

SELECT BOARD MEETING AGENDA

DATE: 6:00pm Monday, March 16, 2015

HELD: Public Safety Complex (2nd Floor Meeting Room) 20 George Bennett Rd, Lee

The Select Board reserves the right to make changes as deemed necessary during the meeting. Public Comment speaking time limited to 3 minutes.

1. Call to Order - 6:00 pm
2. Select Board Organizational Discussion and Designation of Chairperson
3. Public Comment
4. Larry Kindberg, Rec Commission Chairman – Easter Egg Hunt and Fishing Derby
 - a. Easter Egg Hunt
Request permission to hold the Town's annual Easter Egg Hunt on Saturday, April 4th at 9:00 am at the Town Field. Request that the expenditure of up to \$800 for eggs, candy, prizes and miscellaneous items be taken from the Recreation operating budget.
 - b. Fishing Derby and Fish Fry
Request permission to hold the Town's annual Fishing Derby on May 9th at Steven's Farm and the Fish Fry at the Public Safety Complex. Request that the expenditure of \$1500 for fish stock, food for fish fry, prizes and miscellaneous items be taken from the Recreation operating budget.
5. Bill Callen, Lee Speedway Manager – Absolute Vehicle Control Classes
Present the Board with a preliminary Absolute Vehicle Control class schedule for 2015 to be held at the Racetrack.
6. David Cedarholm – Meeting Room Application Request
Request that the Board grant the Southeast Watershed Alliance's meeting room request application for April 15th and waive the Certificate of Insurance requirement for this group.
7. Select Board – Applications for Committees, Commissions and Boards
Present the Board with applications for review and action.
8. Selectman Bugbee – “New Library Community Center “
Request that the sign located along Rte. 155 be removed
9. Julie Glover, Town Administrator Report
 - Needs Analysis Survey
 - Municipal Bills before the NH Legislature, Town participation
 - Draft E-Crier Policy
 - Miscellaneous
10. Consent Agenda Items - (Individual items may be removed by any Selectman for separate discussion and vote)

SIGNATURES REQUIRED

2015 Forest Fire Warden/Deputy Reappointment Forms
Swearing In Document for Roger Rice
Certificate of Yield Taxes Assessed Intent to File Doc
Intent to Excavate
Signature Samples for Payroll Software
Fire Truck Sales Contract

INFORMATION ONLY

Frank Guinta Letter
Conservation Commission Letter re: cutting trees at Map 5, Lot 8-3

11. Acceptance of the BOS Public Meeting Minutes from February 25, 2015.
12. Acceptance of Manifest #16 and Weeks Payroll Ending March 15, 2015
13. Miscellaneous/Unfinished Business
14. Non-Public
 - a. RSA 91-A:3 II (a) – Chief Dronsfield Personnel
 - b. RSA 91-A:3 II (c) – 4 Hills Acre Update - \$5k
 - c. RSA 91-A:3 II (c) – Tax Penalty Waiver Request

15. Adjournment

Posted: Town Hall, Public Safety Complex, Public Library and on leenh.org on March 13, 2015

Individuals needing assistance or auxiliary communication equipment due to sensory impairment or other disabilities should contact the Town Office at 659-5414. Please notify the town six days prior to any meeting so we are able to meet your needs.



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: March 16, 2015

Agenda Item No. 2

**BOARD OF SELECTMEN
MEETING AGENDA REQUEST**

3/12/2014

Agenda Item Title: Select Board Organizational Discussion and Appointments

Requested By: Select Board

Date: 3/16/2015

Contact Information: n/a

Presented By: Town Administrator Julie Glover

Description: NH RSA 673:2 (Planning Board Appointment) requires the Select Board to designate one of its members to act as an ex officio member of the Planning Board.

Financial Details: n/a

Legal Authority RSA673:2 II(a) The selectmen shall designate one selectman or administrative official of the town as an ex officio member

Legal Opinion:

REQUESTED ACTION OR RECOMMENDATIONS:

Motion: To appoint _____ as the Select Board Representative to the Planning Board.

TOWN OF LEE
PLANNING/ZONING/CODE ENFORCEMENT/HEALTH
7 Mast Road
Lee, New Hampshire 03861

March 11, 2015

Town of Lee Select Board
7 Mast Road
Lee, NH 03861

Dear Select Board,

Historically, the Planning Board discusses reappointments of existing members as well as applicants for vacant positions on the Board and then makes a recommendation to the Select Board for the positions. At the February 12, 2015 meeting, the 2015 appointments were discussed and the requests are as follows:

Edward Bannister - reappoint as a full time member, term to expire March 2018

David Cedarholm - appoint as an alternate member, term to expire March 2018

✓ John LaCourse - appoint as the Select Board Representative to the Board

We hope you honor our requests and if you should have any further questions, please let me know.

Sincerely,

Robert P. Smith, Chairman
Lee Planning Board

To: **SELECTMAN JOHN LACOURSE** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the **PLANNING BOARD REPRESENTATIVE** and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16TH of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **SELECT BOARD REPRESENTATIVE** of the **PLANNING BOARD** according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **JOHN LACOURSE** took and subscribed the foregoing oath. Before me,

.....

Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: 3/16/15

Agenda Item No. 4

BOARD OF SELECTMEN

3/16/15 MEETING AGENDA REQUEST
(Meeting Date Requested)

Agenda Item Title: APPROVAL OF EXPENDATURES FOR EASTER EGG HUNT AND FISHING DERBY

Requested By: RECREATION COMMISSION Date: 3/10/15

Contact Information: LARRY KINDREAL

Presented By: _____

Description: - APPROVE EXPENDATURE OF UP TO \$800 FOR CANDY & PRIZES FOR EASTER EGG HUNT ON SATURDAY APRIL 4th
- APPROVE EXPENDATURE OF UP TO \$1,500 FOR FISH & PRIZES FOR FISHING DERBY ON SATURDAY MAY 9th.

Financial Details: BOTH ARE BUDGETED ITEMS.

Legal Authority NH RSA 35-B.
(usually NH RSA or Town Ordinance/Policy):

Legal Opinion: _____

REQUESTED ACTION OR RECOMMENDATIONS:

Move to approve that the Recreation Comm host the Annual Easter Egg Hunt on Sat, April 4th at 9 AM at Town Field and that \$800 be taken from the Recreation operating budget to cover the costs.
Move to approve that the Recreation Commission host the Annual Fishing Derby on May 9th at Stevens Farm & the Fish Fry on the same day at the PSC and that \$1500 be taken from the Rec operating budget to cover the costs.



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Meeting Date: March 16, 2015

Agenda Item No. 5

BOARD OF SELECTMEN
MEETING AGENDA REQUEST
3/16/2015

Agenda Item Title: Absolute Vehicle Control Class Schedule

Requested By: Bill Callen 3/9/2015

Contact Information: billcallen@myfairpoint.net

Presented By: Bill Callen, General Manager Lee USA Speedway

Description: Present to the Board for approval a preliminary 2015 Absolute Vehicle Control class schedule for the Racetrack.

Financial Details: N/A

Legal Authority NH RSA 31:41-a; Lee Racetrack Ordinance

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

Motion: Move to approve the 2015 Absolute Vehicle Control class schedule for the Lee USA Speedway as presented.

OR

Move to approve the 2015 Absolute Vehicle Control class schedule for the Lee USA Speedway with the following

changes: _____

OR Table for further review and discussion



Preliminary Schedule 2015, Lee USA Speedway

Training provided by: Absolute Vehicle Control, LLC
66 Landing Lane-309
Laconia, NH 03246
www.absolutevehiclecontrol.com
603.630.3669
CAGE: 6WX13
DUNS: 962611385
NAICs: 611692, 541712
Size Standard less than 7.5 million

9 March 2015

Dear Bill-

Follows is our tentative proposed training schedule for 2015. Classes will run from 0830 to 1530 each scheduled day. After clean up and course grooming, AVC personnel will be off site by 1700 each training day. Students are responsible for their own meals off site. Please let me know what you think.

Thanks,
Greg



May 2015

Sat	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	May 1	2	3
4	5	6	7	8	9	10
4-Day Car Control						
17	18	19	20	21	22	23
4-Day Car Control						
24	25	26	27	28	29	30
Memorial Day			John F. Kennedy...			

June 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	Jun 1	2	3	4	5	6
4-Day Car Control						
7	8	9	10	11	12	13
14	15	16	17	18	19	20
4-Day Car Control						
21	22	23	24	25	26	27
4-Day Car Control						
28	29	30	Jun 1	2	3	4
					Independence D... Independence Day	

July 2015

							< Today >
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
29	30	31	Jul 1	2	3	4	
					Independence D...	Independence Day	
5	6	7	8	9	10	11	
4-Day Car Control							
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
4-Day Car Control							
26	27	28	29	30	31	Aug 1	

August 2015

							< Today >
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
20	21	22	23	24	25	Aug 1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
4-Day Car Control							
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
4-Day Car Control							
30	31	Sept 1	2	3	4	5	

September 2015

September 2015							< Today >
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
		Sep 1	2	3	4	5	
6	7	8	9	10	11	12	
Labor Day							
13	14	15	16	17	18	19	
4-Day Car Control							
20	21	22	23	24	25	26	
4-Day Car Control							
27	28	29	30	Oct 1			

October 2015

October 2015							< Today >
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
				Oct 1	2	3	
4	5	6	7	8	9	10	
4-Day Car Control							
11	12	13	14	15	16	17	
Columbus Day							
18	19	20	21	22	23	24	
4-Day Car Control							
25	26	27	28	29	30	31	
					Halloween		



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Meeting Date: March 16, 2015

Agenda Item No. 6

BOARD OF SELECTMEN
MEETING AGENDA REQUEST
3/16/2015

Agenda Item Title: Southeast Watershed Alliance's Public Safety Meeting Room Request

Requested By: David Cedarholm

3/12/2015

Contact Information: 603-817-3732

Presented By: David Cedarholm

Description: Request that the Select Board grant the Southeast Watershed Alliance's request to use the Public Safety Complex's Meeting Room on April 15th and also grant waiving the Certificate of Insurance requirement for this group.

Financial Details: N/A

Legal Authority NH RSA 41:11-a; Meeting Room Policy adopted April 14, 2014

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

Motion: Move to approve the Southeast Watershed Alliance's request to use the Public Safety Complex Meeting Room on April 15th and to waive the Certificate of Insurance requirement.

AND/OR:

Motion: Table for further review and discussion.



Office Use Only	
Date Received:	<u>3/12/15</u>
BOS Approved:	_____
Insurance Cert:	Y ___ N ___

**TOWN OF LEE
MEETING ROOM APPLICATION FORM**

Users agree to provide a Certificate of Insurance to the Town with an endorsement demonstrating that the Town of Lee and its officials, agents, volunteers and employees are named as an additional insured.

All advertisements, announcements, press releases, flyers, etc., relating to meetings and/or events must contain the disclaimer: "This event is not sponsored by the Town of Lee"

Date of Application: March 12, 2015

Name of Group: Southeast Watershed Alliance

Purpose of Event or Meeting: regular quarterly Spring meeting

Contact Person: David Cedarholm Event Supervisor: David Cedarholm

Address: 81 Fox Garrison Rd. Lee, NH

Phone: 603.817.3732 Email: dcedarholm@leenh.org

Number of People: Approx. 25


Date(s) of Use: April 15, 2015 Time of Use: 5:30 pm - 10 pm

Will food or beverages be served? NO Do you require the use of the kitchen; if so, provide extent of use: NO

Please indicate on the reverse any special arrangements requested.

IN CONSIDERATION OF PERMISSION GRANTED by the Town of Lee, County of Strafford, State of New Hampshire, to use Lee's Meeting Rooms for the purpose indicated above, I, the undersigned representative of the above group/organization and all its members, hereby and forever discharge, release, indemnify, and hold harmless the Town of Lee, its successors and assigns, agents and employees from all debts, claims, demands, damages, actions and causes of action whatsoever, which we may now have or may hereafter have, as a result of our use of the Meeting Room(s). I attest that I/we do not, discriminate against any person on the basis of race, color, religion, national origin, handicap status, age, marital status, sexual orientation, or gender.

I have read and agree to abide by the Town of Lee Meeting Room Policy. I shall be responsible for all our participants and guests. I, the undersigned, have read this contract and understand all of its terms and I sign this release voluntarily and with full knowledge of its significance.

Signature of Legally Responsible Person: 

Print Name: David Cedarholm

ATTACH CERTIFICATE OF INSURANCE



Town of Lee, NH

Meeting Room Policy

Public Safety Complex

PURPOSE

In order to provide residents of Lee the use of facilities managed by the Town, while at the same time recognizing that the primary responsibility is to provide for uninterrupted municipal services, the Board of Selectmen has established the following to direct and govern the use and care of the Meeting Rooms at the Public Safety Complex.

Eligibility Criteria

Town of Lee Boards, Commissions, Committees, Town Departments, Lee Public Library, and Non-profit Organizations which involve and/or benefit a significant number of Lee residents, are permitted to use the meeting rooms. Although these activities will typically be Lee-based, they may include regional or statewide groups, including State or Federal Government-related activities, which have a direct connection with municipal government. All meetings and events must be scheduled through the Selectmen's office.

No group using the room may discriminate on the basis of race, creed, color, age, sexual orientation, disability, gender, religion, national origin or citizenship status. Meetings and programs must be free and membership to the organization must be open to the public. The rooms are not available for private functions; i.e. birthday parties, anniversary parties, baby showers or bridal showers.

Use of the rooms shall be prioritized as follows:

1. Town Boards, Committees, Commissions, Departments, and the Lee Public Library
2. State and/or Federal Government
3. Lee-based non-profit, civic organizations, ORCSD
4. Regional non-profit, civic-organizations

The Town reserves the right to "bump" scheduled groups in the event a priority user requires a meeting room. Reasonable effort will be made to provide as much notice as possible to the displaced group. **The Town Administrator and the Board of Selectmen reserve the right to revoke the use of the meeting rooms or change the room assignment at any time.**

The Town of Lee assumes and bears no responsibility whatsoever for personal injury to any member, affiliated person, guest, invitee, or licensee of the using organization. Anyone entering and exiting the Public Safety Complex should be aware that first responders and emergency vehicles may, at any time, be driving into or out of the driveway, bays, and/or parking areas. Exercise extreme caution!

Meeting Rooms: The Public Safety Complex has a large training/conference area on the first floor. Use of the kitchen may be permitted, but any group wanting to do so needs to request this in advance, with specific information regarding the type of use (i.e. light refreshments or use of the stove.) Alcoholic beverages/smoking

are prohibited. There are two meeting rooms on the second floor, including the room that is used primarily for the Board of Selectmen; however, other uses may be permitted. The occupancy limit for each of the rooms is as follows:

- First Floor Meeting Room – max. capacity is 186 standing or 86 with seating
- 2nd floor Board Room – max. capacity is 127 standing or 59 with seating
- 2nd floor Bunk Room - 10-12 seated

All attendees **MUST** be aware of all labeled parking areas and **MUST** obey all traffic patterns as marked. Entry (and exit) into the building should be via the front entrance only for safety reasons.

Reservation Responsibilities: An individual authorized to represent a group or organization shall contact the Selectmen's Office to schedule the use of a meeting room. If a key is needed to access the Public Safety Complex, the contact person from the group or organization shall also be responsible to make arrangements to pick up and sign for the building key from the Town Secretary no more than 24 hours in advance, unless the function is on a Sunday. The key shall be returned to the Town Secretary within 24 hours of the end of the function unless it is on a Friday or Saturday (in which case the key should be placed in the Selectmen's Drop Box at Town Hall no later than Monday morning.) A meeting or event may be cancelled or abbreviated depending on emergency calls, weather, and other circumstances. **The Town is not responsible for any cost or inconvenience incurred by the cancellation.**

Rules and Regulations:

1. The meeting rooms are available on a first-come, first-serve basis, within the priority uses described above. There will be no charge for regular use of the meeting rooms for groups directly affiliated with the Town of Lee. The Town reserves the right to charge fees for meetings that extend beyond regular hours or for extraordinary use of the rooms that would place an extra burden on Town staff. No meeting may be scheduled on a Town Holiday.
2. Application for first-time use of a meeting room must be done in writing at least 30-days in advance of the first requested date of use on the form provided. The person who is authorized to represent the group or organization shall be responsible for signing the application form. First-time users must receive approval from the Board of Selectmen before scheduling a meeting room.
 - a. Town Boards, Committees, Commissions, Departments, and the Lee Public Library are not required to submit an application or receive approval from the Board of Selectmen in order to use a meeting room. However, meetings still need to be scheduled through the Selectmen's Office.
 - b. First time users are required to tour the facility to understand the emergency vehicle traffic pattern prior to the event. Contact the Fire Department to schedule a tour @ 659-5411.
 - c. Permission for use of a meeting room is not transferable to any other individual or group.
 - d. All groups or organizations using the meeting rooms on an on-going basis must re-apply annually after April 1st.

3. An overhead projector and screen are available in the first floor meeting room and the second floor Board Room; however, groups must provide a laptop. Any damage done to the equipment shall be the financial responsibility of the user and shall be reported to the Selectmen's Office at the start of the following business day. Equipment malfunctions should also be reported. No other Town-owned equipment may be used, including telephones, photocopiers, faxes, computers, etc.
4. Use of Town meeting rooms does not constitute endorsement by the Town of a program or points of view expressed. No advertisement or announcement implying sponsorship, co-sponsorship, or approval by the Town may be made unless written permission has been previously granted by the Board of Selectmen. Any advertisement concerning events or meetings other than those by a Board, Committee, Commission, or Department of the Town or the Lee Public Library shall bear the following notice: "This activity is solely the responsibility of (name of the organization here) and not sponsored or endorsed or approved by the Town of Lee."
5. A group may not advertise, sell or solicit products, services or memberships in the meeting room. An exception may be made for fundraising activities of the Town, a recognized Friends group, or the Fire and/or Police Association, or for the sale of materials related to a program sponsored by the Town, a recognized Friends group, or the Fire and/or Police Association
6. Groups using the meeting room may not charge fees; nor may a collection be taken for the meeting or activity. Voluntary donations toward refreshments may be solicited through the use of a labeled container on the refreshment table. Groups that normally collect dues from members may do so, but dues payment cannot be a requirement for attending the meeting, nor are non-members to be approached or solicited for money at the meeting.
7. Smoking and alcoholic beverages are prohibited in all Town facilities.
8. Use of Town meeting rooms should not interfere with the use of other portions of the Town facilities by Town employees or Town officials. Therefore, each group or organization shall be responsible for maintaining order and discipline and the group shall designate an adult who is in charge of maintaining order who shall remain present for the duration of the event. Any and all activities of the group using the Public Safety Complex shall be restricted to the assigned meeting room. Rough housing and running inside of the building and in and around parking areas is strictly forbidden. The Town does not assume liability for injuries or damage to personal property, which occur as a result of actions of the sponsors or participants.
 - a. Groups using the rooms are responsible for the following: setting up the room for the event, proper supervision, costs arising from any damage or loss to the room(s) during use, and for the cleanliness of the facilities at the close of the meeting to the satisfaction of the Town. It is the group's responsibility to take their garbage with them. Groups are expected to leave the room in the same condition it was in before the activity began. Failure to do so shall result in cleaning fees, charges for damages and/or the cancellation of any further room privileges.
 - b. Nothing should be attached to any walls, doors or other surfaces.
 - c. Any minors in attendance must be supervised by an adult who is at least 21 years of age. All minors should be escorted into and out of the building by an adult utilizing the Main Entrance.

- d. All doors and windows must be securely locked and all lights turned off before the group vacates the building. **This includes the front door. Thermostat settings should be returned to their original settings.**
 - e. The person in charge of the meeting or event is the individual who signed the application. This person is fully responsible for ensuring that all rules, regulations and laws are followed by all persons in attendance. This person is financially responsible for damages that occur, proper supervision and actions of the participants, and for a satisfactory clean-up and lock up of the facility. Application for use, and use of the facility, constitutes agreement to this provision.
9. There may be other meetings and events in the building at the same time and all groups are to be respectful of other groups in the building, especially with respect to noise levels.
10. The Town of Lee shall not provide insurance coverage to any outside groups or organizations meeting in the Public Safety Complex. Each group or organization shall provide a valid Certificate of Insurance with the Town named as an additional insured prior to using the room, with policy limits of a minimum of \$1,000,000 per occurrence.
11. The Town and its employees are not responsible for any items left in the facility. A “Lost & Found” box is located outside the first floor meeting room as a convenience. It is preferred that items not be turned in to the Police Department, as they may be required to be held as evidence, and therefore not eligible to be released to its rightful owner for a period of days. However, items found that are of significant value should be given to the Police Department.
13. The Town Administrator or Board of Selectmen, may deny use of a room for any reason, even if the group or organization had prior use of the room(s). Groups denied the use of a meeting room by the Town Administrator may appeal the decision to the Board of Selectmen in writing within ten days from the date of denial. The Board will provide a written decision within thirty (30) days of the receipt of the written appeal and the decision of the Board will be final.
- a. A group or organization that is denied on appeal may be eligible to reapply for use of a meeting room in one year from the date of the Board’s written decision.
 - b. Any violation of this policy, Town Ordinances, State and/or Federal law, or compromise of any other mutually accepted condition of use, including the repeated failure to utilize a reserved room without first giving at least 24 hours prior cancellation notice to the Selectmen’s office, may result in a group being barred from use of the meeting rooms permanently.



Office Use Only

Date Received: _____

BOS Approved: _____

Insurance Cert: Y ___ N ___

TOWN OF LEE MEETING ROOM APPLICATION FORM

Users agree to provide a Certificate of Insurance to the Town with an endorsement demonstrating that the Town of Lee and its officials, agents, volunteers and employees are named as an additional insured.

All advertisements, announcements, press releases, flyers, etc., relating to meetings and/or events must contain the disclaimer: "This event is not sponsored by the Town of Lee"

Date of Application: _____

Name of Group: _____

Purpose of Event or Meeting: _____

Contact Person: _____ Event Supervisor: _____

Address: _____

Phone: _____ Email: _____

Number of People: _____

Date(s) of Use: _____ Time of Use: _____

Will food or beverages be served? _____ Do you require the use of the kitchen; if so, provide extent of use: _____

Please indicate on the reverse any special arrangements requested.

IN CONSIDERATION OF PERMISSION GRANTED by the Town of Lee, County of Strafford, State of New Hampshire, to use Lee's Meeting Rooms for the purpose indicated above, I, the undersigned representative of the above group/organization and all its members, hereby and forever discharge, release, indemnify, and hold harmless the Town of Lee, its successors and assigns, agents and employees from all debts, claims, demands, damages, actions and causes of action whatsoever, which we may now have or may hereafter have, as a result of our use of the Meeting Room(s). I attest that I/we do not, discriminate against any person on the basis of race, color, religion, national origin, handicap status, age, marital status, sexual orientation, or gender.

I have read and agree to abide by the Town of Lee Meeting Room Policy. I shall be responsible for all our participants and guests. I, the undersigned, have read this contract and understand all of its terms and I sign this release voluntarily and with full knowledge of its significance.

Signature of Legally Responsible Person: _____

Print Name: _____

ATTACH CERTIFICATE OF INSURANCE



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: March 16, 2015

Agenda Item No. 7a

BOARD OF SELECTMEN
MEETING AGENDA REQUEST
3/16/2015

Agenda Item Title: Applications for Committees, Commissions and Boards

Requested By: Select Board 3/12/2015

Contact Information: 603-659-5414

Presented By: Julie Glover, Town Administrator

Description: Present the Board with applications for appointments to Town Boards, Committees and Commissions.

Financial Details: N/A

Legal Authority NH RSA 673:2; 673:3; 673:4-b; 36-A:3; 35-B:4

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

Motion: Move to approve the following appointments to full positions:

Edward Bannister to the Planning Board;

Dwight Barney to the Agricultural Commission;

Catherine Fisher to the Conservation Commission;

Denis Hambucken and Anne Jennison to the Heritage Commission.

Motion: Move to approve the following appointments to alternate positions:

Frank Reinhold to the Zoning Board;

Richard Babcock to the Conservation Commission;

David Cedarholm to the Planning Board.

Motion: Move to approve the following appointments to committee positions:

Marian Kelsey, Penelope Stetson, Gwendolyn Rice and Patricia Jenkins to the Sr. Advisory Committee;

Cary Brown, Tom Loureiro, Bill Callen and David Cedarholm to the Ad Hoc Race Track Committee;

Laura Gund, Annamarie Gasowski, Marian Kelsey, Penelope Stetson and Brian Seeley to the 250th Anniversary Planning Committee.

TOWN OF LEE
PLANNING/ZONING/CODE ENFORCEMENT/HEALTH
7 Mast Road
Lee, New Hampshire 03861

March 11, 2015

Town of Lee Select Board
7 Mast Road
Lee, NH 03861

Dear Select Board,

Historically, the Planning Board discusses reappointments of existing members as well as applicants for vacant positions on the Board and then makes a recommendation to the Select Board for the positions. At the February 12, 2015 meeting, the 2015 appointments were discussed and the requests are as follows:

- ✓ Edward Bannister - reappoint as a full time member, term to expire March 2018
- ✓ David Cedarholm - appoint as an alternate member, term to expire March 2018
- John LaCourse - appoint as the Select Board Representative to the Board

We hope you honor our requests and if you should have any further questions, please let me know.

Sincerely,

Robert P. Smith, Chairman
Lee Planning Board



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE POSITION WITHIN THE TOWN OF LEE.

Applicant's Name: DAVID CEDARHOLM
Address: 81 FOX GARRISON RD. Phone/Cell: (603) 817-3732
of Years as a Resident: 25
Email address: dcedarholm@leehh.org

Full Membership (3 year term) position applying for: _____

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: PLANNING BOARD

Term Expires on the following date: MARCH 2018

I feel the following experience and background qualifies me for this position: I HAVE BEEN THE SELECT BOARD'S REPRESENTATIVE ON THE PLANNING BOARD FOR THE PAST 3 YEARS, AND HAVE BEEN INVOLVED WITH PLANNING BOARDS IN VARIOUS PROFESSIONAL CAPACITIES AS A CIVIL ENGINEERS FOR MORE THAN 20 YEARS.

David Cedarholm
Signature

FEBRUARY 17th, 2015
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

* THIS FORM IS BEING SUBMITTED IN ADVANCE OF MY TERM AS SELECTMAN EXPIRING IN MARCH IN ORDER TO MINIMIZE THE POTENTIAL FOR A GAP IN MY INVOLVEMENT WITH THE PLANNING BOARD.



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: Dwight Barney

Address: 52 Cartland Rd Lee Phone/Cell: 603-59-5857

of Years as a Resident: Since 1971

Email address: _____

Full Membership (3 year term) position applying for: Agri Commission

Term Expires on the following date: 2015

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: 50⁺ years working/teaching Agricultural Production courses. Longtime member of this committee. Seldom miss any meetings. Always major participant in any Agri Commission program/event.

Dwight Barney
Signature

3/6/15
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **DWIGHT BARNEY** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the AGRICULTURAL COMMISSION and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the AGRICULTURAL COMMISSION according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **DWIGHT BARNEY** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



RECEIVED
MAR 13 2015

TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861
TOWN OF LEE, NH
SELECTMAN'S OFFICE

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: PAUL GASOWSKI

Address: 46 LAMPREY LANE Phone/Cell: 659-5273

of Years as a Resident: 29

Email address: plgasowski@lee@gmail.com

Full Membership (3 year term) position applying for: AGRICULTURAL COMMISSION

Term Expires on the following date: 2018

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

I BRING A VARIETY OF VIEWS AND SKILLS TO
THE COMMISSION THAT ARE VALUABLE. BY VOTE THE
COMMISSION EXPRESSED INTEREST IN SEEING DWIGHT
AND ME CONTINUE

Paul Gasowski
Signature

4/12/15
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **PAUL GASOWSKI** of Lee, New Hampshire in the **County of Strafford:**

Whereas, there is a vacancy in the office of the AGRICULTURAL COMMISSION and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the AGRICULTURAL COMMISSION according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **PAUL GASOWSKI** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: Catherine Fisher

Address: 13 Allen's Avenue, Lee Phone/Cell: 6059-2574

of Years as a Resident: 32

Email address: catherineckx@gmail.com

Full Membership (3 year term) position applying for: Conservation Commission

Term Expires on the following date: 2018

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: As an alternate

on the Conservation Commission for four years, I have had
the opportunity to learn a great deal about the work the
commission does - easement monitoring, conservation lands management,
control of invasive species, and public education activities. I have
enjoyed being on the Commission, and feel comfortable becoming
a full member.

Catherine Fisher
Signature

3/6/15
Date

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **CATHERINE FISHER** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the CONSERVATION COMMISSION and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the CONSERVATION COMMISSION according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **CATHERINE FISHER** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: THOMAS J. BROWN
Address: 225 N. RIVER RD Phone/Cell: 603-932-9
of Years as a Resident: 14
Email address: TJBROWN@LEE-NEH.COM

Full Membership (3 year term) position applying for: _____

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: CONSERVATION COM.

Term Expires on the following date: 3/15

I feel the following experience and background qualifies me for this position: _____

STATE CONSERVATIONIST - 2004-2008
10 YRS ON EXECUTIVE BOARD

[Signature]
Signature

3/15
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **RICHARD BABCOCK** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the CONSERVATION COMMISSION and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as an ALTERNATE member of the CONSERVATION COMMISSION according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **RICHARD BABCOCK** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: DENIS HAMBUCKEN
Address: 107 WARDLEIGH FALLS Phone/Cell: (603) 659 0415
of Years as a Resident: _____
Email address: DHAMBUCKEN@COMCAST.NET

Full Membership (3 year term) position applying for: HERITAGE COMMISSION
Term Expires on the following date: MARCH 2018
Alternate Position (3 year term) position applying for: _____
Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

- 3 years of service on the heritage commission -
- Serving on the board of directors at the
WRIGHT MUSEUM OF WWII
Experience with various museums & historic societies

Signature *Dennis Hambrucken*

Date March 12, 2015

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **DENIS HAMBUCKEN** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the HERITAGE COMMISSION and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the HERITAGE COMMISSION according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **DENIS HAMBUCKEN** took and subscribed the foregoing oath. Before me,

.....

Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: ANNE JENNISON
Address: 34 HIGH RD - LEE NH 03861 (Phone) Cell: (603) 659-2845
of Years as a Resident: 30 (SINCE APRIL 1985)
Email address: Jennison. anne@gmail.com (all lower case)
Full Membership (3 year term) position applying for: HERITAGE COMMISSION
Term Expires on the following date: _____
Alternate Position (3 year term) position applying for: N/A
Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: ^{MA IN STORYTELLING, LESLEY UNIV.} MA in HISTORY / UNH
FOR THE 1ST 15 YEARS I LIVED IN LEE, I WAS RAISING MY DAUGHTERS (INCLUDING 8 YEARS OF SERVICE AS A GIRL SCOUT LEADER HERE IN LEE). I WAS ALSO COMPLETING MY BA & POST-GRADUATE WORK. FOR THE NEXT 15 YEARS I TAUGHT HISTORY AT SALEM HS, SALEM NH AND WILL BE TAKING EARLY RETIREMENT IN JUNE TO WORK FROM HOME. THIS WILL NOT ONLY BRING ME BACK INTO DAILY CONTACT WITH MY NEIGHBORS IN LEE, BUT WILL ALSO ALLOW ME A SCHEDULE FLEXIBLE ENOUGH TO SERVE ON THE HERITAGE COMMISSION. MY FAMILY'S ROOTS IN LEE ARE DEEP, AS MY GRAND-DAUGHTERS ARE THE 6th GENERATION OF MY HUSBAND'S FAMILY (PIPER)

Signature

Date

TO LIVE IN THIS FARMHOUSE WHICH WAS PURCHASED BY AMOS PIPER IN 1888 (FROM FREEMAN TUTTLE: 2 GOOD OLD LEE NAMES!)

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

I ALSO WORKED ONE SUMMER AS AN HISTORIC INTERPRETER AT THE WENTWORTH-COOLIDGE MANSION IN PORTSMOUTH (A NH STATE PARKS PROPERTY) AND ALSO WORKED ONE SUMMER FOR S.P.N.E.A. AT THE GILMAN GARRISON IN EXETER.

Anne R. Jennison March 11, 2015

To: **ANNE JENNISON** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the HERITAGE COMMISSION and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the HERITAGE COMMISSION according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **ANNE JENNISON** took and subscribed the foregoing oath. Before me,

.....

Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:

TOWN OF LEE
PLANNING/ZONING/CODE ENFORCEMENT/HEALTH
7 Mast Road
Lee, New Hampshire 03861

March 11, 2015

Town of Lee Select Board
7 Mast Road
Lee, NH 03861

Dear Select Board,

As Chairman of the Lee Zoning Board of Adjustment, I am asking the Select Board to reappoint Frank Reinhold as an alternate member of the Zoning Board with his term expiring March of 2018. Frank Reinhold has been a very active alternate member; he has participated in multiple discussions that resulted in decisions made by the Board. He wishes to be reappointed and I fully support this request.

If you should have any further questions, please let me know.

Sincerely,


James R. Banks, Chairman
Lee Zoning Board



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: Marian Kelsey

Address: 311 Lee Hook Rd. Phone/Cell: ?

of Years as a Resident: 50+

Email address: mkelsey33@comcast.net

Full Membership (3 year term) position applying for: SAC

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

Senior Citizen and interested in
supporting programs etc for them

Signature Marian Kelsey

Date Mar 9, 2015

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **MARIAN KELSEY** of Lee, New Hampshire in the **County of Strafford:**

Whereas, there is a vacancy in the office of the SENIOR ADVISORY COMMITTEE and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the SENIOR ADVISORY COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **MARIAN KELSEY** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: Penelope A. Stetson

Address: 39 Mast Rd Lee, N.H. 03861 Phone/Cell: 292-6315

of Years as a Resident: 50+

Email address: pamas01@comcast.net

Full Membership (3 year term) position applying for: SAC

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

Penelope A. Stetson
Signature

3-9-15
Date

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **PENELOPE STETSON** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the SENIOR ADVISORY COMMITTEE and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the SENIOR ADVISORY COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **PENELOPE STETSON** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: Gwendolyn A. Rice
Address: 22 Garrity Rd. Phone/Cell: 659-4766
of Years as a Resident: 22 yrs.
Email address: ricegwen@hotmail.com

Full Membership (3 year term) position applying for: SAC
Term Expires on the following date: 2018
Alternate Position (3 year term) position applying for: _____
Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: I have a keen interest in the town and citizens of Lee. A former teacher and retired from the National Passport center as agency liaison I have a varied background in many issues.

Gwen A. Rice
Signature

2-27-15
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **GWENDOLYN RICE** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the SENIOR ADVISORY COMMITTEE and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the SENIOR ADVISORY COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **GWENDOLYN RICE** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: Patricia S. Jenkins

Address: 9 Harveys Mill Rd. Phone/Cell: 609-3988

of Years as a Resident: 50+

Email address: grehix@comcast.net

Full Membership (3 year term) position applying for: _____

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: SAC

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

Residence in Lee
Interest

Town on 250th Semiquincentennial

Patricia S. Jenkins
Signature

9 March 2015
Date

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **PATRICIA JENKINS** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the SENIOR ADVISORY COMMITTEE and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as an ALTERNATE member of the SENIOR ADVISORY COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **PATRICIA JENKINS** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE

7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: DAVID CEDARHOLM
Address: 81 FOX GARRISON RD. Phone/Cell: (603) 817-3732
of Years as a Resident: 25
Email address: dcedarholm@leehh.org

Full Membership (3 year term) position applying for: Ad Hod Race Track Committee
Term Expires on the following date: determined by the Select Board
Alternate Position (3 year term) position applying for: _____
Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____
I have been the Select Board's representative and citizen at large
_____ on the Ad Hod Race Track Committee, and have volunteered
_____ on numerous other Town of Lee committees for more for more than 20 years.

David Cedarholm
Signature

March 11, 2015
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **DAVID CEDARHOLM** of Lee, New Hampshire in the **County of Strafford:**

Whereas, there is a vacancy in the office of AD HOC RACE TRACK COMMITTEE MEMBER and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2016.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the AD HOC RACE TRACK COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **DAVID CEDARHOLM** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: Cary Brown
Address: 11 Thornton Ln Phone/Cell: 603 828 9616
of Years as a Resident: 6
Email address: Caryandann@aol.com

Full Membership (3 year term) position applying for: RACE TRACK COMM.

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

EXEC. LEVEL MGMT EXPERIENCE, RACING EXP.,

ACOUSTICS TESTING EXP (AEROSPACE)

LIVE CLOSE TO TRACK

Cary Brown
Signature

mar 9 2015
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **CARY BROWN** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of AD HOC RACE TRACK COMMITTEE MEMBER and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2016.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the AD HOC RACE TRACK COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **CARY BROWN** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: Tom Loureiro

Address: 10 THURNTON LANE Phone/Cell: 300-8917

of Years as a Resident: 15

Email address: tloureiro1@yahoo.com

Full Membership (3 year term) position applying for: Ad Hoc Racetrack Sub Committee

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

I HAVE SERVED ON THIS COMMITTEE FOR
THE PAST YEAR AND GENERALLY BEEN
INVOLVED IN THE ISSUE FOR SEVERAL
YEARS


Signature

3/9/15
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **TOM LOUREIRO** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of AD HOC RACE TRACK COMMITTEE MEMBER and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2016.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the AD HOC RACE TRACK COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **TOM LOUREIRO** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: WILLIAM CALLEN

Address: 46 JOPPA ROAD MERRIMACK Phone/Cell: 603-494-3706

of Years as a Resident: _____

Email address: BILLCALLEN@MYFAIRPOINT.NET

Full Membership (3 year term) position applying for: AD HOC RACING COMMITTEE

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

REPRESENT LEE USA SPEEDWAY

(I AM THE GENERAL MANAGER)

William Callen
Signature

3/11/15
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **BILL CARON** of Merrimack, New Hampshire in the **County of Hillsborough**:

Whereas, there is a vacancy in the office of AD HOC RACE TRACK COMMITTEE MEMBER and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2016.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the AD HOC RACE TRACK COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **BILL CALLEN** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: LAURA GUND

Address: 48 CARTLAND RD. Phone/Cell: 659.2044

of Years as a Resident: 53

Email address: w9/grove@comcast.net

Full Membership (3 year term) position applying for: 250th Committee

Term Expires on the following date: 12-31-16

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

1966 + 1976 bicentennial committees

Laura Gund
Signature

3-3-15
Date

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **LAURA GUND** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of 250TH ANNIVERSARY PLANNING COMMITTEE and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until December 2016.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the 250th ANNIVERSARY PLANNING COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **LAURA GUND** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: Annamarie Gasowski

Address: 46 Lamprey Lane Phone/Cell: 659-5273

of Years as a Resident: 30

Email address: anniegasowski@gmail.com

Full Membership (3 year term) position applying for: 250th Anniversary Committee

Term Expires on the following date: 2018

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

- past experience with event planning
- past experience with fundraising
- past experience with meetings and working on committees

Annamarie Gasowski
Signature

3/9/15
Date

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **ANNAMARIE GASOWSKI** of Lee, New Hampshire in the **County of Strafford:**

Whereas, there is a vacancy in the office of 250TH ANNIVERSARY PLANNING COMMITTEE and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until December 2016.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the 250th ANNIVERSARY PLANNING COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **ANNAMARIE GASOWSKI** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: MARIAN KELSEY
Address: 311 LEE HOOK ROAD Phone/Cell: 659-3996
of Years as a Resident: 58
Email address: mkelsey33@comcast.net
Full Membership (3 year term) position applying for: _____
Term Expires on the following date: _____
Alternate Position (3 year term) position applying for: _____
Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____
Lived in Lee and love the time,
We should all be proud of our Town
250th Board

Marian Kelsey
Signature

Mar. 9, 2015
Date

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **MARIAN KELSEY** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of 250TH ANNIVERSARY PLANNING COMMITTEE and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until December 2016.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the 250th ANNIVERSARY PLANNING COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **MARIAN KELSEY** took and subscribed the foregoing oath. Before me,

.....

Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: Penelope A. Stetson

Address: 39 Mast Rd Lee, N.H Phone/Cell: 292-6315

of Years as a Resident: 50+

Email address: panasonic@comcast.net

Full Membership (3 year term) position applying for: _____

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: 25th

Penelope A. Stetson
Signature

3-9-15
Date

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **PENELOPE STETSON** of Lee, New Hampshire in the **County of Strafford:**

Whereas, there is a vacancy in the office of 250TH ANNIVERSARY PLANNING COMMITTEE and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until December 2016.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the 250th ANNIVERSARY PLANNING COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **PENELOPE STETSON** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR COMMITTEE

Applicant's Name: Brian C. Seeley
 Address: 21 James Farm Road Phone/Cell: 787-242-3535
 # of Years as a Resident: (28) gone for 18/Back for 2
 Email address: cuatroseels@gmail.com
 Full Membership (3 year term) position applying for: 250th Committee
 Term Expires on the following date: _____
 Alternate Position (3 year term) position applying for: _____
 Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

- Lee resident
 - Interest
 - Currently serve on the committee (250th)
- _____

Signature

Date 3/9/15

You are welcome to submit a letter or resume with this form. New applicants who have not previously served are requested to attend a Select Board Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **BRIAN SEELEY** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of 250TH ANNIVERSARY PLANNING COMMITTEE and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until December 2016.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the 250th ANNIVERSARY PLANNING COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **BRIAN SEELEY** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: Patricia Jenkins
Address: 9 Harvey's Mill Road Phone/Cell: 659-3988
of Years as a Resident: 50+
Email address: greahie@comcast.net

Full Membership (3 year term) position applying for: 250th Committee
Term Expires on the following date: March 2018
Alternate Position (3 year term) position applying for: _____
Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

Interest

Patricia Jenkins
Signature

12 March 2015
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **PATRICIA JENKINS** of Lee, New Hampshire in the **County of Strafford:**

Whereas, there is a vacancy in the office of 250TH ANNIVERSARY PLANNING COMMITTEE and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until December 2016.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the 250th ANNIVERSARY PLANNING COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **PATRICA JENKINS** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: Clara Kustra
Address: 132 Wadsworth Falls Rd. Phone/Cell: 603-978-3976
of Years as a Resident: 60 plus
Email address: CLARA_KUSTRA@yahoo.com

Full Membership (3 year term) position applying for: 250th Committee

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: Over the years I have volunteered for various town activities. I was a member of the '76 Bi-Centennial Committee, past president of the Lee Fire Dept. Corp., a former Sup. of the Clerk's office, and worker at the Lee Fair. Before retiring from UNH, I was an Ed. Outreach Program Coordinator. I bring to the Committee my organizational skills and commitment to the community.

Clara Kustra
Signature

March 13, 2015
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **CLARA KUSTRA** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of 250TH ANNIVERSARY PLANNING COMMITTEE and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until December 2016.

Given under our hands, this 16TH day of March, 2015

.....>

.....> **SELECT BOARD**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the 250th ANNIVERSARY PLANNING COMMITTEE according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **CLARA KUSTRA** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:



TOWN of LEE
7 MAST RD, LEE, NH 03861
(603) 659-5414

Office Use Only

Meeting Date: March 16, 2015

Agenda Item No. 7b

BOARD OF SELECTMEN
MEETING AGENDA REQUEST
3/16/2015

Agenda Item Title: Applications for Committees, Commissions and Boards

Requested By: Select Board 3/12/2015

Contact Information: 603-659-5414

Presented By: Julie Glover, Town Administrator

Description: Present the Board with applications for appointments to Town Boards, Committees and Commissions.

Financial Details: N/A

Legal Authority NH RSA 673:2; 673:3; 673:4-b; 36-A:3; 35-B:4

Legal Opinion: Enter a summary; attach copy of the actual opinion

REQUESTED ACTION OR RECOMMENDATIONS:

Motion: Move to approve Selectman Bugbee as the alternate to the Lamprey Regional Cooperative.



TOWN of LEE, NEW HAMPSHIRE
7 Mast Road, Lee, New Hampshire 03861

**APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION OR
COMMITTEE POSITION WITHIN THE TOWN OF LEE.**

Applicant's Name: Scott Bugbee

Address: 31 SPENCE LANE Phone/Cell: 603 659 2746

of Years as a Resident: 28

Email address: sbugbee@comcast.net

~~Full Membership~~ Alternate (3 year term) position applying for: LAMPREY REGIONAL Cooperative

Term Expires on the following date: _____

Alternate Position (3 year term) position applying for: _____

Term Expires on the following date: _____

I feel the following experience and background qualifies me for this position: _____

ALTERNATE POSITION
I have been attending the Lamprey meetings
for the last year and would like to be a backup
to Rayer Rice

[Signature]
Signature

3/12/15
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Board of Selectmen's Meeting to express their interest. Applicants will be notified of the meeting date in advance. Thank you for your application and interest in the Town of Lee.

To: **SELECTMAN SCOTT BUGBEE** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the ALTERNATE to the LAMPREY REGIONAL COOPERATIVE JOINT BOARD and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16th day of March, 2015

.....>
.....> **SELECT BOARD**
.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as an ALTERNATE member of the LAMPREY REGIONAL COOPERATIVE JOINT BOARD according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **SCOTT BUGBEE** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:

Site of the Future
**Lee Public Library
Community Center**
2016





March 5, 2015

The Honorable Neal Kurk, Chair
House Finance Committee
Room 201-212, Legislative Office Building
Concord, NH 03301

RE: NHMA Testimony on HB 1 and HB 2

Dear Chairman Kurk:

Thank you for this opportunity for the New Hampshire Municipal Association to express our member's concerns with HB 1-A and HB 2-FN-A-L, as introduced. As you know, NHMA is a nonprofit non-partisan membership association representing 232 of the 234 cities and towns in the state. Our mission is to strengthen New Hampshire cities and towns and their ability to serve the public, and we do that, in part, through the advocacy of member-determined legislative policy positions.

New Hampshire local governments have a long tradition of delivering essential public services through a close partnership with state government. This partnership, however, is in jeopardy as the state continues to downshift to cities and towns the primary responsibility to maintain and pay for these public services. We understand that state budgets and revenues are tight, but it goes without saying that the same is true at the local level.

Understanding the various types of aid provided by the state to local governments is critical to understanding the effect that state-level budgetary decisions have on municipalities and local property taxes. With the property tax as the primary source of local revenue, reductions in any state aid program, or the shift of state costs to municipalities, most likely results in increased property taxes.

Meals and Rooms Distribution

One of the most significant general state aid revenues to municipalities is the meals and rooms tax distribution under RSA 78-A:26. When the meals and rooms tax was first enacted in 1967, the statutory intent was to share the revenue with municipalities, with the state retaining 60% and municipalities receiving 40% of the revenues generated from the tax. Funding to municipalities was frozen early on, and the municipal share has never been close the 40% provided by statute. In 1993 the law was amended to provide a catch-up formula in order to reach the statutorily intended 60/40

split. Under the formula, 75% of the year-over-year increase in revenue from the meals and rooms tax (but not more than \$5 million in any one year) is added to the previous year's municipal distribution.

This was a great development for municipalities. As the meals and rooms tax revenues gradually increased, so did the municipal share of those revenues. In 2010 the state/municipal split reached 71%/29%. However, the catch-up formula was suspended from fiscal years 2010 through 2014, freezing the distribution to municipalities at the 2009 level of \$53.8 million, while annual revenues from the meals and rooms tax increased by nearly \$50 million over that period. The catch-up formula was re-instated for fiscal year 2015, resulting in \$63.8 million paid to municipalities last December, which is approximately 25% of the revenue generated from that tax. Provisions in HB 1 and HB 2 propose to yet again suspend the catch-up formula for fiscal year 2016, thereby continuing to delay attainment of the required 40% funding level to municipalities.

Environmental State Aid Grants

For over 55 years, the state aid grant program has provided more than \$400 million to eligible municipalities to help offset the cost of local water and wastewater infrastructure projects. Recognizing that these public works projects are typically driven by comprehensive federal and state regulations, are large in scope and extremely costly, and provide environmental benefits well beyond the boundaries of the host municipality, the state and federal governments have historically contributed a share of project costs. This is further recognition that cities and towns cannot bear these costs of compliance with federal and state regulations alone. While there is currently a bill (HB 511) in this session to explore future funding and redesign of the state aid grant program, this program has proven to be very effective in leveraging local and other funding toward much needed water and wastewater infrastructure projects—infrastructure assets which are vital to our state economy and environment. It is critical that the legislature continue to fund the state share of this important environmental program.

Highway Funding

NHMA members have long supported legislation to ensure that adequate state revenue is dedicated to highway improvements, including increases in the road toll (gas tax) under RSA 260:32, increases in motor vehicle registration fees, or any other source, so long as all additional revenues are used exclusively for highway purposes, and provided that the proportionate share of such additional revenues is distributed to cities and towns as required by existing law. We strongly supported the road toll increase enacted last year in SB 367, understanding that:

- 12%, or approximately \$4 million, of the additional revenue raised would be distributed to municipalities under the highway block grant formula, and
- The existing annual municipal bridge aid appropriation of \$6.8 million would be *supplemented* by an additional \$6.8 million from the road toll increase for a total of \$13.6

million annually to help alleviate the 10-year waiting period for state assistance with costly municipal bridge repair/replacement projects.

HB 1 as introduced contains the \$4 million increase in the block grant funding, which will be very helpful with municipal road projects. The municipal bridge aid, however, contains only the \$6.8 million funding provided by the road toll increase. In other words, the road toll increase *supplanted* rather than *supplemented* the municipal bridge aid program. We were told that reduction was made because municipalities were not “spending” the additional bridge aid money that became available in fiscal year 2015. To assist municipalities with funding their required match, section 314 in HB 2 includes a provision to reduce the current 20% local match to 15%. We are confident that municipalities have the need for and can use bridge aid with annual funding of \$13.6 million as contemplated during the debates on SB 367, provided they have time to make the appropriations at town meetings or council/aldermen meetings—even with a 20% match. Returning the \$6.8 million highway fund portion of the municipal bridge aid program is critical, especially when there is a 10-year wait for municipal bridge aid and approximately 350 municipal bridges are red listed!

Revenue Sharing

In 1969, reform of the manner in which the state taxed businesses led to the implementation of the business profits tax (BPT). This necessitated the elimination of antiquated local taxes which were more reflective of an agricultural economy of the past, but were assessed and collected by municipalities and were part of the property tax base for municipalities, school districts and counties. The intent of RSA 31-A was stated as follows:

In consideration of the removal of certain classes of property from taxation, which would otherwise have the effect of reducing the tax base of cities and towns of the state, it is hereby declared to be the policy of the state to return a certain portion of the general revenues of the state to the cities and towns for their unrestricted use...Chapter 5, Laws of 1970.

On March 31, 1970, in testimony on House Bill 1, then New Hampshire Attorney General Warren Rudman responded to concerns that future legislatures might choose not to honor this commitment to municipalities to fund revenue sharing, stating

Now the charge has been leveled that future legislators might choose not to honor this pledge...*It seems quite doubtful to me that once this bill is passed that any legislator would go back on its pledge to return revenue to cities and towns that originally belonged to those cities and towns. And I might also add, in passing, that I could hardly see a Governor signing a bill which would deprive cities and towns of the revenue which they once had. (Emphasis added.)*

Despite Attorney General Rudman's argument that no legislator would ever renege on this commitment to cities and towns, revenue sharing has been suspended since 2010, resulting in a loss to municipalities and counties of \$25 million per year. The impact of this loss varies among municipalities, with deferred maintenance, use of reserves or fund balance, budget reductions and/or property tax increases among the common responses to the loss of revenue sharing funds from the state.

Flood Control PILOTS

Eighteen municipalities are subject to interstate flood control compacts under which annual payments-in-lieu-of-taxes (PILOTS) are provided to compensate those municipalities for taxable property that was taken out of use to help mitigate downstream flooding from both the Merrimack and Connecticut rivers. Except for fiscal year 2013, municipalities were reimbursed by the State of New Hampshire for the full amount of the PILOTS, even if the other states (Massachusetts and Connecticut) did not fund their share of the payments under the terms of the compacts. Recently, obtaining any portion of the required payments from Massachusetts has only been successful due to the active involvement of the NH Attorney General's Office. HB 1 includes appropriations of \$825,000 in both fiscal year 2016 and 2017 to fund the flood control PILOTS. However, to the extent that agency income (i.e. payments from Massachusetts and Connecticut) is not received, then the PILOT payments to municipalities would be reduced. We urge the committee to include language in HB 2 to ensure full payment of the PILOTS regardless of funds received from other states.

We understand the state's frustration with having to either utilize the Attorney General's limited resources on this issue or subsidize the Massachusetts portion of these payments. However, what appears to be absent in discussions regarding these flood control PILOTS is the correlation between the sacrifice made by these eighteen municipalities (approximately 19,500 acres of taxable land) and the benefits provided to downstream communities *in New Hampshire*, as well as Massachusetts and Connecticut. Attached are several articles and photographs of the devastating flood of 1936 which necessitated the creation of these interstate flood control compacts in the first place. Average annual PILOT payments of merely \$42 per acre (\$825,000/19,500 acres) seem a very reasonable price to pay for the protection afforded by the flood control system.

FEMA Match

Section 357 of HB 2 repeals the \$4.9 million appropriation provided last year in SB 409 for state matching funds for disaster assistance grants. These funds were for eight declared disasters that occurred from February 2010 through July 2013, and for which 257 local governments (including municipalities, schools and village districts) paid the required 25% FEMA match. Until 2010, the state shared the 25% FEMA match with local governments, splitting that amount equally in

recognition of the significant impact disaster-related costs could have on municipal, school and village district budgets. We ask the committee to support the appropriation enacted in SB 409.

Conclusion

On behalf of our municipal members, we urge the state to consider and re-energize the state-municipal partnership necessary to the effective provision of key public services. This includes the appropriation of the necessary resources to deliver public services critical to the economic vitality and quality of life in State of New Hampshire, as well as in cities and towns. Paying for and providing public services in New Hampshire is a joint responsibility of state and local governments. How well New Hampshire citizens are served will largely depend on how well this partnership works and we hope that our state is committed to being full partners in this important relationship with us.

I would like to acknowledge NHMA Government Finance Advisor Barbara Reid and Communications and Member Services Coordinator Timothy Fortier for their assistance in the preparation of this testimony and their work on HB1 and HB 2.

Thank you for your consideration of our municipal member's concerns and we look forward to working with you to create a good budget for the state. Please do not hesitate to contact any of us if you have any questions or if we can provide further information.

Respectfully,



Judy A. Silva
Executive Director

Cc: Members of the House Finance Committee
The Honorable Maggie Hassan, Governor
The Honorable Shawn Jasper, House Speaker
The Honorable Chuck Morse, Senate President
NHMA Board of Directors

Manchester Leader and Evening Union, Manchester, NH March 20, 1936

Manchester, New Hampshire Flood March 1936

FLOOD WORST IN HISTORY OF CITY

Soldiers, Police and Firemen on duty as Many Are Rescued from Homes

Manchester is in the throes of the worst flood conditions in its history, surpassing the conditions prevailing in 1896.

All of the city's bridges are closed with the exception of Granite and Queen City bridges.

The National Guard units were called out to assist in doing police duty.

All call men were ordered to their respective fire stations in the event of emergencies.

Police Effect Rescues.

Police effected several rescues from lowlands along the Merrimack and Piscataquog rivers, the last one being a sensational rescue of the animal trainer and the feeder at the Manchester Zoo.

Patriotic civic and fraternal clubs and other organizations have thrown open their doors to flood victims throughout the city. Members of Legion posts, the Red Cross, Boy Scouts, Salvation Army, the Veterans of Foreign Wars, nurses of the Manchester District Association and others are standing by to aid in helping refugees.

Local telephone service is continued throughout the city but due to an unusually heavy number of calls, the service has been slowed up.

Mayor Issues Appeal.

Mayor Caron issued a statement urging all persons to keep away from bridges and banks of rivers and to remain at home until the flood dangers have subsided.

As the rampaging waters of the Merrimack and Piscataquog rivers continued to rise this forenoon, Highway Department workers closed bridge after bridge as a precautionary measure.

With the water well over 12 feet at the Amoskeag dam and with indications that the river will rise still more, Amoskeag bridge was closed at 10 o'clock several hours after the McGregor was closed. Water is running across the lower level of this span but there is no immediate danger of its being carried away.

Two landslides at Kelley's Falls bridge caused the Highway department to close this bridge shortly after 10 o'clock. Tons of sand rolled down into the river at the western edge of the Kelley's Falls dam but officials of the Public service company expressed no anxiety. There was another slide under the bridge at the western approach and as more slides continued later in the morning, city officials feared it might undermine the supports at that point.

The Public Service company has some poles in the section of the slides at the bridge and men were promptly sent out to anchor the power lines in the event the poles should fall.

As the Merrimack rose to unprecedented heights, a long row of summer homes on the west bank above Amoskeag were submerged and it was feared that some of them may be carried down the river. There are more than 50 homes in that group and some of them are occupied the year around but their

occupants moved out last night, according to reports.

The entire police force has been on duty since midnight and the National Guard units were called out this morning in order to give the police officers an opportunity to get much deserved rest. The men on the 4 o'clock shift had been on duty without a stop for 20 hours up to noon.

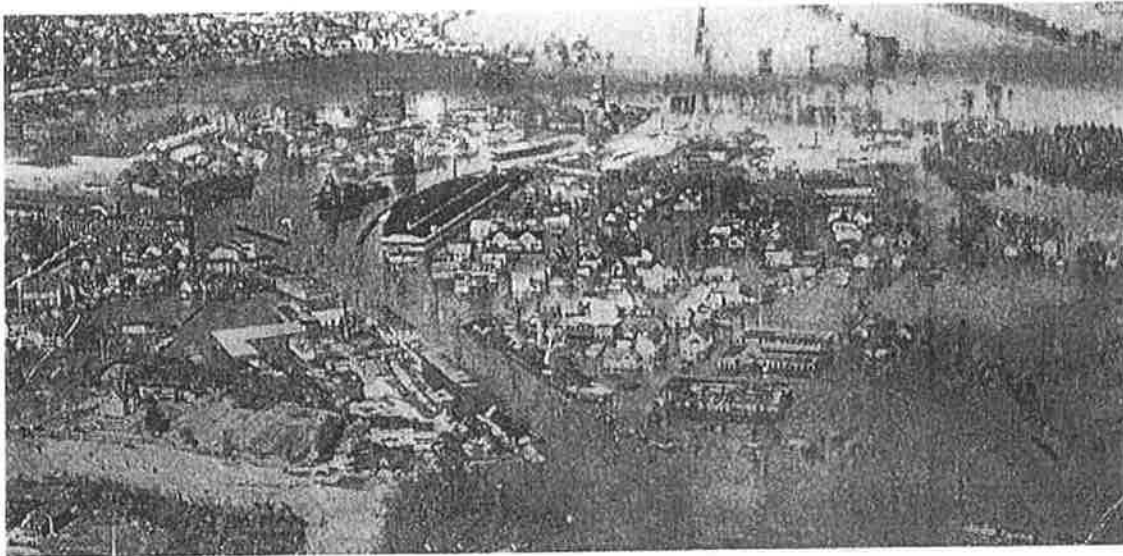
Police officers went to Wentworth street during the night and assisted in the removal of 30 persons from their homes. Last night they moved out one family from Groux's island and this morning the other family living on the island was taken to safety. They also helped in the rescue of the animal trainer and his assistant from the Manchester zoo.

Thousands of persons were out this morning watching the Merrimack and Piscataquog rivers. The police had no difficulty in keeping the crowds back. Hundreds obtained vantage points on the North Weare branch railroad overpass and had a good view of the flooded area south to the shoe factories. Granite bridge was crowded with pedestrians who watched the rise of the river. Hundreds more were on Amoskeag bridge until it was closed. A large crowd was at the South Main street bridge until it was closed.

In order to get an idea of the situation throughout the city, Mayor Caron left at 1 o'clock for a general tour of inspection in company with police and highway officials.

Manchester Leader and Evening Union, Manchester, NH 20 Mar 1936

FLOOD OF MARCH 1936



Nashua, New Hampshire

The winter of 1935-1936 was a severe one with lower than normal temperatures. As of early March it was estimated that the snowpacks in Northern New England averaged about 7.5 inches of water. In Southern New England, snow water equivalents of 3.5 inches were normal.

On March 9, a warm, moisture-laden front moved into, and stalled over New England resulting in increased temperatures as well as heavy rainfall during the period March 11-13. Rainfall amounts were significantly enhanced by the orographics of the White Mountains. Large areas of 5 inch rainfall in New Hampshire and Maine were reported.

The combination of heavy rain and melting snow resulted in flooding throughout New England. A most significant damage during this period resulted from the movement of ice on the rivers, and the resultant ice jams and breaks. An example of the severe ice damage occurred at Holyoke Dam. An ice jam above the dam initially resulted in the Connecticut River cutting a new channel on the east side of the river to get around the jam. When the jam broke, it moved downstream, over the dam in over 9 feet of water. In doing so, the ice sheared off 1000 foot wide by 5 foot high section of the granite dam. The state of Maine also received a vast amount of damage from ice flows (see photo below). While the ice flood resulting from this first portion of the event was substantial, for the most part it was merely "priming the pump" for what was to come next.

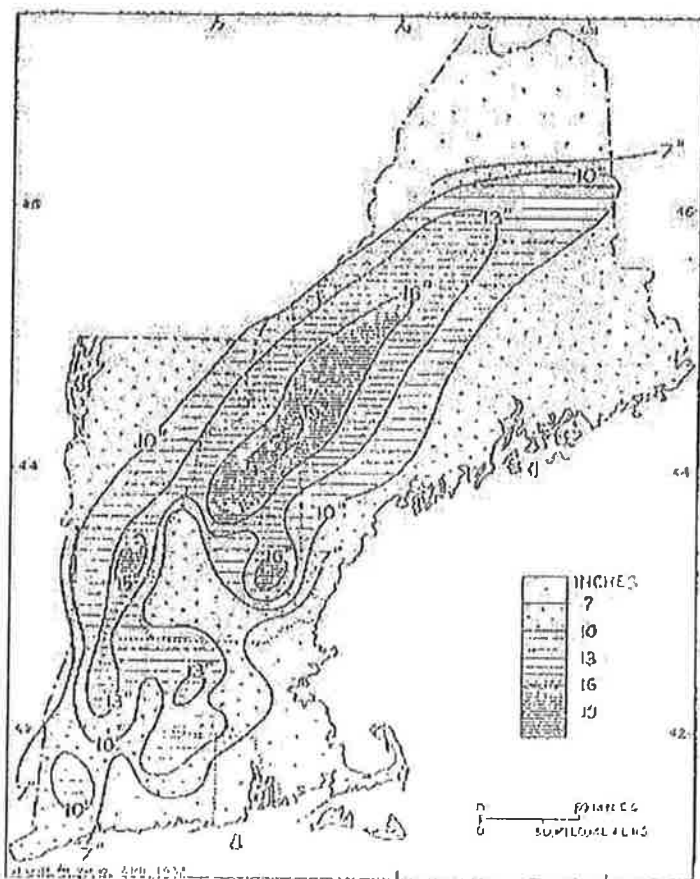
The major impact occurred a few days later when a second system moved into New England dumping even more rainfall. The Pinkham Notch station on Mount Washington, which had received over 7 inches of rain during the March 11-13 rain, received over 10 inches on March 18 and 19. Other areas of heavy rainfall were focused on the Blackstone and Ware River basins, and on the east side of the

FLOOD OF MARCH 1936

Berkshires, draining into the Deerfield and Westfield Rivers.

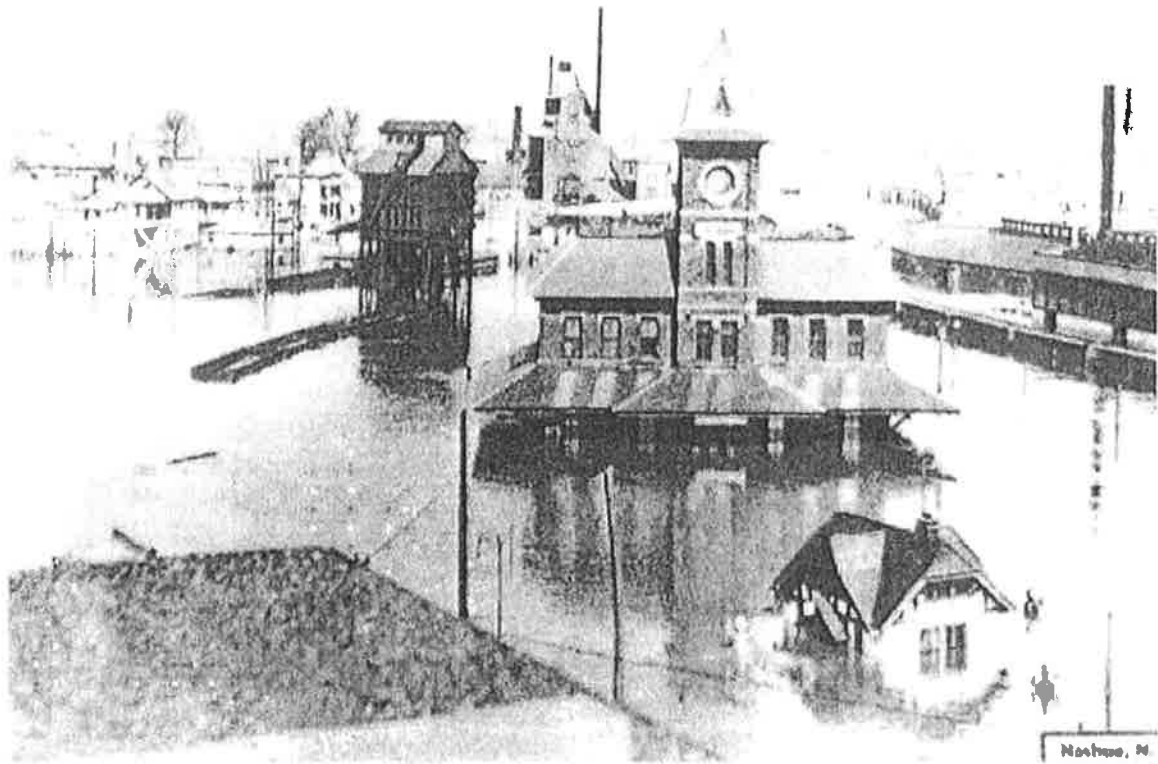
Again, the combination of heavy rain and melting snow resulted in severe flooding. Almost the entire snow cover in New England, except that in Northern Maine and New Hampshire contributed major runoff to the rivers. This time the most significant damage was caused by the flooding itself. In fact, at many locations, this was the most severe flooding that has ever been experienced. In the table below, for locations marked with * the 1936 flood continues to be flood of record 60 years later. The entire reach of the Connecticut River was severely impacted. New flow records were established from Hartford all the way up to northern New Hampshire. The Merrimack River basin also saw substantial damage. In Hookset NH, over 18 feet of water flowed through the downtown. Inundation in Nashua, NH is depicted in the photograph above.

A third less severe system came up a few days later. However, this final event served only to lengthen the duration of the flooding rather than cause any new significant flood peaks. During the two week period, the majority of New England was impacted by a combination of rainfall and snowmelt totalling over 10 inches. In fact, a peak estimate of nearly 30 inches was observed. (See diagram).



Rainfall and Water Equivalent of Snow Melted, March 9-21, 1936 (from Climatic Data, US Weather Bureau, New England Section, March 1936)

United States Geological Survey Water Science Center for Maryland, Delaware and the District of Columbia
<http://md.water.usgs.gov/>



Flooding of the Merrimack and Nashua Rivers at Nashua, N.H., March 19, 1936. The railroad station (center) is near Armory Street. (Photograph from the New Hampshire Water Resources Division of the Department of Environmental Services.)

Julie Glover

From: Cordell Johnston <cjohnston@nhmunicipal.org>
Sent: Monday, March 09, 2015 4:24 PM
To: Cordell Johnston
Subject: HB 547--taxation of telephone poles
Attachments: HB 547 handout.docx

Hello:

I am sending this to a number of managers/administrators and others, in the hope of connecting with as many legislators as possible. If you read Friday's [Legislative Bulletin](#), you know that this issue is going to the House floor on Wednesday, and we have a pretty bad committee vote to try to overturn. If you haven't already done so, I hope you will communicate with your representatives before Wednesday. I am attaching a set of discussion points that you can share with them.

Obviously, if you can quantify the tax impact on your municipality, that would be helpful.

Also, I am looking for one or more Republican representatives who are willing to speak against the bill either on the House floor or in the Republican caucus (or the "alternative caucus") or both. All of the Republican members of the Ways and Means Committee voted for the bill, while all but one Democrat voted against it, so it could shape up as a partisan vote. If that's how it goes, we lose. We have had a sizable minority of Republicans on our side on this issue before, but the problem is that of the ones who are still in the House, most are now committee chairs, who are not permitted to speak against a committee report.

If you have a Republican representative who you know is on our side and is willing to speak (and who you think would do a decent job), please let me know, or have him or her contact me.

Thanks very much! Please let me know if you have any questions or concerns.

Cordell

Cordell Johnston
Government Affairs Counsel
New Hampshire Municipal Association
25 Triangle Park Drive
Concord, NH 03301
603-230-3323

Oppose HB 547

The House Ways & Means Committee has recommended HB 547 as Ought to Pass with Amendment, and it is on the House calendar for March 11. This bill will give a tax break of several million dollars to FairPoint and other telephone companies, at the expense of all other property taxpayers. ***Please vote against HB 547 on Wednesday, March 11.***

The following questions and answers explain the problems with HB 547, and why legislators should oppose it.

Q. What does HB 547 do?

A. As amended, it requires that telephone poles and conduits be appraised for property tax purposes using the following formula:

the direct replacement cost of the pole or conduit, defined as the actual cost of the pole or conduit including the labor cost of installation less depreciation calculated on a straight-line basis for a period of 30 years with a residual value of no less than 20 percent.

Q. What's wrong with that?

A. The fundamental problem is that it will result in a dramatic under-appraisal of telephone property, shifting millions of dollars in property tax obligations to other taxpayers. It does this by mandating an arbitrary appraisal method that is designed to result in an artificially low valuation.

Legislators are not appraisal experts. New Hampshire law requires that property be assessed at its market value. Local assessors, who are certified by the Department of Revenue Administration, are qualified to determine market value. Legislators are not. This bill requires that telephone poles and conduits, unique among all similar properties, be assessed at less than market value.

Specific problems with the bill are:

1. The bill redefines “replacement cost,” which is typically the starting point for determining market value. It defines replacement cost as “the actual cost of the pole or conduit,” which appears to mean the original cost—in other words, not replacement cost at all. If your house was built in 1800, the original cost was probably something like \$200. Would anyone seriously consider using that as a measure of current value?
2. The bill mandates use of thirty-year straight-line depreciation, which has nothing to do with market value. About two-thirds of the poles in the state are more than 30 years old, and many are 80 or even 100 years old. If a 200-year-old home has been scrupulously maintained, its market value may be close to its undepreciated replacement cost. Similarly, poles that are 30 years old or older may well have a market value close to replacement cost. Requiring that they be depreciated to 20 percent after 30 years makes no sense.

3. The electric companies own identical utility poles, and, in fact, most poles in the state are jointly owned by the electric company and the phone company. This legislation would result in using two different valuation methods for identical poles—*or for a single pole!* That is crazy, and probably unconstitutional.

Q. Supporters claim the the bill is needed to end the 480 pending lawsuits that FairPoint and other phone companies have filed challenging their assessments. Will this end the lawsuits?

A. Absolutely not. The lawsuits challenge not only the appraisals, but the municipalities' authority to tax the poles at all. If the bill passes, the phone companies will have won on one of the issues, and will continue their lawsuits on the other issues. Beyond that, we can expect *new* lawsuits from the electric companies, demanding equal treatment.

Q. Supporters claim different local assessors have used wildly inconsistent pole values, and legislation is needed to establish some uniformity. Will this solve the problem?

A. No. There is no problem to be solved. Assessors use standard methods to appraise poles, but that doesn't mean all poles will have the same value, any more than it means that every house will have the same value. A 6,000-square-foot house built in 2014 is likely to have a higher market value than a 1,000-square-foot house built in 1915. Similarly, a brand new 50-foot pole obviously will have a higher value than a 60-year-old 25-foot pole.

Q. So what problem is this bill going to fix?

A. It won't fix any problem. It won't end the lawsuits, and in fact it will probably create *more* lawsuits. It won't eliminate the disparities in valuations (nor should it), because even under the bill, a pole might be valued at anything from \$2,500 or \$3,000 down to 20 percent of that amount.

Q. But this is a compromise, because the original bill would have exempted the poles and conduits altogether. Right?

A. That's like saying that if someone tries to walk out of a restaurant without paying, and then offers to pay half the bill when he gets stopped, that's a compromise. It is a compromise between the obligation to follow the rules that apply to everyone else and the desire to ignore the law entirely.

This bill will cost municipalities and their taxpayers millions of dollars every year. It is a giveaway of taxpayer money to a few for-profit companies, and it is a huge and dangerous step toward a system of taxing different property owners differently depending on how good their lobbyists are, instead of using a single standard—market value—for all property.

For more information, please see the New Hampshire Municipal Association's [March 6 Legislative Bulletin](#).

Internet Intent & Implementation Policy

1.) Authority:

In accordance with RSA 31:39 and its role as the Governing Body, the Select Board (the “Board”) has the authority to adopt ordinances and policies to order its prudential affairs and guide the administrative functions of the corporate body politic of the Town of Lee.

2.) Purpose & Application:

This purpose of this policy is to describe the Town’s intent for maintaining a presence on the internet and prescribe how the Town will manage its internet web site and electronic newsletter (collectively the “sites”), and publish information on the sites, deal with information submitted by others for publishing, retain information published, link to the sites of others, and allow others to link to the Town’s sites.

The policy shall apply to the Town’s main site, the web pages maintained by its various departments (e.g. fire and police), the electronic newsletter, and any other publications, whether in print or electronic, that the Town may distribute as deemed necessary.

3.) Administration:

This policy shall be administered by the Town Administrator, or her/his designee, on behalf of the Town of Lee (the “Town”) who shall periodically report to the Board on the use and activity of the site (e.g. “hits” and major development issues). All inquiries and complaints should be directed to:

Town Administrator
Town of Lee
7 Mast Road
Lee, NH 03861

S/he shall be assisted by the Town Secretary as the primary party with responsibility of website maintenance, issuance of the electronic newsletter, and the training of all other staff personnel who post to the website. Only the staff so authorized may publish materials upon the website.

4.) Definitions:

Whenever the male gender is used it shall be deemed to refer to the female gender and vice-versa.

Commercial: Advertising and promotional material, including any program disguised as a so-called “Infomercial,” designed to promote the sale of commercial products or services by telling about, promoting or praising a product, service, or business, in such a manner as to make people want to buy; as intentionally showing business or product names, logos, or symbols as promotion; as having the intent to make a profit as a result thereof.

Electioneering: A communication, activity, or distribution of information, a handbill or flier designed or intended to influence the vote of a voter on any question or office, or in any manner to expressly advocate the election or defeat of a candidate or passage or defeat of an issue or to promote or advance one candidate, issue, or position over another or to raise funds toward such purposes.

Issue: A program whose primary purpose is to discuss the activities of an elected or appointed person or entity and the matters before them or a balanced view of a matter proposed for, or subject to, a ballot vote.

Offensive: Language of slang, vulgar or colloquial expression which refers, in the context in which it is used, to sexually explicit acts or to human elimination; or abusive language against persons, ethnic groups, religious groups, sexual orientation, or persons with disabilities.

Official: Relating to the performance of one's appointed or elected position or the administration or management of an entity, whether paid for by government or private funds, where the primary purposes is to inform the public as to the ongoing activities for the person or entity, solicit public opinion and communication, and provide constituent services.

Violence: Extreme acts of violence against people, animals or property; or depictions of extreme violent acts in dramatic and/or poetic manners.

5.) Policy:

a.) **Intent:** The Town's site is intended to be a vital component in its efforts to distribute information to the public at large about the Town's activities, services, decision making process, decisions and resulting ordinances, policies and regulations. The site should act as a means for our residents and visitors to readily obtain information, and submit service requests, comments, and applications at a time and a manner most convenient to them. The site should be as complete as may be technically possible while the quantity and type of documents being posted must bear a meaningful relationship to the intent of this policy and the corresponding benefit must justify the staff time consumed.

The Town does not intend the site to create a forum or other means for the public to advocate an opinion or exchange the same on issues of local interest (i.e. a "blog") and the Town retains total and absolute editorial control over its site.

Notwithstanding that the Town may link to an outside site, it will not directly publish any material on its site unless such material is considered to be an official communication of the Town or where the Town has sponsored or co-sponsored the publication of the material as an official action.

b.) **Copyright and Trademarks:** The Town will declare and defend a copyright on and retain all intellectual property rights to all items on the site including all text, graphic images and other content excepting that provided to it by third parties. It shall provide attribution for any material it uses from third parties that are similarly copyrighted or trademarked and refer any party seeking to use such material to the original owner. Any use of the materials on the Town's site without appropriate attribution or without the written permission of the Town is prohibited. The following acts or activities are prohibited without prior written permission from the Town: (a) modification and/or re-use of text, images or other site content; (b) distribution of the Town's site content as their own; or (c) "mirroring" the Town's information on a non-town site.

c.) **External Links from the Town Site:** The Town, in its sole discretion, may add links to its site which allow its users to access other sites when such a link will further the intent of this policy. Those sites may include, but are not limited to, the following:

- Federal, State and County Government and the official website of those elected to represent the Town therein;
- University System of NH
- Local and Regional Broadcast, Cable and Print Media;
- Units of Local Government such as the Oyster River Cooperative School District or other towns or cities or units thereof;

- Any utility regulated or franchised by the state Public Utilities Commission or the Town which serves the community or portions thereof;
- An association or agency funded in whole or in part by the by the Town (i.e. Oyster River Youth Association, McGregor Ambulance);
- A public or professional interest association which the Town, its employees, or officers have joined (i.e. New Hampshire Municipal Association, Government Finance Officers Association, Tax Collectors Association, etc.);
- A not-for-profit corporation to which the Town makes an annual appropriation.

The Town will not link to the following except under circumstances provided for in this section:

- Commercial sites or the sites of other public or private organizations or corporations excepting those that have been retained by the Town, or established a partnership with the Town to help meet its strategic goals (e.g. CodeRed, Avitar); and
- Electioneering or Political sites excepting those efforts for which the Town has taken an official position of endorsement (e.g. “Donor Town” Tax).

Additional sites the Town will generally not link to include individual or personal home pages or those which:

- Violate the Town’s equal opportunity norms or values, or content contrary to the policies or ordinances of the Town;
- Promote or exhibit hate, bias, or discrimination, or advocate for, illegal drugs or illegal activities;
- Promote any religion or religious viewpoint;
- Make claims or representations in violation of advertising or consumer protection laws or infringe on any trademark, copyright, or patent rights of another;
- Contain libelous slanderous or otherwise defamatory content, generally offensive language, depiction of extreme violence, or obscenity; and
- Contain content that a reasonable citizen may not consider to maintain the dignity and decorum appropriate for government.

The link will contain only the name of the organization or service linked to, a logo, and a brief description. The Town reserves the right to determine where such external links will appear on its site.

Any site that the Town links to must open to a “home” or “start” page which (a) contains a valid HTML title tag that provides the name of the site or the organization that operates the site and (b) provides readily identifiable contact information including an e-mail or postal address, or telephone number. Any such site may not include a programming feature that “traps” the user and does not allow them to return to the Town’s site by clicking the browser “back” button or clicking on a preinstalled link to come back to the Town’s site.

Those seeking to have a link placed on the Town’s site must submit a request to the Town Administrator, who will determine if the link would be in keeping with this policy.

The Town Administrator shall develop and implement a plan to periodically monitor the content of the sites to which it links. If the Town finds any site is no longer in conformance with this policy, or it does not maintain current material or present a technically quality site (e.g. out of focus images) it reserves the right to, without notice, remove the link forthwith. Any such third party will thereafter have to make an application for reinstatement and satisfactorily demonstrate it is in compliance with this policy.

d.) External Links to Town Site: The Town will allow other parties to link to the Town's site without prior written permission provided that it is not a site that this policy would generally prohibit the Town from linking to and is otherwise in conformance with this policy. However, those linking to the Town's site should understand that content and internal web links may change at any time without notice and the site may be out of service, at any time, for maintenance or unanticipated interruptions. No party shall link to the Town's site in a way as to make it appear the Town's site is an integral part of its site, capture pages within frames, present the Town's site content as its own, otherwise misrepresent this site's content or misinform users about the origin or ownership of its content, or imply it has the endorsement of the Town for its services, products or activities.

e.) Activities on the Town Web Calendar: Postings on the site calendar shall be restricted to official Town activities or those which the Town has officially sponsored.

f.) Retention of Materials Published: Materials published on the website, excepting those published in the so-called "Red Banner" which shall be considered a "transitory correspondence" no longer needed for reference (RSA. 33-A:3-a, XXV) shall be retained on the site for five years. Information removed thereafter shall be maintained in paper or electronic format until such time – if at all – as it may be disposed of in accordance with the schedule in RSA 33:A:3-a after consultation with the Municipal Records Committee.

g.) Use for Compliance with RSA 91-A & Other Requirements: To the extent consistent with statute and Town policy or ordinance, the site shall be used as one of the posting locations for compliance with the posting requirement for public notices for meetings, public hearings, bidding, employment and the like. In the event of any cancellation or change in the posting of such a meeting or event, it shall be the responsibility of the party who initially posted it or asked for it to be posted to take appropriate action so that the public is notified of the change in a timely manner. The minutes of all Boards and Committee meetings shall be posted on the website as well.

h.) Third Party Endorsements, Releases & Notices: Adding a link from the Town's site to other sites, when deemed appropriate to furthering the intent of this policy, does not constitute an endorsement or approval of that third party's service or activities. Some of the material on the Town's site may have been generated by third parties who have granted the Town permission to use it. Those parties retain ownership of the material. Persons seeking to use or modify those materials including, but not limited to, icons, graphics, and general content will need to contact the owner of such materials directly. The Town will not act on their behalf to seek such permission. Web sites the Town may link to are not controlled, maintained or otherwise regulated by the Town. The Town is not responsible for the content of those web sites. Visitors to those sites use the information voluntarily at their own risk and must conduct their own due diligence appropriate to the use of any such materials. Visitors to external sites linked from the Town's site are advised to contact the operators of those sites with any questions about accuracy, copyright compliance, legality, security, privacy or right to reproduce or otherwise use their materials, including graphics and logos, thereon.

i.) Privacy & Use of Data: The Town may not use its web site to:

- Record personal information about our users and their visits for commercial purposes;
- Send unsolicited email regarding any commercial offers or advertisements; and
- Disclose, sell, rent or otherwise distribute personal information to any third party, unless such data must be released in accordance with law.

The Town may use its web site to:

- Record statistics to monitor overall site traffic to ensure users of the site are able to access information in an effective manner and to determine means to continually improve the site to better suit the users' needs (i.e. which pages get the most/least traffic, the most effective means of communication such as graphics, text, and links and our effectiveness in communicating urgent messages to the population during emergencies). In keeping with industry standards we will record the following information about users:
 - o The Internet domain and/or IP address from which users access our site;
 - o The type of browser and operating system used to access our site
 - o The date and time of a user's visit;
 - o The pages visited; and
 - o The address of any Web site that users link to us from.
- Provide electronic payment capabilities by check, credit card or other means. Any related personal and/or payment information transmitted may only be collected, processed and disclosed to complete an online transaction and for record-keeping for such activities as billing, permits, licenses and other business-related purposes.
- Respond to a user's request for information or a user's submission of information, or to complete an online application transaction. In receiving such personal information as is commonly contained in an e-mail or filling out and submitting an application or other online form, the Town may use that information to respond to the user. Any such information is treated by law the same as if it had been submitted by any other method of delivery.
- Inform the general public, through data in bulk aggregate form, of our annual activities or perform any other such action in fulfillment of this policy.

j.) Site Security & Technology: The Town will use, and require of any associated vendors, state of the art encryption technology, browser cookies, and the like. The Town will display, and require the same of any associated vendors, visible indicators of active encryption technology and take all reasonable precautions to safeguard the confidentiality of information. If any data transmitted to the Town, or its associated vendors, or stored data is disrupted or corrupted by any third party, it shall forthwith issue the appropriate public notice and contact the individuals whose data is involved to so notify them.

The Town's site may transfer information to the computer of a user through cookies or other technology. The Town recognizes that some users may prefer to modify their computer settings to refuse such cookies and will not accept any responsibility for diminished usefulness of our web site if a user does so.

k.) Disclaimer: The Town reserves the right to revise this Policy without prior notice when it is deemed to be in its best interests.

The Town will make every attempt to ensure the information on its site is accurate and up to date. Relying upon materials contained thereon is at the sole risk of the user. Persons needing official, final, or "certified" copies of documents for legal or other transactions must obtain those directly from authorized Town agents as provided for in RSA 91-A and Town policy.

The materials and information contained on or obtained from our site will be distributed and transmitted "AS IS" without warranties of any kind, either express or implied, including without limitation, warranties of title or implied warranties of merchantability or fitness for a particular purpose. Information contained on the site, including information obtained from sites accessed through external links thereon, is to be provided without any representation of any kind as to its accuracy or content and should be verified by the user. The Town is not responsible for any general, direct, special, indirect, incidental or consequential damages that may arise from the use of, or the inability to use, the site and/or the materials

contained on the site whether the materials contained on the site are provided by the Town or by a third party.

The Town recognizes that, even with our best efforts to protect the confidentiality of user information and the information we display, it is not always possible to avoid human error or prevent unauthorized access to, unauthorized disclosure of, or disruption or corruption of data. The Town, in the event of unauthorized access, unauthorized disclosure, third party intervention, or when any loss occurs due to error, omission, or inaccurate information being displayed on the site, reserves the right to recover any expenses it incurred, unpaid fees or taxes owed to it.

l.) Notices: The Town will post appropriate notices throughout its site at locations which, in its sole discretion, are deemed to be most appropriate and in accordance with industry best practice. Such notices will include, but not be limited to, the following:

- A copy of the policy;
- The means to obtain final, official, or certified copies of documents;
- A user friendly statement of our privacy, security and technology, and indemnification policy;
- A notice that the Town does not endorse the service, activity or product or entity for which a link may be provided, and the Town is not responsible for the content or availability of the same;
- A means for people to notify us if they find any information that is incorrect or links are not working or are deemed inappropriate in accordance with this policy; and
- Indemnification:

m.) Indemnification: In using the Town's site, users shall agree to indemnify and save harmless the Town of Lee, its employees, officers, successors and assigns from any and all claims and causes of action arising out of their use of the site, including the payment of any and all damages awarded as a result thereof and the payment of legal costs including attorney fees, by the user or any third party in connection with their use of the site, materials contained thereon, or materials obtained from a third party site.

n.) Complaints: The Town will acknowledge the receipt of any complaint from a person with respect to material contained on the site or links established thereon. The Town will conclude its review of the complaint and advise the complainant within 45 days of receipt of the complaint including their right to appeal if they are aggrieved by the decision. Action in response to a complaint may include:

- i.) Correction of any incorrect information;
- ii.) A finding there is no basis for the complaint;
- iii.) A referral to the Strafford County District Attorney (when the complaint alleges obscene or otherwise illegal material or activities); or
- iv.) Other action taken in accordance with this policy statement. The Town Administrator shall, through his weekly report, keep the Board advised of the receipt and status of the processing of any such complaints.

6.) Violations:

Noncompliance with these policies by users shall not be tolerated and dealt with in strictest terms in accordance with law. Whenever such a violation shall become known, the Town Administrator shall so notify the party involved. If the matter is not satisfactorily addressed by the notified party, the Town Administrator shall refer the matter to Town Counsel for appropriate and reasonable action including, but not limited to removal of the link established hereunder, a cease and desist notification, and a suit in equity.

7.) Appeals:

Any party aggrieved by the decision of the Town Administrator including, but not limited to, a refusal to grant permission to re-use site material, grant a web link, or post the number or type of documents being requested, may appeal the matter to the Select Board, on a form to be designated by the Town Administrator, together with any and all materials that would be submitted at an appeal hearing, within fourteen days of having been notified of said decision. Such Appeal shall be placed upon the agenda of the next regular business meeting of the Board, for which the Agenda remains open, where the Board will consider the matter and determine whether or not to have a formal hearing. The timetable after that shall be as established by the Board and its decision in any such matter shall be final.

8.) Evasion of This Policy:

The intent of this policy is to guide the staff in developing and maintaining the Town web site and electronic newsletter. It shall be a violation of this policy, and a disciplinary offense, for staff to act in any manner other than prescribed herein.

9.) Periodic Review and Revisions:

Annually, at the time of goal setting for the budget, the Town Administrator shall review this policy with staff to determine how effectively it is meeting its purpose. Suggested revisions shall be submitted to the Board for consideration and adoption with the annual budget submitted by the Town Administrator.

Adoption:

Whereas this fulfills our intent for uniform procedures throughout the organization, we do hereby adopt the provisions of this policy on this XX day of XXX 2015.

Effective Date: This policy shall be effective on XX/XX/2015

SELECTMEN'S MEETING

March 16, 2015

CONSENT AGENDA ITEMS

(Individual items may be removed by any Selectman for separate discussion and vote)

SIGNATURES REQUIRED

- 2015 Forest Fire Warden/Deputy Reappointment Forms
- Swearing in Document for Roger Rice
- Certificate of Yield Taxes Assessed Intent to File Document
- Intent to Excavate
- Signature Samples for Payroll Software
- Fire Truck Sales Contract

INFORMATION ONLY

- Frank Guinta Letter
- Conservation Commission Letter re: cutting trees at Map 5, Lot 8-3



STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION OF FORESTS AND LANDS
172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2214
FAX: 603-271-6488
www.nhdf.org

TO: Town Selectmen and Wardens
CC: Forest Rangers
FROM: Brad W. Simpkins, Director
DATE: October 6, 2014
SUBJECT: 2015 Forest Fire Warden/Deputy Reappointment Forms

Enclosed please find the form to recommend your Town Forest Fire Warden, Deputy Wardens, and Issuing Agents for reappointment to their respective positions.

To complete the reappointment forms please indicate with YES or NO in the Reappointment box of those individuals you wish to recommend for reappointment or removal. Also, make any necessary changes or corrections on this form. For the appointment of a new Warden, Deputy Warden or Issuing Agent, please attach the appropriate completed forms which are located in the Warden's Manual, or available on our website at www.nhdf.org.

Once you have completed the attached form and any new appointment forms, please have the members of the Town Selectmen sign and return to us the documentation confirming their support of the Warden's recommendations.

If you have any questions or concerns regarding the reappointment of these individuals, please contact your Forest Ranger through the Concord Office at (603) 271-2214.

Thank you for your ongoing support of the partnership with our agency to prevent, detect and suppress forest fires in your community. If you have questions, or we can assist you in some way, please do not hesitate to contact us.

Enc: Reappointment forms



2015 Reappointment

District: 13

Location	Lee						Permit	Notice	Home	Bus	Email	Reappoint Y/N
Title	LName	FName	Addr	City	Stat	Zip	Date	Date	Tel	Tel		
Deputy Warden	Brothwell	Daniel	4 Bliss Rd	Deerfield	NH	0303	yes	yes	603-834-2662	603-659-5411	dbrothwell@leefire.org	Yes
Deputy Warden	Davis	Jim	47 Mill Hill Rd	Madbury	NH	0382	YES	YES	603-742-3712	603-659-5411	jdavis@leefire.org	NO
Deputy Warden	Gingras	Jennifer L	280 North River Rd	Lee	NH	0386	YES	YES	603-659-7790	603-944-3617	markandjenny@attbi.com	NO
Deputy Warden	Kustra	Mark	12 Belle Lane	Lee	NH	0386	YES	YES	603-659-4458	603-659-2442	gkustra@leefire.org	Yes No
Deputy Warden	Lombardo	Joseph	1 Riverside farm Drive	Lee	NH	0386	YES	YES	603-659-7203	603-679-8001	jlombardo@leefire.org	Yes
Deputy Warden	Nemet	Scott	14 Swain Rd	Bennington Barrington	NH	0382	YES	YES	603-244-8229	603-659-5411	snemet@leefire.org	Yes
Deputy Warden	Stetson	J. Philip	39 Mast Road	Lee	NH	0386	YES	YES			PStetson01@comcast.net	NO

Location	Lee											
Title	LName	FName	Addr	City	Stat	Zip	Permit Date	Notice Date	Home Tel	Bus Tel	Email	Reappoint Y/N
Warden	Hoyt	Peter	280 North River Rd	Lee	NH	0386	YES	YES	603-659-7790		phoyt@leefire.org	Yes
Dep Warden	Eaton	Emery	75 For Garrison	Lee	NH	0386	YES	YES	603-225-9403		Eaton@Leefire.org	

Peter Zett
Forest Fire Warden Approval

3/5/15
Date

Forest Ranger Approval

Date

The Selectmen/Mayor/Town/City Manager recommends the above named persons:

Chairman, Mayor, Town/City Manager

Selectman

Selectman

Director Approval

Date

RSA 227-L:7 Forest Fire Warden Appointment.

I. The selectmen of towns and the mayors of cities shall, and other citizens may, recommend to the director the names of such persons as may in their estimation be fit to fill the offices of forest fire warden and deputy forest fire warden in their respective towns and cities.

II. After investigation the director shall appoint from the persons so recommended not more than one competent person in each town or city to be the forest fire warden for the town or city, and such deputy forest fire wardens as the director deems necessary. In such towns or cities where the fire chief is not the appointed town or city forest fire warden, the fire chief shall be appointed as a deputy forest fire warden. The director may appoint a forest fire warden or deputy forest fire warden for 2 or more towns or parts of towns.

To: **ROGER RICE** of Lee, New Hampshire in the **County of Strafford**:

Whereas, there is a vacancy in the office of the DIRECTOR to the LAMPREY REGIONAL COOPERATIVE JOINT BOARD and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said named above, upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office until March 2018.

Given under our hands, this 16th day of March, 2015

.....>

.....> **BOARD of SELECTMEN**

.....>

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the LAMPREY REGIONAL COOPERATIVE JOINT BOARD according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the **State of New Hampshire - So help me God.**

**STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY**

Personally appeared the above named **ROGER RICE** took and subscribed the foregoing oath. Before me,

.....
Linda R. Reinhold, **Town Clerk**

Date: _____, 2015

Received and Recorded:

CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2014 to March 31, 2015

TOWN / CITY OF: Lee, NH
COUNTY OF: Strafford
CERTIFICATION DATE: March 3, 2015

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION
 PROPERTY APPRAISAL DIVISION
 P.O. BOX 487
 CONCORD, NH 03302-0487

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
<u>NAME OF OWNER</u>	<u>SPECIES</u>	<u>NUMBER OF BOARD FEET IN THOUSANDS</u>	<u>NUMBER OF TONS</u>	<u>NUMBER OF CORDS</u>	<u>STUMPAGE VALUE</u>	<u>TOTAL ASSESSED VAL.</u>	<u>TAX AT 10 %</u>	
Scott Kemp Virginia Kemp 49 Cartland Road Lee, NH 03861	WHITE PINE	41.080			\$135.00	\$5,545.80	\$554.58	
	HEMLOCK	0.000			\$42.50	\$0.00	\$0.00	
	RED PINE	0.000			\$45.00	\$0.00	\$0.00	TOTAL TAX
<u>ACCOUNT OR SERIAL #:</u> 1	SPRUCE & FIR	0.000			\$82.50	\$0.00	\$0.00	DUE ON THIS
	HARD MAPLE	0.415			\$242.50	\$100.64	\$10.06	OPERATION
# 2 BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT <u>MAP & LOT NUMBER</u> 20-06-0000	WHITE BIRCH	0.000			\$65.00	\$0.00	\$0.00	(TOTAL OF COL. # 9)
	YELLOW BIRCH	0.030			\$162.50	\$4.88	\$0.49	
	OAK	42.815			\$325.00	\$13,914.88	\$1,391.49	
	ASH	2.105			\$115.00	\$242.08	\$24.21	
	BEECH & S. MAPLE	1.145			\$65.00	\$74.43	\$7.44	
	PALLET / TIE LOGS	11.645			\$40.00	\$465.80	\$46.58	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
					TONS	CORDS		\$2,112.54
# 3 <u>OPERATION NUMBER</u> 14-255-03	SPRUCE & FIR		0.00	0.00	\$ 1.50	\$ 5.50	\$0.00	\$0.00
	HARDWOOD & ASPEN		0.00	0.00	\$ 4.00	\$ 10.00	\$0.00	\$0.00
	PINE		32.68	0.00	\$ 1.25	\$ 3.00	\$40.85	\$4.09
	HEMLOCK		0.00	0.00	\$ 2.50	\$ 7.00	\$0.00	\$0.00
	WHOLE TREE CHIPS		0.00	0.00	\$ 1.00	\$ -	\$0.00	\$0.00
	HIGH GRADE SPRUCE		0.00	0.00	\$ 25.00	\$ -	\$0.00	\$0.00
	CORDWOOD		0.00	64.00	\$ -	\$ 11.50	\$736.00	\$73.60
							\$21,125.36	\$2,112.54

TOWN: Lee, NH
COUNTY: Strafford
OWNER: Scott Kemp
OWNER: Virginia Kemp
ADDRESS: 49 Cartland Road
ADDRESS: Lee, NH 03861

INTENT FILED DURING TAX YEAR: April 1, 2014 to March 31, 2015

ACCOUNT & SERIAL #: 1
MAP & LOT #: 20-06-0000
OPERATION #: 14-255-03
DATE OF BILLING: March 3, 2015

SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS			
WHITE PINE	\$110.00	\$160.00			\$50.00	0.50	\$ 135.00	41.080			
HEMLOCK	\$35.00	\$50.00			\$15.00	0.50	\$ 42.50	0.000			
RED PINE	\$40.00	\$50.00			\$10.00	0.50	\$ 45.00	0.000			
SPRUCE & FIR	\$65.00	\$100.00			\$35.00	0.50	\$ 82.50	0.000			
HARD MAPLE	\$160.00	\$325.00			\$165.00	0.50	\$ 242.50	0.415			
WHITE BIRCH	\$50.00	\$80.00			\$30.00	0.50	\$ 65.00	0.000			
YELLOW BIRCH	\$125.00	\$200.00			\$75.00	0.50	\$ 162.50	0.030			
OAK	\$250.00	\$400.00			\$150.00	0.50	\$ 325.00	42.815			
ASH	\$80.00	\$150.00			\$70.00	0.50	\$ 115.00	2.105			
BEECH/SOFT MAPLE	\$45.00	\$85.00			\$40.00	0.50	\$ 65.00	1.145			
PALLET/TIE LOGS	\$30.00	\$50.00			\$20.00	0.50	\$ 40.00	11.645			
OTHERS:	\$0.00	\$0.00			\$0.00	0.00	\$ -	0.000			
OTHERS:	\$0.00	\$0.00			\$0.00	0.00	\$ -	0.000			
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	#TONS	#CORDS
SPRUCE & FIR	\$1.00	\$2.00	\$3.50	\$7.50	\$1.00	\$4.00	0.50	\$ 1.50	\$ 5.50	0.000	0.000
HARDWOOD & ASPEN	\$3.00	\$5.00	\$6.00	\$14.00	\$2.00	\$8.00	0.50	\$ 4.00	\$ 10.00	0.000	0.000
PINE	\$1.00	\$1.50	\$2.00	\$4.00	\$0.50	\$2.00	0.50	\$ 1.25	\$ 3.00	32.680	0.000
HEMLOCK	\$2.00	\$3.00	\$4.00	\$10.00	\$1.00	\$6.00	0.50	\$ 2.50	\$ 7.00	0.000	0.000
WHOLE TREE CHIPS	\$0.50	\$1.50	\$0.00	\$0.00	\$1.00	\$0.00	0.50	\$ 1.00	\$ -	0.000	0.000
HIGH GRADE SPRUCE	\$20.00	\$30.00	\$0.00	\$0.00	\$10.00	\$0.00	0.50	\$ 25.00	\$ -	0.000	0.000
CORD WOOD/FUELWOOD	\$0.00	\$0.00	\$8.00	\$15.00	\$0.00	\$7.00	0.50	\$ -	\$ 11.50	0.000	64.000

* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

**ORIGINAL WARRANT
YIELD TAX LEVY**
March 3, 2015
THE STATE OF NEW HAMPSHIRE

Strafford

TO: COLLECTORS NAME, Collector of Taxes for Town of Lee, NH, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : **\$2,112.54**, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at Lee, NH

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

DATE SIGNED: March 3, 2015

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
Scott Kemp Virginia Kemp 49 Cartland Road Lee, NH 03861	20-06-0000	14-255-03	\$2,112.54

TAX DUE DATE: April 2, 2015 TOTAL YIELDTAX: \$2,112.54

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2014 to March 31, 2015

REPORT OF WOOD OR TIMBER CUT

RSA 79:11

See instructions on back of form

OPERATION # 14-255-04- T

For Tax Year April 1, 2014 to March 31, 2015

Mailing Address:

JAKE BRONNENBERG
250 PITTSFIELD ROAD
LOUDON NH 03307-

8. Description of Wood or Timber Cut

SPECIES	EXACT SCALE CUT USE INTERNATIONAL 1/4 RULE LOG SCALE	
White Pine	41,080	MBF
Hemlock		MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple	415	MBF
White Birch		MBF
Yellow Birch	030	MBF
Oak	42,815	MBF
Ash	2,105	MBF
Beech & Soft Maple	1,145	MBF
Pallet or Tie Logs	11,645	MBF
Others (Specify)		MBF
PULPWOOD	TONS	OR CORDS
Spruce & Fir		
Hardwood & Aspen		
Pine	32,68	
Hemlock		
Whole Tree Chips		
MISCELLANEOUS:		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	64	Cords

1. City/Town of: LEE
2. Tax Map/Lot # or USFS sale name/unit #: M20 L6
3. Exact Acreage of Cut: 15
4. Is the cutting complete? Yes No
5. If yes, date cutting was completed? 1/15/15
6. Name of sawmill or pulpmill logs or pulpwood was sold to:

Middleton Building supply

NAME King forest Products
NAME Jim champagne
NAME Green crow
NAME _____

7. I hereby report the wood or timber cut under penalty of perjury.
(If a corporation, an officer must sign)

Scott Kemp 2-26-15
SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE

Gina Kemp 2-26-15
SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE

CORPORATE OFFICER NAME AND TITLE _____ DATE _____

Scott, Gina Kemp
PRINT OWNER(S) NAME

49 cartland Rd
MAILING ADDRESS

Lee NH 03861
CITY/TOWN STATE ZIP CODE

603-659-6238
TELE NO.

9. Species and Amount of Wood or Timber for Personal Use or Exempt. See exemptions on back of form.

Species:	Amount

10. Under penalty of perjury, I (the logger/forester or person responsible for cutting) declare that I have verified that the above figures are true and correct.

Jake Bronnenberg
SIGNATURE (IN INK) OF LOGGER/FORESTER RESPONSIBLE FOR CUTTING

2/12/15
DATE

PENALTY: Any person who fails to file a Report of Wood or Timber Cut with the proper assessing officials or fails to send copies to the Department of Revenue administration in accordance with RSA 79:11, shall be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a report or willfully falsifies a report, the assessing officials shall assess doamage which is two times what the tax would have been if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doamage.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

YR TOWN OP#

14-055-03-T

For Tax Year April 1, 14 to March 31, 15

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

- 1. Town/City of: Lee
- 2. Tax Map/Block/Lot or USFS Sale Name & Unit No. mup 20 Lot 6-0
- 3. Intent Type: Original Supplemental (Original Intent Number)
- 4. Name of Access Road: Cartland
- 5a. Acreage of Lot: 56 Acreage of Cut: 10-15
- 5b. Anticipated Start Date: Nov-Dec
- 6. Type of ownership (check only one):
 - a. Owner of Land and Stumpage (Joint Tenants)
 - b. Owner of Land and Stumpage (Tenants in Common)
 - c. Previous owner retaining deeded timber rights
 - d. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER

BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Timber Tax Information is Available at www.revenue.nh.gov
Questions?? Call (603) 230-5950

Scott Kemp 9-28-14
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Scott & Gina Kemp
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

Gina Kemp 9-28-14
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Scott & Gina Kemp
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

49 Cartland Rd
MAILING ADDRESS

Lee NH 03861
CITY OR TOWN STATE ZIPCODE

gina.kemp9@gmail.com
E-MAIL ADDRESS

603 659 6238 603 988 9731
HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:

- All owners of record have signed the Intent;
- The land is not under the Current Use Unproductive category;
- The form is complete and accurate; and

- Any timber tax bond required has been received.
\$ _____ Date: _____
- The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
- This form to be forwarded to DRA within 30 days.

[Signature] 10/13/14 SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

[Signature] 10/13/14 SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

[Signature] 10/13/14 SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	20	MBF
Hemlock		MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak	30	MBF
Ash		MBF
Beech & Soft Maple	2	MBF
Pallet or Tie Logs	5	MBF
Other (Specify)		MBF
Pulpwood	Tons	Cords
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Whole Tree Chips		
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	20	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner. I have become familiar with RSA 227-J, the timber harvest laws.

Jake Bronnenberg 9/28/14
SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

Jake Bronnenberg
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

250 Pittsfield Rd
MAILING ADDRESS

Lendon NH 03307
CITY OR TOWN STATE ZIPCODE

765-5527 _____
PHONE NUMBER E-MAIL ADDRESS

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

RSA 79:10
GENERAL INSTRUCTIONS

WHO MUST FILE	The owner shall complete Form PA-7, Notice of Intent to Cut Wood or Timber (Intent), and shall file the form with the municipality (town, city, or unincorporated place) where the property to be cut is located.
WHEN TO FILE	The Intent shall be filed with the municipal assessing officials at the beginning of each tax year or prior to commencing each cutting operation. Cutting cannot take place until the Intent is signed by the municipal assessing officials and has been posted on the job site.
WHERE TO FILE	File the form with the municipality for approval by the municipal assessing officials and an assigned operation number. A Timber Tax bond may be required, see below. The Intent must be signed by the municipal assessing officials and an operation number assigned prior to distribution. DISTRIBUTION: The original, signed copy is retained by the municipal assessing officials; a copy to the Owner, a copy to the Logger, and a copy to the Department of Revenue Administration (DRA) by Mail to: PO Box 487 Concord NH 03302-0487; by E-mail to: timber@dra.nh.gov or by Fax to: (603) 230-5943.
WHO MUST PAY	After Form PA-8, Report of Wood or Timber Cut (Report), is submitted to the municipality, a tax bill will be issued to the owner and payment shall be remitted directly to the municipality. The Timber Tax is a 10% tax on the stumpage value at the time of cutting.
REPORT & CERTIFICATE	Once the Intent has been signed and an operation number assigned, appropriate copies shall be forwarded by the municipality to the owner and the DRA. After the copy of the Intent has been received by the DRA, a Report and a Certificate will be issued by the DRA to the individual indicated on Line 6. The Certificate should be posted in a conspicuous place within the area of the cutting.
EXEMPTIONS	RSA 79:1, II (b). The following persons shall not be required to file an Intent to Cut or be subject to the Timber Tax: (1) A person who cuts, within the tax year, up to 10,000 board feet of logs from his own land for use in the construction, reconstruction, or alteration of his own buildings, structures, or fences situated in the State of New Hampshire; provided that such buildings are not being built for sale purposes; (2) A person who cuts or causes to be cut, within the tax year, up to 20 cords of fuel wood for his own consumption in the State of New Hampshire for domestic fuel purposes, or any amount for the manufacture of maple sugar or syrup; (3) Federal government, state government, cities, towns, school districts, or other political subdivisions which cut wood or timber for their own use, on lands under their ownership or jurisdiction or both. (4) Persons engaged in the clearing or manufacturing of rights-of-way or water storage reservoir areas incidental to the furnishing of utility services or transportation services to the public; provided, however, that when the person clearing or causing the clearing of said right-of-way sells or agrees to sell the wood or timber, he shall be deemed an "owner" as defined in subparagraph (a) above. (5) A person who cuts or causes to be cut, within the tax year, up to 10,000 board feet of logs and 20 cords of wood or the equivalent in whole tree chips, from the person's own land within a municipality, for land conversion purposes other than timber growing and forest uses, provided that those persons intending to convert the use of the land have secured all required permits including, but not limited to, building permits, subdivision or zoning permits, excavation permits, or site plan approvals, as necessary for the use to which the land will be converted, and are able to furnish proof of such permits. RSA 79:2 Release From Taxes. (6) All growing wood and timber except fruit trees, sugar orchards, nursery stock, Christmas trees, and trees maintained only for shade or ornamental purposes or for genetically-engineered short rotation tree fiber, which shall not be subject to the yield tax, shall be released from the general property tax and the school tax in unincorporated places provided for in RSA 198:16, but the land on which such growing wood and timber stands shall be assessed.
TIMBER TAX BOND	Bond Required: 1. If owners are not current on property taxes and/or timber taxes; 2. If owners are tenants in common and all have not signed the Intent; and 3. Owners do not own property in the municipality. Timber Tax Bonds are equal to the estimated Timber Tax.
NEED HELP	Call the Department's Municipal & Property Division at (603) 230-5950. Hearing or speech impaired individuals may call TDD Access: Relay NH 1-800-735-2964.
NEED FORMS	Forms may be obtained by mail from the New Hampshire Department of Revenue Administration, PO Box 487 Concord NH 03302-0487, by calling (603) 230-5950 or on the Department's Web site at www.revenue.nh.gov/forms .
TDD ACCESS	Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department. TDD Access: Relay NH 1-800-735-2964.

LINE-BY-LINE INSTRUCTIONS

LINE 1	Enter the name of the New Hampshire municipality where the cut is to take place.
LINE 2	Enter the municipality assigned tax map and lot number or the US Forest Service Sales sale name and unit number.
LINE 3	Indicate if the Intent is an original or supplemental. Original means the first filing in a tax year. Supplemental means an additional filing to make corrections or additions to information contained on the original Intent. If this is a supplemental, enter the original operation number as previously assigned by the municipality.
LINE 4	Enter the name of the road from which the cutting will be accessible.
LINE 5	Enter the total number of acres in the lot, the number of acres you are working on, and the anticipated start date of the cutting.
LINE 6	Check the box to indicate the type of ownership of the land. Check the box indicating if the Report and Certificate should be sent to the Owner or Logger/Forester. Provide an e-mail address if you would like the Report and Certificate e-mailed to the Logger/Forester.
LINE 7	The form must be signed and dated by all owners of the property, unless the owner's are Tenants in Common (see RSA 79:1, II (a), 2). Clearly print the complete name(s), mailing address and telephone number of the owner(s). Provide an e-mail address if you would like the Report and Certificate e-mailed to the owner(s).
LINE 8	Enter the estimated amount of timber to be cut by thousand board feet (MBF), tons or cords under the appropriate species. The cutting should take place during the Tax Year April 1 to March 31. Before exceeding the original estimate, a supplemental Intent must be filed for additional volumes of timber.
LINE 9	Enter the species of any amounts not included in section 8 you are claiming an exemption for and the amount of the cut in the space provided. [See exemptions numbers 1-6 above]
LINE 10	The Intent must be signed and dated by the Logger/Forester or person responsible for the cutting who accepts responsibility for verifying the volumes of wood to be reported by the owner. The person signing should be familiar with RSA 227-J, the timber harvest laws. Clearly print the name, complete mailing address and telephone number of the Logger/Forester or person responsible for cutting.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
REPORT OF EXCAVATED MATERIAL
RSA 72-B:9

See instructions on back of form

OPERATION # 14-255-01 - E

For Tax Year : April 1, 2014 to March 31, 2015

Mailing Address:

**SETH PETERS
PEARL PETERS
23 OLD MILL ROAD
LEE NH 03824-**

- Town/City of: LEE, NH
- Tax Map/Lot # or Road Project Name or #: M4 L6
- Total permitted area under RSA 155-E (acres): 150 acres
- Excavation area as of April 1: 5 Acres
- Reclaimed area as of April 1: —
- Remaining cubic yards of earth to excavate: Unknown

8. EXEMPT EARTH

Excavated earth that was used on the parcel of land, or other parcel that is contiguous and in common ownership, in the construction, reclamation, reconstruction or alteration of such parcel of land during the tax year is exempt from the excavation tax. Excavation of earth from a parcel of land which does not exceed 1,000 cubic yards during the tax year is also exempt from the excavation tax but must be reported.

The amount of exempt earth should not be included in # 7.

EXEMPT EARTH TYPE	CUBIC YARDS EXCAVATED

7. DESCRIPTION OF EARTH EXCAVATED DURING TAX YEAR:

EARTH TYPE	EXACT CUBIC YARDS EXCAVATED
GRAVEL	
SAND	313
LOAM	260
STONE PRODUCTS	
OTHER:	
TOTAL	573

I / We hereby report the amount of earth excavated under penalty of perjury (If Corporation, an Officer must sign) :

Seth Peters
PRINT OWNER(S) NAME OR CORPORATION CLEARLY

Seth Peter 3/2/15
SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER & TITLE DATE

PRINT OWNER(S) NAME CLEARLY

SIGNATURE (IN INK) OF OWNER(S) DATE

MAILING ADDRESS

CITY / TOWN STATE ZIP CODE

PHONE #: CELL #:

PENALTY: Any person who fails to file a Report of Excavated Material (PA-39) with the proper municipal assessing officials or fails to send copies to the Department of Revenue Administration in accordance with RSA 72-B:9 shall be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a Report of Excavated Material (PA-39) or willfully falsifies a report, the assessing officials shall assess doamage which is two (2) times what the tax would have been if the report had been properly filed. Refer to RSA 72-B:10 for the statute on doamage.

REPORT OF EXCAVATED MATERIAL

RSA 72-B:9

GENERAL INSTRUCTIONS

WHO TO CONTACT	Any person who may have questions pertaining to the completion of this form may contact the Department of Revenue Administration, Property Appraisal Division, at (603) 230-5950.
WHO MUST FILE	Every owner (as defined in RSA 72-B:2, VIII) who has filed a Notice of Intent to Excavate, Form PA-38, shall file under penalty of perjury a Report of Excavated Material, Form PA-39, with the municipal assessing officials and shall provide a copy to the State of New Hampshire Department of Revenue Administration. The Report of Excavated Material shall be filed even if no earth has been excavated.
WHEN TO FILE	The Report of Excavated Material shall be filed no later than 30 days following: (1) The completion of the excavating if an excavation ceases operation prior to March 31st; or (2) The sale of the property. If the excavating is still in progress at the end of a tax year, March 31st, a Report of Excavated Material shall be filed no later than the following April 15th for all earth excavated during the tax year inclusive of March 31st. The Report of Excavated Material shall contain an estimate of the size of the excavation area as it existed at the end of the tax year, or in the alternative, a statement that the size of the excavation area has not changed since the prior tax year. In the event that no earth was excavated the owner shall file Report of Excavated Material so stating.
WHERE TO FILE	The original signed Report of Excavated Material shall be filed with the municipal assessing officials in the town, city, or unincorporated place where the excavation took place. A copy of the signed original report shall be filed with the Department of Revenue Administration. The copy of the original report may be sent either by: MAIL: Department of Revenue Administration Property Appraisal Division - P.O. Box 487 Concord, NH 03301-0487 EMAIL: gravel@rev.state.nh.us FAX: (603) 230-5943
PENALTIES	Any owner who fails to file a Report of Excavated Material, Form PA-39, with the proper municipal assessing officials or who fails to send a copy of the Form PA-39 as required in this section to the Department of Revenue shall be guilty of a misdemeanor. Any owner who falsifies a Report of Excavated Material, Form PA-39, shall be guilty of a misdemeanor.
DOOMAGE	If an owner neglects or fails to file a Report of Excavated Material, Form PA-39, unless the time is extended by the assessing officials because of accident, mistake, or misfortune to a date not later than May 1, or willfully makes any false statement in the Notice of Intent to Excavate, or willfully files a Report of Excavated Material that does not contain a true and correct statement of the amount of earth excavated, or has willfully omitted to give such information required by the Report of Excavated Material form, the assessing officials shall ascertain the volume of earth for which such owner should have been taxed and shall assess to such owner, by way of dooimage, two (2) times as much as such earth would have been taxed had such form been seasonably filed and truly reported.
WHO MUST PAY	The municipality will issue a tax bill to the owner and payment of the tax shall be remitted directly to the municipal tax collector.
APPEAL PROCEDURE	An owner may, within 90 days of notice of the excavation tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless such owner has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9. If the assessing officials neglect or refuse to abate, an owner may, at the owner's election within 6 months of notice of such tax and not afterwards, petition the superior court of the county where the operation took place, or the board of tax and land appeals. A petition to the board of tax and land appeals shall be accompanied with a \$65 filing fee.
NEED HELP, FORMS, OR TDD ACCESS	Call the Department's Property Appraisal Division at (603) 230-5950. TDD ACCESS: Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known. TDD Access: Relay NH 1-800-735-2964.

GENERAL INSTRUCTIONS FOR FILING THIS FORM ON REVERSE

(Assigned by Municipality)

YR TOWN OP#

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For Tax Year April 1, 2015 to March 31, 2016

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: Lee, NH
- Tax Map/Block/Lot #: M-4 Lot-6
- Name of Access Road: Old Mill Rd, Pinkham Rd
- Total Acreage of Lot: 150 ± Acres
- Date of Permit per RSA 155-E:2: Grand Feathered
or (Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, 1 (d): _____
- Permit Number per RSA 485-A:17, if any: _____
(Alteration of Terrain Permit)
- Incidental Construction/155-E Exception: Check if YES
- Total Permitted Area (acres): 150 ± Acres
- Excavation Area (acres) as of April 1: 5 Acres
- Reclaimed Area (acres) as of April 1: _____
- Remaining Cubic Yards of Earth to Excavate: Unknown
- Type of Ownership:
 - Owner of land
 - Previous owner retaining deeded earth excavation rights
 - Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways
- DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

15. CHECK THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Paul Peters 3/2/15
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Paul Peters
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

Seth Peters 3/2/15
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Seth Peters
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

<u>23 Old Mill Rd</u>		
MAILING ADDRESS		
<u>Lee</u>	<u>NH</u>	<u>03861</u>
CITY OR TOWN	STATE	ZIP CODE
<u>Malpasocreek99@gmail.com</u>		
E-MAIL ADDRESS		
<u>603-866-1999</u>	<u>603-866-1999</u>	
HOME PHONE (Enter number without dashes)	CELL PHONE (Enter number without dashes)	

DATE INTENT SENT TO TOWN: 3/2/15

E-MAIL REPORT & CERTIFICATE? YES NO

If NO, Report and Certificate will be mailed to the address above

TO BE COMPLETED BY ASSESSING OFFICIALS	
Amount of Security Required \$	_____
Security Posted (Bond, Certified Check, etc.) \$	_____
SIGNATURES & DATE OF ASSESSING OFFICIALS	
The Selectmen/Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:	
1. All owners of record have signed the Intent;	
2. If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;	
3. The form is complete; and	
4. Any bond required under RSA 72-B:5 has been received.	
SIGNATURE (IN INK)	DATE
SIGNATURE (IN INK)	DATE
SIGNATURE (IN INK)	DATE
SIGNATURE (IN INK)	DATE
SIGNATURE (IN INK)	DATE

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	<u>25,000</u>
SAND	<u>25,000</u>
LOAM	<u>1500</u>
STONE PRODUCTS	
OTHER ()	<u>5,000</u>
TOTAL	<u>56,500</u>

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO EXCAVATE
 GENERAL INSTRUCTIONS

WHO TO CONTACT	Any person who may have questions pertaining to the completion of this form may contact the Department of Revenue Administration, Municipal & Property Division, at (603) 230-5950.
WHO MUST FILE	Every owner who intends to excavate earth shall file a Notice of Intent to Excavate, Form PA-38, with the municipal assessing officials in the town or city where such excavation is to take place. Owners shall include: 1. Any person who owns land upon which earth is excavated; 2. A previous owner who retains earth excavation rights to the land and who registers a claim with the registry of deeds; or 3. Any person who has purchased excavated earth or earth excavation rights upon public lands, or removes earth from a public right-of-way.
WHEN TO FILE	A separate Notice of Intent to Excavate must be filed for each tract of land where the excavation will occur: 1. Prior to excavation; and 2. At the beginning of the tax year (April 1) for excavation not yet completed or in progress.
ADMINISTRATION & ENFORCEMENT FEE	The original Notice of Intent to Excavate must be accompanied by the \$100 administration and enforcement fee if the estimated amount of earth to be excavated exceeds 1,000 cubic yards during the tax year. MAKE CHECKS PAYABLE TO: STATE OF NEW HAMPSHIRE and submit it to your municipal assessing officials along with the completed Notice of Intent to Excavate.
SUPPLEMENTAL NOTICE OF INTENT TO EXCAVATE	Every owner who has filed a Notice of Intent to Excavate under RSA 72-B:8 shall file a supplemental Notice of Intent to Excavate for the amount of earth which exceeds the original amount of earth estimated. If the owner originally stated an estimate of 1,000 cubic yards or less and was exempt from the \$100 enforcement fee, the owner shall provide the \$100 enforcement fee with the supplemental Notice of Intent to Excavate. If the owner paid the \$100 enforcement fee with the original Notice of Intent to Excavate, no additional fee is required for the supplemental Intent. Failure to file a supplemental Intent and failure to provide the required enforcement fee shall constitute a violation by the owner or any other person doing the excavation, or both.
BOND	If an owner does not own land in the town in which the owner intends to excavate and has filed a Notice of Intent to Excavate, the assessing officials shall notify the owner in writing of the amount and conditions of any other security deemed necessary to secure the payment of the excavation tax. If an owner ceases to own land in the town where such owner is excavating after filing a Notice of Intent to Excavate, such owner shall notify the assessing officials and the Department in writing of the change in ownership within 15 days of the change. An owner who neglects to so notify the assessing officials or the Department shall be guilty of a misdemeanor. Any person who commences excavation or continues to excavate without furnishing a bond or other securities as deemed necessary by the assessing officials shall be guilty of a misdemeanor. Bonding is for excavation purposes only, not for reclamation purposes.
LIEN	Unless a bond or other security is provided, all excavation tax assessments create a lien upon the land on the date of excavation on account of which it is made and against the owner of record of such land.
PENALTY	Excavation before the appropriate Notice of Intent to Excavate has been filed with and signed (in ink) by the assessing officials shall constitute a violation.
DISTRIBUTION	The owner shall file the Notice of Intent to Excavate with the local assessing officials. After the municipal assessing officials sign the Notice of Intent to Excavate, the following distribution will occur: 1. The assessing officials will retain the original; 2. A signed copy will be provided to the owner; and 3. A signed copy will be mailed, with enforcement fee (<i>if applicable</i>), to: <div style="text-align: right;">NH DEPT OF REVENUE ADMINISTRATION MUNICIPAL & PROPERTY DIVISION PO BOX 487 CONCORD NH 03302-0487</div>
TDD ACCESS	Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department. TDD Access: Relay NH 1-800-735-2964.



Signature Samples

This signature is for (check one):

- Purchase Orders
- Checks
- Contracts

For Internal Use Only

- BY
- BN

Date:

Initials:

Use this form to submit signature samples that will be scanned for use on purchase orders, employee contracts, accounts payable checks, and payroll checks. Please have the person(s) authorized to sign these forms sign his/her name(s) in **ALL FOUR OF THE BOXES** below. Use one form per person.

However, if you require two signatures on your checks (for example, payroll checks), **both** authorized signers must sign within each box. Press firmly using a **medium point black pen only**. **Make sure the signature fits within each box and does not cross over any lines**. Complete the rest of the form (signer's Name, Title, District, and Email Address). We will scan the signature(s) for you and forward the finished product for your use.

IMPORTANT: The signature bitmap file will be retained for 30 days after it is delivered to you. Please be sure that your copy of the file is stored in a secure location and retained by you for future access.

****All instructions on this form must be followed and all sections of this form must be completed, to ensure timely delivery of your scanned signature.****

Name:	
Title:	
District:	

Mail completed form to: Tyler Technologies, Inc. Attn: Signature Scans Heron Cove Office Park II 10 Al Paul Way Suite 202 Merrimack, NH 03054	E-mail scanned signature file to: <input type="checkbox"/> Client at (email address) _____ <input type="checkbox"/> Field Consultant : _____
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Note: If time is an issue, you can scan this form, and send us the file (in PDF format) via email, to ivsupport@tylertech.com. The scan resolution must be at least **500 dpi**, and in black and white.

Julie Glover

From: Scott Nemet <snemet@leefire.org>
Sent: Wednesday, March 11, 2015 5:12 PM
To: Julie Glover
Subject: Sales Agreement Information

Hello Julie-

This is a narrative on our conversation today. By signing the Sales Agreement for the purchase of the 2015 Marion Tanker it "holds our place in line" and gets the process started. Once it is signed it will be mailed to the dealer, Northeastern Fire. They will send the package out to Marion containing the Sales Agreement and bid specifications that came in our bid request. It will take them approximately 2 weeks to review and sign. Approximately 30 days after there will be a build meeting with the fire department, Marion, and Northeastern Fire. Around this time the chassis will be ordered. Within 30 days the fire department will receive the apparatus package paperwork to review for approval. We are looking at a timeframe of August for the chassis to arrive at Marion.

Thank you

Scott Nemet
Chief of Department/EMD



Lee Fire & Rescue
20 George Bennett Road
Lee, NH 03861
603.659.5411
[Lee Fire & Rescue Website](#)

The Right-To-Know Law (RSA 91-A) provides that most e-mail communications, to or from Town employees regarding the business of the Town of Lee, are government records available to the public upon request. Therefore, this e-mail communication may be subject to public disclosure.



EMERGENCY VEHICLE SALES CONTRACT

BUYER:

Town of Lee.
20 George Bennett Road
Lee, NH 03861

SELLER:

Marion Body Works, Inc.
211 West Ramsdell Street
Marion, WI 54950

1. AGREEMENT TO SELL AND TO PURCHASE

The seller (referred to as MARION) agrees to sell and buyer (referred to as BUYER) agree to purchase the following apparatus and equipment according to the attached specifications which are a part of this contract:

<u>DESCRIPTION OF APPARATUS AND EQUIPMENT</u>	<u>PRICE</u>
One (1) MARION custom pumper/tanker mounted on a current model year Spartan Metro-Star chassis per specifications (includes trade-in of KME tanker- unit to be turned over in same operating condition as of date of contract initiation)	\$470,000.00 < 50,000.00>
Add job color painted frame rails for added protection	\$ 1,881.00
Add 2 nd air horn	\$ 107.00
Add Chevron on front bumper (yellow/red) diamond grade	\$ 750.00
Add four scene light switches at pump panel	\$ 900.00
 Total Price, F.O.B. Marion Body Works, excluding all Federal, State and Local Taxes (includes delivery)	 \$ 423,638.00

2. CONFORMANCE TO NFPA STANDARDS

It is the policy of SELLER to manufacture in accordance with all applicable NFPA standards. This contract conforms to all known such standards as of the date of acceptance by SELLER. Any increased costs incurred by SELLER because of future NFPA standards issued during the manufacture of this emergency vehicle will be passed on to BUYER as an addition to the price set forth in 1. above.

3. COMPLETION ESTIMATE

CALENDAR DAYS

Estimated total calendar days for completion after Marion acceptance of signed contract

300

Above estimate based on timely (usually 30 days) approval by you of submitted drawings and specifications, timely receipt of the chassis, and any events beyond the reasonable control of Marion.

4. WARRANTY

The standard Marion Emergency Vehicle Warranties shall be in effect upon delivery of this apparatus as outlined below:

- A one (1) year material and workmanship.
- A fifteen (15) year structural warranty.
- A five (5) year paint warranty.
- A five (5) year electrical warranty.
- A five (5) year stainless steel plumbing warranty.

5. CONSEQUENTIAL DAMAGES AND OTHER LIABILITY

MARION shall not be liable for and disclaims all consequential, incidental and contingent damages and liability whatsoever.

6. CANCELLATION

In the event of cancellation by BUYER, MARION shall be entitled to payment of 10% of the contract price for orders not yet begun in production and for orders for which production has begun, the full contract price less the amount of expenses saved by MARION by reason of the cancellation.

7. PAYMENT

Payment shall be made for chassis when delivered to our facility. Balance due upon completion.

8. ENTIRE AGREEMENT

This contract including its appendices is the entire understanding between the parties, and merges all prior discussion and agreements between them. Any changes to this contract, including appendices, must be in writing and signed by an authorized representative of the BUYER and MARION.

AGREEMENT BY BUYER:

_____ By: _____
Buyer's Registered Name

Date Signed _____

ACCEPTANCE BY SELLER:

Date Signed _____ By: _____
Marion Body Works, Inc.

FRANK C. GUINTA
MEMBER OF CONGRESS
1ST DISTRICT, NEW HAMPSHIRE

326 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-5456
33 LOWELL STREET
MANCHESTER, NH 03101
(603) 641-9536

COMMITTEE
FINANCIAL SERVICES

SUBCOMMITTEE ON
FINANCIAL INSTITUTIONS AND
CONSUMER CREDIT

SUBCOMMITTEE ON
MONETARY POLICY AND TRADE

Congress of the United States
House of Representatives
Washington, DC 20515-2901

February 19, 2015

Board of Selectmen
7 Mast Rd
Lee, NH 03861

Greetings!

As your Member of Congress, I want to ensure that we have an open line of communication between my office and your municipality.

As a former Manchester Mayor and aldermen, I truly understand the importance that local government plays in each of our lives and I want to make sure that the federal government works to assist local communities.

Please don't hesitate to contact my office if you any questions about federal legislative actions or the enforcement of any federal program that might impact your community. Our office prides itself on placing a great emphasis on constituent outreach. We are here to represent your concerns and interests.

With this is mind, I have recently sponsored legislation which, if enacted, would repeal the "Cadillac Tax" provision mandated under the Affordable Care Act. While traveling the First Congressional District, I have listened to municipal leaders and workers alike who are gravely concerned about the potential tax impact on the health insurance plans provided to many of your employees.

Absent this repeal, health care costs will dramatically increase for municipalities, workers, and local taxpayers alike. We would like to set up a time to speak about the potential tax impact your community faces in the event the Cadillac Tax is not repealed. Please free to send a response to our Manchester office, located at 33 Lowell Street, Manchester NH 03101 or call us at 603.641.9536.

Best regards,



Frank Guinta
Member of Congress



LEE CONSERVATION COMMISSION
Town Hall, 7 Mast Road
Lee, NH 03861

March 12, 2015

Dear Lee Property Owner:

As you no doubt know, the Town of Lee owns the reclaimed gravel pits on Old Mill Road. The reclamation of those pits was designed and carried out by the Natural Resources Conservation Service (NRCS) which holds a conservation easement on the property. The reclamation has included grading, stabilizing and planting the steep slopes with native plant/shrub/tree species and establishing wetlands and pine barren areas in the level places. This area will be devoted to encouraging the maturation of these sites, with passive, dispersed recreation, such as walking, cross-country skiing, and nature study being the primary uses. The flood plain and riparian portions of the parcel are largely wooded; they will be unmanaged and kept primarily for habitat and water resource protection.

Recently, NRCS wrote to the Conservation Commission requesting permission to cut some of the small, bushy white pines on the east-facing slope just south of the electric transmission line corridor (Map 5, Lot 8-3). The reason for the proposed management is to maintain and improve habitat for shrub birds whose populations are declining such as towhees, prairie warblers, and field sparrows. The pines would be cut by UNH forestry students using chainsaws under the supervision of UNH extension professor, Matt Tarr. Roughly 50% of those small pines would be cut. They would be left where they fall, providing good habitat for winter wildlife such as winter wren and snowshoe hare.

The Commission supports this proposal. It will be conducted at no cost to the Town, and liability insurance will be provided by UNH. The work will likely be performed sometime late March or April when the snow is gone but before birds return.

If you have questions or concerns, please contact me at 659-8857 or bhummm@aol.com.

Sincerely,



William Humm, Chair

CC: Lee Select Board
Donald Keirstead, NRCS
Matt Tarr, UNH Cooperative Extension