

# PUBLIC BUDGET HEARTING & SELECT BOARD MEETING AGENDA

**DATE:** Monday, January 11, 2016 at 6:00 pm

**HELD:** Public Safety Complex (2nd Floor Meeting Room) 20 George Bennett Rd, Lee

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The Select Board reserves the right to make changes as deemed necessary during the meeting. Public Comment limited to 3 minutes.

1. Call to Order – 6:00 pm
2. Public Comment
3. **FY17 Budget Public Hearing**
4. Town Center Committee Presentation
5. Julie Glover, Town Administrator
  - a. Pay in Lieu of Vacation – review current policy
  - b. Select Board review of FY17 Operating Budget
  - c. Review FY17 Draft Warrant
  - d. Sign Default Budget
  - e. Racetrack Committee Update
  - f. Miscellaneous
6. Motion to Enter into Non-Public Session
  - a. NH RSA 91-A:3 II (a) personnel
7. Miscellaneous/Unfinished Business
8. Adjournment

**Posted: Town Hall, Public Safety Complex, Public Library and on [leenh.org](http://leenh.org) on January 8, 2016**

Individuals needing assistance or auxiliary communication equipment due to sensory impairment or other disabilities should contact the Town Office at 659-5414. Please notify the town six days prior to any meeting so we are able to meet your needs.

# Memorandum to Select Board

December 14, 2015

Authors: Town Center Committee

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Links to the work of the previous Town Center Committee can be found at:  
[http://www.leenh.org/Pages/LeeNH\\_BComm/towncenter/index](http://www.leenh.org/Pages/LeeNH_BComm/towncenter/index)

# **Charge to the Committee from the Select Board**

## **Purpose**

The purpose of the Committee is to determine the status and existing conditions of municipal administrative and Library facilities within the Town Center and to develop a broad set of goals, objectives and recommendations through a collaborative planning approach for the future use of Town facilities in order to increase capacity and communication, while decreasing potential duplication of goals or services.

## **Scope**

Lee's Town Center has been defined as the area within a 1/4 mile radius of the Lee Triangle, which is at the intersection of Mast Road (Route 155), George Bennett Road and Lee Hook Road.

The following functions and facilities are those that are assumed to be in scope:

- Town Administration
- Town Clerk/Tax Collector
- Code Enforcement and Planning
- Town committee meetings
- Town Equipment storage
- Library
- Historical Society Museum

## **Deliverable**

The Committee is to prepare a memorandum of preliminary findings that contains goals, objectives, and recommendations and other related information and figures as deemed appropriate by the Committee and the Select Board.

## **Duration**

The Committee will produce a preliminary memorandum within six months following the first meeting of the Committee. This schedule may be subject to modification according to review and approval of the Select Board.

## **Mission**

Develop a plan that determines the future utilization of current town center facilities and identifies requirements for new or renovated facilities.

## **Executive Summary**

The Town Center Committee (TCC), as charged by the Select Board at its meeting on May 26, 2015, was formed in June 2015 and commenced meeting biweekly in July 2015. The TCC members are listed in Appendix A; the Committee is facilitated by Julie Glover, Town Administrator. The Town Center Committee had representation from the Town Administration, Code Enforcement, the Historical Society, the Library, the Police Department, the Fire Department, and citizens-at-large, many of whom also serve on other Town Commissions

The TCC met on the following dates in 2015: July 9, July 13, July 27, Aug. 10, Aug. 24, Sept. 7, Sept. 22, Oct. 5, Oct. 19, Nov. 2, Nov. 16, Nov. 30, and Dec. 14. Meeting minutes and agendas are attached in the Appendices.

Early in its work, the Committee was briefed on the work of previous Town Center Committees and provided with links to reports and studies on the Town Center. These documents are referenced in the Appendices of this report. The Committee then surveyed all of the buildings by performing walk-through inspections, accompanied by representatives of the facilities. In subsequent discussions, the Committee performed qualitative assessments for each of the buildings, focusing on general conditions and capabilities. Overall, the buildings exhibited lack of adequate space, inadequate structural integrity (mainly floor loads), environmental issues (such as poor air and water quality, inadequate lighting, and poor acoustics) and various levels of wear and tear. Other areas of concern are a lack of security protection as it relates to free access to the Town Hall offices and the lack of adequate space to house town records, historic archives and library collections. ADA compliance was also noted as a deficiency in the Town Hall and Library.

Document storage and retention of records surfaced as a significant issue for the Town where protection from fire and environmental damage must be considered. The Historical Society has a need to protect their collections in an archival manner and the Heritage Commission has also indicated a requirement to archive a significant amount of historical records, which are in multiple locations and need to be sorted for retention or disposal. The total amount of archival material involved is not defined.

Discussions regarding the disposition and future use of the buildings centered on the Town Hall building, since our findings showed that it has the most urgent unmet requirements. The Committee developed and discussed at length various options, which ran from an addition to the current Town Hall, moving the town facilities into the current Safety Complex upper floor, adding a wing onto the Safety Complex, or building a new facility at Stevens Field. Much consideration was given to the impacts of these various considerations on other Town departments, committees, and buildings. These options, as well as the associated summary of Pros and Cons are presented in the appendices. Since this was a qualitative assessment of facilities and the last professional assessment of the buildings was performed in 2009, it is recommended to have a professional assessment of the buildings performed to quantify the costs and effort involved in insuring the buildings meet the requirements of the occupants.

Working with an outside builder, the Committee developed some sketches and derived rough estimates for basic construction of an addition to the Town Hall. More detailed work will be required. Also, the Committee was briefed on (and discussed) funding and the existing capital reserve funds that reside in

various accounts. The Committee determined that the disposition of the Capital Reserve Funds was outside its charge.

The Committee extended an invitation to the Lee Public Library Board of Trustees, who attended the October 5<sup>th</sup> meeting. During this meeting, the Trustees were briefed on the Committee's discussions and work completed to date; this was followed by a question and answer period.

In October the Committee developed and refined its Goals and Objectives and began to format its work into a report for the Select Board. The Goals and Objectives, in annotated outline form, follow this Executive Summary along with Findings and Conclusions, presented graphically in a spreadsheet format.

The Committee contacted the Lee Congregational Church in order to determine if the church would entertain the possibility selling a parcel of land to the Town of Lee. The use of the parcel is yet to be determined but would provide more alternatives in deciding how best to make use of current town buildings options. The Church indicated it would entertain the possibility.

## Goals and Objectives

Goals and Objectives are presented in the appendices.

## Findings

### Town Center Building Visit Findings

The visits to the various town facilities resulted in indentifying several deficiencies noted in the following chart. As a result of the numbered of observed deficiencies of the Town Hall, it was determined that the TCC would recommend that the Town Hall be addressed as a priority.

The asterisk refers to the old school house area.

	Observation	Town Hall	Hobo Shed	Library	Museum	Annex	Safety Complex
1	Inadequate floor space	✓	N/A	✓	✓		
2	Inadequate record floor space	✓	N/A				
3	Inadequate floor strength to house records	✓	N/A	✓*			
4	Lack of privacy	✓	N/A				
5	Lack of security	✓	N/A			✓	
6	Poor ventilation	✓	N/A				
7	Poor water quality / no water available	✓	✓	✓	✓	✓	✓
8	ADA non compliant	✓	N/A	✓	✓		
9	Computer room not climate controlled	✓	N/A				
10	Inadequate meeting space	✓	N/A	✓			

## Town Hall Options and Impacts

The TCC conducted several sessions where various options were considered and weighed with regards to the identified Goals of the committee. The agreed upon options are noted in the following chart.

Town Administration Office Options		
1	Town Hall Renovation & Expansion	
		A Town Hall renovated on site
		B Town Hall expanded on site
		C Code Enforcement incorporated into Town Hall
		D Annex Repurposed or razed
		E Library expanded
		F Hobo Shed addressed
2	New Building at Stevens Field	
		A New facility
		B Code Enforcement incorporated into Town Hall
		C Town Hall repurposed
		D Annex repurposed
		E Library expanded
3	PSC Renovation & Expansion	
		A PSC renovated for Town offices
		B PSC expanded for Town offices
		C Code Enforcement incorporated into Town Hall
		D Town Hall repurposed
		E Annex repurposed
		F Library expanded
4	PSC Renovation	
		A PSC renovated for Town offices
		B Town Hall repurposed
		C Code Enforcement incorporated into Town Hall
		D Annex repurposed
		E Library expanded



## **Option Pros and Cons**

Pros and Cons are presented in the appendices.

## **Recommended Actions**

1. Determine and document requirements
2. Develop a phased approach to address the needs identified per the documented observations and requirements
3. Appropriate funds to complete high level estimates to determine feasibility of the options presented

## Appendix A - Town Center Committee (TCC) Members

Julie Glover	Town Administrator
Cary Brown	Citizen
Larry Kindberg	Citizen
Ruth Eifert	Library Director
David Meeker	Citizen
Thomas Dronsfield	Chief of Police
Ron Pitkin	Citizen
Chuck Cox	Citizen
Paul Gasowski	Citizen
Janet Allen	Citizen
Deborah Schanda	Citizen
Robin Estee	Secretary for Committee
Scott Nemet	Fire Chief
Caren Rossi	Code Enforcement

## Appendix B - Goals and Objectives

1. **Goal:** Observe the condition and status of each of the buildings within the Town Center to include Town Hall, Hobo Shed, Library, Historical Society building, Annex building and Safety Complex.

**Objectives:**

- Visit each facility accompanied by a resource that can speak to the usage and challenges of the facility
- Document the findings of each facility
- Document the collective opinions of the group for each facility

2. **Goal:** Preserve the historic, cultural, and aesthetic qualities of the buildings in the Town Center. Reuse, renovate existing town buildings where feasible

**Objectives:**

- Develop options that will address the structural deficiencies of the buildings in the Town Center
- Recommend that any additions to the Town Center (1/4 mile radius of the Lee Triangle) will be architected with the historic look and feel of the current Town Center buildings

3. **Goal:** To provide efficient, safe, secure, attractive, and comfortable work, meeting, and gathering spaces in all Town Center Buildings for employees and citizens that also provides adequate and secure storage for Town records and collections.

**Objectives:**

- Document usage requirements by square footage (i.e. storage vs. office space)
- Document parking requirements
- Develop options that will address the structural and functional deficiencies of the Town Hall, Library, Historical Society, and Annex
- Coordinate with Town Boards, Committees, and Commissions for input on facility requirements
- Develop priorities in terms of greatest need
- Obtain the requirements for each Town function by communicating with each using department, committee, and commission

4. **Goal:** Report the Town Center Committee's recommendations to meet the requirements of the Select Board's charge.

**Objectives:**

- Document proposed options with pros and cons and proposed phasing of each option, with due consideration of fiscal and environmental impacts
- Present recommendations of the Town Center Committee

## Appendix C – Pros and Cons

Town Center Addition		New Building Stevens Field		Add to PSC	
PROS	CONS	PROS	CONS	PROS	CONS
Maintains/Upgrades Town Center location and historic aspect, centralization	Limited parking, unless expanded by removing Annex and/or acquiring land from Church	Moves all Town offices to one central location	Breaks w/historic use of "Federal Hill" as Town center	Moves all Town offices to one central location	New traffic pattern and additional parking adds cost
Allows upgrades and continued use of existing Town Hall	Proximity to bog may present design/construction challenges	Allows for creation of Cultural Center at old Town Hall	May impact bog and vernal pools	Allows for creation of Cultural Center at old Town Hall	Impacts to emergency response during construction
Septic, Water, Electric, Parking Upgrades immediate benefit to all buildings	Permits, regulations, well placement, leach field may be issues	Shared conference room/closer to all of PSC meeting spaces	Must incl. septic, new well, plumbing, electric	Septic & well already in place. Generator could be extended to new space	More potential for public interference with emergency vehicles; security issues
Build to suit needs, i.e. privacy, security, meeting space	Cost to move Hobo Shed	Ability to build according to needs, better security for employees	Eliminates a recreation field & green space	New space could be designed to fit needs	Architecture, scale, design of PSC already imposing
Hobo Shed could provide needed display/storage for Historical Society	Limited area for future expansion of Town services	Create new traffic pattern and parking to alleviate current issues at PSC	Need to continue maintenance on existing buildings	Create new traffic pattern to alleviate current issues at PSC	Does not preserve historical use of Town Center in meaningful way
Leaves Steven's Field for recreational use	Limits Library expansion at existing site	May allow for solar		Leaves Steven's Field for recreational use	May require additional maintenance cost for elevator and bldng
Improved layout easier for residents	Disruption to daily activities, complicates construction	Improved layout easier for residents		Smaller footprint since ADA access is already available for 2 floors	Need to continue maintenance on existing buildings
Allows use of portion of Town Hall during renovations	Need to remove a building to gain parking	No disruption to Town Center daily activities during construction		No disruption to daily Town Center activities during construction	No synergy with Library
Provides attractive/comfortable meetings spaces in renovated Town Hall; available to Library	Current site may be too small	Room for expansion		Share meeting space more readily	Two story office can be inefficient
Ability to phase multiple projects, easier to budget	Longer design phase	Simple design, efficient and attractive			PSC has structural issues that may make adding on difficult/impractical
Addition/connection to the Library may create an interesting municipal structure		Some site work already done i.e. trees removed, partial road in place			
Minimal moving costs					11

**7-5. VACATION LEAVE:** Each eligible employee shall be granted leave with pay for the purpose of taking a vacation. Vacation time is granted based upon years of service. The employee's date of hire will be used for the purpose of calculating the employee's years of service. Vacation time may not be taken in advance of being earned.

- A. Employees shall begin to accrue vacation on their date of hire.
- B. Employees shall not be eligible to take vacation until they have worked for the Town for a period of at least six months.
- C. Vacation Accrual Schedule: Each eligible employee shall accrue annual vacation leave according to the following schedule:

	<b>Monthly Accrual</b>	<b>Annual Accrual</b>
Upon completion of 12 months of employment	6.67 hrs.	80 hrs. (10 days)
Start of Year 2 thru completion of Year 5	8 hrs.	96 hrs. (12 days)
Start of Year 6 thru completion of Year 10	10 hrs.	120 hrs. (15 days)
Start of Year 11 and beyond	14 hrs.	168 hrs. (21 days)

An employee will not accrue any vacation time for those pay periods in which the employee is entitled to no wages, unless required under law. Generally, this will occur when the employee is on unpaid leave, such as FMLA leave.

- D. **VACATION PAY:** Vacation pay for a full week will be paid at the normal straight time scheduled hours; i.e., if someone normally is scheduled for 40 hours per week, their vacation pay will be for 40 hours for each full week requested.
- E. **USE OF VACATION LEAVE:** Vacation leave may be taken weekly, one or more days at a time, or in hours.
- F. **CARRYOVER:** Employees are only allowed to carry-over what they would accrue in a two (2) year period; therefore, the maximum that any employee may accrue is 336 hrs. or 42 days. Any excess as of the end of each month will be eliminated and shall not carry over.
- G. **VACATION SCHEDULING:** Each Department Head will determine the annual vacation schedule for all of his employees, taking into consideration the best interests of the Town, the particular needs of the department and the desire of the employee. A conflict in scheduling vacation leave among several employees will be resolved by the Department Head on the basis of particular assignments of employees and upcoming department workload.
- H. **VACATION LEAVE SETTLEMENT UPON SEPARATION FROM EMPLOYMENT:**
  - 1. Upon separation of employment for any reason, employees will be paid for accrued, unused vacation leave (not to exceed a maximum of thirty (30) days) provided the employee has been actively employed for at least six (6) months prior to the termination. Such pay will be calculated based on the employee's rate of pay at the time of separation.

2. If it is determined upon termination of employment that an employee has taken a vacation which exceeded his accrued leave, the amount of the unearned vacation pay previously received will be deducted from his final compensation payment.

- I. **PAY IN LIEU OF VACATION:** At the discretion of the Select Board, employees with more than ten (10) years of service who receive at least fifteen (15) days of earned vacation per year may elect to work during one (1) week of vacation and receive regular earnings as well as vacation pay. There is no other provision for an employee to cash in vacation for pay in lieu of time off. Requests must be submitted in writing to the Select Board. See Appendices for form.

**Town of Lee**

**BOS Draft 1 FY17**

Fiscal Year: 2015-2016

Print accounts with zero balance

From Date: 1/1/2016 To Date: 1/31/2016

Account Number  
Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.41301.111.00	BOS - Town Administrator Salary	0.00	\$70,053.60	0.00	\$70,053.60	0.00	\$70,053.60
01.41301.112.00	BOS - Town Secretary Wages	0.00	\$43,006.32	0.00	\$43,006.32	0.00	\$43,006.32
01.41301.122.00	BOS - Temporary Employee Wages	0.00	\$3,500.00	0.00	\$3,500.00	0.00	\$3,500.00
01.41301.130.00	BOS - Overtime	0.00	\$3,500.00	0.00	\$3,500.00	0.00	\$3,500.00
01.41301.142.00	BOS - Selectboard Salary	0.00	\$6,000.00	0.00	\$6,000.00	0.00	\$6,000.00
01.41301.550.00	BOS - Town Report	0.00	\$4,000.00	0.00	\$4,000.00	0.00	\$4,000.00
01.41301.582.00	BOS - Conference	0.00	\$200.00	0.00	\$200.00	0.00	\$200.00
	<b>DRA: Selectmens Office - 41301</b>	<b>0.00</b>	<b>\$130,259.92</b>	<b>0.00</b>	<b>\$130,259.92</b>	<b>0.00</b>	<b>\$130,259.92</b>
01.41401.142.00	Elections & Regis. - Moderator Salary	0.00	\$800.00	0.00	\$800.00	0.00	\$800.00
01.41401.143.00	Elections & Regis. - Supervisors of the Checklist	0.00	\$3,600.00	0.00	\$3,600.00	0.00	\$3,600.00
01.41401.143.01	Elections & Regis. - Ballot Clerks	0.00	\$2,500.00	0.00	\$2,500.00	0.00	\$2,500.00

Town of Lee

BOS Draft 1 FY17

Fiscal Year: 2015-2016

Print accounts with zero balance

From Date: 1/1/2016

To Date: 1/31/2016

Account Number

Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.41401.441.00	Elections & Regis. - Town Meeting Expense	0.00	\$400.00	0.00	\$400.00	0.00	\$400.00
01.41401.540.00	Elections & Regis. - Legal Notices	0.00	\$200.00	0.00	\$200.00	0.00	\$200.00
01.41401.550.00	Elections & Regtis. - Printing (Ballots)	0.00	\$4,000.00	0.00	\$4,000.00	0.00	\$4,000.00
01.41401.581.00	Elections & Regis. - Mileage	0.00	\$50.00	0.00	\$50.00	0.00	\$50.00
01.41401.605.00	Elections & Regis. - Postage	0.00	\$100.00	0.00	\$100.00	0.00	\$100.00
01.41401.630.00	Elections & Regis. - Meals	0.00	\$800.00	0.00	\$800.00	0.00	\$800.00
	<b>DRA: Elections &amp; Registrations - 41401</b>	<b>0.00</b>	<b>\$12,450.00</b>	<b>0.00</b>	<b>\$12,450.00</b>	<b>0.00</b>	<b>\$12,450.00</b>
01.41411.114.00	TC/TC - Deputy Wages PT	0.00	\$17,470.00	0.00	\$17,470.00	0.00	\$17,470.00
01.41411.115.00	TC/TC - Assistant Wages PT	0.00	\$5,000.00	0.00	\$5,000.00	0.00	\$5,000.00
01.41411.141.00	TC/TC - Salary	0.00	\$48,635.00	0.00	\$48,635.00	0.00	\$48,635.00
01.41411.311.00	TC/TC - Lien Searches	0.00	\$2,200.00	0.00	\$2,200.00	0.00	\$2,200.00



**Town of Lee**

**BOS Draft 1 FY17**

Fiscal Year: 2015-2016

Print accounts with zero balance

From Date: 1/1/2016

To Date: 1/31/2016

Account Number

Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.41411.330.00	TC/TC - Telephone	0.00	\$400.00	0.00	\$400.00	0.00	\$400.00
01.41411.331.00	TC/TC - Software	0.00	\$7,812.00	0.00	\$7,812.00	0.00	\$7,812.00
01.41411.540.00	TC/TC - Legal Notices/Advertising	0.00	\$250.00	0.00	\$250.00	0.00	\$250.00
01.41411.560.00	TC/TC - Dues & Subscriptions	0.00	\$80.00	0.00	\$80.00	0.00	\$80.00
01.41411.561.00	TC/TC - Training	0.00	\$750.00	0.00	\$750.00	0.00	\$750.00
01.41411.581.00	TC/TC - Mileage	0.00	\$1,350.00	0.00	\$1,350.00	0.00	\$1,350.00
01.41411.582.00	TC/TC - Conference/Travel	0.00	\$250.00	0.00	\$250.00	0.00	\$250.00
01.41411.583.00	TC/TC - Registry Redemptions	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.41411.605.00	TC/TC - Postage	0.00	\$5,000.00	0.00	\$5,000.00	0.00	\$5,000.00
01.41411.610.00	TC/TC - Dog Tags	0.00	\$350.00	0.00	\$350.00	0.00	\$350.00
01.41411.611.00	TC/TC - Office Supplies	0.00	\$2,800.00	0.00	\$2,800.00	0.00	\$2,800.00

**Town of Lee**

**BOS Draft 1 FY17**

Fiscal Year: 2015-2016

Print accounts with zero balance

From Date: 1/1/2016

To Date: 1/31/2016

Account Number

Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

	<b>DRA: Town Clerk/Tax Collector - 41411</b>	<b>0.00</b>	<b>\$92,847.00</b>	<b>0.00</b>	<b>\$92,847.00</b>	<b>0.00</b>	<b>\$92,847.00</b>
01.41501.111.00	Fin. Admin. - Finance Officer Salary	0.00	\$48,480.00	0.00	\$48,480.00	0.00	\$48,480.00
01.41501.142.00	Fin. Admin. - Treasurer Salary PT	0.00	\$5,116.00	0.00	\$5,116.00	0.00	\$5,116.00
01.41501.321.00	Fin. Admin. - Professional Audit	0.00	\$14,000.00	0.00	\$14,000.00	0.00	\$14,000.00
01.41501.540.00	Fin. Admin. - Legal Notices/Advertising	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.41501.550.00	Fin. Admin. - Printing	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00
01.41501.560.00	Fin. Admin. - Dues & Subscriptions	0.00	\$4,000.00	0.00	\$4,000.00	0.00	\$4,000.00
01.41501.581.00	Fin. Admin. - Mileage	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.41501.582.00	Fin. Admin. - Conference/Travel	0.00	\$1,200.00	0.00	\$1,200.00	0.00	\$1,200.00
01.41501.605.00	Fin. Admin. - Postage/IT	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00
01.41501.611.00	Fin. Admin. - Office Supplies	0.00	\$3,000.00	0.00	\$3,000.00	0.00	\$3,000.00

**Town of Lee**

**BOS Draft 1 FY17**

Fiscal Year: 2015-2016

Print accounts with zero balance

From Date: 1/1/2016

To Date: 1/31/2016

Account Number

Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.41501.640.00	Fin. Admin. - Reference Materials	0.00	\$200.00	0.00	\$200.00	0.00	\$200.00
01.41501.750.00	Fin. Admin. - New Equipment	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
	<b>DRA: Financial Administration - 41501</b>	<b>0.00</b>	<b>\$82,496.00</b>	<b>0.00</b>	<b>\$82,496.00</b>	<b>0.00</b>	<b>\$82,496.00</b>
01.41502.330.01	Fin. Admin. - Telephone - Landlines	0.00	\$1,800.00	0.00	\$1,800.00	0.00	\$1,800.00
01.41502.331.00	Fin. Admin. - Computer Software	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.41502.332.00	Fin. Admin. - Computer Services	0.00	\$35,000.00	0.00	\$35,000.00	0.00	\$35,000.00
01.41502.333.00	Fin. Admin. - PEG Access	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.41502.334.00	Fin. Admin. - Software Support Services	0.00	\$15,400.00	0.00	\$15,400.00	0.00	\$15,400.00
01.41502.341.00	Fin. Admin. - Printer/Copier/Fax Lease Agreements	0.00	\$8,200.00	0.00	\$8,200.00	0.00	\$8,200.00
01.41502.342.00	Fin. Admin. - Alarms	0.00	\$1,500.00	0.00	\$1,500.00	0.00	\$1,500.00
01.41502.430.00	Fin. Admin. - M & R	0.00	\$2,500.00	0.00	\$2,500.00	0.00	\$2,500.00

**Town of Lee**

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From Date: 1/1/2016

To Date: 1/31/2016

Account Number

Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.41502.561.00	Fin. Admin. - Training	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00
01.41502.750.00	Fin. Admin. - Computer Hardware (New Equipment)	0.00	\$11,000.00	0.00	\$11,000.00	0.00	\$11,000.00
	<b>DRA: IT Expenses - 41502</b>	<b>0.00</b>	<b>\$78,900.00</b>	<b>0.00</b>	<b>\$78,900.00</b>	<b>0.00</b>	<b>\$78,900.00</b>
01.41521.320.00	Assessing - Assessing Firms	0.00	\$31,200.00	0.00	\$31,200.00	0.00	\$31,200.00
01.41521.581.00	Assessing - Mileage	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
	<b>DRA: Assessing - 41521</b>	<b>0.00</b>	<b>\$31,700.00</b>	<b>0.00</b>	<b>\$31,700.00</b>	<b>0.00</b>	<b>\$31,700.00</b>
01.41531.000.00	Legal Expense - General	0.00	\$20,000.00	0.00	\$20,000.00	0.00	\$20,000.00
01.41531.000.02	Legal Expense - Fairpoint	0.00	\$5,000.00	0.00	\$5,000.00	0.00	\$5,000.00
	<b>DRA: Legal Fees - 41531</b>	<b>0.00</b>	<b>\$25,000.00</b>	<b>0.00</b>	<b>\$25,000.00</b>	<b>0.00</b>	<b>\$25,000.00</b>
01.41551.191.00	Personnel Admin. - Pay in Lieu of Vacation	0.00	\$15,288.00	0.00	\$15,288.00	0.00	\$15,288.00
01.41551.211.00	Personnel Admin. - Health Insurance	0.00	\$403,000.00	0.00	\$403,000.00	0.00	\$403,000.00
01.41551.215.00	Personnel Admin. - Health Insurance Buy Out	0.00	\$7,634.00	0.00	\$7,634.00	0.00	\$7,634.00

**Town of Lee**

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FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.41551.216.00	Personnel Admin. - Dental Insurance	0.00	\$24,000.00	0.00	\$24,000.00	0.00	\$24,000.00
01.41551.220.00	Personnel Admin. - SS	0.00	\$55,000.00	0.00	\$55,000.00	0.00	\$55,000.00
01.41551.225.00	Personnel Admin. - MC	0.00	\$21,000.00	0.00	\$21,000.00	0.00	\$21,000.00
01.41551.230.01	Personnel Admin. - Retirement - Group I	0.00	\$65,000.00	0.00	\$65,000.00	0.00	\$65,000.00
01.41551.230.02	Personnel Admin. - Retirement - Group II Police	0.00	\$131,000.00	0.00	\$131,000.00	0.00	\$131,000.00
01.41551.230.03	Personnel Admin. - Retirement - Group II Fire	0.00	\$30,000.00	0.00	\$30,000.00	0.00	\$30,000.00
01.41551.250.00	Personnel Admin. - Unemployment	0.00	\$4,500.00	0.00	\$4,500.00	0.00	\$4,500.00
01.41551.260.00	Personnel Admin. - Worker's Compensation	0.00	\$44,000.00	0.00	\$44,000.00	0.00	\$44,000.00
01.41551.299.00	Personnel Admin. - Fire Accident & Health Ins.	0.00	\$5,461.00	0.00	\$5,461.00	0.00	\$5,461.00
01.41551.415.00	Personnel Admin. - Background Check	0.00	\$200.00	0.00	\$200.00	0.00	\$200.00
01.41551.615.00	Personnel Admin. - Special Awards/Flowers	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00

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FTE	Amount	FTE	Amount	FTE	Amount

01.41551.630.00	Personnel, Admin. - Food/Meetings	0.00	\$250.00	0.00	\$250.00	0.00	\$250.00
	<b>DRA: Personnel Administration - 41551</b>	<b>0.00</b>	<b>\$806,833.00</b>	<b>0.00</b>	<b>\$806,833.00</b>	<b>0.00</b>	<b>\$806,833.00</b>
01.41911.112.00	P & Z - Administrator Wages	0.00	\$50,689.88	0.00	\$50,689.88	0.00	\$50,689.88
01.41911.130.00	P & Z - Overtime	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.41911.330.01	P & Z - Telephone - Landline	0.00	\$800.00	0.00	\$800.00	0.00	\$800.00
01.41911.330.03	P & Z - Telephone - Cell Phone Reimbursement	0.00	\$720.00	0.00	\$720.00	0.00	\$720.00
01.41911.331.00	P & Z - Software	0.00	\$1,185.00	0.00	\$1,185.00	0.00	\$1,185.00
01.41911.332.00	P & Z - Outside Consulting	0.00	\$1,050.00	0.00	\$1,050.00	0.00	\$1,050.00
01.41911.350.00	P & Z - Legal Expense	0.00	\$30,000.00	0.00	\$30,000.00	0.00	\$30,000.00
01.41911.430.00	P & Z - Vehicle M & R	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00
01.41911.444.00	P & Z - Equipment Lease	0.00	\$2,650.00	0.00	\$2,650.00	0.00	\$2,650.00

**Town of Lee**

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FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.41911.501.00	P & Z - Strafford County Regional Planning	0.00	\$5,025.05	0.00	\$5,025.05	0.00	\$5,025.05
01.41911.502.00	P & Z - Recording Fees	0.00	\$50.00	0.00	\$50.00	0.00	\$50.00
01.41911.540.00	P & Z - Legal Notices & Advertising	0.00	\$4,500.00	0.00	\$4,500.00	0.00	\$4,500.00
01.41911.560.00	P & Z - Dues & Subscriptions	0.00	\$400.00	0.00	\$400.00	0.00	\$400.00
01.41911.561.00	P & Z - Training	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.41911.581.00	P & Z - Mileage	0.00	\$100.00	0.00	\$100.00	0.00	\$100.00
01.41911.605.00	P & Z - Postage	0.00	\$1,700.00	0.00	\$1,700.00	0.00	\$1,700.00
01.41911.611.00	P & Z - Office Supplies	0.00	\$1,100.00	0.00	\$1,100.00	0.00	\$1,100.00
01.41911.622.00	P & Z - Electricity	0.00	\$1,250.00	0.00	\$1,250.00	0.00	\$1,250.00
01.41911.626.00	P & Z - Gas/Oil Vehicle	0.00	\$950.00	0.00	\$950.00	0.00	\$950.00
01.41911.640.00	P & Z - Resource Materials	0.00	\$250.00	0.00	\$250.00	0.00	\$250.00

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FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.41911.750.00	P & Z - New Equipment	0.00	\$300.00	0.00	\$300.00	0.00	\$300.00
	<b>DRA: Planning &amp; Zoning - 41911</b>	<b>0.00</b>	<b>\$106,719.93</b>	<b>0.00</b>	<b>\$106,719.93</b>	<b>0.00</b>	<b>\$106,719.93</b>
01.41941.112.00	Govt. Buildings - Maintenance Wages FT	0.00	\$38,784.97	0.00	\$38,784.97	0.00	\$38,784.97
01.41941.115.00	Govt. Buildings - Maintenance Wages PT	0.00	\$12,625.00	0.00	\$12,625.00	0.00	\$12,625.00
01.41941.130.00	Govt. Buildings - Overtime	0.00	\$800.00	0.00	\$800.00	0.00	\$800.00
01.41941.330.03	Govt. Buildings - Telephone - Cell Phone Reimburse	0.00	\$360.00	0.00	\$360.00	0.00	\$360.00
01.41941.424.00	Govt. Buildings - Landscape	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.41941.430.00	Govt. Buildings - M & R	0.00	\$17,000.00	0.00	\$17,000.00	0.00	\$17,000.00
01.41941.441.00	Govt. Buildings - Uniforms	0.00	\$300.00	0.00	\$300.00	0.00	\$300.00
01.41941.581.00	Govt. Buildings - Mileage	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.41941.610.01	Govt. Buildings - Supplies	0.00	\$6,000.00	0.00	\$6,000.00	0.00	\$6,000.00



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FTE	Amount	FTE	Amount	FTE	Amount

01.41941.610.02	Govt. Buildings - Supplies - Energy Committee	0.00	\$200.00	0.00	\$200.00	0.00	\$200.00
01.41941.613.01	Govt. Buildings - Water - Safety Complex	0.00	\$100.00	0.00	\$100.00	0.00	\$100.00
01.41941.613.02	Govt. Buildings - Bottled Water - Town Hall	0.00	\$800.00	0.00	\$800.00	0.00	\$800.00
01.41941.622.01	Govt. Buildings - Electricity - Caution Lights	0.00	\$720.00	0.00	\$720.00	0.00	\$720.00
01.41941.622.03	Govt. Buildings - Electricity - Tennis Court	0.00	\$360.00	0.00	\$360.00	0.00	\$360.00
01.41941.622.04	Govt. Buildings - Electricity - Town Hall	0.00	\$4,000.00	0.00	\$4,000.00	0.00	\$4,000.00
01.41941.622.05	Govt. Buildings - Electricity - Triangle - Holiday	0.00	\$150.00	0.00	\$150.00	0.00	\$150.00
01.41941.622.06	Govt. Buildings - Electricity - Vault	0.00	\$300.00	0.00	\$300.00	0.00	\$300.00
01.41941.623.00	Govt. Buildings - Heat - Town Hall Complex	0.00	\$4,000.00	0.00	\$4,000.00	0.00	\$4,000.00
01.41941.760.00	Govt. Buildings - JLSC	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
<b>DRA: Government Buildings - 41941</b>		<b>0.00</b>	<b>\$87,999.97</b>	<b>0.00</b>	<b>\$87,999.97</b>	<b>0.00</b>	<b>\$87,999.97</b>

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Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.41951.114.00	Cemetery - Superintendent Salary	0.00	\$600.00	0.00	\$600.00	0.00	\$600.00
01.41951.430.00	Cemetery - M & R	0.00	\$5,400.00	0.00	\$5,400.00	0.00	\$5,400.00
	<b>DRA: Cemetery - 41951</b>	<b>0.00</b>	<b>\$6,000.00</b>	<b>0.00</b>	<b>\$6,000.00</b>	<b>0.00</b>	<b>\$6,000.00</b>
01.41961.000.00	Insurance - Property Liability	0.00	\$45,500.00	0.00	\$45,500.00	0.00	\$45,500.00
	<b>DRA: Insurance - 41961</b>	<b>0.00</b>	<b>\$45,500.00</b>	<b>0.00</b>	<b>\$45,500.00</b>	<b>0.00</b>	<b>\$45,500.00</b>
01.42101.111.00	Police - Chief Salary	0.00	\$80,280.12	0.00	\$80,280.12	0.00	\$80,280.12
01.42101.112.01	Police -Sergeant Wages	0.00	\$99,964.80	0.00	\$99,964.80	0.00	\$99,964.80
01.42101.112.02	Police - Senior Patrol Wages	0.00	\$99,117.36	0.00	\$99,117.36	0.00	\$99,117.36
01.42101.112.03	Police - Patrol Wages	0.00	\$150,326.98	0.00	\$150,326.98	0.00	\$150,326.98
01.42101.112.04	Police - Secretary Wages	0.00	\$42,493.93	0.00	\$42,493.93	0.00	\$42,493.93
01.42101.112.05	Police - Officer Holiday Pay	0.00	\$14,569.40	0.00	\$14,569.40	0.00	\$14,569.40
01.42101.130.01	Police - Officer Overtime	0.00	\$17,246.10	0.00	\$17,246.10	0.00	\$17,246.10

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FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.42101.330.01	Police - Telephone - Landlines	0.00	\$5,625.60	0.00	\$5,625.60	0.00	\$5,625.60
01.42101.335.00	Police - Evidence	0.00	\$300.00	0.00	\$300.00	0.00	\$300.00
01.42101.431.00	Police - Vehicle Repair	0.00	\$13,500.00	0.00	\$13,500.00	0.00	\$13,500.00
01.42101.432.00	Police - Radio Repair	0.00	\$1,950.00	0.00	\$1,950.00	0.00	\$1,950.00
01.42101.441.00	Police - Uniforms	0.00	\$5,000.00	0.00	\$5,000.00	0.00	\$5,000.00
01.42101.444.00	Police - Lease Agreements/Contracts	0.00	\$13,500.00	0.00	\$13,500.00	0.00	\$13,500.00
01.42101.555.00	Police - Printing	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.42101.560.00	Police - Dues	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.42101.561.00	Police - Training	0.00	\$5,500.00	0.00	\$5,500.00	0.00	\$5,500.00
01.42101.611.00	Police - Supplies	0.00	\$3,500.00	0.00	\$3,500.00	0.00	\$3,500.00
01.42101.621.00	Police - Heat	0.00	\$8,000.00	0.00	\$8,000.00	0.00	\$8,000.00

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FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.42101.622.00	Police - Electricity	0.00	\$10,250.00	0.00	\$10,250.00	0.00	\$10,250.00
01.42101.626.00	Police - Gas/Oil/ Vehicles	0.00	\$27,000.00	0.00	\$27,000.00	0.00	\$27,000.00
01.42101.750.00	Police - New Equipment	0.00	\$43,200.00	0.00	\$7,000.00	0.00	\$43,200.00
	<b>DRA: Police Department - 42101</b>	<b>0.00</b>	<b>\$642,824.29</b>	<b>0.00</b>	<b>\$606,624.29</b>	<b>0.00</b>	<b>\$642,824.29</b>
01.42111.531.01	UNH Dispatch	0.00	\$8,445.00	0.00	\$8,445.00	0.00	\$8,445.00
01.42111.531.02	Strafford County Dispatch	0.00	\$6,712.00	0.00	\$6,712.00	0.00	\$6,712.00
	<b>DRA: Dispatch - Police &amp; Fire - 42111</b>	<b>0.00</b>	<b>\$15,157.00</b>	<b>0.00</b>	<b>\$15,157.00</b>	<b>0.00</b>	<b>\$15,157.00</b>
01.42151.500.00	Ambulance	0.00	\$18,516.00	0.00	\$18,516.00	0.00	\$18,516.00
	<b>DRA: Ambulance - 42151</b>	<b>0.00</b>	<b>\$18,516.00</b>	<b>0.00</b>	<b>\$18,516.00</b>	<b>0.00</b>	<b>\$18,516.00</b>
01.42201.111.00	Fire - Chief Salary	0.00	\$59,100.00	0.00	\$59,100.00	0.00	\$59,100.00
01.42201.112.06	Fire - FT Lieutenant Wages	0.00	\$39,342.10	0.00	\$39,342.10	0.00	\$39,342.10
01.42201.112.07	Fire - FT FF Holiday Wages	0.00	\$3,030.00	0.00	\$3,030.00	0.00	\$3,030.00

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FTE	Amount	FTE	Amount	FTE	Amount

01.42201.114.00	Fire - PT Deputy Salary	0.00	\$7,682.00	0.00	\$7,682.00	0.00	\$7,682.00
01.42201.115.05	Fire - PT FF Wages	0.00	\$31,108.00	0.00	\$31,108.00	0.00	\$31,108.00
01.42201.115.06	Fire - PT LT Wages	0.00	\$21,840.00	0.00	\$21,840.00	0.00	\$21,840.00
01.42201.116.05	Fire - On Call Lieutenant Wages	0.00	\$47,470.00	0.00	\$47,470.00	0.00	\$47,470.00
01.42201.119.00	Fire - Night Shift Incentive	0.00	\$23,000.00	0.00	\$23,000.00	0.00	\$23,000.00
01.42201.130.00	Fire - Overtime	0.00	\$4,000.00	0.00	\$4,000.00	0.00	\$4,000.00
01.42201.330.01	Fire - Telephone - Landlines	0.00	\$1,700.00	0.00	\$1,700.00	0.00	\$1,700.00
01.42201.431.01	Fire - Equipment M & R	0.00	\$8,500.00	0.00	\$8,500.00	0.00	\$8,500.00
01.42201.431.02	Fire - Vehicle Equipment M & R	0.00	\$8,000.00	0.00	\$8,000.00	0.00	\$8,000.00
01.42201.432.00	Fire - Radio Repair	0.00	\$3,000.00	0.00	\$3,000.00	0.00	\$3,000.00
01.42201.441.00	Fire - Uniforms	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00

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FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.42201.444.00	Fire - Lease Agreements/Contracts	0.00	\$9,000.00	0.00	\$9,000.00	0.00	\$9,000.00
01.42201.555.01	Fire - Printing	0.00	\$50.00	0.00	\$50.00	0.00	\$50.00
01.42201.555.02	Fire - Fire Prevention Safety	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.42201.560.00	Fire - Dues/Subscriptions	0.00	\$6,000.00	0.00	\$6,000.00	0.00	\$6,000.00
01.42201.561.00	Fire - Training	0.00	\$10,000.00	0.00	\$10,000.00	0.00	\$10,000.00
01.42201.582.00	Fire - Conference/Travel	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.42201.605.00	Fire - Postage	0.00	\$50.00	0.00	\$50.00	0.00	\$50.00
01.42201.611.01	Fire - Office Supplies	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00
01.42201.611.02	Fire - Supplies	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.42201.611.03	Fire - Medical Supplies	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00
01.42201.613.00	Fire - Bottled Water	0.00	\$450.00	0.00	\$450.00	0.00	\$450.00

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FTE	Amount	FTE	Amount	FTE	Amount

01.42201.621.00	Fire - Heat	0.00	\$8,000.00	0.00	\$8,000.00	0.00	\$8,000.00
01.42201.622.00	Fire - Electricity	0.00	\$10,250.00	0.00	\$10,250.00	0.00	\$10,250.00
01.42201.626.00	Fire - Gas/Oil/Fuel	0.00	\$2,500.00	0.00	\$2,500.00	0.00	\$2,500.00
01.42201.627.00	Fire - Diesel Fuel	0.00	\$8,000.00	0.00	\$8,000.00	0.00	\$8,000.00
01.42201.631.00	Fire - Special Events	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.42201.632.00	Fire - Personal Protective Equipment	0.00	\$20,000.00	0.00	\$20,000.00	0.00	\$20,000.00
01.42201.750.00	Fire - New Equipment	0.00	\$15,000.00	0.00	\$15,000.00	0.00	\$15,000.00
	<b>DRA: Fire Department - 42201</b>	<b>0.00</b>	<b>\$356,072.10</b>	<b>0.00</b>	<b>\$356,072.10</b>	<b>0.00</b>	<b>\$356,072.10</b>
01.42401.115.00	Code Enforce. - Building Inspector Wages	0.00	\$28,280.00	0.00	\$28,280.00	0.00	\$28,280.00
	<b>DRA: Code Enforcement - 42401</b>	<b>0.00</b>	<b>\$28,280.00</b>	<b>0.00</b>	<b>\$28,280.00</b>	<b>0.00</b>	<b>\$28,280.00</b>
01.42901.113.00	EOC - Assist. Emergency Management Director Wages	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.42901.116.00	EOC - Assist. Emergency Management Wages	0.00	\$600.00	0.00	\$600.00	0.00	\$600.00

## Town of Lee

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Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.42901.611.00	EOC - Supplies	0.00	\$6,000.00	0.00	\$6,000.00	0.00	\$6,000.00
	<b>DRA: Emergency Management - 42901</b>	<b>0.00</b>	<b>\$7,600.00</b>	<b>0.00</b>	<b>\$7,600.00</b>	<b>0.00</b>	<b>\$7,600.00</b>
01.43111.111.00	Highway - Road Agent Salary	0.00	\$63,136.84	0.00	\$63,136.84	0.00	\$63,136.84
01.43111.112.01	Highway - Road Agent Asst. Wages	0.00	\$43,583.64	0.00	\$43,583.64	0.00	\$43,583.64
01.43111.112.02	Highway - FT Wages	0.00	\$41,065.83	0.00	\$41,065.83	0.00	\$41,065.83
01.43111.112.03	Highway - Holiday Wages	0.00	\$4,040.00	0.00	\$4,040.00	0.00	\$4,040.00
01.43111.116.00	Highway - PT On Call Wages	0.00	\$7,000.00	0.00	\$7,000.00	0.00	\$7,000.00
01.43111.130.00	Highway - Overtime	0.00	\$9,090.00	0.00	\$9,090.00	0.00	\$9,090.00
01.43111.306.00	Highway - Miscellaneous/Engineering	0.00	\$5,500.00	0.00	\$5,500.00	0.00	\$5,500.00
01.43111.330.01	Highway - Telephone - Landlines	0.00	\$780.00	0.00	\$780.00	0.00	\$780.00
01.43111.330.02	Highway - Telephone - Cell Phone Reimbursement	0.00	\$1,080.00	0.00	\$1,080.00	0.00	\$1,080.00



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FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.43111.414.00	Highway - Medical Drug Testing	0.00	\$750.00	0.00	\$750.00	0.00	\$750.00
01.43111.424.00	Highway - Parks & Grounds Maintenance	0.00	\$11,250.00	0.00	\$11,250.00	0.00	\$11,250.00
01.43111.430.00	Highway - Subcontracted Repairs	0.00	\$5,500.00	0.00	\$5,500.00	0.00	\$5,500.00
01.43111.431.01	Highway - Parts/In House Repairs	0.00	\$14,500.00	0.00	\$14,500.00	0.00	\$14,500.00
01.43111.431.02	Highway - Wear Edges (Plows & Equipment)	0.00	\$3,500.00	0.00	\$3,500.00	0.00	\$3,500.00
01.43111.431.03	Highway - Building M & R	0.00	\$2,500.00	0.00	\$2,500.00	0.00	\$2,500.00
01.43111.441.00	Highway - Uniforms	0.00	\$1,500.00	0.00	\$1,500.00	0.00	\$1,500.00
01.43111.442.00	Highway - Rented and Hired Equipment	0.00	\$16,000.00	0.00	\$16,000.00	0.00	\$16,000.00
01.43111.450.00	Highway - Signs & Warning Devices	0.00	\$2,500.00	0.00	\$2,500.00	0.00	\$2,500.00
01.43111.451.00	Highway - Tires	0.00	\$2,500.00	0.00	\$2,500.00	0.00	\$2,500.00
01.43111.611.01	Highway - Office Supplies	0.00	\$250.00	0.00	\$250.00	0.00	\$250.00

**Town of Lee**

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FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.43111.611.02	Highway - Supplies - Other	0.00	\$3,500.00	0.00	\$3,500.00	0.00	\$3,500.00
01.43111.621.00	Highway - Heat	0.00	\$5,967.00	0.00	\$5,967.00	0.00	\$5,967.00
01.43111.622.01	Highway - Electricity - Annex 0436214010	0.00	\$900.00	0.00	\$900.00	0.00	\$900.00
01.43111.622.02	Highway - Electricity - Salt Shed 0436214510	0.00	\$850.00	0.00	\$850.00	0.00	\$850.00
01.43111.626.00	Highway - Gas	0.00	\$5,940.00	0.00	\$5,940.00	0.00	\$5,940.00
01.43111.627.00	Highway - Diesel	0.00	\$15,000.00	0.00	\$15,000.00	0.00	\$15,000.00
01.43111.650.00	Highway - Paving & Asphalt Products	0.00	\$175,000.00	0.00	\$175,000.00	0.00	\$175,000.00
01.43111.651.00	Highway - Stone/Sand/Gravel	0.00	\$8,000.00	0.00	\$8,000.00	0.00	\$8,000.00
01.43111.652.00	Highway - Culverts/Guard Rails +	0.00	\$5,000.00	0.00	\$5,000.00	0.00	\$5,000.00
01.43111.653.00	Highway - Salt/Sand/Magnesium	0.00	\$28,000.00	0.00	\$28,000.00	0.00	\$28,000.00
01.43111.750.00	Highway - New Equipment/Tools	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00

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Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

DRA: Highway Department - 43111		0.00	\$485,183.31	0.00	\$485,183.31	0.00	\$485,183.31
01.43211.111.00	Transfer Station - Manager	0.00	\$48,388.49	0.00	\$48,388.49	0.00	\$48,388.49
01.43211.112.00	Transfer Station - FT Wages	0.00	\$37,440.00	0.00	\$37,440.00	0.00	\$37,440.00
01.43211.115.00	Transfer Station - FT Wages	0.00	\$37,500.00	0.00	\$37,500.00	0.00	\$37,500.00
01.43211.115.01	Transfer Station - PT Clerical Wages	0.00	\$100.00	0.00	\$100.00	0.00	\$100.00
01.43211.130.00	Transfer Station - Overtime	0.00	\$1,400.00	0.00	\$1,400.00	0.00	\$1,400.00
01.43211.306.00	Transfer Station - Engineering	0.00	\$100.00	0.00	\$100.00	0.00	\$100.00
01.43211.312.00	Transfer Station - Compliance	0.00	\$200.00	0.00	\$200.00	0.00	\$200.00
01.43211.330.01	Transfer Station - Telephone - Landlines	0.00	\$400.00	0.00	\$400.00	0.00	\$400.00
01.43211.330.03	Transfer Station - Telephone - Cell Phone Reimburs	0.00	\$400.00	0.00	\$400.00	0.00	\$400.00
01.43211.421.01	Transfer Station - Recycling Expense	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00

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FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.43211.421.02	Transfer Station - CFC Removal	0.00	\$200.00	0.00	\$200.00	0.00	\$200.00
01.43211.425.00	Transfer Station - Grounds Maintenance	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00
01.43211.431.00	Transfer Station - Equipment M & R	0.00	\$7,000.00	0.00	\$7,000.00	0.00	\$7,000.00
01.43211.441.01	Transfer Station - Uniforms	0.00	\$1,500.00	0.00	\$1,500.00	0.00	\$1,500.00
01.43211.441.02	Transfer Station - Volunteer T Shirts	0.00	\$200.00	0.00	\$200.00	0.00	\$200.00
01.43211.445.00	Transfer Station - Porta Potty	0.00	\$700.00	0.00	\$700.00	0.00	\$700.00
01.43211.555.00	Transfer Station - Printing	0.00	\$450.00	0.00	\$450.00	0.00	\$450.00
01.43211.560.00	Transfer Station - Dues & Subscriptions	0.00	\$400.00	0.00	\$400.00	0.00	\$400.00
01.43211.561.00	Transfer Station - Training	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.43211.581.00	Transfer Station - Mileage	0.00	\$300.00	0.00	\$300.00	0.00	\$300.00
01.43211.582.00	Transfer Station - Conference & Travel	0.00	\$400.00	0.00	\$400.00	0.00	\$400.00

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FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.43211.605.00	Transfer Station - Postage	0.00	\$50.00	0.00	\$50.00	0.00	\$50.00
01.43211.611.00	Transfer Station - Office Supplies	0.00	\$1,500.00	0.00	\$1,500.00	0.00	\$1,500.00
01.43211.611.02	Transfer Station - Other	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.43211.612.00	Transfer Station - Kitchen Expense	0.00	\$100.00	0.00	\$100.00	0.00	\$100.00
01.43211.614.00	Transfer Station - Compost Bins & Pails	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.43211.615.00	Transfer Station - Volunteer Thanks	0.00	\$200.00	0.00	\$200.00	0.00	\$200.00
01.43211.621.00	Transfer Station - Heat	0.00	\$800.00	0.00	\$800.00	0.00	\$800.00
01.43211.622.01	Transfer Station - Electricity - TS Building 04362	0.00	\$9,000.00	0.00	\$9,000.00	0.00	\$9,000.00
01.43211.622.02	Transfer Station - Electricity - TS Building 16001	0.00	\$800.00	0.00	\$800.00	0.00	\$800.00
01.43211.622.03	Transfer Station - Electricity - Recycl. Center 60	0.00	\$700.00	0.00	\$700.00	0.00	\$700.00
01.43211.626.00	Transfer Station - Fuel	0.00	\$2,500.00	0.00	\$2,500.00	0.00	\$2,500.00

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FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.43211.750.01	Transfer Station - New Equipment	0.00	\$4,500.00	0.00	\$4,500.00	0.00	\$4,500.00
01.43211.750.02	Transfer Station - Safety Equipment	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00
	<b>DRA: Transfer Station - 43211</b>	<b>0.00</b>	<b>\$165,228.49</b>	<b>0.00</b>	<b>\$165,228.49</b>	<b>0.00</b>	<b>\$165,228.49</b>
01.43241.421.01	Solid Waste Disposal - MSW & Bulky Waste	0.00	\$70,000.00	0.00	\$70,000.00	0.00	\$70,000.00
01.43241.421.02	Solid Waste Disposal - Tires	0.00	\$1,200.00	0.00	\$1,200.00	0.00	\$1,200.00
01.43241.421.03	Solid Waste Disposal - Hazardous Waste	0.00	\$2,250.00	0.00	\$2,250.00	0.00	\$2,250.00
01.43241.421.04	Solid Waste Disposal - Electronics	0.00	\$5,000.00	0.00	\$5,000.00	0.00	\$5,000.00
01.43241.421.05	Solid Waste Disposal - Waste Oil	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.43241.421.06	Solid Waste Disposal - Solid Waste Other	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.43241.421.07	Solid Waste Disposal - Construction & Demolition D	0.00	\$9,000.00	0.00	\$9,000.00	0.00	\$9,000.00
01.43241.421.08	Solid Waste Disposal - Glass	0.00	\$3,000.00	0.00	\$3,000.00	0.00	\$3,000.00

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FTE	Amount	FTE	Amount	FTE	Amount

01.43241.421.09	Solid Waste Disposal - Fluorocarbons CFC	0.00	\$300.00	0.00	\$300.00	0.00	\$300.00
01.43241.421.10	Solid Waste Disposal - Antifreeze	0.00	\$200.00	0.00	\$200.00	0.00	\$200.00
01.43241.421.11	Solid Waste Disposal - Brush Grinding	0.00	\$6,000.00	0.00	\$6,000.00	0.00	\$6,000.00
01.43241.421.12	Solid Waste Disposal - Lamprey Closure Costs	0.00	\$1,100.00	0.00	\$927.29	0.00	\$927.29
01.43241.425.00	Solid Waste Disposal - Hauling Costs	0.00	\$20,000.00	0.00	\$20,000.00	0.00	\$20,000.00
	<b>DRA: Solid Waste Disposal - 43241</b>	<b>0.00</b>	<b>\$119,550.00</b>	<b>0.00</b>	<b>\$119,377.29</b>	<b>0.00</b>	<b>\$119,377.29</b>
01.44141.000.00	Animal Control	0.00	\$1,650.00	0.00	\$1,650.00	0.00	\$1,650.00
	<b>DRA: Animal Control - 44141</b>	<b>0.00</b>	<b>\$1,650.00</b>	<b>0.00</b>	<b>\$1,650.00</b>	<b>0.00</b>	<b>\$1,650.00</b>
01.44151.000.02	Health - AIDS Seacoast Response	0.00	\$700.00	0.00	\$700.00	0.00	\$700.00
01.44151.000.03	Health - American Red Cross	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.44151.000.04	Health - CASA	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.44151.000.05	Health - Child and Family Care Services	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00

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FTE	Amount	FTE	Amount	FTE	Amount

01.44151.000.06	Health - Community Action Partnership	0.00	\$2,000.00	0.00	\$2,000.00	0.00	\$2,000.00
01.44151.000.07	Health - Goodwin Community Health	0.00	\$5,563.00	0.00	\$5,563.00	0.00	\$5,563.00
01.44151.000.08	Health - Homemakers Health Services	0.00	\$885.60	0.00	\$885.60	0.00	\$885.60
01.44151.000.09	Health - Lamprey Health Care	0.00	\$3,200.00	0.00	\$3,200.00	0.00	\$3,200.00
01.44151.000.10	Health - Ready Rides	0.00	\$1,500.00	0.00	\$1,500.00	0.00	\$1,500.00
01.44151.000.11	Health - Sexual Assault Support Services	0.00	\$3,775.00	0.00	\$3,775.00	0.00	\$3,775.00
01.44151.000.14	Health - Homeless Shelter Strafford County	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
	<b>DRA: Health Service Agencies - 44151</b>	<b>0.00</b>	<b>\$20,123.60</b>	<b>0.00</b>	<b>\$20,123.60</b>	<b>0.00</b>	<b>\$20,123.60</b>
01.44411.115.00	General Assistance - Welfare Officer Wages	0.00	\$5,000.00	0.00	\$5,000.00	0.00	\$10,000.00
01.44411.330.02	General Assistance - Telephone - Cell	0.00	\$600.00	0.00	\$600.00	0.00	\$600.00
01.44411.560.00	General Assistance - Dues & Subscriptions	0.00	\$100.00	0.00	\$100.00	0.00	\$100.00
	<b>DRA: General Assistance Administration - 44411</b>	<b>0.00</b>	<b>\$5,700.00</b>	<b>0.00</b>	<b>\$5,700.00</b>	<b>0.00</b>	<b>\$10,700.00</b>



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FTE	Amount	FTE	Amount	FTE	Amount

01.44421.801.01	General Assistance - Rent Assistance	0.00	\$12,000.00	0.00	\$12,000.00	0.00	\$12,000.00
01.44421.801.02	General Assistance - Electricity Assistance	0.00	\$1,200.00	0.00	\$1,200.00	0.00	\$1,200.00
01.44421.801.03	General Assistance - Heating Fuel Assistance	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
01.44421.801.04	General Assistance - Medical Supplies Assistance	0.00	\$250.00	0.00	\$250.00	0.00	\$250.00
01.44421.801.05	General Assistance - Food Assistance	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
	<b>DRA: Direct Welfare Assistance - 44421</b>	<b>0.00</b>	<b>\$14,950.00</b>	<b>0.00</b>	<b>\$14,950.00</b>	<b>0.00</b>	<b>\$14,950.00</b>
01.45201.000.01	Parks & Recreation - Oyster River Youth Associatio	0.00	\$27,000.00	0.00	\$27,000.00	0.00	\$27,000.00
01.45201.000.02	Parks & Recreation - Recreation Events	0.00	\$6,800.00	0.00	\$6,800.00	0.00	\$6,800.00
01.45201.000.03	Parks & Recreation - Town Fair	0.00	\$2,500.00	0.00	\$2,500.00	0.00	\$2,500.00
01.45201.115.00	Parks & Rec. - Program Coordinator	0.00	\$15,000.00	0.00	\$5,000.00	0.00	\$0.00
01.45201.611.00	Parks & Recreation - Supplies	0.00	\$780.00	0.00	\$780.00	0.00	\$780.00

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FTE	Amount	FTE	Amount	FTE	Amount

01.45201.611.01	Parks & Rec. - BB Grills for Pavillion	0.00	\$1,800.00	0.00	\$900.00	0.00	\$900.00
01.45201.622.00	Parks & Recreation - Electricity - D94316222 - LRP	0.00	\$850.00	0.00	\$850.00	0.00	\$850.00
	<b>DRA: Parks &amp; Recreation - 45201</b>	<b>0.00</b>	<b>\$54,730.00</b>	<b>0.00</b>	<b>\$43,830.00</b>	<b>0.00</b>	<b>\$38,830.00</b>
01.45501.111.00	Library - Director Salary	0.00	\$55,608.18	0.00	\$55,608.18	0.00	\$55,608.18
01.45501.112.02	Library - Library Assistant FT	0.00	\$33,859.64	0.00	\$33,859.64	0.00	\$33,859.64
01.45501.115.02	Library - Youth Services Librarian PT	0.00	\$21,546.33	0.00	\$21,546.33	0.00	\$21,546.33
01.45501.115.03	Library - Assistant I	0.00	\$13,832.00	0.00	\$13,832.00	0.00	\$13,832.00
01.45501.115.04	Library - Assistant II	0.00	\$9,257.87	0.00	\$9,257.87	0.00	\$9,257.87
01.45501.115.05	Library - Substitute	0.00	\$1,500.00	0.00	\$1,500.00	0.00	\$1,500.00
01.45501.211.00	Library - Health	0.00	\$4,400.00	0.00	\$4,400.00	0.00	\$4,400.00
01.45501.216.00	Library - Dental Expense	0.00	\$838.26	0.00	\$838.26	0.00	\$838.26

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FTE	Amount	FTE	Amount	FTE	Amount

01.45501.220.00	Library - SS	0.00	\$8,445.00	0.00	\$8,445.00	0.00	\$8,445.00
01.45501.225.00	Library - MC	0.00	\$1,975.00	0.00	\$1,975.00	0.00	\$1,975.00
01.45501.230.00	Library - Retirement	0.00	\$10,031.00	0.00	\$10,031.00	0.00	\$10,031.00
01.45501.260.00	Library - Workers Comp	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
01.45501.520.00	Library - Property Liability	0.00	\$1,800.00	0.00	\$1,800.00	0.00	\$1,800.00
01.45501.621.00	Library - Heat	0.00	\$2,670.00	0.00	\$2,670.00	0.00	\$2,670.00
01.45501.900.02	Library - Misc. to be Offset by Revenue	0.00	\$6,065.00	0.00	\$6,065.00	0.00	\$6,065.00
01.45501.999.00	Library - Trustees	0.00	\$41,350.00	0.00	\$41,350.00	0.00	\$41,350.00
	<b>DRA: Library - 45501</b>	<b>0.00</b>	<b>\$213,678.28</b>	<b>0.00</b>	<b>\$213,678.28</b>	<b>0.00</b>	<b>\$213,678.28</b>
01.45831.000.00	Patriotic Purposes	0.00	\$500.00	0.00	\$500.00	0.00	\$500.00
	<b>DRA: Patriotic Purposes - 45831</b>	<b>0.00</b>	<b>\$500.00</b>	<b>0.00</b>	<b>\$500.00</b>	<b>0.00</b>	<b>\$500.00</b>
01.45891.000.03	Culture & Re. - Heritage - 250th	0.00	\$10,000.00	0.00	\$10,000.00	0.00	\$10,000.00

**Town of Lee**

**BOS Draft 1 FY17**

Fiscal Year: 2015-2016

Print accounts with zero balance

From Date: 1/1/2016

To Date: 1/31/2016

Account Number

Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.45891.001.01	Culture & Rec. - Agricultural Commission	0.00	\$1,000.00	0.00	\$1,000.00	0.00	\$1,000.00
	DRA: Culture & Recreation - 45891	0.00	\$11,000.00	0.00	\$11,000.00	0.00	\$11,000.00
01.46191.000.00	Conservation	0.00	\$5,300.00	0.00	\$5,300.00	0.00	\$5,300.00
	<b>DRA: Conservation - 46191</b>	<b>0.00</b>	<b>\$5,300.00</b>	<b>0.00</b>	<b>\$5,300.00</b>	<b>0.00</b>	<b>\$5,300.00</b>
01.47111.000.01	Bond Principal - Safety Complex	0.00	\$60,000.00	0.00	\$60,000.00	0.00	\$60,000.00
01.47111.000.02	Bond Principal - Transfer Station	0.00	\$30,000.00	0.00	\$30,000.00	0.00	\$30,000.00
	<b>DRA: Long Term Debt - 47111</b>	<b>0.00</b>	<b>\$90,000.00</b>	<b>0.00</b>	<b>\$90,000.00</b>	<b>0.00</b>	<b>\$90,000.00</b>
01.47211.000.01	Bond Interest - Safety Complex	0.00	\$16,260.00	0.00	\$16,260.00	0.00	\$16,260.00
01.47211.000.02	Bond Interest - Transfer Station	0.00	\$9,588.00	0.00	\$9,588.00	0.00	\$9,588.00
	<b>TOTAL OPERATING BUDGET</b>		<b>\$3,788,597</b>		<b>\$3,741,324</b>		<b>\$3,777,524</b>
	<b>DRA: Interest on Long Term Debt - 47211</b>	<b>0.00</b>	<b>\$25,848.00</b>	<b>0.00</b>	<b>\$25,848.00</b>	<b>0.00</b>	<b>\$25,848.00</b>
01.49011.000.02	Cap. Land Acq. - Powder Major Purchase	0.00	\$155,000.00	0.00	\$150,000.00	0.00	\$155,000.00
	DRA: Capital Outlay Land Acquisition - 49011	0.00	\$155,000.00	0.00	\$150,000.00	0.00	\$155,000.00
01.49021.000.01	Cap. Exp. Vehicles & Machines	0.00	\$31,000.00	0.00	\$67,200.00	0.00	\$31,000.00
	DRA: Capital Outlay Machines & Vehicles - 49021	0.00	\$31,000.00	0.00	\$67,200.00	0.00	\$31,000.00

**Town of Lee**

**BOS Draft 1 FY17**

Fiscal Year: 2015-2016

Print accounts with zero balance

From Date: 1/1/2016

To Date: 1/31/2016

Account Number

Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.49161.000.01	Transfer to Accrued Benefits Trust	0.00	\$25,000.00	0.00	\$25,000.00	0.00	\$25,000.00
01.49161.000.03	Transfer to Fire Ponds & Cisterns Trust	0.00	\$20,000.00	0.00	\$20,000.00	0.00	\$20,000.00
01.49161.000.04	Transfer to Fire Truck Trust	0.00	\$120,000.00	0.00	\$120,000.00	0.00	\$120,000.00
01.49161.000.05	Transfer to Highway Equipment Trust	0.00	\$55,000.00	0.00	\$55,000.00	0.00	\$55,000.00
01.49161.000.10	Transfer to Recreation Facilities Trust	0.00	\$5,000.00	0.00	\$5,000.00	0.00	\$5,000.00
01.49161.000.11	Transfer to Revaluation Trust	0.00	\$10,000.00	0.00	\$5,000.00	0.00	\$10,000.00
01.49161.000.12	Transfer to Town Roads & Bridges Trust	0.00	\$80,000.00	0.00	\$80,000.00	0.00	\$80,000.00
01.49161.000.13	Transfer to Town/New Building Trust	0.00	\$35,000.00	0.00	\$45,000.00	0.00	\$35,000.00
01.49161.000.14	Transfer to Transfer Station Equipment Trust	0.00	\$10,000.00	0.00	\$10,000.00	0.00	\$10,000.00
	DRA: Transfer to Trust Fund - 49161	0.00	\$360,000.00	0.00	\$365,000.00	0.00	\$360,000.00
01.50001.000.00	Paid from Contingency Fund	0.00	\$20,000.00	0.00	\$20,000.00	0.00	\$20,000.00
	DRA: Contingency Fund - 50001	0.00	\$20,000.00	0.00	\$20,000.00	0.00	\$20,000.00

Town of Lee

**BOS Draft 1 FY17**

Fiscal Year: 2015-2016

Print accounts with zero balance

From Date: 1/1/2016

To Date: 1/31/2016

Account Number

Description

FY 2017 Dept. Head Request		FY17 ABC		FY17 BOS	
FTE	Amount	FTE	Amount	FTE	Amount

01.60000.000.00	Police Fingerprint Scanner FY17 WA	0.00	\$14,195.50	0.00	\$0.00	0.00	\$14,196.00
	DRA: Off Operating Expenditure - 60000	0.00	\$14,195.50	0.00	\$0.00	0.00	\$14,196.00
	<b>Grand Total:</b>	<b>0.00</b>	<b>\$4,368,792.39</b>	<b>0.00</b>	<b>\$4,343,524.18</b>	<b>0.00</b>	<b>\$4,357,720.18</b>

End of Report

**2016 TOWN WARRANT**  
**For the TOWN OF LEE, NEW HAMPSHIRE**

**FIRST SESSION:** To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Mast Way School located on Mast Road, Lee at 9:00 a.m. on January 30, 2016. This session shall consist of explanation, discussion and deliberation of the Warrant Articles numbered 1 through **XX**. Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law shall not be amended, and (b) Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

**SECOND SESSION:** To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Public Safety Complex, 20 George Bennett Road, Lee on March 8, 2016. The Polls will be open from 7:00 a.m. to 7:00 p.m.

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**ARTICLE 1**

To choose all necessary Town Officers for the ensuing year:

**ARTICLE 2**

To see if the Town will vote to raise and appropriate a sum not to exceed One Hundred Fifty Five Thousand dollars (\$155,000) which includes up to Five Thousand dollars (\$5,000) in transaction costs, to purchase and acquire a conservation easement on the forty-six acre (more or less) portion (Map 2 Lots 5-3 and 5-4) of the proposed Powder Major's Farm and Forest conservation project that is located in the Town of Lee, (total acreage 195 in Durham, Lee and Madbury) and to authorize the withdrawal of up to One Hundred Fifty-Five Thousand dollars (\$155,000) from the Land Use Change Tax Fund for this acquisition and no amount to be raised from general taxation (Recommended by the Select Board) Majority vote required.

**ARTICLE 3**

To see if the Town will vote to discontinue the Lee Library/Community Center Capital Reserve Fund created in 2011. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's General Fund. (Recommended by the Select Board) Majority vote required.

**ARTICLE 4**

To see if the Town will vote to raise and appropriate the sum of three hundred seventy-six thousand six hundred sixty seven dollars (\$376,667); said sum to come from the Unassigned Fund Balance and be deposited into the Town Buildings Capital Reserve Fund. Said sum is the equivalent of the funds currently held in the Lee Library/Community Center Capital Reserve Fund; therefore, if Article **3** fails, this Article is null and void. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 5**

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,777,524. Should this article be defeated, the default budget shall be \$3,817,135, which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 6**

To see if the Town will vote to allow the exemption of property taxes on Solar Energy Systems as defined in NH RSA 72:61 and in accordance with NH RSA 72:27-a and RSA 72:62. Such property tax exemption shall be in an amount equal to 100% of the amount, if any, by which the installation of solar energy systems on the property increases the total assessed value of the property. If approved, this exemption shall be effective in the tax year beginning April 1, 2016. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 7**

To see if the Town will vote to raise and appropriate the sum of one hundred twenty-thousand dollars (\$120,000) to be deposited into the Fire Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 9**

To see if the Town will vote to raise and appropriate the sum of fifty-five thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 10**

To see if the Town will vote to raise and appropriate the sum of fifty-five-thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 11**

To see if the Town will vote to raise and appropriate the sum of thirty-five-thousand dollars (\$35,000) to be deposited into the Town Buildings Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 12**

To see if the Town will vote to raise and appropriate the sum of thirty-one thousand dollars (\$31,000) for the purchase of a new police cruiser equipped with new safety equipment.



This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

**ARTICLE 13**

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be deposited into the Internal Service Fund for Accrued Benefits. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

**ARTICLE 14**

To see if the Town will vote to raise and appropriate the sum of twenty-thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

**ARTICLE 15**

To see if the Town will vote to raise and appropriate the sum of fourteen thousand one hundred ninety-six dollars (\$14,196) for the purchase of a Finger Print Scanner/Printer for the Police Department. (Recommended by the Select Board) Majority vote required.

**ARTICLE 16**

To see if the Town will vote to raise and appropriate the sum of ten-thousand dollars (\$10,000) to be deposited into the Revaluation Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

**ARTICLE 17**

To see if the Town will vote to raise and appropriate the sum of ten-thousand dollars (\$10,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

**ARTICLE 18**

To see if the Town will vote to establish a contingency fund for Fiscal Year 2017 for unanticipated expenses that may arise and further to raise and appropriate twenty-thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. (Recommended by the Select Board) Majority vote required.

**ARTICLE 19**

To see if the Town will vote to discontinue completely that portion of Tibbetts Road that is in Lee. Tibbetts Road, a Class VI road, extends northerly from the northerly sideline of U.S. Route 4 (aka Concord Road) to the Barrington/Lee Town Line. (Recommended by the Select Board) Majority vote required.

To transact any other business which may legally come before this meeting.

**GIVEN UNDER OUR HANDS AND SEAL THIS th DAY OF JANUARY 2016**

\_\_\_\_\_  
**Carole Dennis, Chairman**

\_\_\_\_\_  
**Scott Bugbee**  
**Select Board for the Town of Lee**

\_\_\_\_\_  
**John R. LaCourse**

**State of New Hampshire, County of Strafford, Town of Lee**

We hereby certify that true attested copies of this Warrant were posted at the Town Clerk's Office, Public Library and the Public Safety Complex, on January XX, 2016 in compliance with RSA 39:5.

\_\_\_\_\_  
**Carole Dennis, Chairman**

\_\_\_\_\_  
**Scott Bugbee**  
**Select Board for the Town of Lee**

\_\_\_\_\_  
**John R. LaCourse**

Personally appeared, Carole Dennis, Scott Bugbee and John R. LaCourse who subscribed to the foregoing instrument before me, Denise Duval, Notary Public, this \_\_\_\_\_ day of January 2016.

\_\_\_\_\_  
Denise Duval, Notary Public



**TOWN of LEE**  
7 MAST RD, LEE, NH 03861  
(603) 659-5414

Office Use Only

Meeting Date: January 11, 2016

Agenda Item No. 5d

**BOARD OF SELECTMEN**  
**MEETING AGENDA REQUEST**  
**1/11/2016**

**Agenda Item Title: Sign Default Budget**

**Requested By: Julie Glover, Town Administrator**

**Date: 12/31/2015**

**Contact Information: 603-659-5414**

**Presented By: Julie Glover**

**Description: Present the Board with the Default FY17 Budget for signature.**

**Financial Details: \$3,817,135**

**Legal Authority** RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

**Legal Opinion:** Enter a summary; attach copy of the actual opinion

**REQUESTED ACTION OR RECOMMENDATIONS:**

On January 4, 2016 the Board voted to accept the Default Budget for FY17 as it was presented. Present FY17 Default Budget for signatures.



## DEFAULT BUDGET OF THE TOWN

**RSA 40:13, IX (b)** "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

### Instructions

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-636 or MS-737) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

**For Assistance Please Contact:**  
 NH DRA Municipal and Property Division  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION ?

Municipality:  County:

#### PREPARER'S INFORMATION ?

<b>First Name</b>	<b>Last Name</b>		
<input style="width: 90%;" type="text" value="Julie"/>	<input style="width: 90%;" type="text" value="Glover"/>		
<b>Street No.</b>	<b>Street Name</b>	<b>Phone Number</b>	
<input style="width: 50%;" type="text" value="7"/>	<input style="width: 90%;" type="text" value="Mast Road"/>	<input style="width: 90%;" type="text" value="(603) 659-5414"/>	
<b>Email (optional)</b>			
<input style="width: 95%;" type="text" value="townadministrator@leenh.org"/>			



**APPROPRIATIONS**

<b>GENERAL GOVERNMENT ?</b>					
<b>Account #</b>	<b>Purpose of Appropriations (RSA 32:3, V)</b>	<b>Prior Year Adopted Operating Budget</b>	<b>Reductions or Increases</b>	<b>One-Time Appropriations</b>	<b>DEFAULT BUDGET</b>
4130 - 4139	Executive ?	\$130,141			\$130,141
4140 - 4149	Election, Registration & Vital Statistics ?	\$95,073	\$2,900		\$97,973
4150 - 4151	Financial Administration ?	\$170,016			\$170,016
4152	Revaluation of Property ?	\$30,600	\$1,200		\$31,800
4153	Legal Expense ?	\$17,000			\$17,000
4155 - 4159	Personnel Administration ?	\$815,687			\$815,687
4191 - 4193	Planning & Zoning ?	\$135,408			\$135,408
4194	General Government Buildings ?	\$87,731			\$87,731
4195	Cemeteries ?	\$13,114			\$13,114
4196	Insurance ?	\$92,078			\$92,078
4197	Advertising & Regional Association ?				
4199	Other General Government ?	\$20,000		\$20,000	
<b>General Government Subtotal</b>		<b>\$1,606,848</b>	<b>\$4,100</b>	<b>\$20,000</b>	<b>\$1,590,948</b>



**APPROPRIATIONS**

**PUBLIC SAFETY ?**

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4210-4214	Police ?	\$620,983			\$620,983
4215-4219	Ambulance ?	\$20,179			\$20,179
4220-4229	Fire ?	\$336,227			\$336,227
4240-4249	Building Inspection ?				
4290-4298	Emergency Management ?	\$7,000			\$7,000
4299	Other (Including Communications) ?				
<b>Public Safety Subtotal</b>		<b>\$984,389</b>			<b>\$984,389</b>

**AIRPORT/AVIATION CENTER ?**

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4301 - 4309	Airport Operations ?				
<b>Airport/Aviation Subtotal</b>					

**HIGHWAYS AND STREETS ?**

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4311	Administration ?	\$483,603			\$483,603
4312	Highways & Streets ?				
4313	Bridges ?				
4316	Street Lighting ?				
4319	Other ?				
<b>Highways and Streets Subtotal</b>		<b>\$483,603</b>			<b>\$483,603</b>



**APPROPRIATIONS**

**SANITATION ?**

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4321	Administration ?	\$162,446			\$162,446
4323	Solid Waste Collection ?				
4324	Solid Waste Disposal ?	\$148,600			\$148,600
4325	Solid Waste Clean-up ?				
4326-4328	Sewage Collection & Disposal ?				
4329	Other Sanitation ?				
<b>Sanitation Subtotal</b>		\$311,046			\$311,046

**WATER DISTRIBUTION AND TREATMENT ?**

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4331	Administration ?				
4332	Water Services ?				
4335	Water Treatment ?				
4338 - 4339	Water Conservation & Other ?				
<b>Water Distribution and Treatment Subtotal</b>					



**APPROPRIATIONS**

<b>ELECTRIC ?</b>					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4351 - 4352	Administration & Generation ?				
4353	Purchase Costs ?				
4354	Electric Equipment Maintenance ?				
4359	Other Electric Costs ?				
<b>Electric Subtotal</b>					

<b>HEALTH ?</b>					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4411	Administration ?				
4414	Pest Control ?	\$1,650			\$1,650
4415 - 4419	Health Agencies & Hospital & Other ?	\$10,791			\$10,791
<b>Health Subtotal</b>		\$12,441			\$12,441

<b>WELFARE ?</b>					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4441 - 4442	Administration & Direct Assistance ?	\$23,100			\$23,100
4444	Intergovernmental Welfare Payments ?	\$3,625			\$3,625
4445 - 4449	Vendor Payments & Other ?	\$4,000			\$4,000
<b>Welfare Subtotal</b>		\$30,725			\$30,725





**APPROPRIATIONS**

**CULTURE AND RECREATION** ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4520 - 4529	Parks & Recreation ?	\$30,800			\$30,800
4550 - 4559	Library ?	\$235,875			\$235,875
4583	Patriotic Purposes ?	\$550			\$550
4589	Other Culture & Recreation ?				
<b>Culture and Recreation Subtotal</b>		<b>\$267,225</b>			<b>\$267,225</b>

**CONSERVATION & DEVELOPMENT** ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4611 - 4612	Admin. & Purch. of Natural Resources ?				
4619	Other Conservation ?	\$4,050			\$4,050
4631 - 4632	Redevelopment and Housing ?				
4651 - 4659	Economic Development ?				
<b>Conservation &amp; Development Subtotal</b>		<b>\$4,050</b>			<b>\$4,050</b>

**DEBT SERVICE** ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4711	Principal Long Term Bonds & Notes ?	\$90,000			\$90,000
4721	Interest Long Term Bonds & Notes ?	\$28,643	(\$2,435)		\$26,208
4723	Interest on Tax Anticipation Notes ?				
4790 - 4799	Other Debt Service ?				
<b>Debt Service Subtotal</b>		<b>\$118,643</b>	<b>(\$2,435)</b>		<b>\$116,208</b>



**APPROPRIATIONS**

**CAPITAL OUTLAY** ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4901	Land ?				
4902	Machinery, Vehicles, & Equipment ?	\$430,000		\$430,000	
4903	Buildings ?				
4909	Improvements Other Than Buildings ?	\$60,000		\$60,000	
<b>Capital Outlay Subtotal</b>		\$490,000		\$490,000	

**OPERATING TRANSFERS OUT** ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4912	To Special Revenue Fund ?	\$16,500			\$16,500
4913	To Capital Projects Fund ?	\$195,000		\$195,000	
4914	To Enterprise Fund ?				
	Sewer				
	Water				
	Electric				
	Airport				
4918	To Nonexpendable Trust Funds ?				
4919	To Fiduciary Funds ?				
<b>Operating Transfers Out Subtotal</b>		\$211,500		\$195,000	\$16,500



Operating Budget Total	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
	\$4,520,470	\$1,665	\$705,000	\$3,817,135

**EXPLANATION FOR INCREASES AND REDUCTIONS**

Use this section of the form to explain why any increase or reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.

Account #	Explanation for Increase or Reduction	
		<input type="button" value="Add New Line"/>
4140-4149	Additional elections	<input type="button" value="Remove Line"/>
4152	Increased cost of contracted Assessing Services	<input type="button" value="Remove Line"/>
4721	Reduction in Bond interest payments	<input type="button" value="Remove Line"/>



**LEE (255)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

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 Governing Body or Committee Member's Signature and Title

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## MEMORANDUM

TO: Board of Selectmen

FROM: Racetrack Committee; Tom Loureiro (Chairperson)

RE: Status of project to review and suggest modifications to the existing racetrack noise ordinance

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As previously reported to the Board, the Committee has conducted a noise monitoring sessions at the Lee Speedway and had hoped to have completed that monitoring and assessment of the ordinance by now. Further, we had hoped to have been able to reach consensus among the committee members with respect to proposed revisions to the ordinance in time to allow the proposed revisions to be reviewed by the board and submitted to a public vote as a warrant article.

Unfortunately, we will not be able to finalize our review because of delays in conducting a final monitoring session. That delay was the result of a determination by the Committee that it would be unsafe to monitor during the last event of the season, the Speedway's Octoberfest event. The areas where we had previously conducted monitoring would be in use by participants in the event, which we concluded would present safety concerns.

At roughly the same time, the Speedway requested that no further monitoring be conducted on its property without working through the Town's and the Speedway's attorneys. Without debating whether we were permitted to conduct sound monitoring on the Speedway's property without the owners' permission, and in the interest of avoiding the unnecessary involvement of the Town's attorney (as well as the attendant cost), the Committee decided to identify a monitoring location just outside the Speedway's property line, which we could use without obtaining consent from the Speedway.

We have identified what we believe is an appropriate location, located to the south of the Speedway, between the track and the closest homes on Tamarack. We intend to conduct some preliminary noise monitoring during the first event of the 2016 season. Once we do so, and assuming the results support the use of that location, we will conduct additional test at that location to ensure that we have adequate support to use that location for enforcement purposes.

At the present time, we believe we have adequate remaining funds to finalize this work with the noise consultant we selected earlier this year. Other than the delay described above, we believe we are making progress and can have a suitable deliverable for the Board's consideration by next summer. Please let me know if you have any questions.