

SELECT BOARD MEETING AGENDA

DATE: Monday, November 23, 2015 at 6:00 pm
HELD: Public Safety Complex (2nd Floor Meeting Room) 20 George Bennett Rd, Lee

The Select Board reserves the right to make changes as deemed necessary during the meeting. Public Comment limited to 3 minutes.

1. Call to Order – 6:00 pm
2. Public Comment
3. **Brian Hotz, Society for the Protection of NH Forests – Conserving Powder Major’s Farm and Forest**
Present the Board with an update on the efforts to protect Powder Major’s Farm and Forest in Durham, Madbury and Lee.
4. **Bill Humm, Conservation Commission Chair –Encroachment on Conservation Easement**
Present a draft Addendum to the Agreement dated December 1, 2010 between Fore-on-Four (FFDR,) Schulz and Friedlander (landowners,) and the Town regarding an encroachment onto land which is under a Conservation Easement (held by the Town).
5. **Tom Dronsfield, Police Chief – Replacing Base Station Radio**
Update the Board and discuss replacing the police department’s base station radio.
6. **Julie Glover, Town Administrator Report**
 - a. LUCT – Chestnut Way/Maple Kelsey Road
 - b. Chiefs’ pay increase
 - c. Comcast renewal – Informal process request
 - d. Miscellaneous
7. **Motion to Enter into Non-Public Session**
 - a. NH RSA 91-A:3 II (a)
8. **Motion to accept the Consent Agenda as presented:**

<u>SIGNATURES REQUIRED</u>	<u>INFORMATION ONLY</u>
Pay in lieu of vacation request DRA Sales Ratio Survey Planning Board Alternate Appointment for Thomas Bernth	Unanticipated Revenues for Heritage Commission - LCHIP

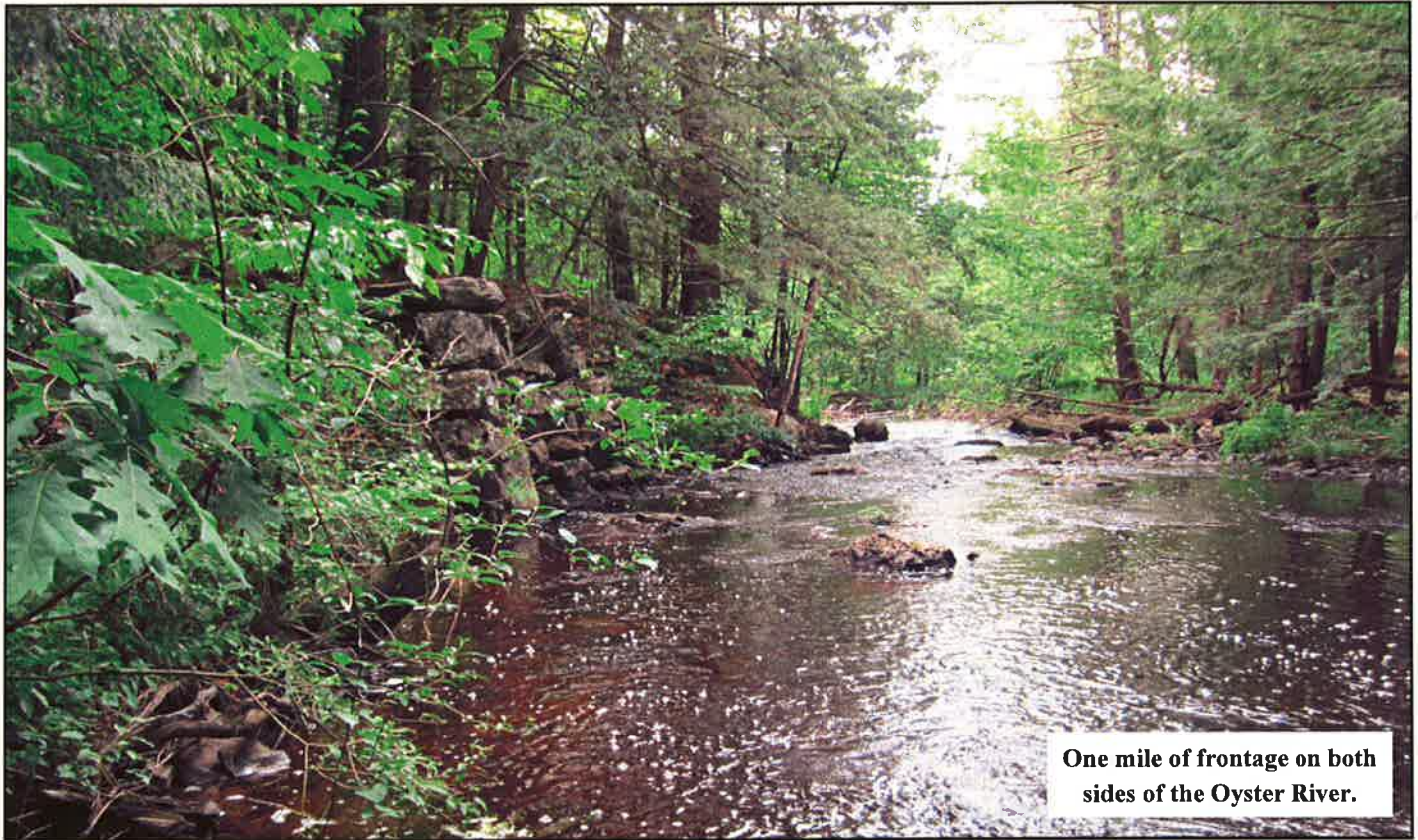
Individual items may be removed by any Select Board member for separate discussion and vote.

9. **Motion to accept the Select Board Public Meeting Minutes from November 9, 2015.**
10. **Motion to accept Manifest #10 and Weeks Payroll Ending November 22, 2015.**
11. **Miscellaneous/Unfinished Business**
12. **Adjournment**

Posted: Town Hall, Public Safety Complex, Public Library and on leenh.org on November 18, 2015

Individuals needing assistance or auxiliary communication equipment due to sensory impairment or other disabilities should contact the Town Office at 659-5414. Please notify the town six days prior to any meeting so we are able to meet your needs.

Help Conserve the Powder Major's Farm and Forest on the Oyster River



One mile of frontage on both sides of the Oyster River.



Active agriculture



Well managed forests and trails



Beaver-created wetlands



Next to town recreation fields (background)



forestsociety.org/powder_major

The Forest Society has an exciting opportunity to create a new forest reservation near the Seacoast and save a beautiful historic property along the Oyster River from getting divided into house lots.

The Forest Society is working to buy a 195-acre parcel in Madbury, Lee and Durham, as well as a conservation easement on an abutting 32-acre parcel, from the Goss family. This is a high priority conservation project, supported by the Great Bay Resource Protection Partnership and all three towns. *Here's why:*

Public Recreational Resources—

- A popular trail system for horse-back riding, hiking, wildlife watching, hunting, fishing, snowmobiling.
- It is the wooded backdrop to Madbury's athletic fields and near the Moharimet Elementary School, offering many educational opportunities.
- Provides the forested viewscape for the scenic-designated Cherry Lane and for NH Route 155.
- Central to the efforts of Madbury, Lee and Durham to connect conserved lands into a tri-town greenbelt.

Water quality—

- The Oyster River travels a half-mile through the property, and is within a Source Water Protection Area.
- The Oyster River overlies an aquifer and is one of the drinking water sources for the town of Durham and for the University of New Hampshire. Protecting the wetlands and uplands near the river is critical to keeping this important water source clean.
- Located in a focus area of the NH Coastal Watershed Conservation Plan.

Historic resources—

- The Goss lands were used as the "planting grounds" for Chief Moharimet in the late 1600s. "Council Rock," a large boulder, still marks the place where Chief Moharimet met with early European settlers.
- During the Revolutionary War, the land belonged to Major John Demeritt, who became known as the 'Powder Major' after he helped bring gunpowder to the Continental Army at the Battle of Bunker Hill.

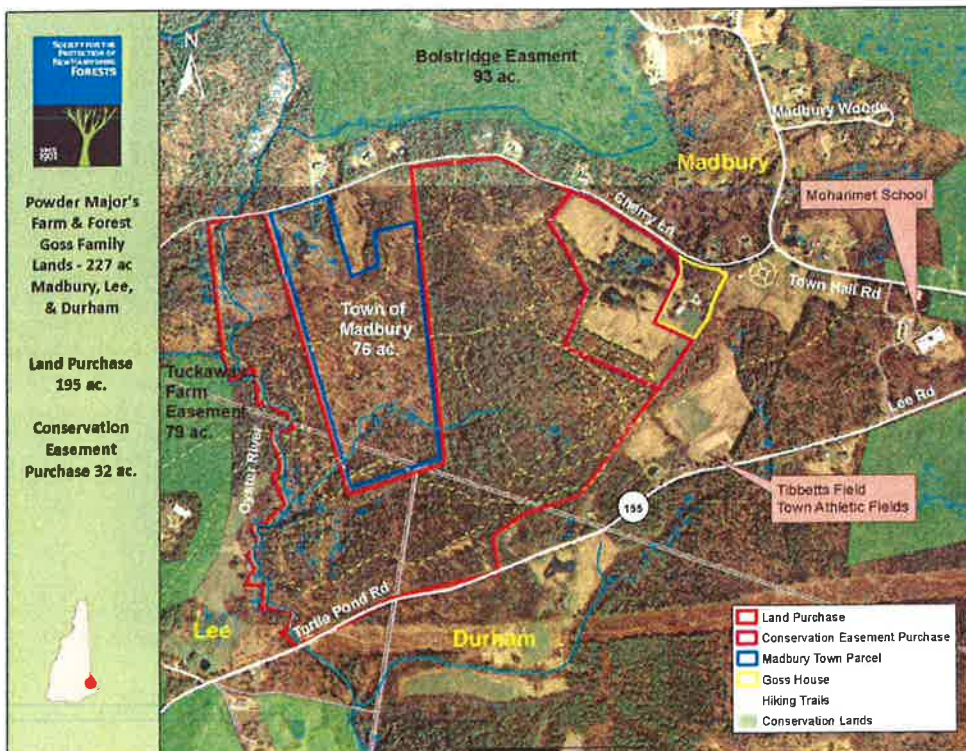
Wildlife habitat—

- The N.H. Natural Heritage Bureau has documented two rare, endangered or threatened species on the property, and the Oyster River corridor is home to 12 more rare, threatened or endangered plants and animals.

Working forests and fields—

- Thirty-two acres of the property are farmed as hayfields, and the remainder consists of forests of oak, pine and

A real threat of development—The Forest Society must raise \$2.25 million by Oct. 31, 2016, in order to pay the assessed value of the property and easement and care for the property into the future. We must be successful in our efforts, since the property will be sold on the open market if no conservation outcome can be reached. A plan already exists for the land to be divided into 76 house lots accessed by new roads.



Yes—I'd like to help conserve the 227-acre Powder Major's Farm and Forest!

Name _____
 Address _____

Gift in the amount of \$ _____
 ___ Check, mail to:
 SPNHF
 54 Portsmouth St.
 Concord, NH 03301
 ___ VISA ___ Master Card
 Card # _____
 Exp. Date _____ Security Code _____

For more information contact Susanne Kibler-Hacker at 603-224-9945, or via e-mail at skh@forestsociety.org. **PM159H**

Thank you for your help!

ADDENDUM

(DRAFT 11/11/15)

This document is an addendum to the Agreement, dated Dec. 1, 2010, among **FFDR INC.** with a principal place of business at 75 Indian Ridge Road, East Hampstead, New Hampshire 03826 (“FFDR”), **Stephen P. Schulz and Lisa M. Friedlander** of Sheep Road, Lee, New Hampshire 03861 (“Schulz and Friedlander”), and the **Town of Lee**, a municipal corporation with a principal place of business at 7 Mast Road, Lee, New Hampshire 03861 (“Town”).

FFDR, Schulz and Friedlander, and the Town hereby agree to extend the Agreement from Dec. 1, 2015, for two additional years, and further agree that it shall not be extended beyond Dec. 1, 2017. All other provisions of the Agreement remain unchanged.

IN WITNESS HEREOF, this _____ day of _____,

FFDR INC

Witness

By: _____
Frances Wolchko, President

Witness

Stephen C. Schulz

Witness

Lisa M. Friedlander

Town of Lee

Witness

By: _____
Carole Dennis, Select Board, Chair

Town of Lee

By: _____

Scott Bugbee, Select Board

Witness

Town of Lee

By: _____

John LaCourse

Witness

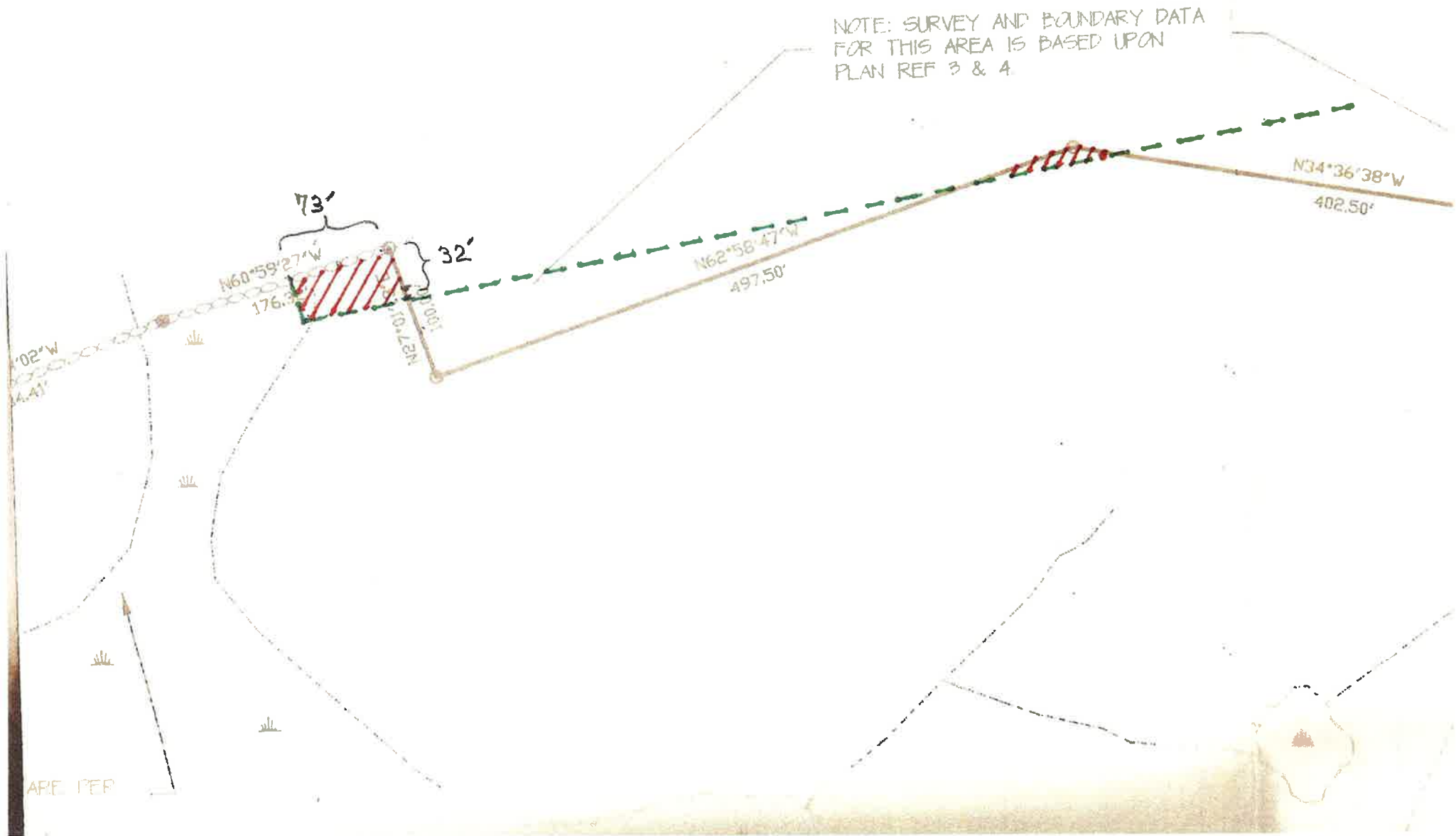
KEY

--- APPROX. EDGE OF DRIVING RANGE

/// LOCATION OF ENCROACHMENT

TAX MAP 7-11-0
FORE ON FOUR, LLC
PO BOX 140
NORTH HAMPTON, NH 03862
SCRD BK 2145/300

NOTE: SURVEY AND BOUNDARY DATA FOR THIS AREA IS BASED UPON PLAN REF 3 & 4.



ARE PER

LCC copy

AGREEMENT

NOW COME, **FFDR INC.**, a New Hampshire corporation with a principal place of business at 75 Indian Ridge Road, East Hampstead, New Hampshire 03826 ("FFDR"), **Stephen C. Schulz and Lisa M. Friedlander** of Sheep Road, Lee, New Hampshire 03861 ("Schulz and Friedlander") and the **Town of Lee**, a municipal corporation with a principal place of business at 7 Mast Road, Lee, New Hampshire 03861 ("Town") and state as follows:

1. FFDR is the owner of a certain tract or parcel of land located on the southerly side of Route 4 in Lee, County of Strafford, State of New Hampshire, more particularly described in the deed of Fore on Four, LLC dated April 10, 2002, recorded in the Strafford County Registry of Deeds at Book 2490, Page 788 ("FFDR Property").

2. Schulz and Friedlander are the owner of certain tracts or parcels of land situate on the westerly side of Sheep Road in Lee, County of Strafford, State of New Hampshire, more particularly described in deeds recorded in said Registry of Deeds at Book 2969, Page 136, 138 and 140 (collectively "Schulz and Friedlander Property").

3. Town is the holder of a Conservation Easement ("Conservation Easement") granted by Schulz and Friedlander recorded in said Registry of Deeds at Book 2864, Page 992, over the Schulz and Friedlander Property.

4. It has been determined and agreed upon that FFDR has encroached upon the Schulz and Friedlander Property which is subject to the Conservation Easement.

5. Attached herewith is a portion of a plan captioned "Lot Line Adjustment, Land of Fore on Four LLC and Stephen C. Schultz, Lisa M. Friedlander" by FWS Land Surveying P.L.L.C. recorded in said Registry of Deeds as Plan #55-56 ("Sketch"). Certain notations have been made thereon. The boundary line between the FFDR Property and the Schulz and Friedlander Property is shown on the Sketch by reference to a stone wall and by reference to a solid line, with the FFDR Property located northerly of said line, and the Schulz and Friedlander Property located southerly of said line. The use made by FFDR of its driving range is depicted on the Sketch as a dashed line. The areas upon which FFDR has encroached upon the Schulz and Friedlander Property is shown by the hash marks on the Sketch (the "Encroachments" or Encroachment Areas").

6. By this Agreement, the parties wish to address the Encroachments and provide a time line for their removal.

NOW THEREFORE, in consideration of the representations and promises, the parties hereby agree as follows:

copies sent to: Schulz / Friedlander
FFDR
NHDES

A. FFDR acknowledges its Encroachments upon the Schulz and Friedlander Property as shown on the Sketch.

B. All parties acknowledge that the Encroachments are on land subject to the Conservation Easement.

C. The Town acknowledges that the Encroachments do not violate the terms and conditions of the Conservation Easement.

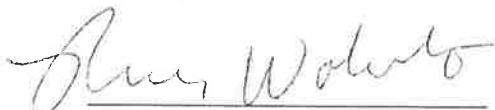
D. Schulz and Friedlander agree that FFDR may continue the Encroachments, as currently used, for a period of five (5) years from the date of this Agreement.

E. FFDR agrees that at a time not later than five (5) years from the date of this Agreement, that it shall cease to use the Encroachment Areas and shall restore the Encroachment Areas by ceasing mowing of such Areas and allowing natural revegetation. Further, that it shall place a line of large stones demarking the boundary from the end of the stone wall to the re-set northwesterly pin, said stones to be obtained from FFDR's property and not from the remaining stone wall.

F. In the event that either Schulz and Friedlander and/or the Town is required to take legal action to enforce the provisions of this Agreement, if successful, they shall also be awarded their costs and reasonable attorney fees.

G. FFDR and Schulz and Friedlander agree that the use of the Encroachment Areas made by FFDR are permissive and not adverse and that any such use may not be used as the basis for claiming title to the Encroachment Areas by adverse possession.

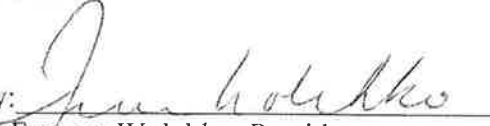
IN WITNESS WHEREOF, this 1st day of Dec, 2010.



Witness



Witness


Witness

FFDR INC.

By: 
Frances Wolchko, President


Stephen C. Schulz


Lisa M. Friedlander



Witness


Town of Lee

By: 
John R. LaCourse, Selectman


Witness

Town of Lee

By: 
W. James Griswold, Selectman


Witness

Town of Lee

By: 
Frank J. DeRocchi, Selectman

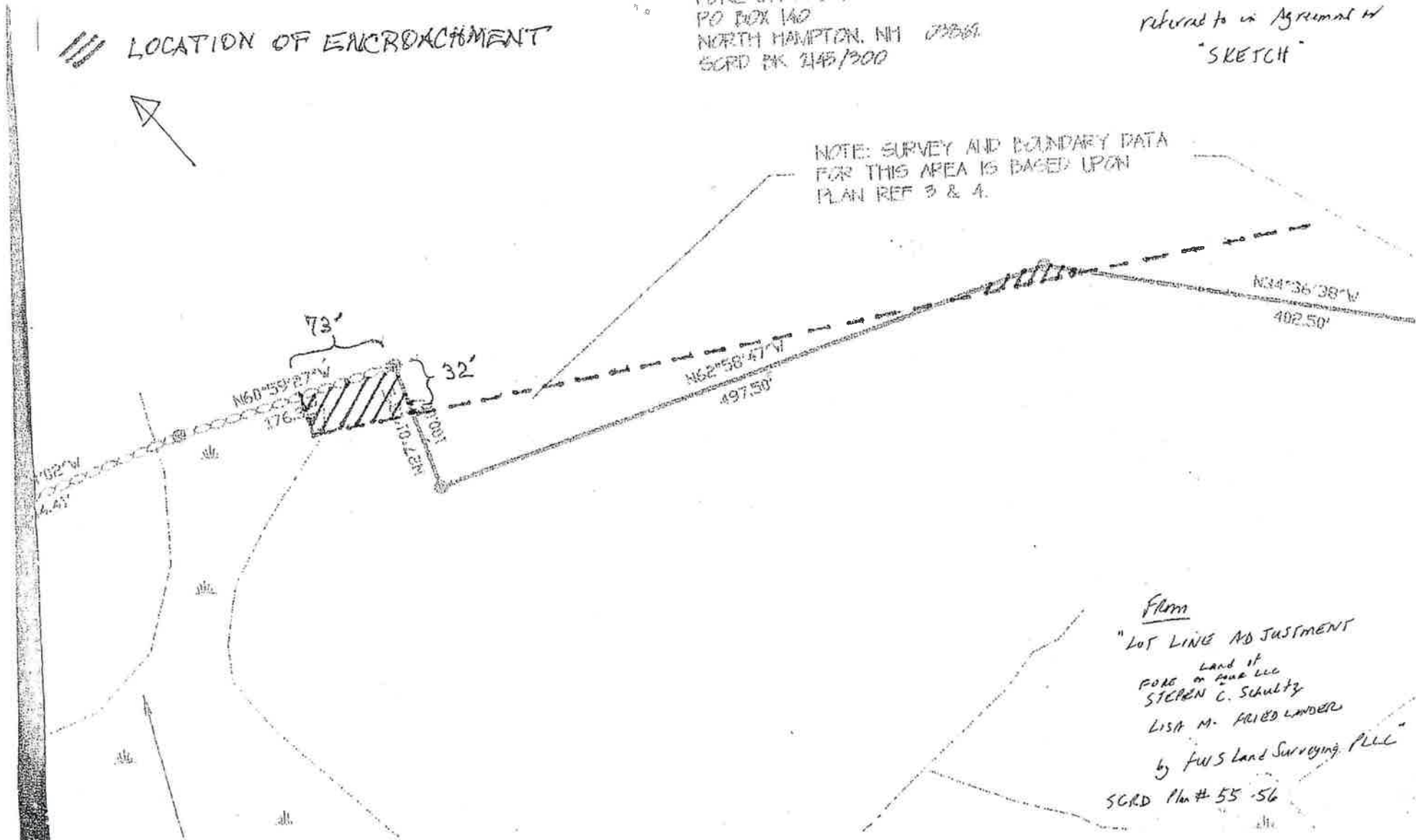
LOCATION OF ENCROACHMENT



FOUR LN FARM, LLC
PO BOX 140
NORTH HAMPTON, NH 03868
SCRD BK 145/300

referred to in Agreement w/
"SKETCH"

NOTE: SURVEY AND BOUNDARY DATA
FOR THIS AREA IS BASED UPON
PLAN REF 3 & 4.



Firm
"LOT LINE ADJUSTMENT"
Land of
FOUR LN FARM, LLC
STEPHEN C. SCHULTZ
LISA M. FRIEDLANDER
by FWS Land Surveying, PLLC
SCRD Plan # 55-56



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: 11/23/15
Agenda Item No. 5

BOARD OF SELECTMEN
MEETING AGENDA REQUEST
11/23/2015

Agenda Item Title: Replacing Base Station Radio

Requested By: Chief Tom Dronsfield

Date: 11/12/2015

Contact Information: Chief Tom Dronsfield, 659-5866, tdronsfield@leenhpolice.org

Presented By: Chief Tom Dronsfield

Description: update and discuss replacing the departments Base Station Radio

Financial Details: \$13,988.00 total, department responsible for \$6994.00 after grant money.

Legal Authority Enter underlying legal authority, usually NH RSA and/or Town Policy or Ordinance

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

Discuss possible funding for the remaining \$6994.00, PD budget, contingency fund etc....

EMPG Application Copy

NH EMPG Program <nhempgprogram@dos.nh.gov>

Tue 9/29/2015 12:03 PM

Inbox

To: Tom Dronsfield <Tdronsfield@Leenhplice.org>;

Below is a copy of the EMPG Application that you submitted to NH HSEM via the Resource Center:

Applicant ID:

2014- 3577

APPLICANT INFORMATION

Agency Name:

Town of Lee

Agency DUNS Number

Lee- 623281219

Address:

20 George Bennett Rd
Lee, New Hampshire 03861
United States
[Map It](#)

Primary Contact Name:

Thomas Dronfield

Title:

Police Chief

Address

20 George Bennett Rd
Lee, New Hampshire 03861
United States
[Map It](#)

Phone

(603) 569-5866

Email:

tdronsfield@leenhplice.org

Secondary Contact Name

Robin Estee

Title

Admin Assistant

Address

20 George Bennett Road
Lee, New Hampshire 03861
United States
[Map It](#)

Phone

(603) 659-5866

Email:

restee@leenhpolice.org

I. SUMMARY INFORMATION

A) Projects

1

Project 1 Title

EOC Communication Enhancement

100% Cost of Project 1

13988.00

Total Cost of Projects (100%)

\$13,988.00

B) Project Address/Location Description (If applicable)

20 George Bennett Road, Lee, NH 03861

II. PROJECT DESCRIPTION / SCOPE OF WORK

A) Project Narrative

The town of Lee currently is operating with unsupported and failing base station communication equipment. This project will enhance their current communication capabilities through the purchase of 2 base stations which will increase their interoperability between emergency services, police, fire, ems, and the town of Lee's EOC. An attached letter from Motorola shows the Astro Spectra are no longer supported. The Motorola APX 7500 multiband consolette will ensure reliable, clear, continuous and coordinated communication between emergency disciplines and the EOC during activations of planned and unplanned events. One base station will be located in the EOC and the other will be located in the dispatch center. The town of Lee's matching funds will be in the form of in-kind funds through the purchase of 2 additional base stations which will be located in the patrol and booking rooms.

The total cost for this project is \$13,988.00.

Check to send via email instead of uploading:

- Project Quotes/Proposals

III. COST ESTIMATE SUMMARY

2) Local Share of 50%

\$6,994.00

Cost-share for this project will be contributed and recorded by (community/agency):

Town of Lee

3) Please describe below how the community/agency will use either in-kind match or cash match for the Local Share of 50%. If using a combination of cash & in-kind match, please include or attach a detailed outline of each. Include the value and details of any in-kind contributions to the project(s):

The town of Lee will use the purchase of 2 additional base station radios as their in-kind match. The amount of match will be \$6,994.00

Does the community meet the following requirements?

Has NIMS compliance survey been submitted since January 1, 2015?

Yes

Please enter the date of NIMS Compliance Survey Submittal

09/28/2015

2) Does the community have a Local Emergency Operations Plan (LEOP) in Emergency Support Function (ESF) format with a terrorism annex?

Yes

Month & Year of LEOP:

2/3/15

3) Is the community's Multi-Hazard Mitigation Plan FEMA-approved and not expired?

Yes

Date of FEMA Approval

09/09/2013

4) Does the project enhance the community's/agency's Emergency Management capabilities?

Yes

5) Does the project relate directly to all-hazards Emergency Management: Response, Recovery, Mitigation, Preparedness, and Protection?

Yes

For INVENTORY purposes, New Hampshire defines equipment as fixed assets with an original purchase price of \$250 or more and a life expectancy of one year or more.

1) Are you requesting funding for any equipment?

Yes

2) Does your community/agency have an adequate property management system in place?

Yes

Please describe your property management system:

The town of Lee inventory's their equipment on a monthly/annual basis through operational readiness.

3) If purchasing equipment, please go to the DHS AUTHORIZED EQUIPMENT LIST (AEL) to verify the item(s) is an allowable purchase under the EMPG Program. Ensure that EMPG is listed under FEMA Related Grants on the right side of the page. If so, copy and paste link(s) below:

06CP-01-BASE - Radio, Base
<http://beta.fema.gov/authorized-equipment-list?combine=base%20radio&&page=2>

ENVIRONMENTAL AND HISTORIC PRESERVATION (EHP) COMPLIANCE - EQUIPMENT PURCHASES

4) Does your project require an EHP Review?

No

VI. COMMUNICATIONS EQUIPMENT PURCHASES

1) Are you requesting Interoperable Communications Equipment

Yes

2) In addition to following the steps in Section V for equipment purchases, I certify that this project complies with the current year's SAFECOM Grant Guidance.

I Agree

VII. COMPLIANCE CONDITIONS

1) Code compliance:

Yes

2) Local funding participation:

Yes

3) I certify that I have checked the Federal Excluded Parties List and none of the vendors, contractors, or sub-contractors being used for the proposed project(s) were listed.

Yes

VIII. SELECTING A METHOD OF PAYMENT

If approved, are there any local budget/fiscal constraints that could be affected by the timing of the award of this grant (e.g. the end of the local fiscal year)?

No

Select your method of payment:

2) Reimbursement of Paid Invoices AFTER the grant is approved.

You have selected 'Reimbursement of Costs AFTER the Grant is Approved.'

I Accept these stipulations.

IX. CERTIFICATION PAGE

The requesting community/agency understands that the grant will be on a first-come, first-served basis and is prioritized as outlined in the grant guidance document. Grantees will be required to fund any subsequent costs after the grant expires. The grantee's share may be in the form of cash or in-kind/soft match. Upon approval of this grant request and a fully executed grant agreement, the community/agency may incur costs against the grant award and submit requests for reimbursement to the NH Homeland Security & Emergency Management (NHHSEM). Payment will be made on actual costs only. Costs that exceed the amount of this grant will not be reimbursed. The community/agency further understands that it shall complete all activities, including installation, prior to SEPTEMBER 30TH, 2016. Invoices for said activities must also be dated on or before SEPTEMBER 30TH, 2016 . Grantees will have until October 31st, 2016 to submit requests for reimbursement.

I Understand

I certify that I am authorized to submit this grant application on behalf of the aforementioned community/agency.

I agree

Statement of Acknowledgement

Thomas Dronfield

Certification Date

09/29/2015

Order

Product	Qty	Unit Price	Price
1) EMPG Funds Request - Federal Share of 50%	1	\$6,994.00	\$6,994.00
Total:			\$6,994.00

Town of Lee EMPG Application Files

NH HSEM <nhemppgprogram@dos.nh.gov>

Tue 9/29/2015 12:03 PM

Inbox

To: Tom Dronsfield <Tdronsfield@Leenhpolice.org>



PLEASE REPLY TO THIS EMAIL WITH YOUR ATTACHMENTS.

The following files must be sent to NH HSEM EMPG Program in order for your application to be completed:

- Project Quotes/Proposals
-
-
-
-
-
-

EMPG Application Confirmation

NH EMPG Program <nhempgprogram@dos.nh.gov>

Tue 9/29/2015 12:03 PM

Inbox

To: Tom Dronsfield <Tdronsfield@Leenhpolice.org>;



****THIS IS AN AUTOMATED EMAIL****

Thank you for completing the online NH Homeland Security & Emergency Management EMPG Application.

This email serves as confirmation that your application has been received. Receipt of your application does not guarantee a grant award or grant participation.

Your application on behalf of Town of Lee has been assigned application number 2014-3577.

You will receive a separate email that will include all submitted information. You can save and/or print that email for your records.

Questions related to the status of your application should be directed to nhempgprogram@dos.nh.gov.

Point of Contact: Thomas Dronfield, Police Chief

POC Phone: (603) 569-5866

POC Email: tdronsfield@leenhpolice.org

Secondary Contact: Robin Estee, Admin Assistant

Secondary Contact Phone: (603) 659-5866

Secondary Contact Email: restee@leenhpolice.org

NIMS Compliance Survey Confirmation

NH HSEM <nhempprogram@dos.nh.gov>

Tue 9/29/2015 12:50 PM

Inbox

To: Tom Dronsfield <Tdronsfield@Leenhpolice.org>;



****THIS IS AN AUTOMATED EMAIL****

Thank you for completing the NIMS Compliance Survey through the NH Homeland Security & Emergency Management's Resource Center. The information provided is below and will be reviewed by HSEM staff. Your survey was received on 09/29/2015 and assigned ID number 3578. Only the most recent survey may be kept on file at HSEM.

Please save a copy of this email for your records and when asked, upload it into any applicable application.

If you have questions about the NIMS Compliance Survey, please contact your HSEM Field Services Representative.

Thank you very much!

-HSEM

Welcome to the New Hampshire Homeland Security and Emergency Management NIMS Implementation Survey

Name

Thomas Dronsfield

Your Title or Rank

Chief of Police

Organization Name

Town of Lee New Hampshire Police Department

Address

20 George Bennett Rd
Lee, New Hampshire 03861
United States
[Map It](#)

Phone

(603) 659-5866

Email

tdronsfield@leenhpolice.org

JURISDICTION TYPE

1. Select the best description for the organization you represent.

Municipality/Town

NIMS ADOPTION

2. Has your jurisdiction formally adopted and/or maintained adoption of the National Incident Management System as your all-hazards incident management system for Fiscal Year (FY) 2014?

Yes

3. Has your jurisdiction reviewed and revised the following types of plans to incorporate NIMS components, principles, and policies?

Emergency Operations Plan?

Yes

Standard Operating Procedures

Yes

Standard Operating Guidelines

Yes

All Hazard Plan

Yes

Mitigation Plan

Yes

Training Plan

Yes

Continuity Plan

Yes

4a. Has your jurisdiction established (and/or have in development) the following types of INTRASTATE mutual aid agreements, compacts, and/or assistance agreements?

Throughout the State/Territory?

Yes

That include the Private Sector?

No

That include NGOs?

No

That include Tribal Nations?

No

4b. Has your jurisdiction established (and/or have in development) the following types of INTERAGENCY & INTERSTATE mutual aid agreements, compacts, and/or assistance agreements?

Throughout the jurisdiction?

No

That include the Private Sector?

No

That include NGOs?

No

That include Tribal Nations?

No

NIMS TRAINING

5a. Has NIMS concepts and principles been incorporated into appropriate training within your jurisdiction?

Yes, some appropriate training

5b. If yes, which of the following has been incorporated?

- Interoperable and Compatible Communications, Technology, and Information Management
- Mutual Aid or Assistance Agreements
- Incident Command System
- Public Information

6. Has your jurisdiction or organization implemented a training program to ensure that the appropriate emergency/incident response personnel, as identified in the NIMS Training Program, receive NIMS training in accordance with their incident management responsibilities?

Yes

7. Which, if any, of the following are priorities for your jurisdiction to incorporate into training in the coming year? Please choose up to three options from the list below.

- Interoperable and Compatible Communications, Technology, and Information Management
- Incident Command System
- Multiagency Coordination System

EXERCISES

8a. Has NIMS concepts and principles been incorporated into appropriate exercises within your jurisdiction?

Yes, all appropriate training

8b. If yes, which of the following has been incorporated?

- Interoperable and Compatible Communications, Technology, and Information Management
- Incident Command System

9. Which, if any, of the following are priorities for your jurisdiction to incorporate into exercises in the coming year? Please choose up to three options from the list below.

- Resource Management, Typing, and Credentialing
- Incident Command System

RESOURCE INVENTORY

10. Does your jurisdiction or organization maintain an inventory of its response resources and assets?

Yes

11. Does your jurisdiction or organization use an inter-operable tool, such as the Incident Resource Inventory System (IRIS), to inventory response resources and assets?

No

12. Has your jurisdiction or organization typed and inventoried your response resources and assets consistently with available national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool at <http://www.fema.gov/resource-management> ?

No

13. Does your jurisdiction or organization have a process to determine availability of response assets in accordance with Tier 1 NIMS national resource typing definitions, as available on the FEMA website: <http://www.fema.gov/national-incident-management-system> ?

Yes

NIMS PRIORITIES

14. What priorities has your jurisdiction identified to enhance your implementation of NIMS in the coming year? Please check up to three.

- Update training to ensure all applicable NIMS concepts and principles are incorporated.
- Make communication and information management practices consistent with NIMS.
- Increase adoption of the Incident Command System.

RE-ENTRY PLAN

15. Does your jurisdiction or organization have an access and re-entry plan in order to control the flow of resources and personnel into the area of an incident?

Yes



Quote Number: QU0000332048
 Effective: 26 AUG 2015
 Effective To: 25 OCT 2015

Bill-To:
 LEE POLICE DEPARTMENT
 20 GEORGE BENNETT RD
 LEE, NH 03824
 United States

Ultimate Destination:
 LEE POLICE DEPARTMENT
 20 GEORGE BENNETT RD
 LEE, NH 03824
 United States

Attention:
Name: Chief Tom Dronsfield
Email: Tdronsfield@Leenhplice.org

Sales Contact:
Name: Nicholas Hamel
Email: nhamel@2-way.biz
Phone: 603-431-6288

Contract Number: WSCA STANDARD
Freight terms: FOB Destination
Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	Your price	Extended Price
1	1	L30KSS9PW1AN	APX7500 SINGLE BAND VHF MID PO	\$3,284.25	\$3,284.25
1a	1	G806BE	ADD: ASTRO DIGITAL CAI OPERATION	\$386.25	\$386.25
1b	1	L998AA	ADD: LIMITED FRONT PANEL W/CLOCK/VU	\$360.00	\$360.00
1c	1	GA00306AA	ADD: VHF MP PRIMARY BAND	*	*
1d	1	G78AR	ENH: 2 YR SFS LITE	\$158.00	\$158.00
1e	1	CA01598AB	ADD: AC LINE CORD US	*	*
1f	1	G48BB	ENH: CONVENTIONAL OPERATION	\$600.00	\$600.00
1g	1	W12DK	ADD: RF PREAMP	\$49.50	\$49.50
2	1	HKN6233A	ASSEMBLY, ACCESSORY, APX CONSOLETTA RACK MOUNT TRAY HARDWARE KIT	\$150.00	\$150.00
→ 3	1	F7979A	MCD 5000 DESKSET RADIO GATEWAY UNIT (RGU)	\$1,350.00	\$1,350.00
4	4	F2380A	MCD 5000 DESKSET	\$1,350.00	\$5,400.00
5	2250	SVC03SVC0104D	INFRASTRUCTURE INSTALL	\$1.00	\$2,250.00

Total Quote in USD

\$13,988.00

1/2 = \$ 6994.00

Cash match = \$

THIS QUOTE IS BASED ON THE FOLLOWING:

1 This quotation is provided to you for information purposes only and is not intended to be an offer or a binding proposal.

If you wish to purchase the quoted products, Motorola Solutions, Inc. ("Motorola") will be pleased to provide you with our standard terms and conditions of sale (which will include the capitalized provisions below), or alternatively, receive your purchase order which will be acknowledged.

Thank you for your consideration of Motorola products.

- 2 Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.
- 3 Purchaser will be responsible for shipping costs, which will be added to the invoice.
- 4 Prices quoted are valid for thirty(30) days from the date of this quote.
- 5 Unless otherwise stated, payment will be due within thirty days after invoice. Invoicing will occur concurrently with shipping.

MOTOROLA DISCLAIMS ALL OTHER WARRANTIES WITH RESPECT TO THE ORDERED PRODUCTS, EXPRESS OR IMPLIED INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

MOTOROLA'S TOTAL LIABILITY ARISING FROM THE ORDERED PRODUCTS WILL BE LIMITED TO THE PURCHASE PRICE OF THE PRODUCTS WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED. IN NO EVENT WILL MOTOROLA BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.



WIRELESS DISPATCH EVERYWHERE

APX™ 7500 MULTIBAND CONSOLETTA

Racing to an emergency or repairing a power outage, every moment matters as you mount a response. The right control station can make all the difference in making sure communications are clear, continuous and coordinated – across multiple users, agencies and miles.

The APX™ 7500 Consolelette is the ideal complement to your dispatch console. It's the low cost, mid-power RF control station for the ASTRO® 25 system when you want a wireless dispatch solution. Plus, you can use it as an emergency backup station when infrastructure is off-line or for wireless access to different system types for increased interoperability between agencies.

CONNECT WITH CONFIDENCE

Designed for the APX 7500 mid power series and O5 control head, the APX 7500 Consolelette combines forward-thinking technology with time-tested functionality. Project 25 Phase 2 technology delivers twice the voice capacity so you can add more users without adding more frequencies or infrastructure. And its multiband operation assures seamless interoperability – so you can talk with confidence from a squad car or desk station, a job site across town or an incident in the next county.

MIGRATE AT YOUR OWN PACE

The APX 7500 Consolelette is backwards and forwards compatible, developed to meet current P25 standards and future-ready to support new technology and data applications. Now you can achieve your interoperability objectives—whether upgrading an existing system or designing a new one—based on your dollars and deadlines.

BUILT FOR THE TOUGHEST TASKS

Innovative design and skillful engineering make the APX 7500 Consolelette a tireless performer. It can be easily serviced or programmed without removing the lid and the robust metal housing assures extra durability. An integrated front panel numeric keypad on the APX 7500 Consolelette gives you fast access to radio controls. And it meets stringent FCC and UL certifications for exceptional safety.

ROBUST AND MISSION-READY

When a power loss occurs, count on the automatic battery revert to connect your people 24/7. All you need is a DC source, such as a marine battery, to switch over automatically and keep communications going strong.

Rich in features, the APX 7500 Consolelette gives you easy access to contact information with one unified call list and the largest number of interface connections to a wide variety of consoles and desk sets. What's more, an ACIM wireless interface provides back-up dispatch if your console's link to the ASTRO 25 trunked system is ever lost.



November 12, 2012

**Motorola Service Confirms
Support Cancellation for Astro Spectra Mobiles**

The Motorola Repair Center would like to inform you that the Astro Spectra two way radios will no longer be supportable by the repair center.

Support for these radios was previously cancelled, but the repair center was able to provide a "commercially reasonable effort" repair support for these radio models. Unfortunately, these "commercially reasonable effort" repairs are no longer possible, and any above mentioned units sent to the depot will be returned unrepared.

Thank you for your understanding and please contact 1-800-422-4210 if you have any questions. If your question pertains to these units being on an RSA service agreement, then please contact your Customer Support Manager (CSM).

ARTICLE 2

GRANT OF RENEWAL LICENSE

SECTION 2.1 - GRANT OF RENEWAL FRANCHISE

(a) Pursuant to the authority of RSA 53-C and the Cable Act, the Franchising Authority hereby grants a non-exclusive Renewal Franchise to Comcast Maine/New Hampshire, Inc. a New Hampshire Corporation, authorizing and permitting Franchisee to construct, operate and maintain a Cable Television System in the Public Way within the municipal limits of the Town of Lee. Nothing in this Franchise shall be construed to prohibit Franchisee from offering any service over its Cable System that is not prohibited by federal or state law.

(b) This Renewal Franchise is granted under and in compliance with the Cable Act and RSA 53-C of the Laws of New Hampshire, and in compliance with all rules and regulations of the FCC and other applicable rules and regulations in force and effect during the period for which this Renewal Franchise is granted.

(c) Subject to the terms and conditions herein, the Franchising Authority hereby grants to Franchisee the right to construct, upgrade, install, operate and maintain a Cable Television System within the Public Way.

SECTION 2.2 - TERM: NON-EXCLUSIVITY

The term of this non-exclusive Renewal Franchise shall be for a period Five (5) years and shall commence on May 9, 2011 following the expiration of the current Franchise, and shall expire at midnight on May 8, 2016

SECTION 2.3 – RENEWAL OF FRANCHISE

The renewal of this Franchise shall be governed by applicable federal law and regulations promulgated hereunder and by applicable New Hampshire law.

Introduction

There are currently over 10,000 franchising authorities in the United States. Each has granted a cable television operator the authority to provide cable television service within its jurisdiction. This authority may take the form of a resolution, license, permit, agreement or a lengthy franchise document in excess of 200 pages. No matter the form, the authorization will eventually expire, requiring the operator to again seek authorization to provide service in the community.

Typically, franchises across the United States were granted for 15 year terms. The vast majority of franchises were initially granted in the late '70s and early '80s. Many of these franchises (unless superseded by state franchising) are now being renewed for the 2nd, 3rd or even fourth time. Prior to franchise expiration, however, cable operators and franchising authorities are expected to consider renewal using the procedures specified in the Cable Communications Policy Act of 1984, as amended by the Cable Consumer Protection and Competition Act of 1992 (hereinafter collectively referred to as the "Cable Act").

Section 626 of the Cable Act (47 U.S.C. 546) identifies specific procedures to be followed in order to renew cable television franchises. The Cable Act contemplates both a "formal" and "informal" procedure to accomplish renewal. Typically, the process begins approximately three years prior to franchise expiration, with the cable operator sending a letter to the franchising authority requesting renewal.

Most commentary on franchise renewal deals with procedural issues outlined under the "formal" renewal process of the Cable Act. A handful of cases have helped to interpret some of the more confusing aspects of the formal renewal process and the process was slightly amended in 1992 to clarify certain ambiguities. In practice, however, the vast majority of cable television franchises are renewed "informally." While cable operators are wise to reserve their rights to the formal protections identified in Section 626 of the Cable Act, most cable operators and franchising authorities prefer the flexibility of the informal renewal process.

Unless a franchising authority has had ongoing disputes with its cable operator or otherwise has reason to anticipate a difficult franchise renewal process, the informal renewal process should be far preferable. The informal process affords the franchising authority significant flexibility and allows for a greater exchange of information with the cable operator, ultimately resulting in greatly improved franchise documents.

This paper focuses on the "informal" renewal process. Reference is made to significant court cases which help to clarify certain formal procedural issues; however, the steps identified are intended to assist franchising authorities (cities) in handling franchise renewal using the more flexible informal process to arrive at franchise documentation which best serves the needs and interests of the city.



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

Request for Payment in Lieu of Vacation Time

Date 11/13/2015

Dear Board of Selectmen,

Per the "Personnel Policies and Procedures Manual for Town of Lee" which was adopted in 2009,
I WARREN HATCH respectfully request vacation pay in lieu of vacation time off
(EMPLOYEE NAME)
in the month of Nov 2015 in the amount of \$ 838.40.
(MONTH) (YR) (WEEKLY EARNINGS)

I have 294 hours/ _____ days of accrued vacation time.
(Vacation Hours) (Vacation Days)

I understand that the granting of this request is also contingent upon there being sufficient funds in the Operating Budget for this Fiscal Year.

[Signature]
Employee Signature

[Signature]
Department Head Signature

I have confirmed that this employee's date of hire is 10/7/97 and, as of the date of this request, has more than ten (10) years of service with the Town of Lee and receives at least fifteen (15) days of earned vacation per year.

[Signature]
Town Administrator Signature

* 2009 Town of Lee Personnel Policy, Page 13:
At the discretion of the Board of Selectmen, employees with more than ten (10) years of service who receive at least fifteen (15) days of earned vacation per year may elect to work during one (1) week of vacation and receive regular earnings as well as vacation pay. There is no other provision for an employee to cash in vacation for pay in lieu of time off. Employees having vacation accruals must submit a request in writing to the Board of Selectmen through their Department Head. Vacation time may not be taken in advance of being earned.

Chairman, David Cedarholm

Selectwoman Dennis

Selectman Bugbee

Memorandum

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources
Contracted Assessor's Agents

DATE: November 6, 2015

RE: DRA Sales Ratio Survey

I have completed a review of the information entered by Connie for the sale ratio survey and believe the information submitted is accurate. A printed spreadsheet listing of the data entered into the on-line system has been provided for review. If during your review any issues are noted, please let me know.

A draft analysis of the sales data was performed. Overall, the town's assessment to sale price median ratio is expected to be about 94% for the 2015-tax year, which is roughly a 3% change from last year's ratio of 96.97%. The 54 valid sales show a COD of a little less than 9 with the PRD at 1.04.

The above listed figures are expected to be similar (although not exact as DRA may exclude or include different sales) to the DRA's analysis when it is completed in early spring 2016. The few valid residential condominiums and mobile homes without land have overall indications are out of line with the Town overall, however the pending 2016 revaluation should correct this issue.

The above statistical indications appear to meet current Assessment Review requirements.

If there are any questions, please feel free to contact me at your convenience.

Verno	Sale Date	Acres	Address	Map Lot	Verified Price	Current Assed	Previous Assed	Ratio	Prop Code	Mod Code	Special Code	XCode1	Town Notes
1	10/2/2014	1.95	18 LEE HILL ROAD	17-01-1000	\$265,000	\$240,800	\$240,800	90.87	11	00	00		
3	10/15/2014	4.33	47 JAMES FARM ROAD	13-01-2500	\$262,000	\$276,300	\$276,300	105.46	11	00	00		
6	10/27/2014	1.57	91 GARRITY ROAD	09-01-0500	\$252,534	\$223,200	\$223,200	88.38	11	00	00		
8	10/30/2014	7.62	122 MAST ROAD	13-11-0200	\$512,500	\$532,600	\$532,600	103.92	33	00	00		
10	11/3/2014	0	14 PINECREST ESTATES	04-06-0306	\$32,000	\$36,700	\$36,700	114.69	18	00	00		
13	11/14/2014	1.95	2 ABENAKI TRAIL	11-10-1400	\$186,800	\$189,800	\$237,700	101.61	11	00	00		ADJ DATA PER ABATEMENT REVIEW
14	11/25/2014	25	77 HARVEY MILL ROAD	22-02-0000	\$675,000	\$708,100	\$708,100	104.9	11	00	00	90 RSA 79-A Current Use	
15	12/1/2014	12	41 BELLE LANE	33-04-2300	\$431,500	\$329,700	\$259,760	76.41	11	70	00	90 RSA 79-A Current Use	CORRECT BUILDING DATA
16	12/2/2014	0	53 NEWTOWN PLAINS ROAD	03-04-0702	\$95,000	\$166,300	\$166,300	175.05	14	00	00	37 Financial Entity as Grantor/Grantee	
18	12/4/2014	1.02	19 GRANGER DRIVE	13-02-1100	\$230,000	\$250,600	\$250,600	108.96	11	00	00		
22	12/12/2014	2.94	41 KELSEY ROAD	19-04-1400	\$258,000	\$277,800	\$0	107.67	11	00	00		NEW HOME 2015
23	12/16/2014	0.93	58 FOX GARRISON ROAD	19-06-1201	\$202,500	\$197,300	\$197,300	97.43	11	00	00		
26	12/24/2014	2.25	8 NEWTOWN PLAINS ROAD	01-01-0300	\$302,900	\$301,200	\$285,000	99.44	11	00	00		RENO'S COMPLETED PRIOR TO SALE
28	1/7/2015	0.43	16 SHERBURNE ROAD	06-07-0400	\$1,334	\$157,900	\$162,600	11841.02	11	00	00	37 Financial Entity as Grantor/Grantee	ADJ CNDTN
33	1/20/2015	3.02	18 DEMERITT AVENUE	19-07-0000	\$185,000	\$228,700	\$242,400	123.62	11	00	00	37 Financial Entity as Grantor/Grantee	CHANGES FROM ABATEMENT INSPECTION - CONDITION SKETCH ECT
34	1/26/2015	2.99	17 BELLE LANE	33-04-1300	\$305,000	\$284,800	\$284,800	93.38	11	70	00		
36	2/6/2015	9.38	134 TUTTLE ROAD	21-06-0000	\$115,000	\$278,300	\$278,300	242	11	00	00	38 Family/Relatives/Affiliates	
39	3/5/2015	0.4	18 SHERBURNE ROAD	06-07-0300	\$225,000	\$213,000	\$138,800	94.67	11	00	00		RENO'S COMPLETE PRIOR TO SALE
41	3/6/2015	0	1 RED PINE DRIVE	10-05-0017	\$34,000	\$29,300	\$29,300	86.18	18	00	00		

Verno	Sale Date	Acres	Address	Map Lot	Verified Price	Current Assed	Previous Assed	Ratio	Prop Code	Mod Code	Special Code	XCode1	Town Notes
42	3/12/2015	2.11	32 MAST ROAD	13-03-1600	\$193,000	\$184,100	\$184,100	95.39	11	00	00		
44	3/23/2015	0	6 SWAAN DRIVE	09-10-0003	\$198,000	\$158,700	\$158,700	80.15	14	00	00		
45	3/23/2015	0	10 EVERGREEN TERRACE	11-04-0022	\$14,500	\$17,100	\$17,100	117.93	18	00	00		
48	3/27/2015	2.5	43 DEMERITT AVENUE	19-06-0000	\$199,000	\$198,700	\$198,700	99.85	11	00	00		
49	4/3/2015	0.43	16 SHERBURNE ROAD	06-07-0400	\$1,334	\$157,900	\$162,600	11841.02	11	00	00	37 Financial Entity as Grantor/Grantee	ADJ CNDTN
55	4/20/2015	1.15	77 MAST ROAD	12-01-0400	\$75,000	\$78,700	\$140,800	104.93	22	00	00		SUBDIVIDED PRIOR TO SALE
58	4/30/2015	0.98	8 OWL LANE - UNIT #2	28-02-0001	\$131,500	\$163,600	\$162,400	124.41	11	70	00		CORRECT SITE SIZE
60	5/5/2015	2.23	15 JAMES FARM ROAD	13-01-0900	\$320,000	\$297,300	\$297,300	92.91	11	00	00		Friday, October 23, 2015 3:37 PM
61	5/11/2015	1.1	38 JENKINS ROAD	14-01-0300	\$58,000	\$56,800	\$56,800	97.93	22	00	00		
62	5/12/2015	68.3	CHERRY LANE	01-04-0000	\$310,000	\$408,000	\$408,000	131.61	22	71	00	90 RSA 79-A Current Use	MERGED AND SUBDIVIDED FOR 2016
70	5/18/2015	2	92 MAST ROAD	13-01-5000	\$350,000	\$312,700	\$319,400	89.34	11	00	00		ADJ SITE PER DEED REVIEW
71	5/26/2015	0	8 SPRUCE DRIVE	10-05-0073	\$28,000	\$27,900	\$27,900	99.64	18	00	00		
73	5/26/2015	0	2 CHESTNUT WAY	01-07-0100	\$10,000	\$0	\$0	0	19	00	00	40 Business Affiliates as Grantor/Grantor	NEW LOT FOR 2016 - RAODWAY
74	5/26/2015	0	10 CHESTNUT WAY	01-07-0500	\$120,000	\$0	\$0	0	22	00	00	40 Business Affiliates as Grantor/Grantor	NEW LOTS FOR 2016
75	6/1/2015	1.95	3 CLAY LANE	03-06-0400	\$424,900	\$386,000	\$386,000	90.84	11	00	00		
76	6/1/2015	5.13	8 EARLE DRIVE	25-01-0700	\$300,000	\$268,500	\$268,500	89.5	11	00	00		
78	6/3/2015	0	7 CEDAR LANE	10-05-0049	\$43,500	\$45,900	\$45,900	105.52	18	00	00		
79	6/9/2015	7.44	48 CONCORD ROAD	07-08-0100	\$1,900,000	\$1,481,500	\$1,481,500	77.97	33	00	00		
82	6/12/2015	0.95	40 THURSTON DRIVE	25-08-1600	\$446,000	\$415,900	\$415,900	93.25	11	00	00		

Verno	Sale Date	Acres	Address	Map Lot	Verified Price	Current Assed	Previous Assed	Ratio	Prop Code	Mod Code	Special Code	XCode1	Town Notes
86	6/22/2015	4.06	19 CARTLAND ROAD	20-04-0300	\$284,900	\$248,400	\$248,400	87.19	11	00	00		
87	6/23/2015	0	1 LANGELLEY DRIVE	10-01-0101	\$170,000	\$156,200	\$156,200	91.88	14	00	00		
88	6/23/2015	0	16 SPRUCE DRIVE	10-05-0079	\$26,800	\$28,000	\$28,000	104.48	18	00	00		
89	6/25/2015	2.11	7 TOON LANE	29-03-1300	\$423,000	\$338,900	\$338,900	80.12	11	00	00		
90	6/25/2015	1.4	241 NORTH RIVER ROAD	26-09-0100	\$115,267	\$212,100	\$212,100	184.01	11	00	00	37 Financial Entity as Grantor/Grantee	REVIEW OWNERSHIP IN CAMA
91	6/26/2015	4	3 JACOB LANE	20-04-0900	\$235,000	\$255,400	\$255,400	108.68	11	00	00		
93	6/30/2015	5	459 PACKERS FALLS ROAD	15-01-0700	\$350,000	\$297,100	\$297,100	84.89	11	00	00	90 RSA 79-A Current Use	
94	7/1/2015	2.28	39 NORTH RIVER ROAD	28-05-0500	\$387,000	\$335,000	\$335,000	86.56	11	00	00		
96	7/2/2015	2.04	16 THORNTON LANE	19-06-1900	\$325,000	\$313,500	\$313,500	96.46	11	00	00		
100	7/17/2015	1.95	39 WADLEIGH FALLS ROAD	19-06-0900	\$219,000	\$187,000	\$187,000	85.39	11	00	00		
101	7/21/2015	2.3	1 LEE HILL ROAD	20-01-0000	\$331,000	\$298,800	\$298,800	90.27	11	00	00		
105	7/24/2015	1.98	154 WEDNESDAY HILL ROAD	29-03-0700	\$349,900	\$309,500	\$309,500	88.45	11	00	00		
106	7/24/2015	2.68	334 CALEF HIGHWAY	16-04-0200	\$193,800	\$176,200	\$176,200	90.92	11	00	00		
107	7/27/2015	1.07	2 GEORGE BENNETT ROAD	11-07-0100	\$299,000	\$235,800	\$235,800	78.86	11	00	00		
108	7/28/2015	0	20 LANGELLEY DRIVE	10-01-0106	\$166,900	\$156,400	\$156,400	93.71	14	00	00		
109	7/30/2015	0.16	105 OSPREY LANE	28-01-1400	\$76,000	\$199,400	\$199,400	262.37	11	70	00	37 Financial Entity as Grantor/Grantee	
110	8/7/2015	5.1	10 TOON LANE	29-03-2100	\$571,000	\$487,100	\$487,100	85.31	11	70	00		
111	8/11/2015	5.1	10 TOON LANE	29-03-2100	\$20,000	\$0	\$0	0	22	00	00	11 Prop sold Not Separately Assessed	lot line adjustment
114	8/13/2015	1.1	38 JENKINS ROAD	14-01-0300	\$301,800	\$56,800	\$56,800	18.82	11	00	00	16 L/O Assessment L/B Sale	NEW HOME BUILT AFTER 4/1/15

Verno	Sale Date	Acres	Address	Map Lot	Verified Price	Current Assed	Previous Assed	Ratio	Prop Code	Mod Code	Special Code	XCode1	Town Notes
115	8/14/2015	0.91	68 CAMPGROUND ROAD	26-01-0100	\$187,000	\$187,000	\$187,000	100.11	11	00	00		
116	8/17/2015	1.13	52 PINKHAM ROAD	03-01-0300	\$210,000	\$205,100	\$205,100	97.67	11	00	00		
117	8/17/2015	0	18 SWAAN DRIVE	09-10-0009	\$220,000	\$172,300	\$172,300	78.32	14	00	00		
119	8/24/2015	2.22	19 CALDWELL LANE	11-02-0700	\$322,000	\$274,900	\$274,900	85.37	11	70	00		
122	7/17/2015	60.44	49 CARTLAND ROAD	20-06-0000	\$380,000	\$408,000	\$408,000	107.37	11	00	00	90 RSA 79-A Current Use	
123	9/1/2015	1.7	13 JAMES FARM ROAD	13-01-0800	\$300,000	\$298,300	\$298,300	99.43	11	00	00		
124	9/1/2015	1.4	241 NORTH RIVER ROAD	26-09-0100	\$151,500	\$212,100	\$212,100	140	11	00	00	37 Financial Entity as Grantor/Grantee	
126	9/3/2015	8.12	240 NORTH RIVER ROAD	25-03-0700	\$295,000	\$265,300	\$265,300	89.93	11	00	00		
128	9/14/2015	1.03	27 KELSEY ROAD	19-04-0700	\$349,900	\$69,500	\$0	19.86	11	00	00	16 L/O Assessment - NEW LOT 2015 - NEW L/B Sale HOME FOR 2016	
130	9/15/2015	3.21	CONCORD ROAD	07-04-0100	\$775,000	\$347,600	\$347,600	44.85	44	00	00	40 Business Affiliates as Grantor/Grantee	COMMERCIAL CONDOMINIUM LAND UNIT
132	9/17/2015	3.29	134 CONCORD ROAD	08-02-0700	\$200,000	\$237,200	\$203,900	118.6	11	00	00		CORRECT SITE SIZE AND DATA PRIOR TO SALE
133	9/21/2015	1.97	18 CAPTAIN PARKER DRIVE	09-05-0800	\$393,800	\$350,600	\$350,600	89.03	11	00	00		
134	9/21/2015	0.97	53 JAMES FARM ROAD	13-01-2900	\$340,000	\$360,000	\$360,000	105.88	11	00	00		
137	9/25/2015	0.63	20 NORTHSIDE ROAD	11-04-3500	\$158,000	\$160,100	\$160,100	101.33	11	70	00		
139	9/29/2015	4.74	23 EARLE DRIVE	25-01-1700	\$308,000	\$266,200	\$266,200	86.43	11	00	00		
140	9/29/2015	2.02	3 BELLE LANE	33-04-1500	\$326,900	\$320,900	\$320,900	98.16	11	00	00		
141	9/29/2015	2.24	175 TUTTLE ROAD	33-04-0100	\$80,000	\$172,800	\$172,800	216	11	00	00	81 Estate Sale With Fiduciary Coverage	

2015
EQUALIZATION
MUNICIPAL ASSESSMENT DATA
CERTIFICATE



MUNICIPALITY: Town of Lee

We the undersigned do hereby certify that the assessment and sales information provided by us on the NH Mosaic Equalization System has been thoroughly reviewed by this Board and is complete and accurate to the best of our knowledge.

We understand that this information will be used by the NH Department of Revenue Administration to calculate the municipality's equalization ratio. The equalization ratio will be used to calculate the total equalized valuation for this municipality.

SIGNATURE OF ASSESSING OFFICIALS

*(Selectmen if Town; must be signed by a majority)
(Assessor if City)*

DATE

NAME OF CONTACT PERSON: Scott Marsh EMAIL: SMARSH@MRI.GOV.COM

OFFICE PHONE NUMBER: 603-659-5414 OFFICE HOURS: M=8-6/T=7H=8-4:30/F=8-12:30
(Note: If your office keeps irregular hours, please provide an alternate means of contacting you.)

(Please check appropriate box, if applicable)

Full Reval Cyclical Reval Cyclical In Progress Partial Update/Statistical
(values updated)

NAME OF COMPANY DOING REVALUATION WORK: _____
(Please state if done in-house)

COMMENTS: _____

Please mail to: Department of Revenue Administration PO Box 1313, Concord NH 03302-1313



State of New Hampshire
Department of Revenue Administration

P.O. Box 1313, Concord, NH 03302-1313
Telephone (603) 230-5950
www.nh.gov/revenue



John T. Beardmore
Commissioner

Kathryn E. Skouteris
Assistant Commissioner



MUNICIPAL AND PROPERTY DIVISION
Stephan W. Hamilton
Director

David M. Cornell
Assistant Director

October 19, 2015

Dear Selectmen/Assessing Officials:

The DRA is beginning the 2015 Equalization process. Annually the DRA conducts sales-assessment ratio studies so that we can measure the levels of assessment and equity for each municipality. To accomplish this, the DRA and municipalities will be utilizing the NH Mosaic Equalization System which allows the ratio studies to be completed in an efficient and time effective manner. In order to analyze each sale and to establish an equalization ratio, we require the 2014 and 2015 assessment data and other information for each sale listed. The sales that occurred between October 1, 2014 and September 30, 2015 are currently in the system.

The following documents are enclosed to help municipalities understand the equalization process and the new system:

1. Instructions for completing the Municipal Assessment Data Information.
2. Property & Exclusion Codes list with instructions*. (*Also available on-line at www.nh.gov/revenue/)



*Double click on this ICON ; click on Municipal and Property link; scroll down page to find Property then Equalization and choose Current Tax Year.

3. **2015 Equalization Municipal Assessment Data Certificate.** This must be completed and returned before the equalization ratio will be set.
4. Equalization is governed pursuant to RSA 21-J:3, VIII; RSA 21-J:9-a; and RSA 21-J:13, IX, which are available on-line at www.gencourt.state.nh.us. Administrative Rules 2803.01 & 2804.01 (www.gencourt.state.nh.us/rules/rev2800.htm).

Please complete and release the Municipal Assessment Data Information including both the 2014 and 2015 assessments and return the signed **Municipal Assessment Data Certificate** (included), to this office no later than **December 15, 2015**.

If you have any questions, please contact me at 230-5950.

Sincerely,

Linda C. Kennedy, Manager
Equalization Bureau

TOWN OF LEE
PLANNING/ZONING/CODE ENFORCEMENT/HEALTH
7 Mast Road
Lee, New Hampshire 03861

November 17, 2015

Town of Lee Select Board
7 Mast Road
Lee, NH 03861

Dear Select Board,

The Planning Board met with Thomas Bernth at the regular monthly meeting on November 12, 2015 to discuss his interest in becoming an alternate member. The members present felt that he would be an asset to the Board and the community.

We would ask that the Select Board consider appointing him as an Alternate Board Member as soon as possible.

We hope you honor our requests and if you should have any further questions, please let me know.

Sincerely,

Robert P. Smith, Chairman
Lee Planning Board

To: **THOMAS BERNTH** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the PLANNING BOARD and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 23rd day of November, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as an **ALTERNATE** member of the PLANNING BOARD according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **THOMAS BERNTH** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:

LCHIP

Land & Community Heritage
Investment Program



June 5, 2015

Laura Gund
Lee Heritage Commission
7 Mast Road
Lee, NH 03824

RECEIVED NOV 13 2015

Dear Laura,

Thank you for taking good care of your LCHIP-assisted resource. We are sending the enclosed check in recognition that you conducted and reported appropriate and timely stewardship and monitoring in 2014. The payment is for the Flag Hill & North Lee Conservation Project buildings.

The LCHIP Monitoring Endowment fund was created to support long term stewardship of the resources protected with assistance from LCHIP. Payments are based on income available from the endowment, the number of projects receiving funds and a variety of resource-based factors. Because the amount available to provide these incentive payments may vary from year to year, we suggest that you do not include a specific payment from this source as part of your organization's annual budget.

This letter also serves as a reminder that you will need to submit a completed 2015 monitoring report no later than the end of December 2015 to fulfill your agreement with LCHIP and to receive an incentive payment next year. Many recipients find that summer is a good time to complete the required monitoring. The current monitoring report form is available on the LCHIP website, lchip.org.

Thank you for your responsible care of these important properties. If you have any questions please feel free to call us at 224-4113.

Sincerely,

Dorothy J. Taylor

Dijit Taylor
Executive Director

State of New Hampshire
Office of State Treasurer
25 Capitol Street - Rm. 121
Concord, NH 03301

State of New Hampshire

Vendor Payments

Bank of America
Concord, NH
51-44 / 119

06/04/15

2258755

PAY EXACTLY *Eight Hundred and 00/100 Dollars*

\$ *****800.00

VOID AFTER 180 DAYS

PAY TO THE ORDER OF LEE HERITAGE COMMISSION
7 MAST ROAD
LEE NH 03824

William E. Dwyer
Authorized Signature

⑈02258755⑈ ⑆011900445⑆ 000000011123⑈