

SELECT BOARD MEETING AGENDA

DATE: 6:00pm Monday, August 3, 2015

HELD: Public Safety Complex (2nd Floor Meeting Room) 20 George Bennett Rd, Lee

The Select Board reserves the right to make changes as deemed necessary during the meeting. Public Comment limited to 3 minutes.

1. Call to Order - 6:00 pm
2. Motion to Enter into Non-Public Session
 - a. RSA 91-A:3 II (a) - Personnel Issues
3. Public Comment
4. Motion to accept the Consent Agenda as presented:

<p><u>SIGNATURES REQUIRED</u></p> <p>Abatements (3) People's Bank Off-Site Signature Card</p>	<p><u>INFORMATION ONLY</u></p> <p>DMV Commemorative Plate Approval Letter DES Letter re: Mendums Pond Dam Repair DOT Roadway Maintenance Activities Notification Brian Seeley resignation from Town Center Committee</p>
--	---

Individual items may be removed by any Selectman for separate discussion and vote.

5. Motion to accept the Select Board Public and Non Public Meeting Minutes from July 20th.
6. Motion to accept Manifest #28 and Weeks Payroll Ending August 2, 2015.
7. Miscellaneous/Unfinished Business
8. Adjournment

Posted: Town Hall, Public Safety Complex, Public Library and on leenh.org on July 31, 2015

Individuals needing assistance or auxiliary communication equipment due to sensory impairment or other disabilities should contact the Town Office at 659-5414. Please notify the town six days prior to any meeting so we are able to meet your needs.

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: July 20, 2015

RE: Jean Howe
80 Beacon Street
Marblehead, MA 01945

Property Tax Map 10 Lot 5-72
Address: 5 Spruce Drive

Tax Year: 2014
Assessment: \$35,100

The subject was a manufactured home on a rented site. Abatement is due to home having been removed previously. As this is the case, it is recommended that an abatement in the amount of \$1,149.12 plus any applicable interest/fees be granted.

Abatement Granted

Abatement Denied

Dated _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: July 20, 2015

RE: Jean Howe
80 Beacon Street
Marblehead, MA 01945

Property Tax Map 10 Lot 5-11
Address: 7 Juniper Lane

Tax Year: 2015
Assessment: \$20,500

The subject was a manufactured home on a rented site. Abatement is due to home having been removed previously. As this is the case, it is recommended that an abatement in the amount of \$304 plus any applicable interest/fees be granted.

Abatement Granted

Abatement Denied

Dated _____

ABATEMENT RECOMMENDATION

TO: Select Board
Town of Lee

FROM: Scott P. Marsh, CNHA
Municipal Resources Inc.
Contracted Assessor's Agents

DATE: July 20, 2015

RE: Daniel Burnham
Sharon Gallo
217 Exeter River Landing
Exeter, NH 03833

Property Tax Map 28 Lot 1-56
Address: L56 Ferndale Acres

Tax Year: 2015
Assessment: \$7,100

The subject is a camper on rented land. Abatement is due to camper being registered and as this is the case, it is recommended that an abatement of the first issue tax bill in the amount of \$105 plus any applicable interest/fees be granted.

Abatement Granted

Abatement Denied

Dated _____



OFF-SITE SIGNATURE CARD PAGE 1 OF 2
INFORMATION ABOUT THE AUTHORIZED SIGNERS

Account Number _____ Date _____
Business Name Town of Lee Tax ID# _____
Trade Name of Depositor, If Any (i.e. Doing Business As) _____
Business Address C/O Selectmans Office, 7 Mast Rd City Lee State NH Zip 03861

Employee Name Christina Dow Employee # 63410 OD Officer # 28675 Account Type _____
Only use this form as a signature card for off-site visits or if a People's United Bank, N.A. employee does not verify the signer's identity. A Notary signature is required ONLY if a People's United Bank employee does not verify the signer's identity. Make additional copies if more than four signers. Always fax the signed signature card to Doc View.

Business Owner and Authorized Signer Information

The OWNER is an owner, managing member, general partner, authorized officer or principal of the business and an authorized signer on the account. The SIGNER is an authorized signer on the account. By designating a person as a Signer, Owner represents and warrants to People's United Bank that the person has the authority to act on behalf of the Business with respect to the Account.

By signing this signature card I/we agree that I/we have received a copy of the Business Deposit Account Contract, Business Schedule of Deposit Account Charges and Business Deposit Accounts Schedule of Interest and agree to the terms and conditions contained therein as they may be modified from time to time. I/we agree to waive any right to trial by jury in connection with the Account.

1. Name (First MI Last) Benjamin R Genes
Title Treasurer
SSN _____ DOB 4/14/56
Non Resident Alien (NRA) (check if applicable) _____
Home Address 43 N River Road
City Lee State NH Zip 03861
Home Phone 603 - 659 - 3769
Business Phone _____
Check One: Owner _____ Signer xxx
Photo ID: State NH ID# 04GSB56141 Exp.Date 4.14.19
Secondary ID (list type used) _____
SIGNATURE of Authorized Owner
[Signature]

Notary Acknowledgement
(Notary is needed only if form is not signed before a People's United employee)
State of New Hampshire)
County of Strafford)ss.:
On the 28th day of July, 2015, before me, the undersigned, a Notary Public in and for said State, personally appeared Ben Genes, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.
DENISE A. DUVAL, Notary Public
My Commission Expires September 18, 2018
[Signature]

2. Name (First MI Last) Scott Bugbee
Title Selectman
SSN _____ DOB 7.21.1961
Non Resident Alien (NRA) (check if applicable) _____
Home Address 31 Spencer Lane
City Lee State NH Zip 03861
Home Phone 603 - 659 - 2766
Business Phone 603 - 862 - 2766
Check One: Owner _____ Signer xxx
Photo ID: State NH ID# 07BES61211 Exp.Date 7.21.16
Secondary ID (list type used) _____
SIGNATURE of Authorized Signer
[Signature]

Notary Acknowledgement
(Notary is needed only if form is not signed before a People's United employee)
State of _____)
County of _____)ss.:
On the ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.
STAMP _____
Notary Public, State of _____

**OFF-SITE SIGNATURE CARD PAGE 2 OF 2
INFORMATION ABOUT THE AUTHORIZED SIGNERS**

3. Name (First MI Last) Carole T Dennis
 Title Selectwoman
 SSN _____ - _____ - _____ DOB 7.12.56
 Non Resident Alien (NRA) (check if applicable) _____
 Home Address 93 Mast Road
 City Lee State NH Zip 03861
 Home Phone 603 - 659 - 5414
 Business Phone _____ - _____ - _____
 Check One: Owner _____ Signer xxxx
 Photo ID: State NH ID# 07DSC56121 Exp. Date 7.12.16
 Secondary ID (list type used) _____
SIGNATURE of Authorized Signer

Notary Acknowledgement

(Notary is needed only if form is not signed before a People's United employee)
 State of _____)
 _____)ss.
 County of _____)
 On the _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.

STAMP _____
 Notary Public, State of _____

4. Name (First MI Last) John LaCourse
 Title Selectman
 SSN _____ - _____ - _____ DOB _____
 Non Resident Alien (NRA) (check if applicable) _____
 Home Address 7 Mast Road
 City Lee State NH Zip 03861
 Home Phone _____ - _____ - _____
 Business Phone _____ - _____ - _____
 Check One: Owner _____ Signer xxxx
 Photo ID: State _____ ID# _____ Exp. Date _____
 Secondary ID (list type used) _____
SIGNATURE of Authorized Signer

Notary Acknowledgement

(Notary is needed only if form is not signed before a People's United employee)
 State of _____)
 _____)ss.
 County of _____)
 On the _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.


STAMP _____
 Notary Public, State of _____

CERTIFICATION OF TAXPAYER IDENTIFICATION NUMBER

Under penalties of perjury, I certify that (1) the TIN number shown on this form is my correct taxpayer identification number, and (2) (a) I am not subject to backup withholding for the reason checked below, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and (3) Unless the Non - Resident Alien box below is checked, I certify that I am a U.S. person, including a U.S. Resident Alien, and (4) The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. If you are subject to backup withholding you must strike out text following #2.

Name of Business: Town of Lee

I am exempt from backup withholding because I am:
 an Exempt Payee (Form W-9 is required) a Non-Resident Alien (form W-8BEN is required) FATCA Code _____

By Benjamin R Genes  _____
 Signature (person signing in position #1 above) Date 7/28/15

The Following exception condition exists on this account (i.e. Out of state identification or CHEX record for business or signers)

Management Approval: _____
 Signature / Employee # _____

CHEX SYSTEMS CALLED BY: _____
 Signature / Employee # _____ TIN Issue Date: _____



BUSINESS DEPOSIT ACCOUNT CERTIFIED RESOLUTIONS

Legal Name of Business (the "Depositor")	Town of Lee
Trade Names of Depositor, If Any (i.e. Doing Business As)	
Primary Address of Depositor	C/O Selectman Office, 7 Mast Road, Lee NH 03861
Type of Legal Entity	Public Funds
Owner, President, Chairperson, General Partner, Authorized Officer, Managing Member or Principal (Specify Name & Title)	Authorized Officer - Linda Reinhold
Account Number	

The Certified Resolutions that appear in this document have been duly adopted by the owner(s) or the governing body of the Depositor whose identifying information appears above and which the signers below certify as correct. When the phrase "Deposit Accounts" appears in these Resolutions, it means any or all of the following People's United Bank, N.A. deposit accounts: People's United Business Checking Accounts, People's United Business Savings Accounts, People's United Business Money Market Accounts, and People's United Commercial Certificates of Deposit or any additional accounts which may be established in the future.

When the phrase "Deposit Services" appears in these Resolutions, it means the following People's United Bank deposit services: People's United MasterMoney™ BusinessCard, People's United Business ATM Card, Telephone Banking, and Online Banking, or any additional service which may be requested.

The Certified Resolutions authorize and direct the Depositor: (i) to establish the Deposit Accounts with People's United Bank and to obtain the Deposit Services from People's United Bank; and (ii) to enter into and to be bound by the People's United Bank Business Deposit Account Contract (including the People's United Bank Business Schedule of Deposit Account Charges), in its current form and as it may be modified from time to time (the "Business Deposit Account Contract"). People's United Bank will open and maintain the Deposit Accounts and provide the Deposit Services for the Depositor in reliance on these Certified Resolutions.

Authorization of Deposit Accounts at People's United Bank

RESOLVED, That People's United Bank, N.A. ("People's United Bank") an FDIC insured depository institution headquartered in Bridgeport, Connecticut, be, and it hereby is, designated a depository of funds of the Depositor, with authority to accept at any time for the credit of the Depositor deposits in the Deposit Accounts by any person or entity seeking to make such deposit and in whatever manner such deposit is endorsed or if unendorsed; and

RESOLVED, That the Depositor be, and it hereby is, authorized and directed to enter into and to be bound by the Business Deposit Account Contract and that all of the Deposit Accounts and Deposit Services shall be subject to such Business Deposit Account Contract, as modified from time to time and Depositor waives its right to jury trial in any action arising out of or connected with any account or service; and

Authorized Signers

RESOLVED, That each of the following named individuals, or persons from time to time holding the following offices of the Depositor, be, and each hereby is, designated as an Authorized Signer to act on behalf of the Depositor in accordance with these Certified Resolutions (fill in names and titles of individuals); and

Please Print Name of Authorized Signer	Please Print Title of Authorized Signer
Benjamin R Genes	Authorized Signer
Scott Bugbee	Authorized Signer
Carole Dennis	Authorized Signer
John LaCourse	Authorized Signer

Use of Deposit Accounts

RESOLVED, That People's United Bank be, and it hereby is, authorized and directed to certify, pay, or otherwise honor all checks, drafts, notes, bills of exchange, acceptances, and other instruments (collectively, "Instruments") or orders for the payment, transfer, or withdrawal of money, including electronic orders or transfers, for whatever purpose and to whomsoever payable when such Instruments and/or orders are made, signed, or endorsed by the signature, the facsimile or specimen signature (actual or purported), or the oral direction of any ONE of the Authorized Signers, including payments and/or transfers to any one or more Authorized Signers and even if such payment, transfer, or withdrawal will create or increase an overdraft in the account on which it is drawn, although any such payment shall be permitted in the sole discretion of People's United Bank; and

RESOLVED, That each Authorized Signer be, and hereby is, individually authorized on behalf of the Depositor to open and close the Deposit Accounts, to apply for and to obtain any services related to those accounts (including the Deposit Services), to update information on any Deposit Account, and to endorse, negotiate, and collect any and all Instruments; and

RESOLVED, That each Authorized Signer be, and hereby is, individually authorized on behalf of the Depositor to instruct, orally or by such other means as People's United Bank may make available to the Depositor, People's United Bank to initiate the transfer of funds between any Deposit Account and any other Deposit Account; and

RESOLVED, That People's United Bank may rely on the signature, endorsement, order, facsimile signature, specimen signature, or oral instruction reasonably believed by People's United Bank to be made by any ONE Authorized Signer, and that People's United Bank may act on any direction of any ONE Authorized Signer without inquiry and without regard to the application of the proceeds thereof, provided that People's United Bank acts in good faith; and

RESOLVED, That the Depositor hereby acknowledges that People's United Bank will assign the Depositor a Business Personal Security Number and/or a Business Identification Number that any Authorized Signer will be able to use to access one or more of the Deposit Accounts via telephone, on the Internet, or through the use of a Business Card, if such a Card is issued to the Depositor; and

RESOLVED, That, if the Depositor receives a Business ATM Card or MasterMoney™ BusinessCard, the Depositor hereby authorizes each Authorized Signer to receive his or her own unique Personal Identification Number that will enable that Authorized Signer to utilize the Depositor's Business ATM card or MasterMoney™ BusinessCard to access some or all of the Deposit Accounts on behalf of the Depositor; and

Miscellaneous Resolutions

RESOLVED, That People's United Bank shall not be liable in connection with the collection of Instruments and/or orders that are handled by People's United Bank without gross negligence, and People's United Bank shall not be liable for the acts or failure to act of its agents or subagents, any networks, clearing houses, or other interchanges or devices used, or for any other casualty; and

RESOLVED, That the Depositor assumes full responsibility for and shall indemnify People's United Bank against all losses, costs, liabilities, and claims resulting from payments, withdrawals, transfers, or orders made or purported to be made in accordance with, or from actions taken in good faith and in reliance upon, these Resolutions; and

RESOLVED, That the Depositor shall notify People's United Bank promptly and in **writing** of any change in (a) these Resolutions; (b) the identity of the Authorized Signers; (c) the identity of persons authorized to obtain and use a Business ATM Card; (d) the identity of the persons authorized to use a MasterMoney™ BusinessCard on behalf of the Depositor; (e) the ownership of the Depositor; or (f) the Depositor's legal structure or status, including the Depositor's dissolution or bankruptcy; and

RESOLVED, That People's United Bank may rely on these Certified Resolutions and on any certification by any ONE Authorized Signer or authorized representative of the Depositor as to the names and signatures of the Authorized Signers of the Depositor until People's United Bank has actually received written notice, facsimile or otherwise, of a change and has had a reasonable period of time to act on such notice; and

RESOLVED, That each of the persons listed at the end of the Certified Resolutions as a signer of the Certified Resolutions be, and each hereby is, designated a duly authorized representative of Depositor for all matters related to these Certified Resolutions, including the execution of this document on behalf of the Depositor, and the certification to People's United Bank (a) of the name, office (if any), and signature of each of the Authorized Signers, (b) that the Resolutions set forth herein have been adopted in accordance with all applicable governing documents, third party agreements, and laws applicable to the Depositor, and (c) of all other matters to be certified herein.

Certifications

Each individual who signs this document hereby certifies and warrants to People's United Bank that:

- (a) The Resolutions set forth herein: (i) have been properly adopted by the Depositor in accordance and conformity with the Depositor's governing documents, all agreements with third parties, and all laws applicable to the Depositor; (ii) have not been modified or rescinded; and (iii) are in full force and effect and binding on the Depositor;
- (b) He or she is the duly authorized representative of the Depositor, authorized to act on behalf of the Depositor in all matters pertaining to its rights, responsibilities, and activities in connection with these Certified Resolutions including but not limited to executing this document on behalf of the Depositor;
- (c) The Depositor is duly organized and in good standing in the jurisdiction in which it is organized;
- (d) A current and complete copy of the Depositor's organizational document (for example, its certificate of incorporation, its articles of organization, its partnership agreement, its charter, or other similar document) has been provided herewith to People's United Bank. Sole proprietorships are not required to submit an organizational document;
- (e) If the Depositor is a corporation owned by one shareholder, the undersigned certifies to People's United Bank that he/she is the sole shareholder and officer of such corporation;
- (f) If a trade name is used by Depositor, the undersigned certifies that a duly certified Trade Name or Doing Business As Certificate or the equivalent has been delivered to People's United Bank;

- (g) If the Depositor is a limited liability company or partnership, the undersigned are all of its members, managers, or partners, as the case may be;
- (h) He or she understands that People's United Bank will rely on the truth of these certifications in conducting business with the Depositor;
- (i) If the Depositor, or any one individual listed as an authorized signer, should direct People's United Bank to make preauthorized transfers, to combine or to electronically deliver account statements, or to establish an internet banking relationship including the designation of an internal administrator that can entitle other individuals (who may or may not be signers) to view and have access to any and all accounts granted the right by People's United Bank at its sole discretion, the Depositor hereby agrees to be subject to the terms and conditions of the BDAC, the Business Deposit Account Schedule of Charges, the Business Electronic Banking Agreement, and any other agreements, as updated, with People's United Bank that apply to the depositor's accounts now or in the future;
- (j) The Depositor (and any current or future authorized signatories or otherwise designated individuals) hereby certifies that it does not, nor will it ever engage in restricted transactions, such as internet gambling. Such transactions are prohibited from being processed into or out of the Depositor's account(s) or relationship via any means, including but not limited to check or check collection systems, electronic money transmission, card-based transactions (ATM or MasterMoney™ BusinessCard), ACH (Automated Clearing House), Wire Transfers, or third-party processors; and
- (k) Each signature below represents the true and accurate signature of the named person and that such person holds the corresponding title (if any);

IN WITNESS WHEREOF, I/we have signed these Certified Resolutions on the ___ day of _____, 2015.

SIGNING INSTRUCTIONS

- **A Business Owned by Only One Person:** If the Depositor is owned by only one person, this document must be signed by the owner. In the case of a corporation that is owned by only one shareholder, this document must be signed by the president of the corporation.
- **Partnership:** If the Depositor is a partnership, this document must be signed by all of the general partners of the Depositor. This includes a business owned jointly by a husband and wife.
- **Limited Liability Company:** If the Depositor is a limited liability company with more than one member, this document must be signed by each of the members of the Depositor. If the Depositor is operated by one or more manager(s), this document may be signed by each of the managers rather than the member(s).
- **Limited Liability Partnership:** If the Depositor is a limited liability partnership with more than one partner, this document must be signed by each of the partners of the Depositor. If the Depositor is operated by one or more manager(s), this document may be signed by each of the managers, rather than the partner(s).
- **Corporation Owned by More than One Shareholder:** If the Depositor is a corporation that is owned by more than one shareholder, this document must be signed by the president of the corporation. If the president of the corporation is also an Authorized Signer (listed above), at least one additional person must also sign this document.
- **Corporation Owned by One Shareholder:** If the Depositor is a corporation that is owned by one shareholder, this document must be signed by the president.
- **Other Entity:** If the Depositor is an entity not listed above, this document must be signed by a person or persons authorized by the governing body of the Depositor to do so. If one of the persons signing this document is also an Authorized Signer (listed above), at least one additional person must also sign this document.

IF ANY PERSON SIGNS THIS DOCUMENT OUTSIDE OF THE PRESENCE OF A PEOPLE'S UNITED BANK REPRESENTATIVE, THAT PERSON'S SIGNATURE MUST BE NOTARIZED.

	Notary Acknowledgement
Signature	(Notary is needed only if form is not signed before a People's United employee)
Linda Reinhold	State of _____)
Printed Name	_____)ss.: _____
Town Clerk	County of _____)
Title	
Signature of People's United Bank Witness	On the _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of whom the individual acted, executed the instrument.
Printed Name of People's United Bank Witness	
	STAMP _____
	Notary Public, State of _____

Branch:

Employee ID: 63410

Date: 07/27/2015

People's United Bank, N.A. COM200 V7 2/2015

Page 4 of 5

Member FDIC

_____ Signature _____ Printed Name _____ Title _____ Signature of People's United Bank Witness _____ Printed Name of People's United Bank Witness _____	<p align="center">Notary Acknowledgement</p> <p>(Notary is needed only if form is not signed before a People's United employee)</p> State of _____))ss.: _____ County of _____) <i>On the _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of whom the individual acted, executed the instrument.</i> <p align="center">STAMP</p> <p align="right">_____ Notary Public, State of _____</p>
--	--

_____ Signature _____ Printed Name _____ Title _____ Signature of People's United Bank Witness _____ Printed Name of People's United Bank Witness _____	<p align="center">Notary Acknowledgement</p> <p>(Notary is needed only if form is not signed before a People's United employee)</p> State of _____))ss.: _____ County of _____) <i>On the _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of whom the individual acted, executed the instrument.</i> <p align="center">STAMP</p> <p align="right">_____ Notary Public, State of _____</p>
--	--

_____ Signature _____ Printed Name _____ Title _____ Signature of People's United Bank Witness _____ Printed Name of People's United Bank Witness _____	<p align="center">Notary Acknowledgement</p> <p>(Notary is needed only if form is not signed before a People's United employee)</p> State of _____))ss.: _____ County of _____) <i>On the _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of whom the individual acted, executed the instrument.</i> <p align="center">STAMP</p> <p align="right">_____ Notary Public, State of _____</p>
--	--



TOWN OF LEE
SELECTMEN'S OFFICE
7 MAST RD, LEE, NEW HAMPSHIRE 03861
(603) 659-5414

To: People's United Bank
Date: July 28, 2015
From: Benjamin Genes, Treasurer
Re: Authorized Signers on Town of Lee Accounts

To People's United Bank:

Please be advised that the following people are authorized to sign on the following accounts:

xx7968, xx6155, xx8450, and xx7322

Name and Title: Benjamin R Genes, Treasurer

Name and Title: Carole Dennis, Selectwoman

Name and Title: Scott Bugbee, Selectman

Name and Title: John LaCourse, Selectman

Please be advised the following person is to be removed as a signer on the following accounts:

xx7968, xx6155, xx8450, and xx7322

Name and Title: David Cedarholm

Signed:

Date:

7/28/15

Authorized signer: Benjamin R. Genes, Treasurer



State of New Hampshire

DEPARTMENT OF SAFETY
DIVISION OF MOTOR VEHICLES
STEPHEN E. MERRILL BUILDING
23 HAZEN DRIVE, CONCORD, NH 03305

JOHN J. BARTHELMES
COMMISSIONER OF SAFETY

RICHARD C. BAILEY, JR.
DIRECTOR OF MOTOR VEHICLES

July 28, 2015

Carole Dennis, Chairperson
Lee Select Board
7 Mast Rd
Lee NH 03861

Dear Ms. Dennis:

Thank you for your letter received on July 13, 2015, and in which you request a commemorative plate celebrating the Town of Lee's 250th anniversary.

Please be advised that I have reviewed the plate design submitted and it is approved to go forward with printing. Once production has begun, please instruct the Sign Shop to send one blanked plate to my attention at the Division of Motor Vehicles.

One commemorative plate may be attached to the front of a motor vehicle in place of the regular number plate; however, the rear number plate must remain in place. A motor vehicle displaying a commemorative plate must be legally registered and inspected for the current year. These plates may be displayed from January 1, 2016, until December 31, 2016.

Congratulations on Lee's 250th anniversary. I hope your commemorative plate sales are a complete success.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Bailey, Jr.", written over a horizontal line.

Richard C. Bailey, Jr.

cc: Office of the Selectman, Town of Stratham

enr per DMV



The State of New Hampshire
Department of Environmental Services



Thomas S. Burack, Commissioner

July 23, 2015

RE: Information on needed repairs to Mendums Pond Dam

To Whom It May Concern:

The New Hampshire Department of Environmental Services' Dam Bureau (NHDES) is planning to repair Mendums Pond Dam, and will be drawing down the level of Mendums Pond for the repair starting in September 2015. The 175-year old dam is experiencing seepage of water through the dam. Some of the seepage was recently found to be carrying soil particles originating from the interior of the dam embankment. This can lead to serious problems developing within the dam, and it needs to be addressed as soon as possible. The dam is classified as a High Hazard Dam because its failure would flood houses in Nottingham and Lee and overtop roadways downstream, including U.S. Route 4.

The NHDES Dam Bureau has scheduled public meetings to discuss the repair project:

August 3, 2015

Barrington Middle School Cafeteria

51 Haley Drive

6:45 P.M. (Note the public meeting will be held concurrently but not part of the Board Selectmen's meeting)

August 10, 2015

Nottingham Town Hall

139 Stage Road

7:00 P.M. (Note the public meeting will be held as part of the Board of Selectman's meeting)

To provide you with some information about the repair project, we have enclosed a Frequently Asked Questions document for your review. In addition, NHDES will be posting updates regarding the repair project to the NHDES website – www.nh.des.gov. Search the A to Z list for the Mendums Pond Repair Project. Also, parties interested in receiving email updates can request to be included in the email list by sending their email information and name to Brian Desfosses, with the NHDES Dam Bureau, at bdesfosses@des.nh.gov, with the subject heading "Mendums Pond".

Sincerely,

James W. Gallagher, Jr., P.E.
Chief, Dam Bureau

Enclosure: *NHDES Bulletin: Mendums Pond Dam Repair Project Frequently Ask Questions*

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-3503 • TDD Access: Relay NH 1-800-735-2964



NEW HAMPSHIRE
DEPARTMENT OF
**Environmental
Services**

E N V I R O N M E N T A L B U L L E T I N

PO Box 95, Concord, NH 03302-0095 des.nh.gov (603) 271-3503

Mendums Pond Dam Repair Project Barrington and Nottingham Frequently Asked Questions (FAQs)



Upstream Face of Mendums Pond Dam at full lake level



Downstream face and outlet works of Mendums Pond Dam

The New Hampshire Department of Environmental Services' Dam Bureau (DES) is planning to repair Mendums Pond Dam, and will be drawing down the level of Mendums Pond (i.e., temporarily lowering its water level) for the repair starting in September 2015. Mendums Pond Dam is located in Nottingham, New Hampshire, but most of the pond is located in Barrington. The dam is approximately 31 feet high and averages about 36 feet wide and 440 feet long. The dam is an earthen embankment placed between upstream and downstream dry stone masonry walls. The dam was originally constructed in 1840 and acquired by the State in 1955. It is one of the highest laid stone and earthen gravity dams in New Hampshire. The dam is classified as a High Hazard Dam because its failure would flood houses in Nottingham and Lee and overtop roadways downstream, including U.S. Route 4.

Why is the pond being drawn down?

During inspections of the dam, DES discovered some problems with the dam that, if left unaddressed, could threaten the structural integrity of the dam. Therefore, it is necessary to draw down the pond to enable repairs to be completed and to make sure that the dam at Mendums Pond can operate safely and reliably for years to come.

What's wrong with the dam?

The 175-year old dam is experiencing seepage of water through the dam. Some of the seepage was recently found to be carrying soil particles originating from the interior of the dam embankment. This can lead to serious problems developing within the dam, and it needs to be addressed as soon as possible.

When is DES planning to start the drawdown and what will it entail?

Starting immediately after Labor Day 2015, DES will begin drawing down the pond approximately 20 feet to fully evaluate the condition of the foundation and upstream face of the dam and determine and implement the best method of repair. The pond's surface area will be temporarily reduced in size from approximately 265 acres to 83 acres. The deepest portion of the remaining water will be approximately 30 feet.

Has DES taken other steps to try to avoid this action?

Earlier this year, DES conducted an aggressive grouting program in the concrete outlet of the dam to reduce the seepage leaking from the dam. While seepage was reduced in some locations, it continued in other locations on the downstream side of the dam. To control the seepage, it should be stopped before substantial volumes of water can flow into the dam's interior and carry soil material from it. Other steps that DES has taken include retaining the services of an outside engineering consulting firm to evaluate the conditions of the dam. Based on the results of that evaluation, DES concluded that seepage cutoff walls could not be reliably constructed within the interior of the dam because of the condition of the dam.

What is DES planning to do to repair the dam?

Based on the limited data available to date, DES has developed two concepts involving building an impermeable wall against the upstream face of the dam and constructing a buttressing embankment on the downstream side of the dam. Because DES does not have definitive plans or records showing how the dam was originally constructed 175 years ago, the final design of the repair can only be determined after the pond level is drawn down and DES engineers can directly observe the foundation of the dam and the condition of its upstream face.

How long will it take to draw down the pond? Is there anything I need to do about my boat?

The drawdown of the pond will begin on or about September 9th, and will take place over a 30 to 45-day period, depending on weather conditions after the drawdown begins. Once the drawdown begins, the water level will not be raised again until the repair work requiring the drawdown is completed. Those residents with boats in Mendums Pond should make early plans to remove those boats from the pond before the drawdown begins. It is estimated that the pond level will be lowered 6 inches to a foot per day.

How long is the water level likely to be down?

Since DES cannot be completely sure of the condition of the dam's foundation and upstream face until the pond is drawn down, DES can only estimate at this time that the construction could take between 12 and 24 months. DES will raise the pond level as soon as the repair is successfully completed.

Has this ever happened before?

The last time that DES drew down the pond was in 1978. At that time, the drawdown was necessary to allow repairs to be completed on upper portions of the upstream face of the dam. The repair that DES plans to make this time will be more extensive than the repairs made in 1978. Other repairs to the dam were made before the State acquired the dam in 1955.

What will happen to the aquatic life in the pond?

Some of the pond life (fish and other aquatic organisms) will move downstream as water is gradually released from the dam. Since an estimated 83-acre pond will remain in place during construction, many organisms will be able to continue their life in the pond. The early timing of the drawdown should also allow amphibians and other aquatic life to adapt before they begin hibernating for the winter. DES will continue to consult with the New Hampshire Fish and Game Department to determine what additional steps might need to be taken to protect the various forms of wildlife in the pond.

What happens if the dam begins to have larger problems between now and Labor Day?

The dam is being actively and continuously monitored by DES dam personnel. DES has installed electronic monitoring equipment that allows DES to automatically collect real-time information on the behavior of the dam. In the event that the monitoring suggests that conditions are worsening, the pond will be drawn down immediately and the Emergency Action Plan (EAP) for the dam will be activated to notify property owners on the pond and downstream to protect life and property downstream.

Is there any way to avoid the drawdown and repair?

Unfortunately, there is no way to avoid this needed repair of the Mendums Pond Dam. The only way to repair the dam is to remove the force on the dam, caused by the weight of water in the pond, and allow access to the upstream face of the dam and foundation. That requires the pond to be lowered. While DES realizes that this will be an inconvenience to people who own property around the pond, DES also has a duty to ensure that the dam is safe for all, including those who live downstream. In addition, the repair is needed to make certain that the pond remains in place and can be enjoyed for years to come.

What can downstream property owners expect?

Water released from the dam will be higher than normal downstream during the draw down process (this normally occurs in November but will be deeper and earlier this year). Once the pond is drawn down, the pond's water level will be maintained at that elevation, and any rainfall or streamflow coming into the pond will be allowed to flow downstream naturally.

For more information:

Updated information on the repair project will be posted on the NHDES website – www.nh.des.gov. Search the A to Z list for the Mendums Pond Repair Project. Also, to receive email updates please contact Brian Desfosses, with the NHDES Dam Bureau, at bdesfosses@des.nh.gov, with the subject heading “Mendums Pond”.

Issued July 23, 2015



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Assistant Commissioner

RECEIVED
JUL 23 2015
TOWN OF LEE, NH
SELECTMAN'S OFFICE
July 15, 2015

NH Wetlands Board
Gino Infascelli
PO Box 95
Concord, NH 03302-0095

Dear Mr. Infascelli:

NH DOT District Six is submitting a Routine Roadway notification to extend a culvert on NH Route 152 in Lee New Hampshire. The culvert is located approximately 400 feet west of the intersection of Route 155.

The westbound shoulder is narrow and by extending the culvert ten feet will improve the abrupt drop off and make the road safer for the traveling public.

Construction of this project is scheduled to begin in late August early September.

Sincerely,

Ralph W. Sanders
Maintenance Supervisor

Cc: Julie Glover, Lee Town Administrator
William Humm, Chair, Conservation Commission
NH DOT Bureau of Environment



THE STATE OF NEW HAMPSHIRE
 DEPARTMENT OF ENVIRONMENTAL SERVICES
 LAND RESOURCES MANAGEMENT
 WETLANDS BUREAU



29 Hazen Drive, PO Box 95, Concord, NH 03302-0095
 Phone: (603) 271-2147 Fax: (603) 271-6588

Website: <http://des.nh.gov/organization/divisions/water/wetlands/index.htm>

Permit Application Status: http://www2.des.state.nh.us/OneStop/Wetland_Permits_Query.aspx

WETLAND ROUTINE ROADWAY AND RAILWAY MAINTENANCE ACTIVITIES NOTIFICATION

Please check Yes or No to respond to each question. **Bold-faced terms** are defined on the attached page.

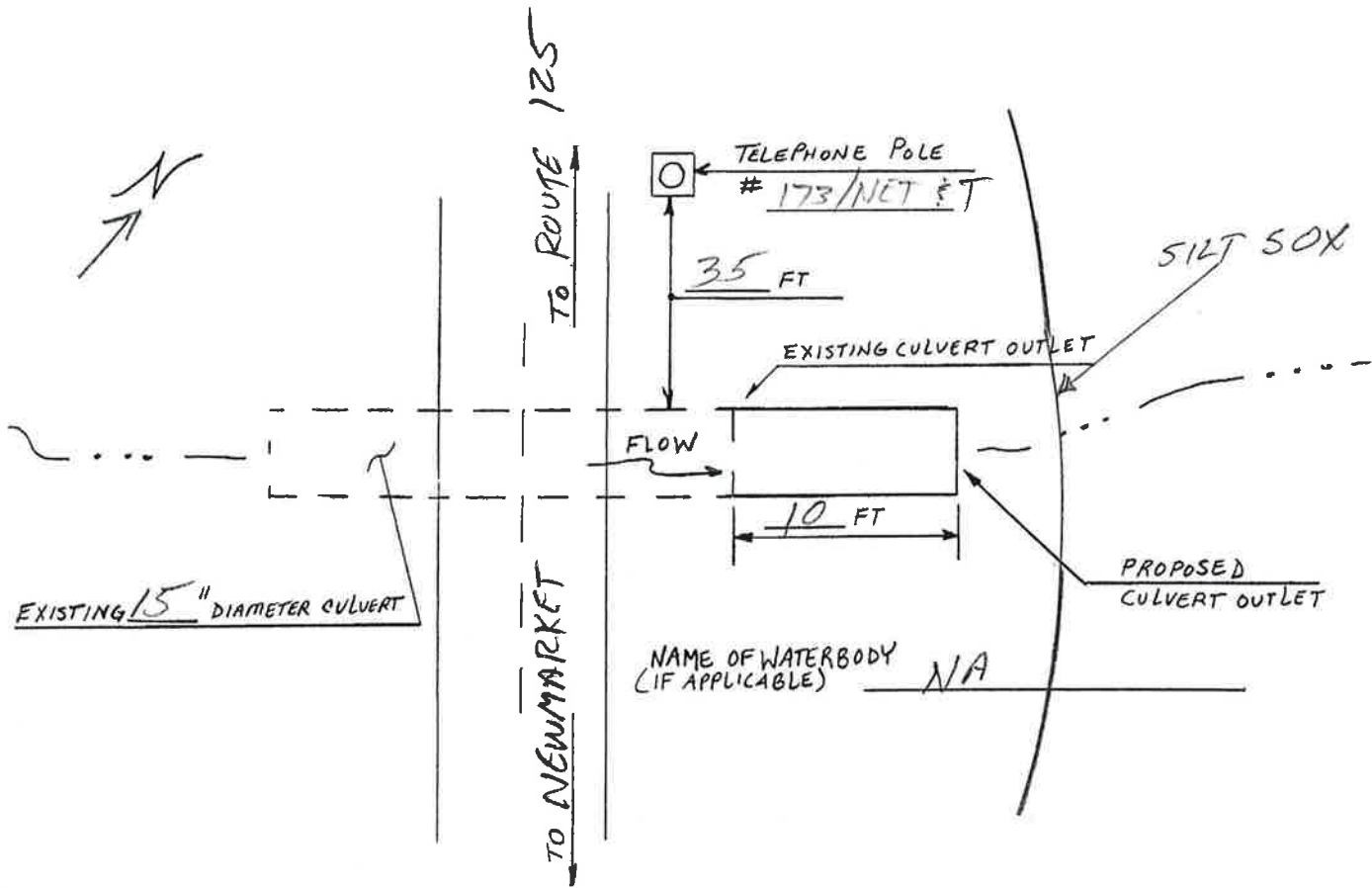
<p>1. Will the proposed activity require disturbance in any wetland or surface water, on the bank of any surface water body, in uplands adjacent to a municipally designated prime wetland, or in a sand dune, flat, or undisturbed tidal buffer zone?</p> <p>If NO, you do not need to file this form or any other wetlands application. If YES, continue.</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>2. Will the proposed activity impact a bog, marsh, sand dune, flat, tidal wetland, undisturbed tidal buffer zones, a wetland or species identified in the Natural Heritage Inventory, or is the proposed activity in or adjacent to designated prime wetlands or within a quarter mile of a N.H. designated river?</p> <p>If YES, you must file an alternate wetlands application and no work in the above areas may begin until a permit is received. If NO, continue to question 3 and 4.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>3. Will the work be conducted in the dry, either at low water periods or behind temporary diversions described in BMP #11 in <i>Best Management Practices for Routine Roadway Maintenance Activities in New Hampshire</i>?</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>4. If you are proposing to dredge roadside ditches, do the ditches have all three of the following characteristics: they are manmade, they run parallel with the roadway and they have a defined channel and banks?</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>If NO to questions 3 or 4, you must file an alternate wetlands application and no work in a jurisdictional area can begin until a permit is received. If YES, continue to question 5.</p>	
<p>5. Will the proposed activity include any of the following:</p>	
<p>a) Extending an existing culvert more than 10 feet at the inlet or outlet?</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>b) Replacing a culvert larger than 48 inches in diameter, or increasing the diameter more than 50%, or increasing the diameter to more than 48 inches?</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>c) Relocating or skewing (realigning) an existing culvert such that the distances from the old location of the inlet to the new location of the inlet, added to the distance from the old location of the outlet to the new location of the outlet, total more than 50 linear feet; or the total length of seasonal streambed channel to be filled (including riprap at outlet) is more than 50 linear feet measured along the thread of the channel; or the culvert being skewed (realigned) is in a perennial stream.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>d) Dredging roadside ditches that carry a perennial stream?</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>e) Stabilizing an embankment adjacent to a perennial stream or river?</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>If you answered YES to any of questions 5a-5e, you cannot use this Notification and must file an alternate wetland application (see: http://des.nh.gov/organization/divisions/water/wetlands/categories/permits.htm) and no work within a jurisdictional area can begin until a permit is received. If you answered NO to questions 5a-5e, complete items 6 - 13.</p>	
<p>6. ACTIVITY SPONSOR (CHOOSE ONE)</p>	
<input checked="" type="checkbox"/> DOT MAINTENANCE DISTRICT (SPECIFY): SIX	<input type="checkbox"/> STATE AGENCY (SPECIFY): TRANSPORTATION
<input type="checkbox"/> MUNICIPALITY (SPECIFY):	<input type="checkbox"/> PRIVATE OWNER OF RAILWAY
<input type="checkbox"/> OWNER OF PRIVATE ROADWAY OR DRIVEWAY	<input type="checkbox"/> OTHER (SPECIFY):

7. APPLICANT			
LAST NAME, FIRST NAME, M.I.: NH DOT District Six			
ADDRESS: 271 Main Street	TOWN/CITY: Durham	STATE: NH	ZIPCODE: 03824
PHONE: 603-868-1133	FAX: 603-868-5397	EMAIL: rsanders@dot.state.nh.us	
7. AUTHORIZED REPRESENTATIVE			
LAST NAME, FIRST NAME, M.I.: Sanders, Ralph, W.			
ADDRESS: 271 Main Street	TOWN/CITY: Durham	STATE: NH	ZIPCODE: 03824
PHONE: 603-868-1133	FAX: 603-868-5397	EMAIL: rsanders@dot.state.nh.us	
8. LOCATION OF PROPOSED ACTIVITY			
ADDRESS: GPS: 43-5-43 N 71-1-24W	TOWN/CITY: Lee	STATE: NH	ZIPCODE: 03824
TAX MAP:	LOT NUMBER:		
JURISDICTIONAL AREA WHERE WORK IS PROPOSED (CHECK ALL THAT APPLY) <input type="checkbox"/> WETLAND <input checked="" type="checkbox"/> INTERMITTENT (SEASONAL) STREAM <input type="checkbox"/> UNNAMED PERENNIAL STREAM (LIMITED PROJECT TYPES)		NAME OF WATER BODY(IES), IF APPLICABLE: Un named intermittent stream.	
PROVIDE A BRIEF DESCRIPTION OF EACH ACTIVITY AND THE LOCATION AT WHICH IT WILL OCCUR: Extend 15" RCP culvert 10' at the outlet. Culvert is ~ 400' west of Route 155/152 intersection.			
9. ROUTINE MAINTENANCE ACTIVITY COVERED BY ROADWAY BMP MANUAL (CHECK ALL THAT APPLY)			
<input checked="" type="checkbox"/> CULVERT EXTENSION	<input type="checkbox"/> RELOCATING AN EXISTING CULVERT		
<input type="checkbox"/> EMBANKMENT STABILIZATION	<input type="checkbox"/> REPLACING A SINGLE CULVERT CROSSING		
<input type="checkbox"/> HEADWALL REPAIR, REPLACEMENT AND CONSTRUCTION	<input type="checkbox"/> ROADSIDE DITCH MAINTENANCE		
10. USGS TOPOGRAPHIC MAP			
Attach a copy of a USGS topographic map (at its original scale) with the proposed location(s) clearly identified.			
11. SITE SKETCH			
Attach sketches showing construction design including a listing BMPs to be used during construction (see <i>Best management Practices for Routine Roadway Maintenance Activities in New Hampshire</i> for examples and templates).			
12. COLOR PHOTOGRAPHS			
Attach color photograph(s) mounted on 8 1/2 x 11 inch paper of proposed work site(s) showing existing structures, surrounding land, and jurisdictional areas (in or adjacent to work location).			
13. CERTIFICATION			
By initialing each item and signing below, the authorized representative is certifying that:			
<u>RWS</u> All information provided in this notification is accurate and correct;			
<u>RWS</u> All work will conform to <i>Best Management Practices for Routine Roadway Maintenance Activities in New Hampshire</i> ;			
<u>RWS</u> The conditions on pages 1-6 of the manual shall be followed;			
<u>RWS</u> Copies of this Notification and the attachments have been provided to the board of selectmen (or governing body) and municipal conservation commission (if one exists) in the municipality in which work is proposed; and			
<u>RWS</u> One copy of the Notification Form will be posted in a prominent location at each worksite.			
14. SIGNATURE			
AUTHORIZED REPRESENTATIVE: 		DATE: 7/14/15	

Please mail the 2 page form with items 11, 12, and 13 attached.

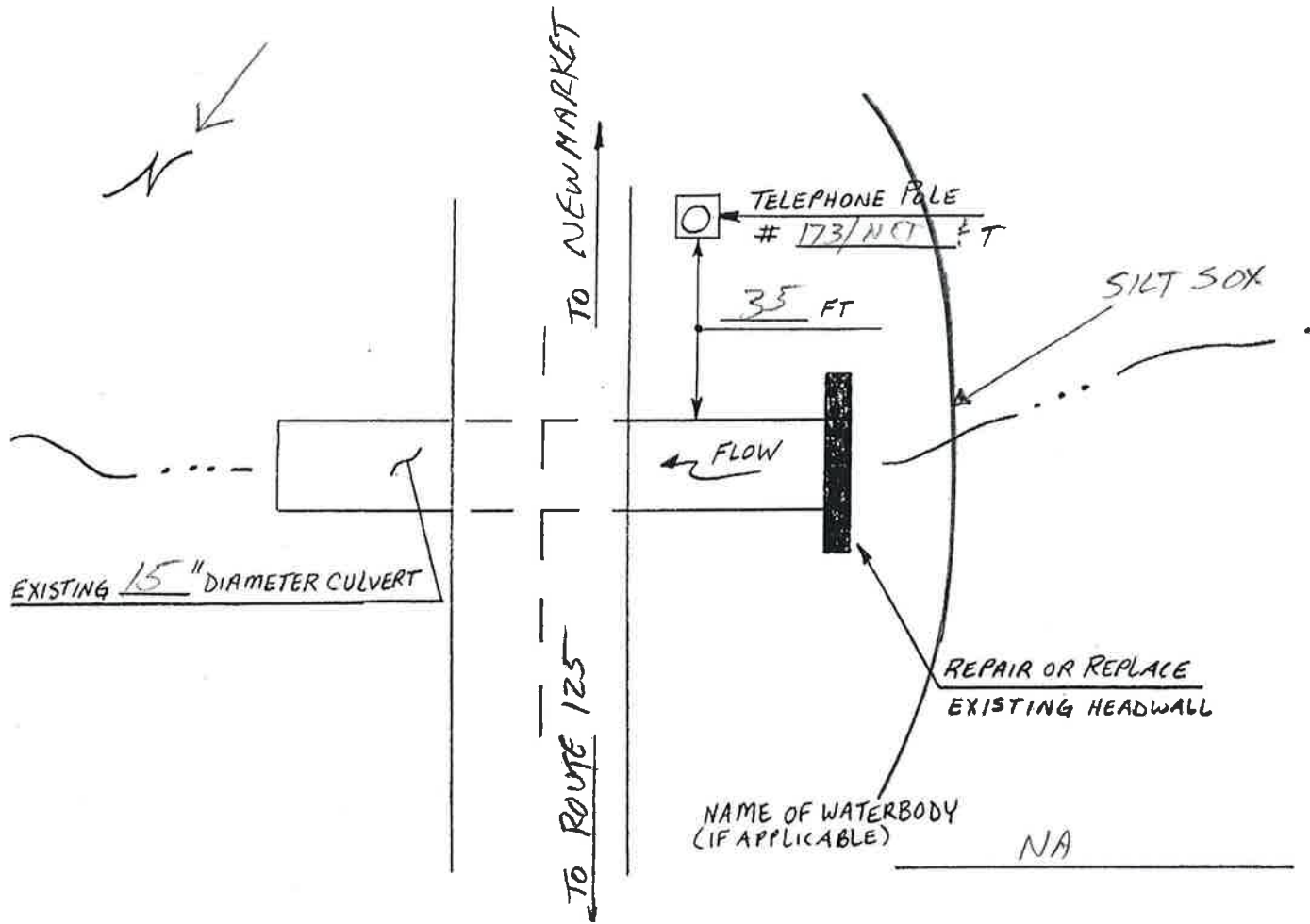
You may proceed with the proposed activity 5 days after NHDES receipt of a complete notification.

SKETCH BLANK:

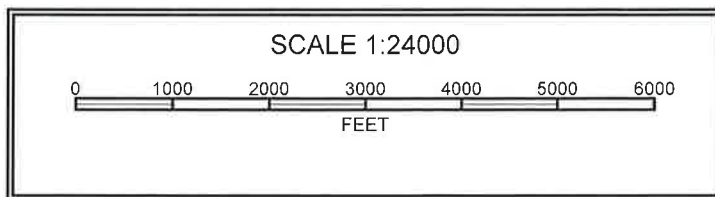
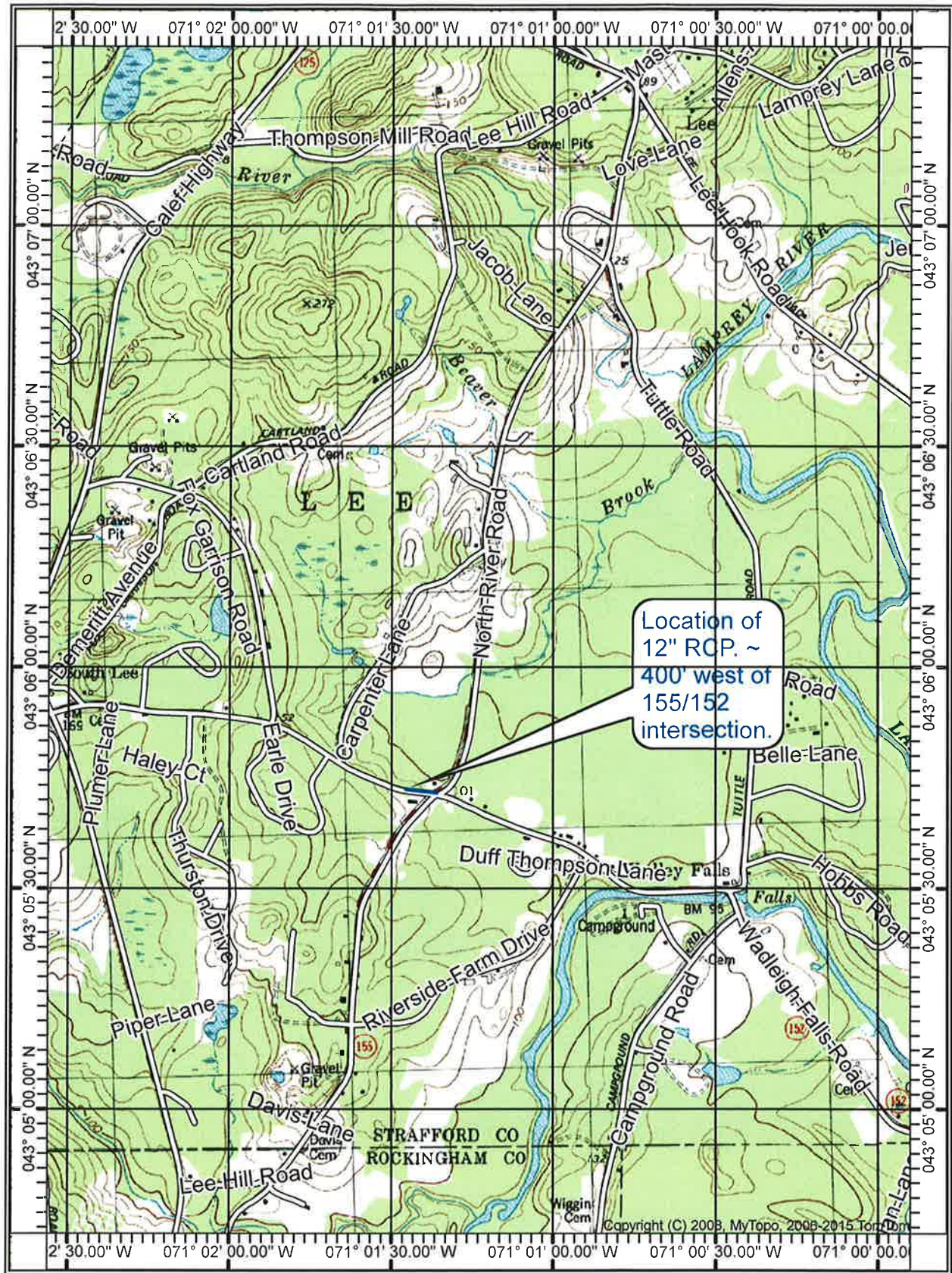


CULVERT EXTENSION AT THE SAME LOCATION

SKETCH BLANK:



HEADWALL REPAIR / REPLACEMENT & CONSTRUCTION





Outlet 15" RCP extend 10'.

Denise Duval

From: Julie Glover
Sent: Friday, July 31, 2015 11:55 AM
To: Denise Duval
Subject: FW: Removal of Brian Seeley from the Town Center Committee

Julie E. Glover
Town Administrator
Town of Lee
7 Mast Road
Lee, NH 03861
603-659-5414

The Right-To-Know Law (RSA 91-A) provides that most e-mail communications, to or from Town employees regarding the business of the Town of Lee, are government records available to the public upon request. Therefore, this e-mail communication may be subject to public disclosure.

From: Brian Seeley [<mailto:cuatroseels@gmail.com>]
Sent: Thursday, July 30, 2015 2:03 PM
To: Julie Glover
Subject: Removal of Brian Seeley from the Town Center Committee

Good afternoon Julie,

Per our phone conversation on Monday, I will no longer be able to be a part of the Town Center Committee, due to work commitments and other responsibilities. Please accept this email as official notification of my removal from the committee.

Thank you for your time and understanding with this matter.

Respectfully requested,

Brian C. Seeley