satisfies the TCC goals and objectives.

Please let me know if I can be of any assistance.

Thank you,
Deborah

On Tue, Mar 22, 2016 at 9:10 AM, Julie Glover <townadministrator@leenh.org> wrote:

Good Morning:

The Select Board is requesting your assistance with drafting a charge for a new Facilities Committee, to follow up on the work done by your committee in 2015. Please see the attached letter for more information and do not hesitate to contact me if you have any questions.

Ideas for New Facilities Committee Charge

Committee stage 1: (no more than 3-4 months with most work done outside of meetings by teams assigned to each building/office) (this stage somewhat replicates and builds directly on the most recent committee findings but goes further to address many issues ignored)

1. Review all previous committee data, and compile building space, capacity, repair and renovation needs (general rather than specific at this time, but including prioritizing of need)
2. speak to representatives from each office and commission and compile immediate and five year space needs for daily work function, personnel, storage, meeting, communication (interactions with other offices, commissions, and public) (prioritize needs)
3. survey (informally) all possible land available for new or additions to buildings. Include size, EPA restrictions, geological concerns, access issues, parking availability, access to services issues. Create a rough map of these.
4. Based on all of this data create three possible scenarios (could be the three already identified) which will be presented to BOS and then the public, with detailed explanations for each plan, requesting input.
5. Hire a professional inspector to inspect each building in order to create a list of immediate needs in order to salvage the building for any use.
5. Create a list of necessary immediate repairs and restorations that while not addressing possible future use, will maintain the buildings so we don't lose them. Request that the town begin these ASAP.

Committee stage 2: (duration dependent on Architect timeline)

1. architect draws up three designs with timeline and budget requirements, according to above findings and public input. (these must include interior but not necessarily outside design details)
2. prioritize plans according to needs of buildings and personnel
3. present plans to BOS and public in time for public vote in 2017, choosing one option and requesting input on outward appearances and acceptable annual money expenditure for complete project and annual building phases

Committee stage 3: (3 months)

1. With the assistance of the architect finalize one plan with exterior/interior design, budget, etc. **of all buildings involved, including well defined phases for completion.** This must address all buildings involved, new and old, whether being updated, renovated, added to, or left alone; and must include all departments, commissions, and community needs as defined in phase 1.
2. present to BOS and public for final vote.

Phase 4 (town oversight...no longer a committee): construction/reconstruction/reuse will take place within the next five years according to the finalized plan. Each year/phase will include only those projects which could be accommodated within the approved budget amount. (exception would be a new building for example which might take two or more years and thus is given a higher budget allowance.

Submitted by: Janet P. Allen



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.

Applicant's Name: BRIAN GILES

Address: 22 KAMPREY LN. Phone/Cell: 603-659-5884

of Years as a Resident: 28

Email address: bagiles@earthlink.net

Full Membership (3 year term) position applying for: SUSTAINABILITY ADVISORY
COMMITTEE

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: INTEREST IN
LONG-TERM SUSTAINABILITY, ENVIRONMENTAL CONSERVATION,
SOLAR ENERGY, ORGANIC GARDENING, LAND PROTECTION,
WATER QUALITY, FORMER LEE REP TO STAFFORD REGIONAL
PLANNING COMMISSION, KAMPREY RIVER ADVISORY
COMMITTEE, & PISCATAQUA REGIONAL ESTUARIES
PARTNERSHIP

Signature

Date

MAR. 28, 2016

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: PAUL L. GASOWSKI

Address: 46 LAMPREY LANE Phone/Cell: 659-5273

of Years as a Resident: 30+

Email address: plgasowskilee@gmail.com

Full Membership (3 year term) position applying for: SUSTAINABILITY COMMITTEE

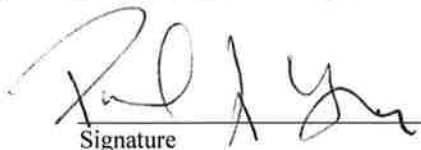
Term Expires on the following date: 4/19

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

CO-FOUNDED AND CHAIRED OYSTER RIVER COOP SCHOOL
DISTRICT SUSTAINABILITY COMMITTEE; SERVICE ON THE
LEE AG COMMISSION (COMMITTEE) 10 YEARS; CUMULATIVE
TEACHING EXPERIENCE;


Signature

23 MARCH 2016
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: Leslie M. Adams

Address: 51 Wadleigh Falls Road, Lee, NH 03861 Phone/Cell: 603/659-6177

of Years as a Resident: 19.75

Email address: leslie.adams@comcast.net

Full Membership (3 year term) position applying for: Sustainability Committee*

Term Expires on the following date: I'm a single parent.... * Or perhaps as Alternate? I'm unsure of the time commitment;

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position:

I've lived in Lee for 20 years, my daughter attends ORMS, and I hope to spend the rest of my life in this town. I believe in living within the finite boundaries of our natural resources, and also about teaching the importance of transforming our habits and actions into more sustainable alternatives. All over the world, towns and cities are changing to more sustainable ways of operating; I'm so proud that Lee is one of them. I was thinking an educator might be of some use to the Committee. I teach Environmental Sustainability courses for UNH, Great Bay Community College, and UMaryland (online) and have been teaching on this topic for the past 14 years. I've also served as a consulting scientist for the EPA, Forest Service, UNH Cooperative Extension and other public agencies. I feel I'm well informed on such subjects as alternative energy, water resources conservation, sustainable agriculture, global climate change, biodiversity conservation, food resources, pollution and toxicology... and also on the public's reaction to sustainable ideas. I believe I would be a substantive and creative member of this committee, and I'd be passionate about helping Lee reach its sustainability goals.

LM Adams
Signature

March 28, 2016
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

Leslie M. Adams

51 Wadleigh Falls Road • Lee, NH 03861 • (603) 659-6177 • leslie.adams@comcast.net

SUMMARY OF QUALIFICATIONS

- 15 years a college educator; 9 years teaching for UNH; 6 years designing/teaching environmental sustainability courses
- 15 year record of outstanding student and administrative performance evaluations
- extensive personal & professional experience with NH small farms, Coop Extension, and IPM
- Ph.D. in plant biology; author of 7 scientific publications
- extremely technologically proficient
- stellar communication and interpersonal skills
- enthusiastic, detail-oriented, professional

EDUCATION

Ph.D., Plant Systematics, University of New Hampshire, Durham, 2003

M.S. *summa cum laude*, Plant Systematics, University of New Hampshire, Durham, 1998

B. S. *magna cum laude*, Environmental Conservation (minor: Plant Biology), University of New Hampshire, Durham, 1993

RESEARCH INTERESTS

mechanisms of biological diversity, biodiversity conservation, complex systems and sustainability theory, community and disturbance ecology, global climate change, science education, information literacy, college and researched-based writing

PROFESSIONAL EXPERIENCE AND APPOINTMENTS

Adjunct Professor, UNH Thompson School of Applied Science, Integrated Agriculture Program. 2016 – present.

Adjunct Professor, Great Bay Community College, Environmental Studies Program. 2015- present.

Research Consultant, Global Change Research Program, U.S. Environmental Protection Agency. Washington, D.C. *Assessing the Effect of Climate Change and Air Pollution on Biogeochemistry and Plant Diversity in Northeastern U.S. Hardwood Forests*. 2013 - present.

Instructor, UNH Professional Development and Training. 2013 – present.

Scientific Adviser, Center for Biological Diversity, Richmond, VT. 2008 – present.

Adjunct Professor, Lesley University, Division of Natural Sciences and Mathematics, Cambridge, MA. 2013-present.

Adjunct Associate Professor, University of Maryland University College, Department of Environmental Management. 2011- present.

Instructor, UNH Cooperative Extension. 2003 – 2012.

Research Consultant, National Ecological Observatory Network (NEON), Land Use and Climate Change Study, Quabbin Reservation, Fitchburg, MA. 2014.

Botanist, Seacoast Science Center's Annual Biological Inventory ("Bioblitz"), Odiorne Point State Park, Rye, N.H. 2006 – 2013.

Educational Consultant (Curriculum Development and Online Instructional Design), Lesley University, Division of Natural Sciences and Mathematics, Cambridge, MA. 2012.

Educational Consultant (Curriculum Development and Online Instructional Design), Mount Washington College, Manchester, N.H. 2011.

Research Assistant, University of New Hampshire, Albion Hogdon Herbarium, Durham, N.H. 1997 – 2002.

Graduate Researcher, University of New Hampshire, Department of Plant Biology, Durham, N.H. 1996-2003.

Guest Speaker, Bartlett Experimental Forest, Roadless Lands Workgroup, Bartlett, N.H. 1998.

Guest Speaker, U.S.D.A. Forest Service, Northeast Forest Experiment Station, Forest Vegetation and Analysis Workgroup, Durham, N.H. 1998.

Assistant Soil Scientist, BFI Organics, Portsmouth, N.H. 1995 - 1997.

Assistant Project Manager, R.E.W. Environmental Consultants, Inc., Danvers, MA. 1995.

Consulting Botanist/Lichenologist, U.S.D.A. Forest Service, Northeast Forest Experiment Station, Forest Health Monitoring Program, Durham, N.H. 1994.

COURSE DESIGN, DEVELOPMENT AND TEACHING

2015-2016	NATR 105	Sustainable Agriculture and Food Systems, Great Bay Community College
	CRN 999442	Advanced Identification Skills for the Grasses, UNH PD&T
	CRN 296216	Introduction to Sedges & Rushes, UNH PD&T
2013-2016	CNSCI 2102	Issues in Environmental Sustainability, Lesley University
	CRN 270216	Identifying Late Season Grasses of NH, UNH PD&T
	CRN 294216	Grasses for Beginners, UNH PD&T
	CRN 999308	Identifying the Ferns of Northeastern New England, UNH PD&T
	NSCI 362	Environmental Change and Sustainability (online), UMUC
	ENMT 365	Individuals, Society and Environmental Sustainability (online), UMUC
2013-2015	SCI 305	Plant Biology and Morphology, New Hampshire Institute of Art
2011 -2014	SCI 405	Ecology and Environmental Sustainability, New Hampshire Institute of Art
2012- 2013	NSCI 155	Environmental Ecology (online), Mount Washington College
2010-2012	NSCI 155	Environmental Ecology, Mount Washington College
2003-2012	CRN 16233	Identifying the Ferns of NH, UNH Cooperative Extension
2011	SCI 301	Biology and Ecology, New Hampshire Institute of Art
	NSCI 351	Ecosystem Dynamics, Mount Washington College
2007	CRN 16309	Keying the Poaceae, UNH Cooperative Extension
	CRN 16308	Identifying Sedges and Rushes of NH, UNH Cooperative Extension
2010	SCI 535A	Principles of Soils Science (hybrid), Granite State College

2004, 2008	STEC 635A	Plant Morphology (hybrid), Granite State College
2003, 2005	STEC 504	Applied Botany, Granite State College
2004	STEC 544	General Ecology, Granite State College

OTHER TEACHING EXPERIENCE

2015	BIOL 102	Concepts of Biology (online), UMUC
2014	BIOL 103	Concepts of Biology with Laboratory (online), UMUC
1999-2002	PBIO 666	Systematic Botany Laboratory, University of New Hampshire
2001	PBIO 847	Aquatic Higher Plants Laboratory, University of New Hampshire
2000	PBIO 666	Systematic Botany, Substitute Lecturer, University of New Hampshire
1998	PBIO 412	Introductory Botany Laboratory, University of New Hampshire
1997	BIOL 541	General Ecology Laboratory, University of New Hampshire

TECHNICAL PROFICIENCIES

Professional training and certifications: Blackboard v.9, Moodle 2.0, Desire2Learn (LEO), WebTycho, LearningSphere v.1.5

Proficient in: Microsoft Office Suite, Adobe Connect, Audacity, Elluminate, Wimba Live Classroom, VoiceThread, Photoshop CS6

Additional experience with: InDesign CS6, Illustrator CS6, Acrobat X Pro, Dreamweaver CS5.5

Computational and other software: Excel, Systat, STATA, Statica, SigmaStat and SigmaPlot

PROFESSIONAL ORGANIZATIONS AND AFFILIATIONS

Northeast Sustainable Agriculture Working Group
 Women, Food and Agriculture Network
 National Science Teachers Association
 Center for Biological Diversity
 New England Botanical Club
 Union of Concerned Scientists
 League of Conservation Voters

SELECTED PUBLICATIONS

Belyazid, S., H. Sverdrup, C. Clark, B. Nihlgård, L. M. Adams, D. Sperduto, S. Bailey, B. Engstrom, N. Cleavitt, and D. Werie. 2015. *In press*. Modelling Interactive Impacts of Nitrogen Deposition and Climate Change on Ecosystems and Ecosystem Services. *Water, Air & Pollution*.

Adams, L. M. 2015. *In preparation*. The importance of unharvested areas to the maintenance of floristic diversity in temperate deciduous forests. *Endangered Earth Online*.

Adams, L. M. 2008. Expert Witness Testimony for "Sierra Club, Center for Biological Diversity, The Wilderness Society versus Thomas Wagner, White Mountain National Forest Supervisor, et al." United States Court of Appeals, First Circuit, Case No. 08-1978. Washington, D.C.

Adams, L. M. 2005. "A comparison of floristic diversity in old-growth versus mid-successional secondary-growth hardwood forests of the White Mountain National Forest, New Hampshire, USA" *in* "Moving Toward Sustainable Forestry: Lessons from Old Growth Forests." Proceedings of the 6th Eastern Old-Growth Conference, Moultonborough, N.H.

Teeling-Adams, L. M. 2003. A Comparison of Floristic Diversity in Old-Growth versus Mid-Successional Secondary-Growth Hardwood Forests of the White Mountain National Forest, New Hampshire, USA. Ph.D. Dissertation, University of New Hampshire, Durham, N.H.

Teeling, L. M., G. E. Crow and G. L. Wade. 2001. Floristic diversity of the experimental watersheds of the Hubbard Brook Experimental Forest, New Hampshire, USA. *Rhodora* 101(915): 263-292.

Teeling, L. M. 1999. Proceedings on a symposium on the recovery and future of the north-east forest. *Rhodora* 103(915): 303-305.

Teeling, L. M. 1998. The Floristic Diversity of the Experimental Watersheds of the Hubbard Brook Experimental Forest, New Hampshire. M.S. Thesis, University of New Hampshire, Durham, N.H.

Teeling, L. M., G. E. Crow, G. L. Wade and C. W. Martin. 1998. Floristic diversity of the Hubbard Brook experimental watersheds. Abstracts for 83rd Annual Meeting, Ecological Society of America, Baltimore, MD. p. 221

Crow, G. E., G. L. Wade, L. Teeling and C. W. Martin. 1997. Vascular floras of Hubbard Brook Experimental Forest watersheds. *Suppl. Ecol. Soc. Amer.* 78(4):237

Town of Lee, New Hampshire
Robert Keniston Transfer Station
11 Recycling Center Rd.
Lee, New Hampshire 03861-0655

Telephone 603 659-2239
Fax 603 659-7202

March 25, 2016

To the Lee Board of Selectmen

This is a request for permission to apply for a grant from the New Hampshire Department of Environmental Services. The grant is known as a "Waste Oil Grant" and is to be used to reimburse the Town of Lee for our annual cleaning of the waste oil heater that heats the Transfer Station Shop known as the "Old Baler Building".

This grant has been made in the past, but not every year as they have occasionally changed the rules of applying for their grants. The expected amount will be in the range of \$700. to \$750.

I would request that the funds, if received, would be used as a credit to the T.S. budget.

Sincerely,

Roger Rice, T.S. Mgr.

Estimated Cost to Rebuild 500 feet of Pinkham Rd.

3/28/2016

Description

One day with Cat 315 Excavator ripping up pavement (130/hr.)	\$	1,040.00
One day with ten wheeler assisting town trucks hauling off pavement (75/hr)	\$	600.00
Two days with Cat 315 excavator digging out 18" loam and subsoil (130/hr)	\$	2,080.00
250 cy of bank run gravel@9/cy	\$	2,250.00
250 cy of 1-1/2 inch gravel @13.75	\$	3,437.50
one week vibratory compactor/roller rental	\$	1,750.00
4 days with police detail 40/hr x8x4	\$	1,280.00
2" thick coarse of base pavement -140 tons@65/ton	\$	9,100.00
1" thick coarse of top coat of pavement -70 tons @65/ton	\$	4,550.00
10% contingency	\$	1,668.00
Total	\$	18,348.00

Notes

Estimate figures using town equipment to haul materials, grade, and water and also use screening tailings stored at LRP.
Funds to come from Bridge and Highway Expendable Trust Fund
Closest known pavement recycling spot is at Brox in Rochester
Adjacent pit owner will take excavated loam and subsoil, however it might be useful at LRP for remaining unfinished section
There is enough screened tailings (rock and sand mix) at LRP to use for at least 6 inches of the bank run gravel

Tentative Procedure/plan

Rip up existing pavement and haul to Brox in Rochester
Remove existing bank run gravel (0-6 inches) and store at closest available spot (200 cy)
Excavate 12-18 inches of loam and subsoil or at least down to good material and haul same to adjacent pit owner or LRP
Either mix existing removed bank run gravel with additional gravel or tailings from LRP and place in excavated area
Grade and roll gravel in 6 inch lifts
Haul and place bank run gravel -compact, water, and fine grade same
Maintain until Town wide paving takes place -pave same with a 2' base and a 1" top coat



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: April 11, 2016

Agenda Item No. 6

BOARD OF SELECTMEN
MEETING AGENDA REQUEST
4/11/2016

Agenda Item Title: Discharge of Mortgage (2)

Requested By: Caren Rossi **3/31/2016**

Contact Information: 603-659-6783

Presented By: Caren Rossi, Planning and Zoning Administrator

Description: Present the Board with two Discharge of Mortgage documents to be signed and notarized.

Financial Details: N/A

Legal Authority NH RSA 477:29

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

Motion: Move to approve the Discharge of Mortgages as presented by the Planning and Zoning Administrator.

March 29, 2016

Dear Selectboard,

Please find two *Discharge of Mortgage* documents to be signed by the Select Board. Below please find an outline explaining the history of these mortgages.

- In 1981 the Planning Board required a Mortgage Deed to be obtained by Walter Cheney to be held as a bond for gravel pit reclamation. See Exhibit A
- In 1986 the Planning Board required a new Mortgage Deed to be obtained in the name of Southeast Gravel as the ownership changed on the existing gravel pit. This should have triggered the release of the Mortgage Deed in Walter Cheney's name but it didn't. See Exhibit B
- In 1993 the Planning Board accepted a cash bond in the form of a passbook savings account, with the Town and Walter Cheney as co-owners of the reclamation bond. This account was set up and the required amount of \$24,000 was deposited. For security reasons, I did not include a copy of the account. My research did not find any discussion at this time regarding the previous Mortgage Deeds. See Exhibit C
- In 2005 the Planning Board hired Civil Consultants to review the entire gravel pit operation to determine if the amount held in escrow was sufficient. Upon review and discussion the Board required the amount be increased to \$100,000 and additional funds were deposited into the savings account. For security reasons, I did not include a copy of the account. See Exhibit D
- In March of 2016 while preparing the Land Sales Full Disclosure Act 50 Lot Exemption Application for Attorney General Approval for his client, Attorney Chris Wyskiel found that the 1981 and 1986 Mortgage Deeds were still on the property and is now requesting that they be discharged. As you can see from the above information, the deeds have been replaced by the savings account and have not been required for some time. Attorney Wyskiel drafted the Discharge of Mortgage documents for your signature. See Exhibit E

Thank you


Caren Rossi

Planning/Zoning Administrator

LEE PLANNING BOARD

R.F.D. No. 1

Durham, New Hampshire 03824

P.B. letter to
Cheney (A)

March 20, 1981

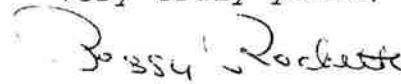
Mr. Walter W. Cheney
One North Main Street.
Newmarket, New Hampshire 03857

Dear Mr. Cheney:

A performance bond in the amount of \$81,800 has been drawn up on your property on Newtown Plains Road in Lee, on which you propose to operate an excavation operation. The Lee Planning Board will be meeting on April 1, 1981 at 8:00 P.M. at the Lee Town Hall. You are requested to attend this meeting for the purpose of signing this bond and obtaining your excavation permit.

The Board appreciates your cooperation.

Very truly yours,



Peggy Rochette
Town Office

BK-1097 PGE-238

MORTGAGE WITH POWER OF SALE *****

002 881

1983 APR -5 PM 4:13

Laura D. Carey

County of Strafford, State of New Hampshire, do hereby certify that the provisions of Article IX of the Lee-Song Ordinance, Chapter 440:1, and the provisions of said Article, and that this agreement and covenant shall be recorded by a mortgage in the principal amount of \$81,800, containing this agreement and covenant in addition to the statutory conditions on December 10, 1980 for the following described premises: certain tract or parcels of land situate in Lee, County of Strafford, and State of New Hampshire, located on Newtown Plains Road and recorded in Strafford County Registry of Deeds Book 931, page 852.

This mortgage is upon the statutory conditions (RSA 477:29) and on the further condition that mortgagor, his heirs, executor, successors and assigns shall fully, faithfully and lawfully comply with the provisions of Article IX of the Lee-Song Ordinance as amended and additions thereto. The mortgage shall have statutory power of sale for breach of any one or more or combination of the conditions set forth in the paragraph.

foreclosure notice shall be in some

thereof, including at

WITNESS his hand and seal this 5th day of April 1981.

Russell A. Valentine
FOR THE CLERKING BOARD

WALTER W. CHENEY

State of New Hampshire
Strafford, N.H.

April 3 1981

Personally appeared Walter W. Cheney, and acknowledged the foregoing instrument to be his voluntary act and deed, before me

Before me

Alice M. MacKinnon
Justice of the Peace

Alice M. MacKinnon
Justice of the Peace
April 15, 1981

Laura D. Carey
REGISTER OF DEEDS
STRAFFORD COUNTY

988/62 =
check of MAP 3 lot 2
60 Acres
(pink file)

Transcopy (A)

MORTGAGE DEED, WITH POWER OF SALE

2881

WALTER W. CHENEY, of Newmarket, County of Strafford, State of New Hampshire, in consideration of the issuance to him of an excavation or other permit under the provisions of Article IX of the Lee Zoning Ordinance, does hereby agree, covenant and bind himself to full, faithful and seasonable compliance with the provisions of said Article, and that this agreement and covenant shall be secured by a mortgage in the principal amount of \$81,800, granted to the Town of Lee containing this agreement and covenant in addition to the statutory conditions on December 10, 1980 for the following described premises:

1983 APR -5 PM 4:13

A certain tract or parcel of land situate in Lee, County of Strafford, and State of New Hampshire, located on Newtown Plains Road and recorded in Strafford County Registry of Deeds Book 988, page 062.

W. D. Carey

This mortgage is upon the statutory conditions (RSA 477:29) and on the further condition that grantee-mortgagor, his heirs, executors, successors and assigns shall fully, faithfully and seasonably comply with the provisions of Article IX of the Lee Zoning Ordinance as at present constituted and any duly approved amendments and additions thereto. The mortgagee shall have statutory power of sale for breach of any one or more or combination of the conditions set forth in this paragraph.

LEE PLANNING BOARD
7 MAST ROAD (LEE)
DURHAM, NEW HAMPSHIRE 03824

PB Lee
Request (B)

September 16, 1986

Mr. Robert Schuyler
Southeast Gravel Corporation
10 Toon Lane
Durham, New Hampshire 03824

Dear Mr. Schuyler:

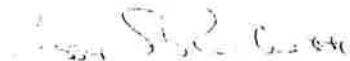
In receipt of your letter dated September 4, 1986 agreeing to the removal of the dangerous and steep gravel face present in your gravel pit on Route 125, the members of the Planning Board have agreed to approve an excavation permit for the site in question. Upon expiration of the permit in 1988, the Planning Board will expect that the active face in question has been removed and that some restoration has begun on the finished areas of the pit.

I am enclosing a copy of the Mortgage Deed which was issued to the Planning Board in 1981, a replacement deed should be issued in the name of Southeast Gravel or a bond posted to guarantee the restoration of the gravel pit.

An excavation permit will be mailed to you immediately upon receipt of the corrected mortgage deed.

Your cooperation is appreciated.

Very truly yours,


Peggy S. Rochette
Planning Assistant

NH DEEDS
RECORDED COB (B)

1273/120

MORTGAGE DEED, WITH POWER OF SALE

1986 NOV 20 PM 12 56

025108

SOUTHEAST GRAVEL CORPORATION, of Durnam, County of Strafford, State of New Hampshire, in consideration of the issuance to it of an excavation or other permit under the provisions of Article IX of the Lee Zoning Ordinance, does hereby agree, covenant and bind itself to full, faithful and reasonable compliance with the provisions of said Article, and that this agreement and covenant shall be secured by a mortgage in the principal amount of \$81,800.00 granted to the State of New Hampshire, containing this agreement and covenant in addition to the statutory conditions on December 10, 1980, for the following described premises:

A certain tract or parcel of land situate in Lee, County of Strafford, and State of New Hampshire, located on Newtown Plains Road and recorded in Strafford County Registry of Deeds Book 1185, Page 6111.

MAP 3 lot 7
grass field
shown

This mortgage is upon the statutory conditions (RSA 407:29) and on the further conditions that grantee-mortgagor, his heirs, executors, successors, and assigns shall fully, faithfully and seasonably comply with the provisions of Article IX of the Lee Zoning Ordinance as at present constituted and duly approved amendments and additions thereto. The mortgagor shall have the statutory power of sale for breach of any one or more combination of the conditions set forth in this paragraph.

Advertising of any foreclosure notice shall be in some newspaper published in Strafford County.

The proceeds of any such sale shall be charged with the expenses thereof, including reasonable attorney's fees.

WITNESS his hand and seal this 22nd day of September 1986

FOR THE PLANNING BOARD

Robert F. Schuyler
ROBERT F. SCHUYLER, PRESIDENT
SOUTHEAST GRAVEL CORPORATION

State of New Hampshire
Strafford, N.H.

September 22, 1986

Personally appeared Robert F. Schuyler, and acknowledged the foregoing instrument to be his voluntary act and deed, before me

Judith McKowen
JUDITH McKOWEN, Notary Public
My Commission Expires May 7, 1991

REGISTER OF DEEDS
STRAFFORD COUNTY

1273 PG 0 120

MORTGAGE DEED, WITH POWER OF SALE

Town Copy (B)

SOUTHEAST GRAVEL CORPORATION, of Durham, County of Strafford, State of New Hampshire, in consideration of the issuance to it of an excavation or other permit under the provisions of Article IX of the Lee Zoning Ordinance, does hereby agree, covenant and bind itself to full, faithful and seasonable compliance with the provisions of said Article, and that this agreement and covenant shall be secured by a mortgage in the principal amount of \$81,800.00 granted to the Town of Lee, New Hampshire, containing this agreement and covenant in addition to the statutory conditions on December 10, 1980, for the following described premises:

A certain tract or parcel of land situate in Lee, County of Strafford, and State of New Hampshire, located on Newtown Plains Road and recorded in Strafford County Registry of Deeds Book 1185, Page 0151.

This mortgage is upon the statutory conditions (RSA 477:29) and on the further conditions that grantee-mortgagor, its heirs, executors, successors, and assigns shall fully, faithfully and seasonably comply with the provisions of Article IX of the Lee Zoning Ordinance as at present constituted and duly approved amendments and additions thereto. The mortgagee shall have the statutory power of sale for breach of any one or more combination of the conditions set forth in this paragraph.

Advertising of any foreclosure notice shall be in some newspaper published in Strafford County.

The proceeds of any such sale shall be charged with the expenses thereof, including reasonable attorney's fees.

WITNESS its hand and seal this 22nd day of September, 1986

[Signature]
FOR THE PLANNING BOARD)

[Signature]
ROBERT F. SCHUYLER, PRESIDENT
SOUTHEAST GRAVEL CORPORATION

State of New Hampshire
Strafford, ss.

September 22, 1986

Personally appeared Robert F. Schuyler, and acknowledged the foregoing instrument to be its voluntary act and deed, before me

[Signature]

with delineation of the 75 foot setback from the bog area and revision of the notes to include reference to the boundary survey done by Robert Moynihan which was used to approximate property lines in the northeastern corner of the pit.

There was much discussion regarding the amount of excavated land that was not yet revegetated. Mr. Blanchard clarified that 7.8 acres were currently being excavated. Board members carefully reviewed the notes on the plan detailing the amount of topsoil stored on site for reclamation purposes, the timeframe for reclamation of various areas in the pit and the amount of acreage identified as reclaimed or scheduled for reclamation. Mr. Beliveau asked for clarification regarding the 16 acres in the northern most area of the pit abutting the Jennison Farms property and scheduled for reclamation in the fall of 1995. Mr. Blanchard explained that these 16 acres were not yet excavated but that he anticipated excavating this area around 1995.

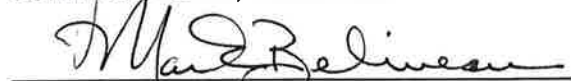
Mr. Barney stated that this had not been a typical growing year as there had been very little rain. He asked whether the Town required that any land identified for reclamation be revegetated as many times as is necessary to ensure the successful growth of plant coverage. It was generally agreed by Board members that excavators must take measures to maintain vegetation of areas identified on plans as reclaimed land.

In response to general agreement of the Board, Chairman LaCourse polled for opinion on a bond for 12 acres, with the understanding that in the event of poor growing conditions, any land identified as reclaimed land on the excavation/reclamation plan be re-seeded until vegetative cover is established. Mr. McLean moved that Southeast Gravel Corporation provide a reclamation bond for twelve (12) acres, in the amount of twenty-four thousand dollars (\$24,000.00), and that the reclamation plans be accepted. Mr. Barney seconded the motion. Chairman LaCourse polled for discussion, there being none, Chairman LaCourse polled for a vote, and the motion passed unanimously. Chairman LaCourse gave Mr. Blanchard his two year excavation permit. The meeting adjourned at 8:45 p.m.

Approved:



John LaCourse, Chairman



Mark Beliveau, Secretary



Dwight Barney, Selectmen's Representative



John McLean



Malcolm Paterson

Civil Cons Review (P)

E-mailed to Town via crossi@leenh.org



**CIVIL
CONSULTANTS**

*Engineers
Planners
Surveyors
P.O. Box 100
South Berwick
Maine
03908
207-384-2550*

19 December 2005

Mr. Allan Dennis
Town of Lee CEO
7 Mast Road
Lee, New Hampshire 03824

Re: **"Southeast Gravel Pit Reclamation"**
Route 125 & Pinkham Road, Lee, New Hampshire

Dear Mr. Dennis:

Pursuant to a request by the town, we have reviewed the project with respect to a possible restoration bond amount.

Based on the two plans that you provided to us (one labeled excavation plan and one labeled reclamation plan, both by Doucet Survey Inc, & both dated Dec. 12, 2005), our opinion of a bond amount if topsoil is stockpiled and available on site is \$92,000. If all of the topsoil needs to be hauled in, our opinion of the bond amount is \$222,000.

Please be advised that we recommend that Note 9 from the Reclamation Plan (concerning the reclamation standards) also be shown on the drawing labeled Excavation Plan, as this is the plan that shows the areas to be reclaimed.

If you have any questions, please call.

Sincerely yours,
CIVIL CONSULTANTS

Jay E. Stephens
Jay E. Stephens, P.E.
Vice President

**MINUTES OF THE MEETING
LEE PLANNING BOARD
March 22, 2006**

MEMBERS PRESENT; John LaCourse; Chairman; Dwight Barney; Frank Reinhold
Selectmen's Rep; Scott Kemp; Robert Moynihan; Robert Smith

OTHERS PRESENT; Allan Dennis, CEO; Caren Rossi, Secretary; Peter Watson; Peter
Hoyt; Mel Jenkins; Peter Henry; Ed Kelley; Tim Roache; Alan Garland

(PB0506-06)

-An application is for a Lot Line Adjustment between Peter T. and Joan K. Henry, for property known as Lee Tax Map # 05-07-0000, Mary A., and Edward J. Kelley for property known as Lee Tax Map # 05-08-0000. This Lot Line Adjustment removes 15.45+- acres of land from Lee Tax Map #05-08-0000 and is added to Lee Tax Map #05-07-0000. Both properties are located on Snell Road This is an application acceptance hearing and possible final hearing.

Peter Henry and Ed Kelley meet with the Planning Board and explained that they are doing a lot line adjustment adding 15 +- acres from the Kelley land and adding it to the Henry Land. He further explained that his current property has a Conservation Easement on it and this possibly someday might as well. This property has no frontage.

There was discussion of the easement on the property; Mr. Henry stated that in the easement, which was done when he bought the property, there is one house lot left out. The size of this lot was not determined, Mr. Henry does not recall if it gives dimensions of the lot. There was discussion on this and it was determined that this could not be dealt with by this board. One did not pertain to the other.

Bob Moynihan moved to accept the application.

Bob Smith second.

Vote: All

Bob Moynihan made a motion to approve the application with the following condition.

- 1.) The book and page of the abutters be added to the plan on page #3.

Frank Reinhold second.

Vote: All

(PBC0506-6)

-Consultation with Tim Roach from Strafford Regional Planning Commission.

- Consultation with Tom Young & Mary Moynihan of Packers Falls Road regarding a possible subdivision.

Tom Young and Mary Moynihan explained to the town that they are looking at different subdivision options with this property. They have a purchase and sales agreement with the Moriarty Family on the land. They showed the board different things they were interested in doing with the land. They explained to the board that Laurel Cox is working to get a Conservation Easement on the property.

Allan Dennis commented that how it was presented at Town Meeting was the entire piece, not any lots taken out. He thought this was misrepresented to the Town.

Tom Young explained that this is business and they need to do what they can to make it work.

Bob Moynihan asked Laurel Cox when they would find out about the funding.

Laurel Cox explained by the mid to end of June they should no. They are only waiting on 50%. They have the rest. She explained to Tom and Mary that they need to do a purchase and sales agreement.

Bob Moynihan suggested that they wait until they see what happens with the funding and then come back to the board. He would hate to see them spend 10's of thousand of dollars for nothing if the easement money comes thru.

The board thanked him for coming in.

Cheney Pit reclamation & Chick Pit reclamation.

Caren Rossi reminded the board that they still needed to finalize the bond figures for the gravel pit renewals. She gave them the input from Civil Consultants.

After discussion and reviewing Civil Consultants recommendations Bob Moynihan suggested they increase Chicks to \$60,000 per pit.

Frank Reinhold second.

Vote: yes Dwight, Scott, Bob M. John LaCourse
No Bob Smith

After discussion and reviewing Civil Consultants recommendations Bob Moynihan suggested they increase Cheney's to \$100,000.

Frank Reinhold second.

Vote: yes Dwight, Scott, Bob M. John LaCourse
No Bob Smith

Dwight Barney presented a letter from Randy Stevens with some suggested Subdivision Regulations changes.

The board suggested the next meetings Randy attend to discuss these and that we should have Jay Stephens review these prior to the meeting.

MINUTES TRANSCRIBED BY;

Caren Rossi, Secretary

John LaCourse, Chairman

Dwight Barney

Scott Kemp

Bob Moynihan

Robert Smith

Frank Reinhold, Selectmen's Rep

DISCHARGE OF MORTGAGE

For consideration of cash surety now being held for the same gravel pit reclamation obligations for which the Mortgage Deed referenced herein was granted, the **TOWN OF LEE, NEW HAMPSHIRE**, a municipal corporation with a mailing address of 7 Mast Road, Lee, New Hampshire 03861, holder of a certain Mortgage Deed With Power of Sale given by **SOUTHEAST GRAVEL CORPORATION**, a New Hampshire corporation now of Newmarket, New Hampshire, to the Town of Lee in the original principal amount of \$81,800.00, dated September 22, 1986 and recorded November 20, 1986 in the Strafford County Registry of Deeds at Book 1273, Page 120, hereby discharges said Mortgage.

DATED _____, 2016.

TOWN OF LEE, NEW HAMPSHIRE
By Its Board of Selectmen

Witness

Scott Bugbee, Chairman

Witness

John LaCourse, Selectman

Witness

Cary Brown, Selectman

STATE OF NEW HAMPSHIRE
Strafford County

_____, 2016

Personally appeared the above-named Scott Bugbee, in his capacity as Chairman of the Board of Selectmen, and acknowledged the foregoing instrument as his voluntary act and deed.
Before me,

Notary Public
My Commission Expires:

STATE OF NEW HAMPSHIRE
Strafford County

_____, 2016

Personally appeared the above-named John LaCourse, in his capacity as Selectman, and acknowledged the foregoing instrument as his voluntary act and deed.
Before me,

Notary Public
My Commission Expires:

STATE OF NEW HAMPSHIRE
Strafford County

_____, 2016

Personally appeared the above-named Cary Brown, in his capacity as Selectman, and acknowledged the foregoing instrument as his voluntary act and deed.
Before me,

Notary Public
My Commission Expires:

DISCHARGE OF MORTGAGE

For consideration of cash surety now being held for the same gravel pit reclamation obligations for which the Mortgage Deed referenced herein was granted, the **TOWN OF LEE, NEW HAMPSHIRE**, a municipal corporation with a mailing address of 7 Mast Road, Lee, New Hampshire 03861, holder of a certain Mortgage Deed With Power of Sale given by **WALTER W. CHENEY**, of Newmarket, New Hampshire, to the Town of Lee in the original principal amount of \$81,800.00, originally dated April 1981 but recorded April 5, 1983 in the Strafford County Registry of Deeds at Book 1097, Page 238, hereby discharges said Mortgage.

DATED _____, 2016.

TOWN OF LEE, NEW HAMPSHIRE
By Its Board of Selectmen

Witness

Scott Bugbee, Chairman

Witness

John LaCourse, Selectman

Witness

Cary Brown, Selectman

STATE OF NEW HAMPSHIRE
Strafford County

_____, 2016

Personally appeared the above-named Scott Bugbee, in his capacity as Chairman of the Board of Selectmen, and acknowledged the foregoing instrument as his voluntary act and deed.
Before me,

Notary Public
My Commission Expires:

STATE OF NEW HAMPSHIRE
Strafford County

_____, 2016

Personally appeared the above-named John LaCourse, in his capacity as Selectman, and acknowledged the foregoing instrument as his voluntary act and deed.
Before me,

Notary Public
My Commission Expires:

STATE OF NEW HAMPSHIRE
Strafford County

_____, 2016

Personally appeared the above-named Cary Brown, in his capacity as Selectman, and acknowledged the foregoing instrument as his voluntary act and deed.
Before me,

Notary Public
My Commission Expires:

N:\Document\Cheney-Walter\Lee Discharge



832015
TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: 4/11/16

Agenda Item No. 8

**BOARD OF SELECTMEN
MEETING AGENDA REQUEST
4/11/2016**

Agenda Item Title: Holiday Tree Festival

Requested By: Chief Tom Dronsfield

Date: 4/4/2016

Contact Information: Chief Tom Dronsfield, 659-5866, tdronsfield@leenhpolice.org

Presented By: Chief Tom Dronsfield

Description: propose a Holiday Tree Festival to be held the second Saturday in December at the Little River Park Pavilion

Financial Details:

Legal Authority 41:11-a

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

Dover Festival of Trees

Ryan Queenan, Chamber of Commerce, Events Coordinator 742-2218

- ✓ 30 trees total
- ✓ Free and open to the public
- ✓ Control flow of traffic enter/exit another way
- ✓ Set up 8:00 am – volunteers set up trees in stands and place, set up other decorations, music, snacks, drinks (Cocheco Valley) we could consider Boy Scouts
- ✓ Sponsors of trees are Chamber of Commerce members. Charge \$55.00 to sponsor. Companies that sponsor a tree must come @ 1:00 pm to decorate and must be completed by 3:30-4:--
- ✓ Examples: Race Series donated vouchers for upcoming races, Main St. offered gift certificates to downtown restaurants, NE Tutors- teachers gifts
- ✓ Public viewing 4-8pm
- ✓ **MUSIC!!**
- ✓ Bidding- Silent Auction- minimum bid
- ✓ Auction times close at
- ✓ Trees # 1-6- 7:00/winner announced
- ✓ Trees # 7-13 7:30 /winner announced etc.
- ✓ Top 5 trees fetch most \$- saved until last and live auction
- ✓ Trees are donated and delivered the night before
- ✓ Winners must take trees down by 9:00 will deliver in Dover for \$10.00.
- ✓ Electrician- special cords \$ 600.00 made up with 3 plug ins and placed in specific spots to plug all trees in
- ✓ DoverNH.org- events tab- Festival of Trees- left side program and map
- ✓ 1st Friday- December Dover- Lee-second Saturday in December?

Preliminary considerations for Lee Festival of Trees:

Does the Lee Police Association want to sponsor this event?

Contact other Commissions or Committees to better understand their willingness to participate- prior to going to the Board- person

Marketing to companies to sponsor trees in town-contact person

Cost of electric cords- Town expense? Estimate of cost needed- contact person

How many trees can fit in LRP pavilion and still control traffic pattern?

Weather- windy- stake trees-how?

Open to all Lee Businesses with a deadline for entry and payment of \$55.00

Silent Auction- minimum bid of \$\$\$? Volunteers responsible for Silent Auction only, Announcer for closing of Silent Auction and winner of the trees- type up bidding sheets with minimum bid- close of time must be on the sheet as well as announced several times. Microphone available for event??

Written Instructions to sponsors- decorating trees- time, preface with the benefits of business advertising

Music- Pandora?

Shifts of volunteers with hours and duties assigned- long day and evening- how many hours each?

Will we deliver trees within Lee the night of the event?

Donation of trees- how to advertise and recognize the donor- Agricultural Commission?

Marketing Event-Map/event/program online- email blast, Facebook, online events

Bonfire/sandpit- Fire Department volunteers?

Reading of the Night Before Christmas (wouldn't Frenchie be perfect!!) by bonfire- Library? Light for reading

Activities- sledding/ Recreation Commission/ Lighting for sledding?

Proceeds- where? Police Association; End 68 Hours of Hunger, Food Pantry, children's gifts in Lee



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: April 11, 2016

Agenda Item No. 7

BOARD OF SELECTMEN
MEETING AGENDA REQUEST
4/11/2016

Agenda Item Title: Applications for Committees, Commissions and Boards

Requested By: Select Board 3/30/2016

Contact Information: 603-659-5414

Presented By: Julie Glover, Town Administrator

Description: Present the Board with applications for appointments to Town Boards, Committees and Commissions.

Financial Details: N/A

Legal Authority NH RSA 673:2; 673:3; 673:4-b; 36-A:3; 35-B:4

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

Motion: Move to approve the following appointments to full membership positions:

Commission;

AND Commission.



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: DAVE SHAY

Address: 1 JAMES FARM RD Phone/Cell: 781-2859

of Years as a Resident: 17

Email address: dave.shay@unh.edu

Full Membership (3 year term) position applying for: Conservation Commission

Term Expires on the following date: 3/2019

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: My

education & experience in environmental
science & conservation have prepared me well
for objectively being able to consider land
conservation issues in the Town of Lee

DmShay
Signature

3/24/16
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **DAVE SHAY** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the CONSERVATION COMMISSION and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2019.

Given under our hands, this 11TH day of April, 2016

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the CONSERVATION COMMISSION according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **DAVE SHAY** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2016

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: ANDY Lelio

Address: 31 Hobbs Rd. Phone/Cell: 781-7321

of Years as a Resident: _____

Email address: andy.lelio@rossinternational.com

Full Membership (____ year term) position applying for: Ad Hoc Race Track Comm

Term will expire on the following date: _____

Alternate Position (____ year term) position applying for: _____

Term will expire on the following date: _____

I feel the following experience and background qualifies me for this position: currently serving on his committee

[Signature]
Signature

3/28/14
Date

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **ANDY LELIO** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of AD HOC RACE TRACK COMMITTEE MEMBER and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2017.

Given under our hands, this 11TH day of April, 2016

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the AD HOC RACE TRACK COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **ANDY LELIO** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2016

Received and Recorded:

Wayne L. Lehman

8 DURGIN LN
LEE, NH, 03861

PHONE: 603-397-5171
E-MAIL: wacast@comcast.net

Summary of qualifications

I have developed, managed, and directed programs and assigned personnel in both the public and private sector. I have provided instruction and training to both US and foreign law enforcement personnel and other students in numerous advanced homeland security and law enforcement subjects both at home and abroad. I have interfaced with various law enforcement, government, and business organizations, working closely with varied responsibility levels of these groups. I have been directly responsible for and involved in many complex and sensitive investigations.

Education

February, 1969 to June, 1975

Chabot College, 25555 Hesperian Blvd, Hayward, CA 94545
Associate of Arts Degree – Justice Administration

September, 1975 to September, 1978

Golden Gate University, 536 Mission St, San Francisco, CA 94105
Bachelor of Arts Degree – Justice Administration

September, 1978 to June, 1980

Golden Gate University, 536 Mission St, San Francisco, CA 94105
Master of Public Administration Degree – Administrative Organization and Management

Professional experience

July, 2013 to June, 2014

Daniel Webster College, 20 University Dr, Nashua, NH 03063
Dr. Deborah Jameson, Dean, School of Business and Management
603-577-6161, djameson@dwc.edu
Assistant Professor, Homeland Security Program Chair

- Manage Homeland Security Program and provides instruction and training to students, advises assigned students on educational matters, develops course materials, and performs other assigned tasks.

January, 2010 to June, 2013

Daniel Webster College, 20 University Dr, Nashua, NH 03063
Christopher Hickey, Assistant Professor, School of Business,
Management, and Professional Studies
603-577-6084, chickey@dwc.edu

Adjunct Faculty

- Developed college level course material and provided instruction and training to assigned students in various subjects, including Crisis Management, Vulnerability and Threat Assessment, Risk Management, Ideology Conflicts and Terror, Continuity and Recovery, Criminal Law, Interview and Interrogation, among others.

January, 2005 to March, 2009

McIntosh College, 23 Cataract Ave, Dover, NH, 03820
Thomas Diskin, Criminal Justice Program Chair (Retired), 207-522-0617,
Tomdiskin@aol.com

Adjunct Faculty

- Developed college level course material and provided instruction and training to assigned students in various criminal justice subjects, including Crisis Intervention, Criminal Profiling, Cyber Crimes, Criminal Law, Evidence And The Law, Criminalistics, Criminal Investigations, and Management of Security.

January, 2005 to February, 2005

Trauma Reduction Inc., 18802 Avenue Biarritz, Lutz, FL 33558
Dr. Roger Solomon, Director, 716-565-1857, RogermSolomon@aol.com

Lecturer

- Provided instruction and training in risk and threat assessment, critical incident command and response, crisis negotiations, and related subjects to law enforcement and related civilian personnel.

November, 2004 to February, 2008

State of New Hampshire, Judicial Branch, Administrative Office of the
Courts, 2 Charles Doe Dr, Concord, NH, 03301
Jason Jordonhazy, Security Manager, 603- 271-2521,
JJordanhazy@courts.state.nh.us

Court Security Officer

- As a Court Security Officer with the State of New Hampshire's Administrative Office of the Courts, provided security and protection for the judges, court staff, and public. Also Firearms Instructor and Use of Force Instructor, training court personnel.

May, 2004 to November, 2004

SAIC, 10260 Campus Point Dr, San Diego, CA 92121, 858-826-6000
Ron Dervish, Bureau Chief, Professional Development Programs,
rdervish@hotmail.com

Advanced Training Supervisor

- Working in Baghdad, Iraq, as a contractor for the US Department of Justice through SAIC, training senior Iraqi Police personnel. Supervised and directed assigned personnel. Prepared lesson plans and instructional documents for the various classes and programs. Taught classes in Criminal Investigations, Hostage Negotiations, Terrorism, Use of Force, Crisis Management, Election Security, Incident Command, Internal Control, First Line Supervision, and Executive Management, among others. *Secret* security clearance.

February, 2003 to May, 2004

State of New Hampshire, Judicial Branch, Administrative Office of the Courts, 2 Charles Doe Dr, Concord, NH, 03301, 603-271-2521
Kevin Sheehan, Security Manager (Retired), ksheehan@metrocast.net

Court Security Officer

- As a Court Security Officer with the State of New Hampshire's Administrative Office of the Courts, provided security and protection for the judges, court staff, and public. Also actively involved as Firearms Instructor and in Use of Force training as a member of training staff for court personnel.

July, 2003 to May, 2004

Town of Barrington, 41 Province Lane, Barrington, NH, 03825
Carol Reilly, Town Administrator (Retired), 603- 664-9007,
townhall@metrocast.net

Zoning Compliance/Health Officer

- On a part time basis, functioned as the Zoning Compliance / Health Officer for the Town of Barrington, New Hampshire.

May, 2001 to July, 2002

Pinkerton Consulting and Investigations, 145 Town and Country Dr,
Suite – 105, Danville, CA 94526
Albert Valencia, Investigations Supervisor (Retired), 925-837-2223

Risk and Security Consultant/Investigator

- On a contract basis, consulted with Pinkerton Consulting and Investigations in California. Investigated theft, fraud, and misuse of resources as well as workplace violence and harassment

incidents. Performed security and threat assessments. Reviewed existing policies and procedures and recommended processes designed to decrease exposure and prevent potential injuries and losses. Conducted executive and asset protection assignments.

June, 2001 to July, 2002

Zymax Envirotechnology, 71 Zaca Lane, San Luis Obispo, CA 93401
Roxanne Middleton, Service Manager (Retired), 805-544-4696

Courier

- On a part time basis, picked up and delivered environmental testing supplies and samples to and from customer and laboratory.

September, 1999 to May, 2001

Barton Security at Hewlett Packard, 3000 Hanover St,
MS 20DAB, Palo Alto, CA 94304

Robert Hedgpeth, Security Manager (Retired), bob.glock@yahoo.com

Regional Investigator

- On a contract basis, the Regional Investigator with Hewlett Packard, Palo Alto, CA. Conducted discreet inquiries into sensitive security matters for major multinational high-tech corporation. Investigated misuse of resources as well as workplace violence and harassment incidents. Conducted process reviews and made recommendations on preventative measures to reduce severity of potential losses. Conducted risk and security assessments that aided in identifying possible exposures and adverse impacts to strategic organization objectives and customer base. Developed and had ownership of current Regional Investigation Process, Incident Tracking Database, and Workplace Audit Program for the Hewlett Packard San Francisco Bay Area Security Group.

November, 1998 to April, 1999

Humane Society of Silicon Valley, 901 Ames Ave,
Milpitas, CA 95035

Christine Benninger, President, 408-262-2133, pr@hssv.org

Kennel Manager

- Kennel Manager for Humane Society of Santa Clara Valley. The Shelter handles nearly 45,000 animals per year and employs approximately one hundred people. Responsible for kennel operations, budget, hiring and training kennel personnel, procurement of supplies and services, and welfare of animals at the shelter.

February, 1976 to January, 1998

City of Alameda Police Department, 1555 Oak St, Alameda, CA, 94501
Michael Noonan, Chief Of Police, 510-337-8323,
mnoonan@ci.alameda.ca.us

Sergeant (December, 1978 to January, 1998)

Police Officer (February, 1967 to January, 1975 and January, 1976 to December, 1978)

- Retired in 1998, with thirty-one years of progressive experience in municipal law enforcement. Thoroughly experienced in providing leadership and in managing all aspects of a police agency, including personnel administration, planning, recruitment, training, community relations, budgeting, contract negotiations, and conducting complete investigations.

February, 1975 to January, 1976

City of Half Moon Bay Police Department, c/o 501 Main Street
Half Moon Bay, CA 94019, 650-726-8270 (Disbanded June, 2011)

Detective

- Served as first Detective of the Department. Responsible for developing policies and standards for the position, as well as for investigating all criminal events and bringing to prosecution all responsible parties.

February, 1967 to January, 1975

City of Alameda Police Department, 1555 Oak St, Alameda, CA, 94501
Michael Noonan, Chief Of Police, 510-337-8323,
mnoonan@ci.alameda.ca.us

Police Officer

- Served in Patrol, Traffic, Investigations, and Administration Divisions. Served as Assistant Firearms Instructor, training department personnel.

Additional professional activities

Established and managed departmental Hostage Negotiations Unit. Trained team members and other law enforcement personnel in critical incident response, negotiations, intelligence gathering and analysis, and crisis management.

Established and managed Police Service Dog Unit. Trained, evaluated, and certified handlers and animals for protection and drug detection work for Unit for over fifteen years. Certified handlers and animals for numerous other California law enforcement agencies for over ten years.

Instrumental in design and implementation of departmental Field Training Program and actively involved in training personnel.

Community activities

Member, Racetrack Ad Hoc Committee, Town of Lee, NH. Past member of the Public Safety Committee for the City of San Ramon. Served six years as Parks and Recreation Commissioner for the City of San Ramon. Served four years as member of the Contra Costa County's San Ramon Valley Regional Planning Commission and as a member of the county's R-7B Parks Advisory Board. Served as a member of the City of San Ramon General Plan Review Committee. Past President of Country View Home Owners Association. Past member of the St. Joan of Arc Catholic Church's Building Committee. Past President of several breed specific and all breed dog clubs.

Accreditations

Secret Security Clearance, California Community College Instructor Credential, California P.O.S.T. Advanced Certificate, Supervisory Certificate, Canine Team Certification Certificate, FBI Firearms and Chemical Agents Instructor Certificate, Glock Armorer's Certificate, State Of NH Police Standards and Training Firearms Instructor, among others.

To: **WAYNE LEHMAN** of Lee, New Hampshire in the **County of Strafford:**

Whereas, there is a vacancy in the office of AD HOC RACE TRACK COMMITTEE MEMBER and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2017.

Given under our hands, this 11TH day of April, 2016

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the AD HOC RACE TRACK COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **WAYNE LEHMAN** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2016

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: Cary Brown
Address: 11 Thornton Ln Phone/Cell: 603 828 9616
of Years as a Resident: 9
Email address: Caryandanne@aol.com
Full Membership (1 year term) position applying for: Speedway Com.
Term will expire on the following date: 3/17
Alternate Position (year term) position applying for: _____
Term will expire on the following date: _____

I feel the following experience and background qualifies me for this position: _____
1. I have a member for 1 term already
2. I know racing
3. I know acoustic measurement
4. I want to be

Cary Brown
Signature

3-25-16
Date

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **CARY BROWN** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of AD HOC RACE TRACK COMMITTEE MEMBER and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2017.

Given under our hands, this 11TH day of April, 2016

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the AD HOC RACE TRACK COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **CARY BROWN** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2016

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: David Cedarholm

Address: 81 Fox Garrison Road, Lee, NH Phone/Cell: 603.817.3732

of Years as a Resident: 26

Email address: dcedarholm@comcast.net

Full Membership (___ year term) position applying for: Ad Hoc Race Track Committee

Term will expire on the following date: _____

Alternate Position (___ year term) position applying for: _____

Term will expire on the following date: _____

I feel the following experience and background qualifies me for this position: _____

I have served on this committee since it was established and am willing to continue contributing.

David Cedarholm

3/28/2016

Signature

Date

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **DAVID CEDARHOLM** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of AD HOC RACE TRACK COMMITTEE MEMBER and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2017.

Given under our hands, this 11TH day of April, 2016

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the AD HOC RACE TRACK COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **DAVID CEDARHOLM** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2016

Received and Recorded:



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: April 11, 2016

Agenda Item No. 8a

BOARD OF SELECTMEN
MEETING AGENDA REQUEST
4/11/2016

Agenda Item Title: Comcast Franchise Agreement

Requested By: Julie Glover, Town Administrator **Date: 3/30/2016**

Contact Information: 659-5414

Presented By: Julie Glover

Description: Present the Board with the renewal Comcast Franchise Agreement for review and comment. Schedule the Public Hearing date for April 25th

Financial Details: Maintain the current 3% Franchise Fee, which amounts to approximately \$40,000 in General Fund revenue each year.

Legal Authority NH RSA 53-C; Cable Communications Policy Act of 1984

REQUESTED ACTION OR RECOMMENDATIONS:

MOTION: Move to schedule a Public Hearing on April 25, 2016 to afford the public an opportunity to comment on the Renewal Cable Television Franchise Agreement with Comcast Maine/New Hampshire Inc.

**TAX CREDIT/EXEMPTION
APPLICATION RECOMMENDATION**

To: Select Board
Town of Lee

Date: March 28, 2016

From: Scott Marsh, CNHA
Municipal Resources
Contract Assessors' Agents

RE: Veteran Tax Credit
Tax Map 4 Lot 6-305

The above referenced application and supporting documentation was received and reviewed. From the review it appears that James Pariseau does qualify for the Veterans' Tax Credit. It is recommended that the application be approved for the 2016 tax year.

If there are any questions, please let me know.

RECEIVED

MAR 28 2016

TOWN OF LEE, NH
SELECTMAN'S OFFICE

FORM
PA-29

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
PERMANENT APPLICATION FOR PROPERTY TAX CREDIT/EXEMPTIONS
DUE DATE APRIL 15th PRECEDING THE SETTING OF THE TAX RATE
CALL YOUR CITY/TOWN FOR INCOME AND ASSET LIMITS

There is a separate page of instructions (pages 3 & 4) that accompany this form. If you do not receive the instructions, please visit our web site at www.nh.gov/revenue or contact your city/town.

STEP 1 NAME AND ADDRESS	PROPERTY OWNER'S LAST NAME PARISEAU	FIRST NAME JAMES	INITIAL E
	PROPERTY OWNER'S LAST NAME	FIRST NAME	INITIAL
	MAILING ADDRESS 9 PINE CREST ESTATES		
	CITY/TOWN LEE	STATE NH	ZIP CODE 03861
	CITY/TOWN TAX MAP #	BLOCK #	LOT #
	ADDRESS OF PROPERTY 9 PINE CREST ESTATES LEE NH		
STEP 2 VETERANS' TAX CRED- ITS/EX- EMPTION	1 Veteran's Name JAMES PARISEAU		
	2 Date of Entry into Military Service 12/6/1966		3 Date of Discharge/Release from Military Service 1/5/1971
	4 <input checked="" type="checkbox"/> Veteran <input checked="" type="checkbox"/> Veterans' Tax Credit		
	<input type="checkbox"/> Spouse <input type="checkbox"/> Credit for Service Connected Total and Permanent Disability		
	<input type="checkbox"/> Surviving Spouse <input type="checkbox"/> Credit for Surviving Spouse of Veteran Who Was Killed or Died on Active Duty		
	Veteran of Allied Country		
5 Name of Allied Country Served in US			
6 Branch of Service Air force			
7 <input checked="" type="checkbox"/> US Citizen at time of entry into the Service <input type="checkbox"/> Alien but Resident of NH at time of entry into the Service			
9 Does any other eligible Veteran own interest in this property? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If YES, give name _____			
10 <input checked="" type="checkbox"/> Total Veteran Exemption <input checked="" type="checkbox"/> (a) Veteran <input type="checkbox"/> (b) Surviving Spouse of that Veteran			
STEP 3 OTHER EXEMP- TIONS	11 <input type="checkbox"/> Elderly Exemption Applicant's Date of Birth _____ Spouse's Date of Birth _____ Must be 65 years of age on or before April 1st of year for which exemption is claimed.		
	12 <input type="checkbox"/> Disabled Exemption <input type="checkbox"/> Solar Energy Systems Exemption		
	<input type="checkbox"/> Blind Exemption <input type="checkbox"/> Woodheating Energy Systems Exemption		
	<input type="checkbox"/> Deaf Exemption <input type="checkbox"/> Wind-Powered Energy Systems Exemption		
STEP 4 IMPROVE- MENTS	13 <input type="checkbox"/> Improvements to Assist Persons with Disabilities <input type="checkbox"/> Improvements to Assist the Deaf		
STEP 5 RESIDEN- CY	14 <input checked="" type="checkbox"/> This is my primary residence		
<input checked="" type="checkbox"/> NH Resident for one year preceding April 1st in the year in which the tax credit is claimed (Veterans' Credit)			
<input type="checkbox"/> NH Resident for Five Consecutive Years preceding April 1st in the year the exemption is claimed (Disabled & Deaf Exemptions)			
<input type="checkbox"/> NH Resident for Three Consecutive Years preceding April 1st in the year the exemption is claimed (Elderly Exemption)			
STEP 6 OWNER- SHIP	15 Do you own 100% interest in this residence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If NO, what percent (%) do you own? _____		
STEP 7 SIGNA- TURES	Under penalties of perjury, I hereby declare that the above statements are true.		
	SIGNATURE (IN INK) OF PROPERTY OWNER <i>James E. Pariseau</i>		DATE 3/28/2016
	SIGNATURE (IN INK) OF PROPERTY OWNER		DATE
WHEN TO FILE	Deadline: Form PA-29 must be filed by April 15th <i>preceding</i> the setting of the tax rate. The assessing officials shall send written notice to the taxpayer of their decision by July 1st <i>prior</i> to the date of notice of tax. Failure of the assessing officials to respond shall constitute a denial of the application. Example: If you are applying for an exemption and/or credit of your 2013 property taxes, which are due no earlier than December 1, 2013, then you have until April 15th, 2013 to file this form. The assessing officials have until July 1st, to send notice of their decision. Failure of the assessing officials to respond shall constitute a denial of the application. A late response or a failure to respond by assessing officials does not extend the appeal period. Date of filing is when the completed application form is either hand delivered to the city/town, postmarked by the post office, or received by an overnight delivery service.		
APPEAL PROCE- DURE	If an application for a property tax exemption or tax credit is denied by the town/city, an applicant may appeal in writing on or before September 1st following the date of notice of tax under RSA 72:1-d to the New Hampshire Board of Tax and Land Appeals (BTLA) or to the Superior Court. Example: If you were denied an exemption from your 2013 property taxes, you have until September 1, 2014, to appeal. Forms for appealing to the BTLA may be obtained from the NH BTLA, 107 Pleasant Street, Concord, NH 03301, their web site at www.nh.gov/btla or by calling (603) 271-2578. Be sure to specify EXEMPTION APPEAL .		

PROPERTY OWNER'S NAME

PROPERTY OWNER'S NAME

TAX MAP/BLOCK/LOT

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
PERMANENT APPLICATION FOR PROPERTY TAX CREDIT/EXEMPTIONS
TO BE COMPLETED BY CITY/TOWN ASSESSING OFFICIALS

MUNICIPAL AUTHORIZATION

VETERANS' TAX CREDIT

CITY/TOWN TAX MAP #	BLOCK #	LOT #	Granted	Denied	Date
<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Veterans' Tax Credit (\$50 minimum to \$500)		Amount \$ _____			
<input type="checkbox"/> Service Connected Total & Permanent Disability (\$700 minimum to \$2000)		Amount \$ _____	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Surviving Spouse of Veteran Who Was Killed or Who Died on Active Duty (\$700 minimum to \$2000)		Amount \$ _____	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Review Discharge Papers (Form DD214), Form # _____					
<input type="checkbox"/> Other Information _____					

VETERANS' EXEMPTION

			Granted	Denied	Date
<input type="checkbox"/> Total Exemption	<input type="checkbox"/> (a) Veteran	<input type="checkbox"/> (b) Surviving Spouse	<input type="checkbox"/>	<input type="checkbox"/>	

APPLICABLE ELDERLY AND DISABLED EXEMPTION (OPTIONAL) INCOME AND ASSET LIMITS

Income Limits	Disabled Exemption	Elderly Exemption	Elderly Exemption Per Age Category	
Single	\$ _____	\$ _____	65 - 74 years of age	\$ _____
Married	\$ _____	\$ _____	75 - 79 years of age	\$ _____
Asset Limits			80 + years of age	\$ _____
Single	\$ _____	\$ _____		
Married	\$ _____	\$ _____		

OTHER EXEMPTIONS

			Granted	Denied	Date
<input type="checkbox"/> Elderly Exemption	Amount \$ _____		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Disabled Exemption	Amount \$ _____		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Improvements to Assist the Deaf	Amount \$ _____		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Improvements to Assist Persons with Disabilities	Amount \$ _____		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Blind Exemption	Amount \$ _____		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Deaf Exemption	Amount \$ _____		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Solar Energy Systems Exemption	Amount \$ _____		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Woodheating Energy Systems Exemption	Amount \$ _____		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Wind-Powered Energy Systems Exemption	Amount \$ _____		<input type="checkbox"/>	<input type="checkbox"/>	

A photocopy of this Form (Pages 1 & 2) or a Form PA-35 must be returned to the property owner after approval or denial before July 1st.

The following documentation may be requested at the time of application in accordance with RSA 72:34, II:

- List of assets, value of each asset, net encumbrance and net value of each asset.
- * Statement of applicant and spouse's income.
- * Federal Income Tax Form.
- * State Interest and Dividends Tax Form.
- * Property Tax Inventory Form filed in any other town.

* Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.

Municipal Notes

Selectmen/Assessor(s) Printed Name	Signatures(s) of Approval (in ink)	Date

**TAX CREDIT/EXEMPTION
APPLICATION RECOMMENDATION**

To: Select Board
Town of Lee

Date: March 28, 2016

From: Scott Marsh, CNHA
Municipal Resources
Contract Assessors' Agents

RE: Veteran Tax Credit
Tax Map 13 Lot 8-200

The above referenced application and supporting documentation was received and reviewed. From the review it appears that Aleck Desmond does qualify for the Veterans' Tax Credit. It is recommended that the application be approved for the 2016 tax year.

If there are any questions, please let me know.

RECEIVED
MAY 20 2016

FORM
PA-29

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS
DUE DATE APRIL 15 PRECEDING THE SETTING OF THE TAX RATE

TOWN OF LEE, NH
SELLER'S OFFICE

Aleck Desmond

PROPERTY OWNER NAME

TAX MAP | BLOCK | LOT

STEP 1 OWNER AND APPLICANT INFORMATION

OWNER: **DESMOND** (Last Name), **Aleck** (First Name)

APPLICANT'S LAST NAME: **DESMOND** | APPLICANT'S FIRST NAME: **Aleck** | MI: **5** | PHONE NUMBER: **603-292-6962**

APPLICANT'S LAST NAME: **58 MAST RD** | APPLICANT'S FIRST NAME: **LEE** | MI: **NH** | PHONE NUMBER: **03861**

MAILING ADDRESS: **LEE** | CITY/TOWN: **LEE** | STATE: **NH** | ZIP CODE: **03861**

PROPERTY ADDRESS: **58 MAST Rd LEE** | TAX MAP: **13** | BLOCK: **822** | LOT: **8-2**

IS THIS YOUR PRIMARY RESIDENCE? YES NO

STEP 2 VETERAN'S INFORMATION

1. APPLICANT IS THE: Veteran Spouse Surviving Spouse

2. APPLYING FOR: Tax Credit Veterans' Standard (RSA 72:28) Tax Credit for Service-Connected Total Disability (RSA 72:35) Tax Credit for Surviving Spouse (RSA 72:29-a "...of any person who was killed or died while on active duty...") Certain Disabled Veterans (Exemption) (RSA 72:36-a)

3. Veteran's Name: **Aleck Desmond** | Dates of Military Service Enter (MMDDYYYY): **06 15 1976** | 4. Date of Entry: **06 15 1976** | 5. Date of Discharge/Release: **03 31 1999**

IF A VETERAN OF ALLIED COUNTRY: (RSA 72:32)

6. Name of Allied Country Served in: **N/A** | 7. Branch of Service: **US NAVY RET.** | 8. Please Check One: US Citizen at time of entry into Service Alien but resident of NH at time of entry into Service

9. Does any other eligible Veteran own interest in this property? YES NO If YES, provide name: **[Blank]**

STEP 3 STANDARD EXEMPTIONS

10. Elderly Exemption (Must be 65 years of age on or before April 1 of year for which exemption is claimed) (RSA 72:39-a) (Enter numbers only MMDDYYYY) 10a. Applicant's Date of Birth 10b. Spouse's Date of Birth

11. Improvements to Assist Persons with Disabilities (RSA 72:37-a)

LOCAL OPTIONAL EXEMPTIONS (If adopted by city/town)

12. Blind Exemption (RSA 72:37) Solar Energy Systems Exemption (RSA 72:62) Deaf Exemption (RSA 72:38-b) Wind-Powered Energy Systems Exemption (RSA 72:66) Disabled Exemption (RSA 72:37-b) Woodheating Energy Systems Exemption (RSA 72:70)

STEP 4 RESIDENCY

13. NH Resident for One Year preceding April 1 in the year in which the tax credit is claimed (Veterans' Tax Credit) NH Resident for Five Consecutive Years (Deaf) or At least Five Years (Disabled) preceding April 1 in the year the exemption is claimed NH Resident for Three Consecutive Years preceding April 1 in the year the exemption is claimed (Elderly Exemption)

STEP 5 OWNERSHIP

14. Do you own 100% interest in this residence? Yes No If NO, what percent (%) do you own?

STEP 6 SIGNATURES

Under penalties of perjury, I declare that I have examined this document and to the best of my belief the information herein is true, correct and complete.

SIGNATURE (IN INK) OF PROPERTY OWNER: **Aleck Desmond** | DATE: **3-28-16**

SIGNATURE (IN INK) OF PROPERTY OWNER: **[Blank]** | DATE: **[Blank]**

WHEN TO FILE Form PA-29 must be filed by April 15 preceding the setting of the tax rate. The municipal assessing officials shall send written notice to the taxpayer of their decision by July 1 prior to the date of notice of tax. Failure of the municipal assessing officials to respond shall constitute a denial of the application. (See instructions for more details)

APPEAL PROCEDURE If an application for a property tax exemption or tax credit is denied by the municipality, an applicant may appeal in writing on or before September 1 following the date of notice of tax under RSA 72:1-d, to the NH Board of Tax and Land Appeals (BTLA) or to the Superior Court in the county where the property is located. (See instructions for more details)

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

VETERANS' TAX CREDIT

MUNICIPAL TAX MAP	BLOCK	LOT	AMOUNT	GRANTED	DENIED	DATE
<input checked="" type="checkbox"/> Veterans' Tax Credit (Standard \$50; Optional \$51 up to \$500)				<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Tax Credit for Service-Connected Total Disability (Standard \$700; Optional \$701 up to \$2,000)				<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Surviving Spouse Tax Credit (Standard \$700; Optional \$701 up to \$2,000)				<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Review Applicable Discharge Papers Form(s)						
<input type="checkbox"/> Other Information						

VETERANS' EXEMPTION

Certain Disabled Veterans' Exemption Veteran Surviving Spouse GRANTED DENIED _____

APPLICABLE ELDERLY, DISABLED AND DEAF EXEMPTION INCOME AND ASSET LIMITS

CONTACT YOUR MUNICIPALITY FOR INCOME AND ASSET LIMITS

Income Limits	Deaf Exemption	Disabled Exemption	Elderly Exemption	Elderly Exemption Per Age Category	
Single				65-74 years of age	
Married				75-79 years of age	
Asset Limits				80+ years of age	
Single					
Married					

STANDARD and LOCAL OPTIONAL EXEMPTIONS (If adopted by the City/Town)

	AMOUNT	GRANTED	DENIED	DATE
<input type="checkbox"/> Elderly Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Improvements to Assist Persons with Disabilities		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Blind Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Deaf Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Disabled Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Solar Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Woodheating Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Wind-powered Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	

A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.

The following documentation may be requested at the time of application in accordance with RSA 72:34, II.

- | | |
|--|---|
| <input type="checkbox"/> * List of assets, value of each asset, net encumbrance and net value of each asset. | <input type="checkbox"/> * State Interest and Dividends Tax Form. |
| <input type="checkbox"/> * Statement of applicant and spouse's income. | <input type="checkbox"/> * Property Tax Inventory Form filed in any other town. |
| <input type="checkbox"/> * Federal Income Tax Form. | |

*** Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.**

Municipal Notes

PRINT NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
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PRINT NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE

**TAX CREDIT/EXEMPTION
APPLICATION RECOMMENDATION**

To: Select Board
Town of Lee

Date: March 28, 2016

From: Scott Marsh, CNHA
Municipal Resources
Contract Assessors' Agents

RE: Veteran Tax Credit
Tax Map 25 Lot 8-3809

The above referenced application and supporting documentation was received and reviewed. From the review it appears that Richard Hebert does qualify for the Veterans' Tax Credit. It is recommended that the application be approved for the 2016 tax year.

If there are any questions, please let me know.

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

VETERANS' TAX CREDIT

MUNICIPAL TAX MAP	BLOCK	LOT	AMOUNT	GRANTED	DENIED	DATE
<input checked="" type="checkbox"/> Veterans' Tax Credit (Standard \$50; Optional \$51 up to \$500)				<input checked="" type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Tax Credit for Service-Connected Total Disability (Standard \$700; Optional \$701 up to \$2,000)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Surviving Spouse Tax Credit (Standard \$700; Optional \$701 up to \$2,000)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Review Applicable Discharge Papers Form(s)						
<input type="checkbox"/> Other Information						

VETERANS' EXEMPTION

Certain Disabled Veterans' Exemption Veteran Surviving Spouse GRANTED DENIED _____

APPLICABLE ELDERLY, DISABLED AND DEAF EXEMPTION INCOME AND ASSET LIMITS

CONTACT YOUR MUNICIPALITY FOR INCOME AND ASSET LIMITS

Income Limits	Deaf Exemption	Disabled Exemption	Elderly Exemption	Elderly Exemption Per Age Category	
Single				65-74 years of age	
Married				75-79 years of age	
Asset Limits				80+ years of age	
Single					
Married					

STANDARD and LOCAL OPTIONAL EXEMPTIONS (If adopted by the City/Town)

	AMOUNT	GRANTED	DENIED	DATE
<input type="checkbox"/> Elderly Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Improvements to Assist Persons with Disabilities		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Blind Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Deaf Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Disabled Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Solar Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Woodheating Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Wind-powered Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	

A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.

The following documentation may be requested at the time of application in accordance with RSA 72:34, II.

- | | |
|--|---|
| <input type="checkbox"/> * List of assets, value of each asset, net encumbrance and net value of each asset. | <input type="checkbox"/> * State Interest and Dividends Tax Form. |
| <input type="checkbox"/> * Statement of applicant and spouse's income. | <input type="checkbox"/> * Property Tax Inventory Form filed in any other town. |
| <input type="checkbox"/> * Federal Income Tax Form. | |

*** Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.**

Municipal Notes

PRINT NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL _____	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL _____	DATE _____
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PRINT NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL _____	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL _____	DATE _____

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

VETERANS' TAX CREDIT

MUNICIPAL TAX MAP	<input type="text"/>	BLOCK	<input type="text"/>	LOT	<input type="text"/>	AMOUNT	GRANTED	DENIED	DATE
<input checked="" type="checkbox"/>	Veterans' Tax Credit (Standard \$50; Optional \$51 up to \$500)					<input type="text"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="text"/>
<input type="checkbox"/>	Tax Credit for Service-Connected Total Disability (Standard \$700; Optional \$701 up to \$2,000)					<input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
<input type="checkbox"/>	Surviving Spouse Tax Credit (Standard \$700; Optional \$701 up to \$2,000)					<input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
<input type="checkbox"/>	Review Applicable Discharge Papers Form(s) <input type="text"/>								
<input type="checkbox"/>	Other Information <input type="text"/>								

VETERANS' EXEMPTION

Certain Disabled Veterans' Exemption Veteran Surviving Spouse GRANTED DENIED

APPLICABLE ELDERLY, DISABLED AND DEAF EXEMPTION INCOME AND ASSET LIMITS

CONTACT YOUR MUNICIPALITY FOR INCOME AND ASSET LIMITS

Income Limits	Deaf Exemption	Disabled Exemption	Elderly Exemption	Elderly Exemption Per Age Category	
Single	<input type="text"/>	<input type="text"/>	<input type="text"/>	65-74 years of age	<input type="text"/>
Married	<input type="text"/>	<input type="text"/>	<input type="text"/>	75-79 years of age	<input type="text"/>
Asset Limits				80+ years of age	<input type="text"/>
Single	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Married	<input type="text"/>	<input type="text"/>	<input type="text"/>		

STANDARD and LOCAL OPTIONAL EXEMPTIONS (if adopted by the City/Town)

	AMOUNT	GRANTED	DENIED	DATE
<input type="checkbox"/> Elderly Exemption	<input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
<input type="checkbox"/> Improvements to Assist Persons with Disabilities	<input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
<input type="checkbox"/> Blind Exemption	<input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
<input type="checkbox"/> Deaf Exemption	<input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
<input type="checkbox"/> Disabled Exemption	<input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
<input type="checkbox"/> Solar Energy Systems Exemption	<input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
<input type="checkbox"/> Woodheating Energy Systems Exemption	<input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
<input type="checkbox"/> Wind-powered Energy Systems Exemption	<input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>

A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.

The following documentation may be requested at the time of application in accordance with RSA 72:34, II.

- * List of assets, value of each asset, net encumbrance and net value of each asset.
- * Statement of applicant and spouse's income.
- * Federal Income Tax Form.
- * State Interest and Dividends Tax Form.
- * Property Tax Inventory Form filed in any other town.

* Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.

Municipal Notes

PRINT NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
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PRINT NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE

**TAX CREDIT/EXEMPTION
APPLICATION RECOMMENDATION**

To: Select Board
Town of Lee

Date: March 28, 2016

From: Scott Marsh, CNHA
Municipal Resources
Contract Assessors' Agents

RE: Veteran Service-Connected Disability Tax Credit
Tax Map 18 Lot 1-400

The above referenced application and supporting documentation was received and reviewed. From the review it appears that Larry Perkins does qualify for the Credit for service Connected Total and Permanent Disability credit. It is recommended that the application be approved for the 2016 tax year.

If there are any questions, please let me know.

RECEIVED
 FEB 03 2016
 TOWN OF LEE, NH
 SELECTMAN'S OFFICE

FORM
PA-29

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
PERMANENT APPLICATION FOR PROPERTY TAX CREDIT/EXEMPTIONS
 DUE DATE APRIL 15th PRECEDING THE SETTING OF THE TAX RATE
 CALL YOUR CITY/TOWN FOR INCOME AND ASSET LIMITS

There is a separate page of instructions (pages 3 & 4) that accompany this form. If you do not receive the instructions, please visit our web site at www.nh.gov/revenue or contact your city/town.

STEP 1 NAME AND ADDRESS	PROPERTY OWNER'S LAST NAME: <u>Perkins</u> FIRST NAME <u>Larry</u> INITIAL <u>G</u>
	PROPERTY OWNER'S LAST NAME _____ FIRST NAME _____ INITIAL _____
	MAILING ADDRESS <u>34 Kelsey Rd.</u>
	CITY/TOWN <u>Lee</u> STATE <u>N.H.</u> ZIP CODE _____
	CITY/TOWN TAX MAP # _____ BLOCK # _____ LOT # _____
	ADDRESS OF PROPERTY <u>34 Kelsey Rd. Lee N.H.</u>
STEP 2 VETERANS' TAX CRED- ITS/EX- EMPTION	1 Veteran's Name <u>Larry G Perkins</u>
	2 Date of Entry into Military Service _____ 3 Date of Discharge/Release from Military Service _____
	4 <input checked="" type="checkbox"/> Veteran <input checked="" type="checkbox"/> Veterans' Tax Credit <input type="checkbox"/> Spouse <input checked="" type="checkbox"/> Credit for Service Connected Total and Permanent Disability <input type="checkbox"/> Surviving Spouse <input type="checkbox"/> Credit for Surviving Spouse of Veteran Who Was Killed or Died on Active Duty
	Veteran of Allied Country _____
	5 Name of Allied Country Served in <u>US</u> 6 Branch of Service <u>Coastguard</u>
	7 <input checked="" type="checkbox"/> US Citizen at time of entry into the Service 8 <input type="checkbox"/> Alien but Resident of NH at time of entry into the Service
	9 Does any other eligible Veteran own interest in this property? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If YES, give name _____
10 <input checked="" type="checkbox"/> Total Veteran Exemption <input checked="" type="checkbox"/> (a) Veteran <input type="checkbox"/> (b) Surviving Spouse of that Veteran	
STEP 3 OTHER EXEMP- TIONS	11 <input type="checkbox"/> Elderly Exemption Applicant's Date of Birth _____ Spouse's Date of Birth _____ Must be 65 years of age on or before April 1st of year for which exemption is claimed.
	12 <input type="checkbox"/> Disabled Exemption <input type="checkbox"/> Solar Energy Systems Exemption <input type="checkbox"/> Blind Exemption <input type="checkbox"/> Woodheating Energy Systems Exemption <input type="checkbox"/> Deaf Exemption <input type="checkbox"/> Wind-Powered Energy Systems Exemption
	13 <input type="checkbox"/> Improvements to Assist Persons with Disabilities <input type="checkbox"/> Improvements to Assist the Deaf
	14 <input checked="" type="checkbox"/> This is my primary residence <input checked="" type="checkbox"/> NH Resident for one year preceding April 1st in the year in which the tax credit is claimed (Veterans' Credit) <input type="checkbox"/> NH Resident for Five Consecutive Years preceding April 1st in the year the exemption is claimed (Disabled & Deaf Exemptions) <input type="checkbox"/> NH Resident for Three Consecutive Years preceding April 1st in the year the exemption is claimed (Elderly Exemption)
STEP 6 OWNER- SHIP	15 Do you own 100% interest in this residence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If NO, what percent (%) do you own? _____
STEP 7 SIGNA- TURES	Under penalties of perjury, I hereby declare that the above statements are true. <u>Larry G Perkins</u> SIGNATURE (IN INK) OF PROPERTY OWNER <u>2/3/2016</u> DATE _____ SIGNATURE (IN INK) OF PROPERTY OWNER _____ DATE
	WHEN TO FILE
APPEAL PROCE- DURE	If an application for a property tax exemption or tax credit is denied by the town/city, an applicant may appeal in writing on or before September 1st following the date of notice of tax under RSA 72:1-d to the New Hampshire Board of Tax and Land Appeals (BTLA) or to the Superior Court. Example: If you were denied an exemption from your 2013 property taxes, you have until September 1, 2014, to appeal. Forms for appealing to the BTLA may be obtained from the NH BTLA, 107 Pleasant Street, Concord, NH 03301, their web site at www.nh.gov/btla or by calling (603) 271-2578. Be sure to specify EXEMPTION APPEAL .

PROPERTY OWNER'S NAME
 PROPERTY OWNER'S NAME
 TAX MAP/LOT

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
PERMANENT APPLICATION FOR PROPERTY TAX CREDIT/EXEMPTIONS
TO BE COMPLETED BY CITY/TOWN ASSESSING OFFICIALS

MUNICIPAL AUTHORIZATION

VETERANS' TAX CREDIT					
CITY/TOWN TAX MAP #	BLOCK #	LOT #	Granted	Denied	Date
<input type="checkbox"/> Veterans' Tax Credit (\$50 minimum to \$500)		Amount \$ _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Service Connected Total & Permanent Disability (\$700 minimum to \$2000)		Amount \$ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/> Surviving Spouse of Veteran Who Was Killed or Who Died on Active Duty (\$700 minimum to \$2000)		Amount \$ _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/> Review Discharge Papers (Form DD214), Form # _____					
<input type="checkbox"/> Other Information _____					

VETERANS' EXEMPTION					
Total Exemption	(a) Veteran	(b) Surviving Spouse	Granted	Denied	Date
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

APPLICABLE ELDERLY AND DISABLED EXEMPTION (OPTIONAL) INCOME AND ASSET LIMITS					
Income Limits	Disabled Exemption	Elderly Exemption	Elderly Exemption Per Age Category		
Single	\$ _____	\$ _____	65 - 74 years of age	\$ _____	
Married	\$ _____	\$ _____	75 - 79 years of age	\$ _____	
Asset Limits			80 + years of age	\$ _____	
Single	\$ _____	\$ _____			
Married	\$ _____	\$ _____			

OTHER EXEMPTIONS					
	Amount \$	Granted	Denied	Date	
<input type="checkbox"/> Elderly Exemption	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	
<input type="checkbox"/> Disabled Exemption	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	
<input type="checkbox"/> Improvements to Assist the Deaf	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	
<input type="checkbox"/> Improvements to Assist Persons with Disabilities	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	
<input type="checkbox"/> Blind Exemption	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	
<input type="checkbox"/> Deaf Exemption	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	
<input type="checkbox"/> Solar Energy Systems Exemption	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	
<input type="checkbox"/> Woodheating Energy Systems Exemption	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	
<input type="checkbox"/> Wind-Powered Energy Systems Exemption	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	

A photocopy of this Form (Pages 1 & 2) or a Form PA-35 must be returned to the property owner after approval or denial before July 1st.

The following documentation may be requested at the time of application in accordance with RSA 72:34, II:

- List of assets, value of each asset, net encumbrance and net value of each asset.
- * Statement of applicant and spouse's income.
- * Federal Income Tax Form.
- * State Interest and Dividends Tax Form.
- * Property Tax Inventory Form filed in any other town.

* Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.

Municipal Notes

Selectmen/Assessor(s) Printed Name	Signatures(s) of Approval (in ink)	Date

**TAX CREDIT/EXEMPTION
APPLICATION RECOMMENDATION**

To: Select Board
Town of Lee

Date: March 28, 2016

From: Scott Marsh, CNHA
Municipal Resources
Contract Assessors' Agents

RE: Elderly Exemption Application
Tax Map 9 Lot 10-013

The above referenced application and supporting documentation was received and reviewed. From the review it appears that John and Erika Hunter do not qualify for the Elderly exemption as their income exceeds the Town's current married limit. As this is the case, it is recommended that the application be denied for the 2016 tax year.

Applicant will be notified upon the Board's decision.

If there are any questions, please let me know.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS
DUE DATE APRIL 15 PRECEDING THE SETTING OF THE TAX RATE

RECEIVED
MAR 11 2016

OWNER AND APPLICANT INFORMATION

STEP 1
OWNER
AND
APPLICANT
NAME
AND
ADDRESS

OWNER

 If required, is a PA-33 on file?
 SELECT YES NO OFFICE
 YES NO
 APPLICANT'S LAST NAME APPLICANT'S FIRST NAME MI PHONE NUMBER

 APPLICANT'S LAST NAME APPLICANT'S FIRST NAME MI PHONE NUMBER

 MAILING ADDRESS

 CITY/TOWN STATE ZIP CODE

 PROPERTY ADDRESS TAX MAP BLOCK LOT

 IS THIS YOUR PRIMARY RESIDENCE? YES NO

PROPERTY OWNER NAME

PROPERTY OWNER NAME

TAX MAP | BLOCK | LOT

STEP 2
VETERANS'
TAX CREDITS
AND
EXEMPTION

VETERAN'S INFORMATION

1. APPLICANT IS THE:
 Veteran
 Spouse
 Surviving Spouse

2. APPLYING FOR:
 Tax Credit Veterans' Standard (RSA 72:28)
 Tax Credit for Service-Connected Total Disability (RSA 72:35)
 Tax Credit for Surviving Spouse (RSA 72:29-a "...of any person who was killed or died while on active duty...")
 Certain Disabled Veterans (Exemption) (RSA 72:36-a)

3. Veteran's Name Dates of Military Service Enter (MMDDYYYY) 4. Date of Entry 5. Date of Discharge/Release

IF A VETERAN OF ALLIED COUNTRY: (RSA 72:32)

6. Name of Allied Country Served in 7. Branch of Service 8. Please Check One.
 US Citizen at time of entry into Service
 Alien but resident of NH at time of entry into Service

9. Does any other eligible Veteran own interest in this property?
 YES NO If YES, provide name

STEP 3
EXEMPTIONS

STANDARD EXEMPTIONS

10. Elderly Exemption (Must be 65 years of age on or before April 1 of year for which exemption is claimed) (RSA 72:39-a)
 (Enter numbers only MMDDYYYY) 10a. Applicant's Date of Birth 10b. Spouse's Date of Birth

11. Improvements to Assist Persons with Disabilities (RSA 72:37-a)

LOCAL OPTIONAL EXEMPTIONS (If adopted by city/town)

12. Blind Exemption (RSA 72:37) Solar Energy Systems Exemption (RSA 72:62)
 Deaf Exemption (RSA 72:38-b) Wind-Powered Energy Systems Exemption (RSA 72:66)
 Disabled Exemption (RSA 72:37-b) Woodheating Energy Systems Exemption (RSA 72:70)

STEP 4
RESIDENCY

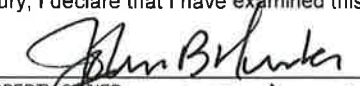

13. NH Resident for One Year preceding April 1 in the year in which the tax credit is claimed (Veterans' Tax Credit)
 NH Resident for Five Consecutive Years (Deaf) or At least Five Years (Disabled) preceding April 1 in the year the exemption is claimed
 NH Resident for Three Consecutive Years preceding April 1 in the year the exemption is claimed (Elderly Exemption)

STEP 5
OWNERSHIP

14. Do you own 100% interest in this residence? Yes No If NO, what percent (%) do you own?

STEP 6
SIGNATURES

Under penalties of perjury, I declare that I have examined this document and to the best of my belief the information herein is true, correct and complete.


 SIGNATURE (IN INK) OF PROPERTY OWNER DATE

 SIGNATURE (IN INK) OF PROPERTY OWNER DATE

WHEN TO
FILE

Form PA-29 must be filed by April 15 preceding the setting of the tax rate. The municipal assessing officials shall send written notice to the taxpayer of their decision by July 1 prior to the date of notice of tax. Failure of the municipal assessing officials to respond shall constitute a denial of the application. (See instructions for more details)

APPEAL
PROCEDURE

If an application for a property tax exemption or tax credit is denied by the municipality, an applicant may appeal in writing on or before September 1 following the date of notice of tax under RSA 72:1-d, to the NH Board of Tax and Land Appeals (BTLA) or to the Superior Court in the county where the property is located. (See instructions for more details)

PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

VETERANS' TAX CREDIT

MUNICIPAL TAX MAP	BLOCK	LOT	AMOUNT	GRANTED	DENIED	DATE
<input type="checkbox"/> Veterans' Tax Credit (Standard \$50; Optional \$51 up to \$500)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Tax Credit for Service-Connected Total Disability (Standard \$700; Optional \$701 up to \$2,000)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Surviving Spouse Tax Credit (Standard \$700; Optional \$701 up to \$2,000)				<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Review Applicable Discharge Papers Form(s)						
<input type="checkbox"/> Other Information						

VETERANS' EXEMPTION

Certain Disabled Veterans' Exemption Veteran Surviving Spouse GRANTED DENIED _____

APPLICABLE ELDERLY, DISABLED AND DEAF EXEMPTION INCOME AND ASSET LIMITS

CONTACT YOUR MUNICIPALITY FOR INCOME AND ASSET LIMITS

Income Limits	Deaf Exemption	Disabled Exemption	Elderly Exemption	Elderly Exemption Per Age Category	
Single				65-74 years of age	
Married				75-79 years of age	
Asset Limits				80+ years of age	
Single					
Married					

STANDARD and LOCAL OPTIONAL EXEMPTIONS (If adopted by the City/Town)

	AMOUNT	GRANTED	DENIED	DATE
<input checked="" type="checkbox"/> Elderly Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Improvements to Assist Persons with Disabilities		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Blind Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Deaf Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Disabled Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Solar Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Woodheating Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	
<input type="checkbox"/> Wind-powered Energy Systems Exemption		<input type="radio"/>	<input type="radio"/>	

A photocopy of this Form (Pages 1 and 2) or Form PA-35 must be returned to the property owner after approval or denial.

The following documentation may be requested at the time of application in accordance with RSA 72:34, II.

- * List of assets, value of each asset, net encumbrance and net value of each asset.
- * State Interest and Dividends Tax Form.
- * Statement of applicant and spouse's income.
- * Property Tax Inventory Form filed in any other town.
- * Federal Income Tax Form.

* Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.

Municipal Notes

PRINT NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
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PRINT NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE
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PRINT NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	DATE



HEALTH AND DEPUTY HEALTH OFFICER APPOINTMENT FORM

Application Information:

Health Officer (HO) _____ New Appointment / Renewal

Deputy Health Officer (DHO) _____ New Appointment _____ Renewal

Please complete the form in its entirety. The information requested is vital to ensure the ability of the New Hampshire Division of Public Health Services (DPHS) to communicate with Health and Deputy Health Officers during local or statewide emergencies. *Please note that appointment terms are three years and that Deputy Health Officer terms will run concurrently with the Health Officers.*

Town Information

Town: Lee
 County: Stratford
 Town Manager/Administrator Name: Julie Glover
 Email: Townadministrator@leevh.org

Deputy Health Officer Information

Name: Caren Rossi Date of Birth: 11/11/68
 Municipal Mailing Address: 7 Mast Rd Lee NH 03861
 Home Mailing Address: 38 W. Mill Pond Rd Lee NH 03861

Board of Selectmen Information

Mailing Address: 7 Mast Rd
 City/State/Zip: Lee NH 03861
 Phone: 659-5414
 Fax: 659-7202
 Email: _____

Preferred Mailing Address: Municipal Home
 Public Phone: 659-6793
 Daytime Phone: 659-6793
 Cell Phone: 603-234-8194
 Night time Phone (emergency only): 234-8194
 Fax: 659-7202
 Primary Email: CROSSIE@leeNH.ORG

If the Board of Selectmen (BOS) is serving as Health Officer, under BOS above, please identify one (1) person to serve as the contact with DPHS. Also, please list that person's home mailing address and day/evening phone numbers as requested.

This information is private and will not be released to, or shared with outside entities

Occupation-Check One

- MD
- PA
- Nurse/NP
- Other Health Professional
- EMT/Paramedic
- Code Enforcement/Building Inspector
- Town Administrator/Manager
- Town Welfare Officer
- Member – Board of Selectmen
- Police
- Fire
- Licensed Septic System Design/Installer
- Other

Position Type – Check One

- Full time municipal employee as HO/DHO only
- Full time municipal employee with other responsibilities
- Per Diem
- Volunteer
- Part-time as HO/DHO only

Education Level –Check One

- High School/GED
- Associates Degree
- Bachelors Degree
- Masters Degree
- JD
- Other Doctoral Degree

Deputy Health Officer's Signature: Caren Rossi Date: April 3, 2016

Current Health Officer Signature (for deputy appointments ONLY): _____ Date: April 3, 2016

Board of Selectmen Signatures: _____

RETURN COMPLETED FORM TO:
 Jessica Morton, Health Officer Liaison
 Division of Public Health Services
 Bureau of Health Protection
 29 Hazen Drive / Concord, NH 03301-6504
 FAX: 271-3991 / EMAIL: Jessica.Morton@dhhs.state.nh.us

<u>For State Office Use Only</u>		
Appointment Date:	Expiration Date:	New appt. (N) or Re-appt. (R):



HEALTH AND DEPUTY HEALTH OFFICER APPOINTMENT FORM

Application Information:

Health Officer (HO) _____ New Appointment _____ Renewal
 Deputy Health Officer (DHO) _____ New Appointment Renewal

Please complete the form in its entirety. The information requested is vital to ensure the ability of the New Hampshire Division of Public Health Services (DPHS) to communicate with Health and Deputy Health Officers during local or statewide emergencies. *Please note that appointment terms are three years and that Deputy Health Officer terms will run concurrently with the Health Officers.*

Town Information

Town: Lee
 County: Stratford
 Town Manager/Administrator Name: Julie Glover
 Email: Townadministrator@LeeNH.org - Lee NH 03861

Deputy/Health Officer Information

Name: Allan Dennis Date of Birth: _____
 Municipal Mailing Address: 7 Mast Rd
Lee NH 03861
 Home Mailing Address: 93 Mast Rd

Board of Selectmen Information

Mailing Address: 7 Mast Rd
 City/State/Zip: Lee NH 03861
 Phone: 659-5414
 Fax: 659-7202
 Email: _____

Preferred Mailing Address: Municipal Home
 Public Phone: 659-6793
 Daytime Phone: 659-6793
 Cell Phone: 603-988-9157
 Night time Phone (emergency only): 988-9157
 Fax: 659-7202
 Primary Email: adennis@LeeNH.ORG

If the Board of Selectmen (BOS) is serving as Health Officer, under BOS above, please identify one (1) person to serve as the contact with DPHS. Also, please list that person's home mailing address and day/evening phone numbers as requested.

This information is private and will not be released to, or shared with outside entities

Occupation-Check One

- MD
- PA
- Nurse/NP
- Other Health Professional
- EMT/Paramedic
- Code Enforcement/Building Inspector
- Town Administrator/Manager
- Town Welfare Officer
- Member – Board of Selectmen
- Police
- Fire
- Licensed Septic System Design/Installer
- Other

Position Type – Check One

- Full time municipal employee as HO/DHO only
- Full time municipal employee with other responsibilities
- Per Diem
- Volunteer
- Part-time as HO/DHO only

Education Level –Check One

- High School/GED
- Associates Degree
- Bachelors Degree
- Masters Degree
- JD
- Other Doctoral Degree

Deputy/Health Officer's Signature: [Signature] Date: April 3, 2016

Current Health Officer Signature (for deputy appointments ONLY): [Signature] Date: April 3, 2016

Board of Selectmen Signatures:

RETURN COMPLETED FORM TO:
 Jessica Morton, Health Officer Liaison
 Division of Public Health Services
 Bureau of Health Protection
 29 Hazen Drive / Concord, NH 03301-6504
 FAX: 271-3991 / EMAIL: Jessica.Morton@dohs.state.nh.us

For State Office Use Only

Appointment Date: _____ Expiration Date: _____ New appt. (N) or Re-appt. (R): _____

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION NOTICE OF INTENT TO CUT WOOD OR TIMBER

RSA 79:10 See instructions on back.

YR TOWN OP# 16-255-01-T

For Tax Year April 1, 20 16 to March 31, 20 17

PLEASE TYPE OR PRINT

- 1 City/Town of Lee
2 Tax Map No./Lot or USFS sale name & unit #: Map 21 Lot 11-2
3 Is this intent an: Original [X] Supplemental [] Orig. Oper. #
4 Name of road from which accessible: Tuttle Rd.
5 a Acreage of lot: 13.5 Acreage of cut: 10
b Anticipated start date: 6/1/16
6 Type of ownership (check only one):
a Owner of Land and Stumpage [X]
b Previous owner retaining deeded timber rights []
c Owner/Purchaser of stumpage & timber rights on public lands []

Report of Cut Form/Certificate to be sent to:

OWNER [] LOGGER/FORESTER [X]

7 I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first.

Timber Tax Information is Available at www.revenue.nh.gov Questions?? Call (603) 271-2687

A SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

B SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

C CORPORATE OFFICER NAME AND TITLE

PRINT OWNER(S) NAME

MAILING ADDRESS

CITY/TOWN STATE ZIP CODE

Tele. No.: (603) 819 5957

FOR ASSESSING OFFICIALS ONLY

The selectmen/assessing officials hereby certify that:

- 1 All owners of record have signed intent;
2 The land is not under the Current Use-unproductive category;
3 The form is complete and accurate; and
4 Any timber tax bond required has been received.
Enter Amount of Timber Tax Bond Required and Date Posted:

\$ Date

- 5 The tax collector will be notified within 30 days of receipt per RSA 79:10;
6 This form to be forwarded to DRA within 30 days.

8 Description Of Wood Or Timber To Be Cut

Table with 2 columns: Species, Estimated Amount To Be Cut. Rows include White Pine (60), Hemlock (40), Red Pine (5), Spruce & Fir, Hard Maple, White Birch, Yellow Birch, Oak (10), Ash, Beech & Soft Maple (5), Pallet or Tie Logs (50), Others (Specify).

Table with 3 columns: Pulpwood, Tons, or Cords. Rows include Spruce & Fir, Hardwood & Aspen (200), Pine, Hemlock (100), Whole Tree Chips (500).

Table with 2 columns: Miscellaneous, Cords. Rows include Birch Bolts, Cordwood & Fuelwood.

9 Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Table with 2 columns: Species, Amount.

10 By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner. I have become familiar with RSA 227-J, the timber harvest laws.

Drew Bates 4/5/16 SIGNATURE OF LOGGER/FORESTER OR PERSON RESPONSIBLE FOR CUTTING DATE

Brett K. Barton 603) 396-3804 PRINT NAME TELEPHONE

279 Province Rd. MAILING ADDRESS

Barnstead NH 03818 CITY/TOWN STATE ZIP CODE

Signature (in ink) of Assessing Official Date
Signature (in ink) of Assessing Official Date
Signature (in ink) of Assessing Official Date

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION NOTICE OF INTENT TO CUT WOOD OR TIMBER

RSA 79:10

See instructions on back.

YR TOWN OP# 16-255-02-T

For Tax Year April 1, 20 16 to March 31, 20 17

PLEASE TYPE OR PRINT

- 1 City/Town of Lee
2 Tax Map No./Lot or USFS sale name & unit #: Msp 21 Lot 7-1 + 8-0
3 Is this intent an: Original [X] Supplemental [] Orig. Oper. #
4 Name of road from which accessible: Rt. 155
5 a Acreage of lot: 130 Acreage of cut: 100
b Anticipated start date: 5/1/16
6 Type of ownership (check only one):
a Owner of Land and Stumpage [X]
b Previous owner retaining deeded timber rights []
c Owner/Purchaser of stumpage & timber rights on public lands []

Report of Cut Form/Certificate to be sent to:

OWNER [] LOGGER/FORESTER [X]

7 I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first.

Timber tax information is available at www.revenue.nh.gov Questions? Call (603) 271-2687

SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

B SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

C CORPORATE OFFICER NAME AND TITLE

PRINT OWNER(S) NAME

MAILING ADDRESS

CITY/TOWN STATE ZIP CODE

Tele. No.: ()

FOR ASSESSING OFFICIALS ONLY

The selectmen/assessing officials hereby certify that:

- 1 All owners of record have signed intent;
2 The land is not under the Current Use-unproductive category;
3 The form is complete and accurate; and
4 Any timber tax bond required has been received.

Enter Amount of Timber Tax Bond Required and Date Posted:

\$ Date

- 5 The tax collector will be notified within 30 days of receipt per RSA 79:10;
6 This form to be forwarded to DRA within 30 days.

8 Description Of Wood Or Timber To Be Cut

Table with 2 columns: Species, Estimated Amount To Be Cut. Rows include White Pine (350), Hemlock (80), Red Pine (10), Spruce & Fir, Hard Maple (5), White Birch (5), Yellow Birch (10), Oak (30), Ash (10), Beech & Soft Maple (10), Pallet or Tie Logs (200), Others (Specify).

Table with 3 columns: Pulpwood, Tons, or, Cords. Rows include Spruce & Fir, Hardwood & Aspen (600), Pine (180), Hemlock (180), Whole Tree Chips (2000).

Miscellaneous table with 2 columns: Species, Amount. Rows include Birch Bolts, Cordwood & Fuelwood.

9 Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Table with 2 columns: Species, Amount.

10 By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner. I have become familiar with RSA 227-J, the timber harvest laws.

Signature of Logger/Forester or person responsible for cutting: Brett K. Barton DATE: 4/5/16

PRINT NAME: Brett K. Barton TELEPHONE: 603, 396-3804

MAILING ADDRESS: 279 Province Rd.

CITY/TOWN STATE ZIP CODE: Barnstead NH 03218

Table for Assessing Official signatures and dates.

CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2015 to March 31, 2016

TOWN / CITY OF: Lee, NH
 COUNTY OF: Strafford
 CERTIFICATION DATE: April 5, 2016

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION
 PROPERTY APPRAISAL DIVISION
 P.O. BOX 487
 CONCORD, NH 03302-0487

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
<u>NAME OF OWNER</u>	<u>SPECIES</u>	<u>NUMBER OF BOARD FEET IN THOUSANDS</u>	<u>NUMBER OF TONS</u>	<u>NUMBER OF CORDS</u>	<u>STUMPAGE VALUE</u>	<u>TOTAL ASSESSED VAL.</u>	<u>TAX AT 10 %</u>	
James R. Banks 0 36 Carpenter Lane Lee, NH 03861	WHITE PINE	69.240			\$135.00	\$9,347.40	\$934.74	
	HEMLOCK	5.140			\$42.50	\$218.45	\$21.85	
	RED PINE	0.000			\$45.00	\$0.00	\$0.00	TOTAL TAX
<u>ACCOUNT OR SERIAL #:</u> 1	SPRUCE & FIR	0.000			\$92.50	\$0.00	\$0.00	DUE ON THIS
	HARD MAPLE	0.000			\$242.50	\$0.00	\$0.00	OPERATION
# 2 BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT <u>MAP & LOT NUMBER</u> 20-12-0000	WHITE BIRCH	0.000			\$65.00	\$0.00	\$0.00	(TOTAL OF COL. # 9)
	YELLOW BIRCH	0.000			\$155.00	\$0.00	\$0.00	
	OAK	0.000			\$282.50	\$0.00	\$0.00	
	ASH	0.000			\$105.00	\$0.00	\$0.00	
	BEECH & S. MAPLE	0.000			\$57.50	\$0.00	\$0.00	
	PALLET / TIE LOGS	61.740			\$40.00	\$2,469.60	\$246.96	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
					TONS	CORDS		
# 3 <u>OPERATION NUMBER</u> 15-255-11	SPRUCE & FIR		0.00	0.00	\$ 1.50	\$ 3.30	\$0.00	\$0.00
	HARDWOOD & ASPEN		92.75	0.00	\$ 4.50	\$ 11.38	\$417.38	\$41.74
	PINE		111.86	0.00	\$ 1.25	\$ 2.75	\$139.83	\$13.98
	HEMLOCK		0.00	0.00	\$ 3.00	\$ 7.18	\$0.00	\$0.00
	WHOLE TREE CHIPS		660.00	0.00	\$ 1.25	\$ -	\$825.00	\$82.50
	HIGH GRADE SPRUCE		0.00	0.00	\$ 26.50	\$ -	\$0.00	\$0.00
	CORDWOOD		12.00	0.00	\$ -	\$ 11.00	\$0.00	\$0.00
						\$13,417.66	\$1,341.77	

**ORIGINAL WARRANT
YIELD TAX LEVY
April 5, 2016
THE STATE OF NEW HAMPSHIRE**

Strafford

TO: COLLECTORS NAME, Collector of Taxes for Town of Lee, NH, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : **\$1,341.77**, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at Lee, NH

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

DATE SIGNED: April 5, 2016

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
James R. Banks 36 Carpenter Lane Lee, NH 03861	20-12-0000	15-255-11	\$1,341.77

TAX DUE DATE: May 5, 2016 TOTAL YIELDTAX: \$1,341.77

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2015 to March 31, 2016

TOWN: Lee, NH
 COUNTY: Strafford
 OWNER: James R. Banks
 OWNER:
 ADDRESS: 36 Carpenter Lane
 ADDRESS: Lee, NH 03861

INTENT FILED DURING TAX YEAR: April 1, 2015 to March 31, 2016

ACCOUNT & SERIAL #: 1
 MAP & LOT #: 20-12-0000
 OPERATION #: 15-255-11
 DATE OF BILLING: April 5, 2016

SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS			
WHITE PINE	\$110.00	\$160.00			\$50.00	0.50	\$ 135.00	69.240			
HEMLOCK	\$35.00	\$50.00			\$15.00	0.50	\$ 42.50	5.140			
RED PINE	\$40.00	\$50.00			\$10.00	0.50	\$ 45.00	0.000			
SPRUCE & FIR	\$75.00	\$110.00			\$35.00	0.50	\$ 92.50	0.000			
HARD MAPLE	\$160.00	\$325.00			\$165.00	0.50	\$ 242.50	0.000			
WHITE BIRCH	\$50.00	\$80.00			\$30.00	0.50	\$ 65.00	0.000			
YELLOW BIRCH	\$110.00	\$200.00			\$90.00	0.50	\$ 155.00	0.000			
OAK	\$190.00	\$375.00			\$185.00	0.50	\$ 282.50	0.000			
ASH	\$80.00	\$130.00			\$50.00	0.50	\$ 105.00	0.000			
BEECH/SOFT MAPLE	\$35.00	\$80.00			\$45.00	0.50	\$ 57.50	0.000			
PALLET/TIE LOGS	\$30.00	\$50.00			\$20.00	0.50	\$ 40.00	61.740			
Hickory	\$0.00				\$0.00	0.00	\$ -	0.000			
OTHERS:	\$0.00	\$0.00			\$0.00	0.00	\$ -	0.000			
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	#TONS	#CORDS
SPRUCE & FIR	\$1.00	\$2.00	\$2.20	\$4.40	\$1.00	\$2.20	0.50	\$ 1.50	\$ 3.30	0.000	0.000
HARDWOOD & ASPEN	\$3.00	\$6.00	\$7.75	\$15.00	\$3.00	\$7.25	0.50	\$ 4.50	\$ 11.38	92.750	0.000
PINE	\$1.00	\$1.50	\$2.20	\$3.30	\$0.50	\$1.10	0.50	\$ 1.25	\$ 2.75	111.860	0.000
HEMLOCK	\$2.00	\$4.00	\$4.75	\$9.60	\$2.00	\$4.85	0.50	\$ 3.00	\$ 7.18	0.000	0.000
WHOLE TREE CHIPS	\$0.50	\$2.00	\$0.00	\$0.00	\$1.50	\$0.00	0.50	\$ 1.25	\$ -	660.000	0.000
HIGH GRADE SPRUCE	\$23.00	\$30.00	\$0.00	\$0.00	\$7.00	\$0.00	0.50	\$ 26.50	\$ -	0.000	0.000
CORD WOOD/FUELWOOD	\$0.00	\$0.00	\$8.00	\$14.00	\$0.00	\$6.00	0.50	\$ -	\$ 11.00	12.000	0.000

* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

Average Stumpage Value List

Suggested for the **SOUTHERN** Region of N.H.

October 1, 2015 to March 31, 2016

Available at www.nh.gov/revenue

LOW VALUE: LARGE LOGGING COSTS, POOR ACCESSIBILITY OR LOW GRADE TIMBER

HIGH VALUE: SMALL LOGGING COST, GOOD ACCESSIBILITY, OR HIGH GRADE TIMBER

SAW LOGS	MBF LOW	MBF HIGH
White Pine	\$110.00	\$160.00
Hemlock	\$35.00	\$50.00
Red Pine	\$40.00	\$50.00
Spruce & Fir	\$75.00	\$110.00
Hard Maple	\$160.00	\$325.00
White Birch	\$50.00	\$80.00
Yellow Birch	\$110.00	\$200.00
Oak	\$190.00	\$375.00
Ash	\$80.00	\$130.00
Beech & Soft Maple	\$35.00	\$80.00
Pallet & Tie Logs	\$30.00	\$50.00

Stumpage values for species not listed are available from DRA @ (603) 230-5950

PULPWOOD	TONS	CORDS
	LOW-HIGH	LOW-HIGH
Spruce & Fir	\$1.00-\$2.00	\$2.20-\$4.40
Hardwood & Aspen	\$3.00-\$6.00	\$7.75-\$15.00
Pine	\$1.00-\$1.50	\$2.20-\$3.30
Hemlock	\$2.00-\$4.00	\$4.75-\$9.60
Fuel Chips	\$.50-\$2.00	
MISCELLANEOUS	TONS	CORDS
	LOW-HIGH	LOW-HIGH
High Grade Spruce	\$23.00-\$30.00	
Cordwood		\$8.00-\$14.00

Note: The assessing official shall use the average stumpage value list provided by the department of Revenue Administration, taking into consideration the location of the timber, the quality of the timber, the size of the sale and other factors necessary to harvest the wood or timber that affect the value of timber being cut.

Upon a claim of over assessment, the assessing official shall consider the stumpage price paid or conduct an inspection of the property and use the above stumpage value list.

This is only an **Average** stumpage value range list. The selectman/Assessor may go above or below.

Prepared by:



Jesse Bushaw, LPF

Department of Revenue Administration

This stumpage value forecast is compiled from a survey two weeks prior to printing.

Values may change during this period.

October 1, 2015

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
REPORT OF WOOD OR TIMBER CUT

RSA 79:11

See instructions on back of form

OPERATION # 15-255-10- T

For Tax Year April 1, 2015 to March 31, 2016

Mailing Address:

BRETT K BARTON
279 PROVINCE ROAD
BARNSTEAD NH 03218-

8. Description of Wood or Timber Cut

SPECIES	EXACT SCALE CUT	
	USE INTERNATIONAL 1/4	RULE LOG SCALE
White Pine	69.24	MBF
Hemlock	5.14	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak		MBF
Ash		MBF
Beech & Soft Maple		MBF
Pallet or Tie Logs	61.74	MBF
Others (Specify)		MBF
	PULPWOOD	TONS OR CORDS
	Spruce & Fir	
	Hardwood & Aspen	92.75
	Pine	111.86
	Hemlock	
	Whole Tree Chips	660

- City/Town of: LEE
- Tax Map/Lot # or USFS sale name/unit #: M 20 L 12
- Exact Acreage of Cut: 6
- Is the cutting complete? Yes No
- If yes, date cutting was completed? 3/1/16
- Name of sawmill or pulpmill logs or pulpwood was sold to:

- NC Hunt Lumber Co.
NAME
- Robbins Lumber Co.
NAME
- Colby Lumber Co.
NAME
- P.K. Russel
NAME

7. I hereby report the wood or timber cut under penalty of perjury.
(If a corporation, an officer must sign)
[Signature] 5 APR 16
SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE

SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE

CORPORATE OFFICER NAME AND TITLE DATE

PRINT OWNER(S) NAME

MAILING ADDRESS

CITY / TOWN STATE ZIP CODE

TELE NO

MISCELLANEOUS:

High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	12	Cords

9. Species and Amount of Wood or Timber for Personal Use or Exempt. See exemptions on back of form.
Species: Amount

10. Under penalty of perjury, I (the logger/forester or person responsible for cutting) declare that I have verified that the above figures are true and correct

[Signature]
SIGNATURE (IN INK) OF LOGGER/FORESTER RESPONSIBLE FOR CUTTING
DATE 4/5/16

PENALTY: Any person who fails to file a Report of Wood or Timber Cut with the proper assessing officials or fails to send copies to the Department of Revenue administration in accordance with RSA 79:11, shall be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a report or willfully falsifies a report, the assessing officials shall assess doomage which is two times what the tax would have been if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doomage.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

RSA 79:10
See instructions on back.

YR TOWN OP#
15 - 255 - 10 - T

For Tax Year April 1, 20 15 to March 31, 20 16

PLEASE TYPE OR PRINT

- City/Town of Lee
- Tax Map No./Lot or USFS sale name & unit #: Map 20 Lot 12
- Is this intent an: Original Supplemental Orig. Oper. # _____
- Name of road from which accessible: Rt 152
- a Acreage of lot: 133 Acreage of cut: 40
b Anticipated start date: ~~Dec. 10~~ Feb. 10
- Type of ownership (check only one):
a Owner of Land and Stumpage.....
b Previous owner retaining deeded timber rights.....
c Owner/Purchaser of stumpage & timber rights on public lands (Fed., state, municipal, etc.) or Utility Easements.....

Report of Cut Form/Certificate to be sent to:

OWNER LOGGER/FORESTER

7 I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign)

Timber Tax Information is Available at www.revenue.nh.gov
Questions?? Call (603) 271-2687

James R. Banks
SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE 3 Feb 16

James R. Banks
SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

James R. Banks
CORPORATE OFFICER NAME AND TITLE

James R. Banks
PRINT OWNER(S) NAME

36 Carpenter Lane
MAILING ADDRESS

Lee NH 03811
CITY/TOWN STATE ZIP CODE

Tele. No.: (603) 659-5607

FOR ASSESSING OFFICIALS ONLY

The selectmen/assessing officials hereby certify that:

- All owners of record have signed intent;
- The land is not under the Current Use-unproductive category;
- The form is complete and accurate; and
- Any timber tax bond required has been received.

Enter Amount of Timber Tax Bond Required and Date Posted:

\$ _____ Date _____

- The tax collector will be notified within 30 days of receipt per RSA 79:10;
- This form to be forwarded to DRA within 30 days.

8 Description Of Wood Or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	150	MBF
Hemlock	25	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple	5	MBF
White Birch		MBF
Yellow Birch	5	MBF
Oak	15	MBF
Ash		MBF
Beech & Soft Maple	10	MBF
Pallet or Tie Logs	85	MBF
Others (Specify)		MBF

Pulpwood:	Tons	or	Cords
Spruce & Fir			
Hardwood & Aspen	500		
Pine			
Hemlock	200		
Whole Tree Chips	1200		

Miscellaneous:	
Birch Bolts	Cords
Cordwood & Fuelwood	Cords

9 Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species:	Amount:

10 By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner. I have become familiar with RSA 227-J, the timber harvest laws.

Brett K. Barton 2/3/16
SIGNATURE OF LOGGER/FORESTER OR PERSON RESPONSIBLE FOR CUTTING DATE

Brett K. Barton 603 376-3804
PRINT NAME TELEPHONE

279 Province Rd.
MAILING ADDRESS

Barnstead NH 03218
CITY/TOWN STATE ZIP CODE

<u>James R. Banks</u> Signature (in ink) of Assessing Official	<u>2/16/16</u> Date
<u>[Signature]</u> Signature (in ink) of Assessing Official	<u>2/16/16</u> Date
<u>[Signature]</u> Signature (in ink) of Assessing Official	<u>2/16/16</u> Date

CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2015 to March 31, 2016

TOWN / CITY OF: Lee, NH
COUNTY OF: Strafford
CERTIFICATION DATE: April 7, 2016

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION
 PROPERTY APPRAISAL DIVISION
 P.O. BOX 487
 CONCORD, NH 03302-0487

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
<u>NAME OF OWNER</u>	SPECIES	NUMBER OF BOARD FEET IN THOUSANDS	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VAL.	TAX AT 10 %	
David Emerson 0 85 North Road Kingston, NH 03848	WHITE PINE	0.000			\$135.00	\$0.00	\$0.00	
	HEMLOCK	0.000			\$42.50	\$0.00	\$0.00	
	RED PINE	0.000			\$45.00	\$0.00	\$0.00	TOTAL TAX
<u>ACCOUNT OR SERIAL #:</u> 1	SPRUCE & FIR	0.000			\$92.50	\$0.00	\$0.00	DUE ON THIS
	HARD MAPLE	0.000			\$242.50	\$0.00	\$0.00	OPERATION
# 2 BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT <u>MAP & LOT NUMBER</u> 23-04-0000	WHITE BIRCH	0.000			\$65.00	\$0.00	\$0.00	(TOTAL OF COL. # 9)
	YELLOW BIRCH	0.000			\$155.00	\$0.00	\$0.00	
	OAK	2.200			\$282.50	\$621.50	\$62.15	
	ASH	0.000			\$105.00	\$0.00	\$0.00	
	BEECH & S. MAPLE	0.000			\$57.50	\$0.00	\$0.00	
	PALLET / TIE LOGS	4.130			\$40.00	\$165.20	\$16.52	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
					TONS	CORDS		
# 3 <u>OPERATION NUMBER</u> 15-255-12	SPRUCE & FIR		0.00	0.00	\$ 1.50	\$ 3.30	\$0.00	\$0.00
	HARDWOOD & ASPEN		0.00	0.00	\$ 4.50	\$ 11.38	\$0.00	\$0.00
	PINE		0.00	0.00	\$ 1.25	\$ 2.75	\$0.00	\$0.00
	HEMLOCK		0.00	0.00	\$ 3.00	\$ 7.18	\$0.00	\$0.00
	WHOLE TREE CHIPS		758.00	0.00	\$ 1.25	\$ -	\$947.50	\$94.75
	HIGH GRADE SPRUCE		0.00	0.00	\$ 26.50	\$ -	\$0.00	\$0.00
	CORDWOOD		0.00	0.00	\$ -	\$ 11.00	\$0.00	\$0.00
						\$1,734.20	\$173.42	

**ORIGINAL WARRANT
YIELD TAX LEVY**
April 7, 2016
THE STATE OF NEW HAMPSHIRE

Strafford

TO: COLLECTORS NAME, Collector of Taxes for Town of Lee, NH, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : **\$173.42**, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at Lee, NH

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

DATE SIGNED: April 7, 2016

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
David Emerson 85 North Road Kingston, NH 03848	23-04-0000	15-255-12	\$173.42

TAX DUE DATE: May 7, 2016 TOTAL YIELDTAX: \$173.42

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2015 to March 31, 2016

TOWN: Lee, NH
 COUNTY: Strafford
 OWNER: David Emerson
 OWNER:
 ADDRESS: 85 North Road
 ADDRESS: Kingston, NH 03848

INTENT FILED DURING TAX YEAR: April 1, 2015 to March 31, 2016

ACCOUNT & SERIAL #: 1
 MAP & LOT #: 23-04-0000
 OPERATION #: 15-255-12
 DATE OF BILLING: April 7, 2016

SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS			
WHITE PINE	\$110.00	\$160.00			\$50.00	0.50	\$ 135.00	0.000			
HEMLOCK	\$35.00	\$50.00			\$15.00	0.50	\$ 42.50	0.000			
RED PINE	\$40.00	\$50.00			\$10.00	0.50	\$ 45.00	0.000			
SPRUCE & FIR	\$75.00	\$110.00			\$35.00	0.50	\$ 92.50	0.000			
HARD MAPLE	\$160.00	\$325.00			\$165.00	0.50	\$ 242.50	0.000			
WHITE BIRCH	\$50.00	\$80.00			\$30.00	0.50	\$ 65.00	0.000			
YELLOW BIRCH	\$110.00	\$200.00			\$90.00	0.50	\$ 155.00	0.000			
OAK	\$190.00	\$375.00			\$185.00	0.50	\$ 282.50	2.200			
ASH	\$80.00	\$130.00			\$50.00	0.50	\$ 105.00	0.000			
BEECH/SOFT MAPLE	\$35.00	\$80.00			\$45.00	0.50	\$ 57.50	0.000			
PALLET/TIE LOGS	\$30.00	\$50.00			\$20.00	0.50	\$ 40.00	4.130			
Hickory	\$0.00				\$0.00	0.00	\$ -	0.000			
OTHERS:	\$0.00	\$0.00			\$0.00	0.00	\$ -	0.000			
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	#TONS	#CORDS
SPRUCE & FIR	\$1.00	\$2.00	\$2.20	\$4.40	\$1.00	\$2.20	0.50	\$ 1.50	\$ 3.30	0.000	0.000
HARDWOOD & ASPEN	\$3.00	\$6.00	\$7.75	\$15.00	\$3.00	\$7.25	0.50	\$ 4.50	\$ 11.38	0.000	0.000
PINE	\$1.00	\$1.50	\$2.20	\$3.30	\$0.50	\$1.10	0.50	\$ 1.25	\$ 2.75	0.000	0.000
HEMLOCK	\$2.00	\$4.00	\$4.75	\$9.60	\$2.00	\$4.85	0.50	\$ 3.00	\$ 7.18	0.000	0.000
WHOLE TREE CHIPS	\$0.50	\$2.00	\$0.00	\$0.00	\$1.50	\$0.00	0.50	\$ 1.25	\$ -	758.000	0.000
HIGH GRADE SPRUCE	\$23.00	\$30.00	\$0.00	\$0.00	\$7.00	\$0.00	0.50	\$ 26.50	\$ -	0.000	0.000
CORD WOOD/FUELWOOD	\$0.00	\$0.00	\$8.00	\$14.00	\$0.00	\$6.00	0.50	\$ -	\$ 11.00	0.000	0.000

* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

Average Stumpage Value List

Suggested for the **SOUTHERN** Region of N.H.

October 1, 2015 to March 31, 2016

Available at www.nh.gov/revenue

LOW VALUE: LARGE LOGGING COSTS, POOR ACCESIBILITY OR LOW GRADE TIMBER

HIGH VALUE: SMALL LOGGING COST, GOOD ACCESIBILITY, OR HIGH GRADE TIMBER

SAW LOGS	MBF LOW	MBF HIGH
White Pine	\$110.00	\$160.00
Hemlock	\$35.00	\$50.00
Red Pine	\$40.00	\$50.00
Spruce & Fir	\$75.00	\$110.00
Hard Maple	\$160.00	\$325.00
White Birch	\$50.00	\$80.00
Yellow Birch	\$110.00	\$200.00
Oak	\$190.00	\$375.00
Ash	\$80.00	\$130.00
Beech & Soft Maple	\$35.00	\$80.00
Pallet & Tie Logs	\$30.00	\$50.00

Stumpage values for species not listed are available from DRA @ (603) 230-5950

PULPWOOD	TONS	CORDS
	LOW-HIGH	LOW-HIGH
Spruce & Fir	\$1.00-\$2.00	\$2.20-\$4.40
Hardwood & Aspen	\$3.00-\$6.00	\$7.75-\$15.00
Pine	\$1.00-\$1.50	\$2.20-\$3.30
Hemlock	\$2.00-\$4.00	\$4.75-\$9.60
Fuel Chips	\$.50-\$2.00	
MISCELLANEOUS	TONS	CORDS
	LOW-HIGH	LOW-HIGH
High Grade Spruce	\$23.00-\$30.00	
Cordwood		\$8.00-\$14.00

Note: The assessing official shall use the average stumpage value list provided by the department of Revenue Administration, taking into consideration the location of the timber, the quality of the timber, the size of the sale and other factors necessary to harvest the wood or timber that affect the value of timber being cut.

Upon a claim of over assessment , the assessing official shall consider the stumpage price paid or conduct an inspection of the property and use the above stumpage value list.

This is only an **Average** stumpage value range list. The selectman/Assessor may go above or below.

Prepared by:



Jesse Bushaw, LPF

Department of Revenue Administration

This stumpage value forecast is compiled from a survey two weeks prior to printing.

Values may change during this period.

October 1, 2015

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
REPORT OF WOOD OR TIMBER CUT
RSA 79:11

See instructions on back of form

OPERATION # 15-255-12-T

For Tax Year April 1, 2015 to March 31, 2016

Mailing Address:

DAVID M EMERSON
85 NORTH RD
KINGSTON NH 03848

8. Description of Wood or Timber Cut

SPECIES	EXACT SCALE CUT	
	USE INTERNATIONAL 1/4	RULE LOG SCALE
White Pine		MBF
Hemlock		MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak	2200.	MBF
Ash		MBF
Beech & Soft Maple		MBF
Pallet or Tie Logs	4130.	MBF
Others (Specify)		MBF
PULPWOOD	TONS	OR CORDS
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Whole Tree Chips	758	
MISCELLANEOUS:		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood		Cords

1. City/Town of: LEE
2. Tax Map/Lot # or USFS sale name/unit #: SHEET 23 4-0
3. Exact Acreage of Cut: 12
4. Is the cutting complete? Yes No
5. If yes, date cutting was completed? _____
6. Name of sawmill or pulpmill logs or pulpwood was sold to:

FRED LE CLAIR
NAME

NAME

NAME

NAME

7. I hereby report the wood or timber cut under penalty of perjury.
(If a corporation, an officer must sign)
David M Emerson 3-31-16
SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE

DAVID M EMERSON
SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE

CORPORATE OFFICER NAME AND TITLE DATE

David M Emerson
PRINT OWNER(S) NAME

85 NORTH ROAD
MAILING ADDRESS

KINGSTON NH 03848
CITY/TOWN STATE ZIP CODE

TELE NO: 603-642-3506

9. Species and Amount of Wood or Timber for Personal Use or Exempt. See exemptions on back of form.

Species:	Amount

10. Under penalty of perjury, I (the logger/forester or person responsible for cutting) declare that I have verified that the above figures are true and correct.

Fred Le Clair
SIGNATURE (IN INK) OF LOGGER/FORESTER RESPONSIBLE FOR CUTTING
DATE: 3-31-16

PENALTY: Any person who fails to file a Report of Wood or Timber Cut with the proper assessing officials or fails to send copies to the Department of Revenue administration in accordance with RSA 79:11, shall be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a report or willfully falsifies a report, the assessing officials shall assess dooimage which is two times what the tax would have been if the report has been properly filed. Refer to RSA 79:12 for the complete statute on dooimage.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

(Assigned by Municipality)

YR TOWN OP#

15-255-12-T

For Tax Year April 1, 15 to March 31, 16

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

- X 1. Town/City of: Lee
- X 2. Tax Map/Block/Lot or USFS Sale Name & Unit No. Street 23 4-0
- 3. Intent Type: Original Supplemental (Original Intent Number)
- X 4. Name of Access Road: HIGH RD
- X 5a. Acreage of Lot: 43.4 Acreage of Cut: 20
- 5b. Anticipated Start Date: ASAP
- 6. Type of ownership (check only one):
 - a. Owner of Land and Stumpage (Joint Tenants)
 - b. Owner of Land and Stumpage (Tenants in Common)
 - c. Previous owner retaining deeded timber rights
 - d. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER

BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Timber Tax Information is Available at www.revenue.nh.gov
Questions?? Call (603) 230-5950

X David M. Emerson 2/29/16
 SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED
David M. Emerson
 PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

X David M. Emerson 2/29/16
 PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

X 85 North Road
 MAILING ADDRESS

X Kingston N.H. 03848
 CITY OR TOWN STATE ZIP CODE

X fast Freddie 110@Hotmail.com
 E-MAIL ADDRESS

X 603 642-3506
 HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	30,000	MBF
Hemlock		MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak		MBF
Ash		MBF
Beech & Soft Maple		MBF
Pallet or Tie Logs	15,000	MBF
Other (Specify)		MBF
	Pulpwood	Tons Cords
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Whole Tree Chips	2000	
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood		Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:
---------	---------

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner. I have become familiar with RSA 227-J, the timber harvest laws.

X Fred Le Clair 2-29-16
 SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

X Fred Le Clair
 PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

X 789 Main St
 MAILING ADDRESS

X Ke Mont NH 03044
 CITY OR TOWN STATE ZIP CODE

X 602-0905
 PHONE NUMBER E-MAIL ADDRESS

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
- 1. All owners of record have signed the Intent;
 - 2. The land is not under the Current Use Unproductive category;
 - 3. The form is complete and accurate; and
 - 4. Any timber tax bond required has been received.
\$ _____ Date: _____
 - 5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
 - 6. This form to be forwarded to DRA within 30 days.

John R. Leach Camden 3/14/16
MM

CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2015 to March 31, 2016

TOWN / CITY OF: Lee, NH
COUNTY OF: Strafford
CERTIFICATION DATE: April 5, 2016

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION
 PROPERTY APPRAISAL DIVISION
 P.O. BOX 487
 CONCORD, NH 03302-0487

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
<u>NAME OF OWNER</u>	<u>SPECIES</u>	<u>NUMBER OF BOARD FEET IN THOUSANDS</u>	<u>NUMBER OF TONS</u>	<u>NUMBER OF CORDS</u>	<u>STUMPAGE VALUE</u>	<u>TOTAL ASSESSED VAL.</u>	<u>TAX AT 10 %</u>	
James R. Banks 0 36 Carpenter Lane Lee, NH 03861	WHITE PINE	16.200			\$135.00	\$2,187.00	\$218.70	
	HEMLOCK	0.500			\$42.50	\$21.25	\$2.13	
	RED PINE	0.000			\$45.00	\$0.00	\$0.00	TOTAL TAX
<u>ACCOUNT OR SERIAL #:</u> 1	SPRUCE & FIR	0.000			\$92.50	\$0.00	\$0.00	DUE ON THIS
	HARD MAPLE	0.000			\$242.50	\$0.00	\$0.00	OPERATION
# 2 BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT <u>MAP & LOT NUMBER</u> 21-7-0; 21-7-2; 21-8-4 & 21-08-0200	WHITE BIRCH	0.000			\$65.00	\$0.00	\$0.00	(TOTAL OF
	YELLOW BIRCH	0.000			\$155.00	\$0.00	\$0.00	COL. # 9)
	OAK	1.000			\$282.50	\$282.50	\$28.25	
	ASH	0.000			\$105.00	\$0.00	\$0.00	
	BEECH & S. MAPLE	1.000			\$57.50	\$57.50	\$5.75	
	PALLET / TIE LOGS	16.000			\$40.00	\$640.00	\$64.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
				TONS	CORDS			\$343.78
# 3 <u>OPERATION NUMBER</u> 15-255-11	SPRUCE & FIR		0.00	0.00	\$ 1.50	\$ 3.30	\$0.00	\$0.00
	HARDWOOD & ASPEN		12.37	0.00	\$ 4.50	\$ 11.38	\$55.67	\$5.57
	PINE		0.00	0.00	\$ 1.25	\$ 2.75	\$0.00	\$0.00
	HEMLOCK		0.00	0.00	\$ 3.00	\$ 7.18	\$0.00	\$0.00
	WHOLE TREE CHIPS		155.00	0.00	\$ 1.25	\$ -	\$193.75	\$19.38
	HIGH GRADE SPRUCE		0.00	0.00	\$ 26.50	\$ -	\$0.00	\$0.00
	CORDWOOD		24.00	0.00	\$ -	\$ 11.00	\$0.00	\$0.00
						\$3,437.67	\$343.78	

**ORIGINAL WARRANT
YIELD TAX LEVY**
April 5, 2016
THE STATE OF NEW HAMPSHIRE

Strafford

TO: COLLECTORS NAME, Collector of Taxes for Town of Lee, NH, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : **\$343.78**, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at Lee, NH

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

DATE SIGNED: April 5, 2016

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
James R. Banks 36 Carpenter Lane Lee, NH 03861	7-0; 21-7-2; 21-8-4 & 21-08-0	15-255-11	\$343.78

TAX DUE DATE: May 5, 2016 TOTAL YIELDTAX: \$343.78

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2015 to March 31, 2016

TOWN: Lee, NH
 COUNTY: Strafford
 OWNER: James R. Banks
 OWNER:
 ADDRESS: 36 Carpenter Lane
 ADDRESS: Lee, NH 03861

INTENT FILED DURING TAX YEAR: April 1, 2015 to March 31, 2016

ACCOUNT & SERIAL #: 1
 MAP & LOT #: 21-7-2; 21-8-4 & 21-08-0200
 OPERATION #: 15-255-11
 DATE OF BILLING: April 5, 2016

SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS			
WHITE PINE	\$110.00	\$160.00			\$50.00	0.50	\$ 135.00	16.200			
HEMLOCK	\$35.00	\$50.00			\$15.00	0.50	\$ 42.50	0.500			
RED PINE	\$40.00	\$50.00			\$10.00	0.50	\$ 45.00	0.000			
SPRUCE & FIR	\$75.00	\$110.00			\$35.00	0.50	\$ 92.50	0.000			
HARD MAPLE	\$160.00	\$325.00			\$165.00	0.50	\$ 242.50	0.000			
WHITE BIRCH	\$50.00	\$80.00			\$30.00	0.50	\$ 65.00	0.000			
YELLOW BIRCH	\$110.00	\$200.00			\$90.00	0.50	\$ 155.00	0.000			
OAK	\$190.00	\$375.00			\$185.00	0.50	\$ 282.50	1.000			
ASH	\$80.00	\$130.00			\$50.00	0.50	\$ 105.00	0.000			
BEECH/SOFT MAPLE	\$35.00	\$80.00			\$45.00	0.50	\$ 57.50	1.000			
PALLET/TIE LOGS	\$30.00	\$50.00			\$20.00	0.50	\$ 40.00	16.000			
Hickory	\$0.00				\$0.00	0.00	\$ -	0.000			
OTHERS:	\$0.00	\$0.00			\$0.00	0.00	\$ -	0.000			
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	#TONS	#CORDS
SPRUCE & FIR	\$1.00	\$2.00	\$2.20	\$4.40	\$1.00	\$2.20	0.50	\$ 1.50	\$ 3.30	0.000	0.000
HARDWOOD & ASPEN	\$3.00	\$6.00	\$7.75	\$15.00	\$3.00	\$7.25	0.50	\$ 4.50	\$ 11.38	12.370	0.000
PINE	\$1.00	\$1.50	\$2.20	\$3.30	\$0.50	\$1.10	0.50	\$ 1.25	\$ 2.75	0.000	0.000
HEMLOCK	\$2.00	\$4.00	\$4.75	\$9.60	\$2.00	\$4.85	0.50	\$ 3.00	\$ 7.18	0.000	0.000
WHOLE TREE CHIPS	\$0.50	\$2.00	\$0.00	\$0.00	\$1.50	\$0.00	0.50	\$ 1.25	\$ -	155.000	0.000
HIGH GRADE SPRUCE	\$23.00	\$30.00	\$0.00	\$0.00	\$7.00	\$0.00	0.50	\$ 26.50	\$ -	0.000	0.000
CORD WOOD/FUELWOOD	\$0.00	\$0.00	\$8.00	\$14.00	\$0.00	\$6.00	0.50	\$ -	\$ 11.00	24.000	0.000

* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

REPORT OF WOOD OR TIMBER CUT

RSA 79:11

See instructions on back of form

OPERATION # 15-255-11 - T

For Tax Year April 1, 2015 to March 31, 2016

Mailing Address:

BRETT K BARTON
279 PROVINCE ROAD
BARNSTEAD NH 03218-

1. City/Town of: LEE

2. Tax Map/Lot # or USFS sale name/unit #:
M 21 L7-0,7-2,8-4,8-2

3. Exact Acreage of Cut: 10

4. Is the cutting complete? Yes No

5. If yes, date cutting was completed? 3/15

6. Name of sawmill or pulpmill logs or pulpwood was sold to:

NC Hunt Lumber Co.
 NAME

Robbins Lumber Co.
 NAME

Verso Paper
 NAME

NAME

7. I hereby report the wood or timber cut under penalty of perjury.
(If a corporation, an officer must sign)

[Signature] 5 apr 15
 SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE

SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE

CORPORATE OFFICER NAME AND TITLE DATE

PRINT OWNER(S) NAME

MAILING ADDRESS

CITY / TOWN STATE ZIP CODE

TELE NO.

8. Description of Wood or Timber Cut

SPECIES	EXACT SCALE CUT	
	USE INTERNATIONAL 1/4	RULE LOG SCALE
White Pine	<u>16.2</u>	MBF
Hemlock	<u>.5</u>	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak	<u>1</u>	MBF
Ash		MBF
Beech & Soft Maple	<u>1</u>	MBF
Pallet or Tie Logs	<u>16</u>	MBF
Others (Specify)		MBF
	PULPWOOD	TONS OR CORDS
Spruce & Fir		
Hardwood & Aspen	<u>12.37</u>	
Pine		
Hemlock		
Whole Tree Chips	<u>155</u>	
MISCELLANEOUS:		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	<u>24</u>	Cords

9. Species and Amount of Wood or Timber for Personal Use or Exempt. See exemptions on back of form.

Species:	Amount

10. Under penalty of perjury, I (the logger/forester or person responsible for cutting) declare that I have verified that the above figures are true and correct.

[Signature]
 SIGNATURE (IN INK) OF LOGGER/FORESTER RESPONSIBLE FOR CUTTING

DATE 4/5/16

PENALTY: Any person who fails to file a Report of Wood or Timber Cut with the proper assessing officials or fails to send copies to the Department of Revenue administration in accordance with RSA 79:11, shall be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a report or willfully falsifies a report, the assessing officials shall assess dooamage which is two times what the tax would have been if the report has been properly filed. Refer to RSA 79:12 for the complete statute on dooamage.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION NOTICE OF INTENT TO CUT WOOD OR TIMBER

RSA 79:10

See instructions on back.

YR TOWN OP# 15-255-11-T

For Tax Year April 1, 20 15 to March 31, 20 16

PLEASE TYPE OR PRINT

- 1 City/Town of Lee
2 Tax Map No./Lot or USFS sale name & unit #: Map 21 Lot 7.0, 7.2, 8.4, 8.3
3 Is this intent an: Original [X] Supplemental [] Orig. Oper. #
4 Name of road from which accessible: Tuttle Rd.
5 a Acreage of lot: 70 Acreage of cut: 60
b Anticipated start date: Feb. 22
6 Type of ownership (check only one):
a Owner of Land and Stumpage [X]
b Previous owner retaining deeded timber rights []
c Owner/Purchaser of stumpage & timber rights on public lands []

Report of Cut Form/Certificate to be sent to:

OWNER [] LOGGER/FORESTER [X]

7 I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first.

Timber Tax Information is Available at www.revenue.nh.gov Questions? Call (603) 271-2687

A [Signature] 11 Feb 16 SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

B [Signature] SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

C CORPORATE OFFICER NAME AND TITLE

James R Banks PRINT OWNER(S) NAME

36 Carpenter Lane MAILING ADDRESS

Lee NH 03861 CITY/TOWN STATE ZIP CODE

Tele. No.: (603) 659-5607

FOR ASSESSING OFFICIALS ONLY

The selectmen/assessing officials hereby certify that: 1 All owners of record have signed intent; 2 The land is not under the Current Use-unproductive category; 3 The form is complete and accurate; and 4 Any timber tax bond required has been received. Enter Amount of Timber Tax Bond Required and Date Posted:

\$ _____ Date _____

5 The tax collector will be notified within 30 days of receipt per RSA 79:10;

6 This form to be forwarded to DRA within 30 days.

8 Description Of Wood Or Timber To Be Cut

Table with 3 columns: Species, Estimated Amount To Be Cut, and MBF. Rows include White Pine (250), Hemlock (50), Red Pine (10), Spruce & Fir, Hard Maple, White Birch, Yellow Birch, Oak (15), Ash, Beech & Soft Maple (10), Pallet or Tie Logs (100), Others (Specify), Pulpwood (Tons or Cords), Spruce & Fir, Hardwood & Aspen (800), Pine, Hemlock (300), Whole Tree Chips (1500).

Miscellaneous: Birch Bolts (Cords), Cordwood & Fuelwood (Cords)

9 Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Table with 2 columns: Species, Amount.

10 By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner. I have become familiar with RSA 227-J, the timber harvest laws.

[Signature] 2/11/16 SIGNATURE OF LOGGER/FORESTER OR PERSON RESPONSIBLE FOR CUTTING DATE

Brett K. Barton 603, 386-3804 PRINT NAME TELEPHONE

379 Province Rd. MAILING ADDRESS

Danstead NH 03818 CITY/TOWN STATE ZIP CODE

Assessing Official Signatures and Dates: [Signature] Date 2/29/16, [Signature] Date, [Signature] Date

Average Stumpage Value List

Suggested for the **SOUTHERN** Region of N.H.

October 1, 2015 to March 31, 2016

Available at www.nh.gov/revenue

LOW VALUE: LARGE LOGGING COSTS, POOR ACCESIBILITY OR LOW GRADE TIMBER

HIGH VALUE: SMALL LOGGING COST, GOOD ACCESIBILITY, OR HIGH GRADE TIMBER

SAW LOGS	MBF LOW	MBF HIGH
White Pine	\$110.00	\$160.00
Hemlock	\$35.00	\$50.00
Red Pine	\$40.00	\$50.00
Spruce & Fir	\$75.00	\$110.00
Hard Maple	\$160.00	\$325.00
White Birch	\$50.00	\$80.00
Yellow Birch	\$110.00	\$200.00
Oak	\$190.00	\$375.00
Ash	\$80.00	\$130.00
Beech & Soft Maple	\$35.00	\$80.00
Pallet & Tie Logs	\$30.00	\$50.00

Stumpage values for species not listed are available from DRA @ (603) 230-5950

PULPWOOD	TONS	CORDS
	LOW-HIGH	LOW-HIGH
Spruce & Fir	\$1.00-\$2.00	\$2.20-\$4.40
Hardwood & Aspen	\$3.00-\$6.00	\$7.75-\$15.00
Pine	\$1.00-\$1.50	\$2.20-\$3.30
Hemlock	\$2.00-\$4.00	\$4.75-\$9.60
Fuel Chips	\$.50-\$2.00	
MISCELLANEOUS	TONS	CORDS
	LOW-HIGH	LOW-HIGH
High Grade Spruce	\$23.00-\$30.00	
Cordwood		\$8.00-\$14.00

Note: The assessing official shall use the average stumpage value list provided by the department of Revenue Administration, taking into consideration the location of the timber, the quality of the timber, the size of the sale and other factors necessary to harvest the wood or timber that affect the value of timber being cut.

Upon a claim of over assessment, the assessing official shall consider the stumpage price paid or conduct an inspection of the property and use the above stumpage value list.

This is only an **Average** stumpage value range list. The selectman/Assessor may go above or below.

Prepared by:



Jesse Bushaw, LPF

Department of Revenue Administration

This stumpage value forecast is compiled from a survey two weeks prior to printing.

Values may change during this period.

October 1, 2015

RECEIVED
APR 01 2016

TOWN OF LEE, NH
SELECTMAN'S OFFICE

April 1, 2016

To: Select Board, Town of Lee, N.H.
Re: lots 20-12 and 30-02
From: James R. Banks

Dear Members of the Board,

This is a formal notification that after April 1, 2015, 22 acres of "unmanaged white pine" enrolled in the current use program on lot 30-02 were converted to "farm land". Attached is a computation of the land area.

A 5 kw photovoltaic array has been installed and is in operation connected to the residential building on lot 20-12.

Furthermore, Lots 20-12 and 21-08 have each undergone a partial clearcut in preparation for conversion to farmland. As of today the lots are being cleared of stumps and roots. Conversion is not complete.

Sincerely,



James R. Banks, Trustee

James R. Banks Revocable Living Trust



United States
Department of
Agriculture

Keri Dawn Neal
Natural Resources Conservation Service
District Conservationist

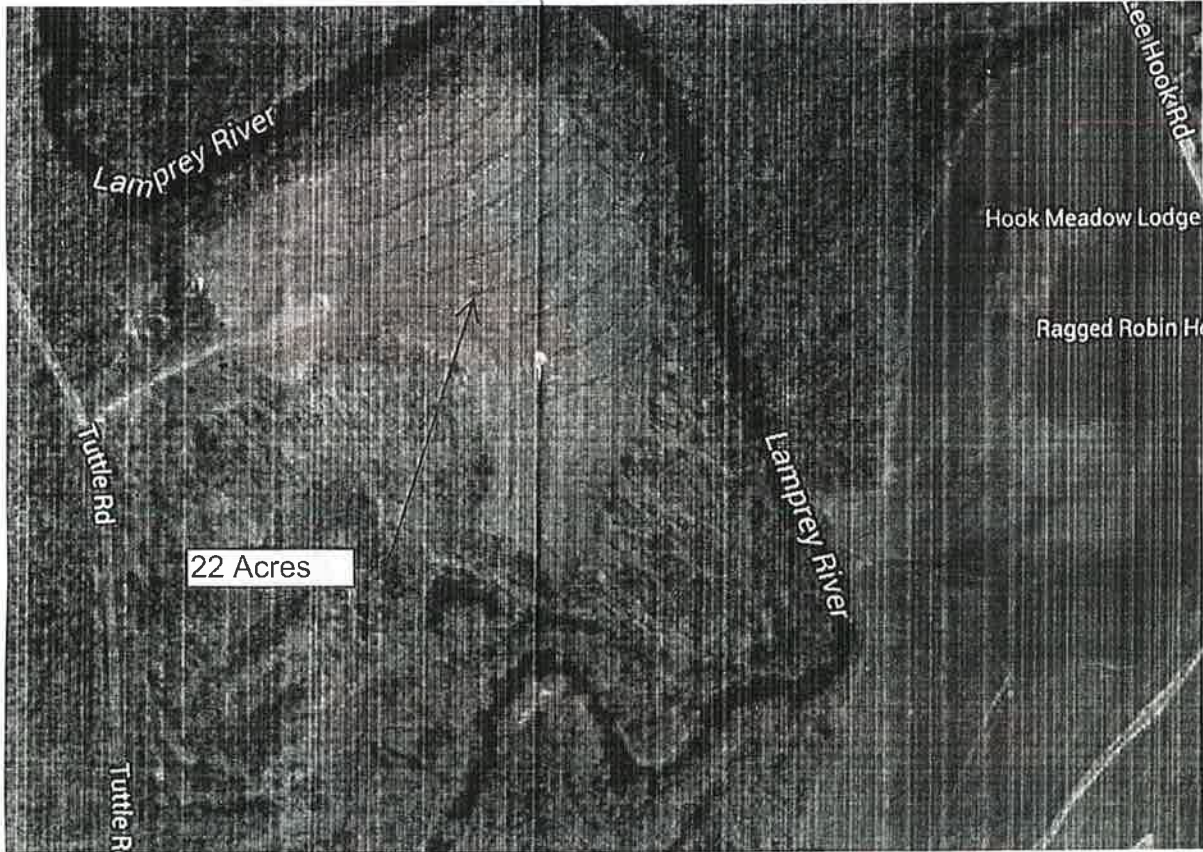
629 Calef Hwy., Suite 203
Knightly Plaza
Epping, NH 03042-2326

Voice: 603-679-1587 x101
Fax: 855-428-0333
keri.neal@nh.usda.gov
www.nh.nrcs.usda.gov

3-15-16
NRCS Imagery
by M. Larkin
Soil Conservationist



LOT
21-08



Lot 30-02

USDA Natural Resources Conservation Service
Knightly Plaza
629 Calef Highway, Suite 203
Epping, NH 03042