

# SELECT BOARD MEETING AGENDA

**DATE:** 6:00pm Monday, December 9, 2013

**HELD:** Public Safety Complex (2nd Floor Meeting Room) 20 George Bennett Rd, Lee

The Select Board reserves the right to make changes as deemed necessary during the meeting. Please limit your speaking time to 15 minutes.

1. **Call to Order - 6:00 pm**
2. **FY 2015 Budget Public Hearing**
3. **Public Comment**
4. **NH Municipal Bond Bank, Sheila St. Germain, Executive Director –Presentation for Library**  
*Information regarding the bonding process, rates, etc. for the proposed New Library*
5. **Roger Rice, Transfer Station Manager - New Solid Waste Ordinance**  
*Review of the revised Solid Waste Ordinance for 2014 Warrant Article*
6. **Randy Stevens, Highway Department Supervisor – Equipment Update, Wetlands Permit, Inspection License**  
*Present an update on the Sterling Plow Truck and Wetland Permit process and associated costs. Ask the Board if the Town should: 1) give up their Inspection Station License; 2) salvage the 2003 F450 or trade it in; 3) salvage, purchase, rent or borrow a cut-off saw; and 4) purchase a jackhammer.*
7. **Larry Kindberg, Recreation Commission Chairman – Ice Skating Rink Update and Requests**  
*Request a revised amount for the skating rink liner in the amount of \$410.01 due to the incorrect size that was obtained at the time of the last request. Request that the utility pole located at the tennis court be repaired to allow for night skating. Request the Board approve night skating on Fridays and Saturdays until 9:00 pm. Request the Board to approve a Hot Chocolate Skating Evening with a wood fired barrel on 1/12/14.*
8. **Town Administrator's Report**
  - Christmas Holiday
  - General Assistance Guidelines
  - Miscellaneous
9. **Consent Agenda Items - (Individual items may be removed by any Selectman for separate discussion and vote)**

## SIGNATURES REQUIRED

Town Administrator's Credit Card Limit  
Lee-Epping 2011-12 Perambulation Report  
Abatement – Joe Ford Property  
Abatements – Kindberg, Hargis, Seger, Whittemore, Alves,  
Trigilio, Hall and Noble Farm Property  
Town Administrator Vacation Request  
Primex Loss Mitigation Agreement

## INFORMATION ONLY

10. **Acceptance of Minutes – Minutes and Non Public Minutes from November 25, 2013**
11. **Acceptance of Manifest #11 and Weeks Payroll Ending December 8, 2013**
12. **Miscellaneous/Unfinished Business**
13. **Non-Public**
  - a. **RSA 91- A:3 II (c)** – Police Dept. Issue
  - b. **RSA 91- A:3 II (c)** – Emergency Management
  - c. **RSA 91- A:3 II (a)** – Fire Dept. Personnel Issue
  - d. **RSA 91- A:3 II (a)** – Town Administrator

## 14. **Adjournment**

**Posted: Town Hall, Public Safety Complex, Public Library and on [leenh.org](http://leenh.org) on December 6, 2013 at 12:00 pm**

Individuals needing assistance or auxiliary communication equipment due to sensory impairment or other disabilities should contact the Town Office at 659-5414. Please notify the town six days prior to any meeting so we are able to meet your needs.

## Denise Duval

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**From:** Cynthia Giguere <c.giguere@comcast.net>  
**Sent:** Monday, December 02, 2013 7:39 AM  
**To:** 'Julie Glover'  
**Cc:** dduval@leenh.org  
**Subject:** BOS Bond information  
**Attachments:** Lee 2.75M 20yrs LD 4.5% June 2016 new valuation FY.pdf; LEE 2.75M 20yrs LP 4.5 %June 2016 new valuation FY.pdf; Tax Impact Study November 27 2013.docx

Greetings Julie and the Board,

In preparation for the December 9, 2013, BOS meeting when Sheila St. German, Executive Director of the New Hampshire Municipal Bond Bank, is scheduled to attend, are several attached documents. This email include two schedules for \$2.75 million bonds at **4.5%** for LP (level principle) and LD (level debt – the more expensive option). Understanding the variables that go into a bond is key. This information should serve as placeholder information until variables such as the final estimated cost and effective interest rate are known. The next set of schedules I will email you were computed in July using **4.99%** . The higher interest rate is very conservative and “worse” case but, due to the lead time between now and when the bond will actually be issued, is probably a good idea to use. I also want the BOS to understand that the delta or difference between now, when the Town has been putting \$100K into the library community center reserve account, and after the bond is issued will range somewhere between \$100- 160.6K.

Thanks,  
Cynthia

**NH Municipal Bond Bank  
25 Triangle Park Drive  
Concord, NH 03301**

LEVEL DEBT  
20 YEAR ESTIMATED SCHEDULE FOR  
TOWN OF LEE

2012 ASSESSED VALUATION: \$421,718,197 provided by Town  
ESTIMATED YEARLY INCREASE: 0%  
DATE PREPARED: 11/07/13  
BONDS DATED: JUNE 2016 08/15/16  
INTEREST START DATE: 207 days 07/18/16  
FIRST INTEREST PAYMENT: 02/15/17  
NET INTEREST COST: 4.4990%

| DEBT YEAR | PERIOD ENDING | PRINCIPAL OUTSTANDING | PRINCIPAL      | RATE   | INTEREST       | TOTAL PAYMENT  | FISCAL YEAR TOTAL PAYMENT | ASSESSED VALUATION | EST. TAX RATE INC. |
|-----------|---------------|-----------------------|----------------|--------|----------------|----------------|---------------------------|--------------------|--------------------|
|           | 02/15/17      |                       |                |        | \$71,156.25    | \$71,156.25    | \$71,156.25               | \$421,718,197      | 0.17               |
| 1         | 08/15/17      | \$2,750,000.00        | \$90,000.00    | 4.500% | 61,875.00      | 151,875.00     |                           |                    |                    |
|           | 02/15/18      |                       |                |        | 59,850.00      | 59,850.00      | 211,725.00                | 421,718,197        | 0.50               |
| 2         | 08/15/18      | 2,660,000.00          | 90,000.00      | 4.500% | 59,850.00      | 149,850.00     |                           |                    |                    |
|           | 02/15/19      |                       |                |        | 57,825.00      | 57,825.00      | 207,675.00                | 421,718,197        | 0.49               |
| 3         | 08/15/19      | 2,570,000.00          | 95,000.00      | 4.500% | 57,825.00      | 152,825.00     |                           |                    |                    |
|           | 02/15/20      |                       |                |        | 55,687.50      | 55,687.50      | 208,512.50                | 421,718,197        | 0.49               |
| 4         | 08/15/20      | 2,475,000.00          | 100,000.00     | 4.500% | 55,687.50      | 155,687.50     |                           |                    |                    |
|           | 02/15/21      |                       |                |        | 53,437.50      | 53,437.50      | 209,125.00                | 421,718,197        | 0.50               |
| 5         | 08/15/21      | 2,375,000.00          | 105,000.00     | 4.500% | 53,437.50      | 158,437.50     |                           |                    |                    |
|           | 02/15/22      |                       |                |        | 51,075.00      | 51,075.00      | 209,512.50                | 421,718,197        | 0.50               |
| 6         | 08/15/22      | 2,270,000.00          | 110,000.00     | 4.500% | 51,075.00      | 161,075.00     |                           |                    |                    |
|           | 02/15/23      |                       |                |        | 48,600.00      | 48,600.00      | 209,675.00                | 421,718,197        | 0.50               |
| 7         | 08/15/23      | 2,160,000.00          | 115,000.00     | 4.500% | 48,600.00      | 163,600.00     |                           |                    |                    |
|           | 02/15/24      |                       |                |        | 46,012.50      | 46,012.50      | 209,612.50                | 421,718,197        | 0.50               |
| 8         | 08/15/24      | 2,045,000.00          | 120,000.00     | 4.500% | 46,012.50      | 166,012.50     |                           |                    |                    |
|           | 02/15/25      |                       |                |        | 43,312.50      | 43,312.50      | 209,325.00                | 421,718,197        | 0.50               |
| 9         | 08/15/25      | 1,925,000.00          | 125,000.00     | 4.500% | 43,312.50      | 168,312.50     |                           |                    |                    |
|           | 02/15/26      |                       |                |        | 40,500.00      | 40,500.00      | 208,812.50                | 421,718,197        | 0.50               |
| 10        | 08/15/26      | 1,800,000.00          | 130,000.00     | 4.500% | 40,500.00      | 170,500.00     |                           |                    |                    |
|           | 02/15/27      |                       |                |        | 37,575.00      | 37,575.00      | 208,075.00                | 421,718,197        | 0.49               |
| 11        | 08/15/27      | 1,670,000.00          | 135,000.00     | 4.500% | 37,575.00      | 172,575.00     |                           |                    |                    |
|           | 02/15/28      |                       |                |        | 34,537.50      | 34,537.50      | 207,112.50                | 421,718,197        | 0.49               |
| 12        | 08/15/28      | 1,535,000.00          | 140,000.00     | 4.500% | 34,537.50      | 174,537.50     |                           |                    |                    |
|           | 02/15/29      |                       |                |        | 31,387.50      | 31,387.50      | 205,925.00                | 421,718,197        | 0.49               |
| 13        | 08/15/29      | 1,395,000.00          | 150,000.00     | 4.500% | 31,387.50      | 181,387.50     |                           |                    |                    |
|           | 02/15/30      |                       |                |        | 28,012.50      | 28,012.50      | 209,400.00                | 421,718,197        | 0.50               |
| 14        | 08/15/30      | 1,245,000.00          | 155,000.00     | 4.500% | 28,012.50      | 183,012.50     |                           |                    |                    |
|           | 02/15/31      |                       |                |        | 24,525.00      | 24,525.00      | 207,537.50                | 421,718,197        | 0.49               |
| 15        | 08/15/31      | 1,090,000.00          | 165,000.00     | 4.500% | 24,525.00      | 189,525.00     |                           |                    |                    |
|           | 02/15/32      |                       |                |        | 20,812.50      | 20,812.50      | 210,337.50                | 421,718,197        | 0.50               |
| 16        | 08/15/32      | 925,000.00            | 170,000.00     | 4.500% | 20,812.50      | 190,812.50     |                           |                    |                    |
|           | 02/15/33      |                       |                |        | 16,987.50      | 16,987.50      | 207,800.00                | 421,718,197        | 0.49               |
| 17        | 08/15/33      | 755,000.00            | 175,000.00     | 4.500% | 16,987.50      | 191,987.50     |                           |                    |                    |
|           | 02/15/34      |                       |                |        | 13,050.00      | 13,050.00      | 205,037.50                | 421,718,197        | 0.49               |
| 18        | 08/15/34      | 580,000.00            | 185,000.00     | 4.500% | 13,050.00      | 198,050.00     |                           |                    |                    |
|           | 02/15/35      |                       |                |        | 8,887.50       | 8,887.50       | 206,937.50                | 421,718,197        | 0.49               |
| 19        | 08/15/35      | 395,000.00            | 195,000.00     | 4.500% | 8,887.50       | 203,887.50     |                           |                    |                    |
|           | 02/15/36      |                       |                |        | 4,500.00       | 4,500.00       | 208,387.50                | 421,718,197        | 0.49               |
| 20        | 08/15/36      | 200,000.00            | 200,000.00     | 4.500% | 4,500.00       | 204,500.00     | 204,500.00                | 421,718,197        | 0.48               |
| TOTALS    |               |                       | \$2,750,000.00 |        | \$1,486,181.25 | \$4,236,181.25 | \$4,236,181.25            |                    |                    |

**NH Municipal Bond Bank  
25 Triangle Park Drive  
Concord, NH 03301**

LEVEL PRINCIPAL  
20 YEAR ESTIMATED DEBT SCHEDULE FOR  
TOWN OF LEE

2012 ASSESSED VALUATION: \$421,718,197 provided by Town  
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DATE PREPARED: 11/07/13  
BONDS DATED: JUNE 2016 08/15/16  
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FIRST INTEREST PAYMENT: 02/15/17  
NET INTEREST COST: 4.4990%

| DEBT YEAR | PERIOD ENDING | PRINCIPAL OUTSTANDING | PRINCIPAL      | RATE   | INTEREST       | TOTAL PAYMENT  | FISCAL YEAR TOTAL PAYMENT | ASSESSED VALUATION | EST. TAX RATE INC. |
|-----------|---------------|-----------------------|----------------|--------|----------------|----------------|---------------------------|--------------------|--------------------|
|           | 02/15/17      |                       |                |        | \$71,156.25    | \$71,156.25    | \$71,156.25               | \$421,718,197      | 0.17               |
| 1         | 08/15/17      | \$2,750,000.00        | \$140,000.00   | 4.500% | 61,875.00      | 201,875.00     |                           |                    |                    |
|           | 02/15/18      |                       |                |        | 58,725.00      | 58,725.00      | 260,600.00                | 421,718,197        | 0.62               |
| 2         | 08/15/18      | 2,610,000.00          | 140,000.00     | 4.500% | 58,725.00      | 198,725.00     |                           |                    |                    |
|           | 02/15/19      |                       |                |        | 55,575.00      | 55,575.00      | 254,300.00                | 421,718,197        | 0.60               |
| 3         | 08/15/19      | 2,470,000.00          | 140,000.00     | 4.500% | 55,575.00      | 195,575.00     |                           |                    |                    |
|           | 02/15/20      |                       |                |        | 52,425.00      | 52,425.00      | 248,000.00                | 421,718,197        | 0.59               |
| 4         | 08/15/20      | 2,330,000.00          | 140,000.00     | 4.500% | 52,425.00      | 192,425.00     |                           |                    |                    |
|           | 02/15/21      |                       |                |        | 49,275.00      | 49,275.00      | 241,700.00                | 421,718,197        | 0.57               |
| 5         | 08/15/21      | 2,190,000.00          | 140,000.00     | 4.500% | 49,275.00      | 189,275.00     |                           |                    |                    |
|           | 02/15/22      |                       |                |        | 46,125.00      | 46,125.00      | 235,400.00                | 421,718,197        | 0.56               |
| 6         | 08/15/22      | 2,050,000.00          | 140,000.00     | 4.500% | 46,125.00      | 186,125.00     |                           |                    |                    |
|           | 02/15/23      |                       |                |        | 42,975.00      | 42,975.00      | 229,100.00                | 421,718,197        | 0.54               |
| 7         | 08/15/23      | 1,910,000.00          | 140,000.00     | 4.500% | 42,975.00      | 182,975.00     |                           |                    |                    |
|           | 02/15/24      |                       |                |        | 39,825.00      | 39,825.00      | 222,800.00                | 421,718,197        | 0.53               |
| 8         | 08/15/24      | 1,770,000.00          | 140,000.00     | 4.500% | 39,825.00      | 179,825.00     |                           |                    |                    |
|           | 02/15/25      |                       |                |        | 36,675.00      | 36,675.00      | 216,500.00                | 421,718,197        | 0.51               |
| 9         | 08/15/25      | 1,630,000.00          | 140,000.00     | 4.500% | 36,675.00      | 176,675.00     |                           |                    |                    |
|           | 02/15/26      |                       |                |        | 33,525.00      | 33,525.00      | 210,200.00                | 421,718,197        | 0.50               |
| 10        | 08/15/26      | 1,490,000.00          | 140,000.00     | 4.500% | 33,525.00      | 173,525.00     |                           |                    |                    |
|           | 02/15/27      |                       |                |        | 30,375.00      | 30,375.00      | 203,900.00                | 421,718,197        | 0.48               |
| 11        | 08/15/27      | 1,350,000.00          | 135,000.00     | 4.500% | 30,375.00      | 165,375.00     |                           |                    |                    |
|           | 02/15/28      |                       |                |        | 27,337.50      | 27,337.50      | 192,712.50                | 421,718,197        | 0.46               |
| 12        | 08/15/28      | 1,215,000.00          | 135,000.00     | 4.500% | 27,337.50      | 162,337.50     |                           |                    |                    |
|           | 02/15/29      |                       |                |        | 24,300.00      | 24,300.00      | 186,637.50                | 421,718,197        | 0.44               |
| 13        | 08/15/29      | 1,080,000.00          | 135,000.00     | 4.500% | 24,300.00      | 159,300.00     |                           |                    |                    |
|           | 02/15/30      |                       |                |        | 21,262.50      | 21,262.50      | 180,562.50                | 421,718,197        | 0.43               |
| 14        | 08/15/30      | 945,000.00            | 135,000.00     | 4.500% | 21,262.50      | 156,262.50     |                           |                    |                    |
|           | 02/15/31      |                       |                |        | 18,225.00      | 18,225.00      | 174,487.50                | 421,718,197        | 0.41               |
| 15        | 08/15/31      | 810,000.00            | 135,000.00     | 4.500% | 18,225.00      | 153,225.00     |                           |                    |                    |
|           | 02/15/32      |                       |                |        | 15,187.50      | 15,187.50      | 168,412.50                | 421,718,197        | 0.40               |
| 16        | 08/15/32      | 675,000.00            | 135,000.00     | 4.500% | 15,187.50      | 150,187.50     |                           |                    |                    |
|           | 02/15/33      |                       |                |        | 12,150.00      | 12,150.00      | 162,337.50                | 421,718,197        | 0.38               |
| 17        | 08/15/33      | 540,000.00            | 135,000.00     | 4.500% | 12,150.00      | 147,150.00     |                           |                    |                    |
|           | 02/15/34      |                       |                |        | 9,112.50       | 9,112.50       | 156,262.50                | 421,718,197        | 0.37               |
| 18        | 08/15/34      | 405,000.00            | 135,000.00     | 4.500% | 9,112.50       | 144,112.50     |                           |                    |                    |
|           | 02/15/35      |                       |                |        | 6,075.00       | 6,075.00       | 150,187.50                | 421,718,197        | 0.36               |
| 19        | 08/15/35      | 270,000.00            | 135,000.00     | 4.500% | 6,075.00       | 141,075.00     |                           |                    |                    |
|           | 02/15/36      |                       |                |        | 3,037.50       | 3,037.50       | 144,112.50                | 421,718,197        | 0.34               |
| 20        | 08/15/36      | 135,000.00            | 135,000.00     | 4.500% | 3,037.50       | 138,037.50     |                           |                    |                    |
|           |               |                       |                |        |                |                | 138,037.50                | 421,718,197        | 0.33               |
| TOTALS    |               |                       | \$2,750,000.00 |        | \$1,297,406.25 | \$4,047,406.25 | \$4,047,406.25            |                    |                    |

## **July 23, 2013 Tax Impact Study Meeting**

In attendance: Sheila St. Germain, Executive Director of the NH Municipal Bond Bank (NHMBB), Julie Glover, Town Administrator, Joanne Clancy, Town Bookkeeper, and Margaret Dolan and Cynthia Giguere-Unrein, Library Trustees

The purpose of this meeting was to learn more about how the town will be able to borrow funds for the Lee Public Library Community Center through the NHMBB. Sheila outlined the process and the options for structuring a 20-year bond.

### **Key Points Discussed:**

1. Borrowed funds must be fully expended within three years.
2. The Town needs to submit an application plus three years of audited tax statements depending on when the town wishes to establish the bond.
3. The voting body must authorize the Board of Selectmen (BOS) to apply for the loan. Suggested language in the warrant article will include the maximum amount the BOS will be authorized to borrow and the authority remains active until needed or the voting body rescinds the authority.
4. The interest rate is established at the time the bonds are sold by the Bond Bank. A maximum interest rate will be given to the Town, when a loan agreement is signed. The Town must commit to participate in the Bond Sale before the actual interest rate has been determined.
5. Bonds may not be pre-paid, they must follow the bond payment schedule.
6. Both the Town of Lee and the NHMBB have a Aa3 bond rating by Moody's Investor Service.
7. Lee's borrowing capacity is well above the \$2.75 million estimate.
8. September 2015 is when we need to know our borrowing plan: how much and when to bond.
9. For a \$2.75 mil bond, the fee charged by NHMBB is currently \$15,000. Other charges to consider are those for bond counsel which are estimated to be roughly the same. These charges may be taken directly from bond proceeds.

### **Factors to Consider:**

1. What type of bond schedule: **Level Principal** – the principal amount is the same every year, with adjustments to be sure each principal payment is divisible by 5,000 OR **Level Debt** – the total debt service (principal plus interest) is approximately the same each year, with adjustments to be sure each principal payment is divisible by 5,000
2. When do we want/need to bond: bonds are issued in January and June of each year. Do we want to expend all the funds in the trust fund account and monies raised by the foundation before bonding the balance?
3. A Bond Anticipation Note is one option to borrow funds for a short time or a construction loan through a commercial bank is another option before taking out the bond.

### **TAX IMPACT:**

With the numerous factors outlined above, an exact figure of the impact on property taxes cannot be stated with certainty. However, we can estimate the tax impact based on assumptions which include ALL OTHER FACTORS REMAINING THE SAME.

Assume a "worse case" scenario: 5% interest rate, 20 year term, level debt payment, July 18, 2016 start date, the estimated tax rate increase is .52.

**Calculations:**

Since 2010 voters have approved a \$100,000 contribution to the Lee Public Library Community Center Trust Fund. In general, a \$100,000 increase in the budget results in a .26 increase to the mill levy. The average tax parcel in Lee = \$231,968.21 (Total valuation of 421,718,197/1,818 taxable parcels).

The current bonds for the Transfer Station and Safety Complex will be fully paid off by 2024 so there will be an overlap of bonds for about seven years. After this date, ALL THINGS REMAINING EQUAL, the mill levy would decline by the amounts of the current payment schedule.



**TOWN of LEE**  
7 MAST RD, LEE, NH 03861  
(603) 659-5414

Office Use Only

Meeting Date: Dec 9, 2013

Agenda Item No. 5

**BOARD OF SELECTMEN**  
**MEETING AGENDA REQUEST**  
**12/9/2013**

**Agenda Item Title: Revised Solid Waste Ordinance**

**Requested By: Roger Rice, Transfer Station Manger      Date: 11/25/2013**

**Contact Information: 603-659-2239**

**Presented By: Roger Rice, Transfer Station Manager**

**Description: Final review and approval of the revised Solid Waste Ordinance for 2014 Warrant Article.**

**Financial Details: n/a**

**Legal Authority NH RSA 31:39 and RSA 149-M:17**

**Legal Opinion: Enter a summary; attach copy of the actual opinion**

**REQUESTED ACTION OR RECOMMENDATIONS:**

**MOTION: Move to approve the revised Solid Waste Ordinance as presented and instruct the Town Administrator to prepare as a Warrant Article.**

# **SOLID WASTE ORDINANCE**

## **TOWN OF LEE**

### **TRANSFER STATION**

#### ***Authority***

Pursuant to NH RSA 31:39 and RSA 149-M:17, the Town of Lee adopts these regulations for the use of the Town's Transfer Station.

#### ***Purpose and Intent***

The purpose of this ordinance is to provide regulations, standards and guidelines for the operation of the Town's Transfer Station, to protect the health and safety of the residents of the Town of Lee, to enhance the protection of our ground water and other natural resources and to encourage residents to reduce and reuse all household materials.

#### ***Municipal Solid Waste Defined***

Municipal Solid Waste (MSW), commonly known as trash, garbage, refuse, or rubbish is a waste type consisting of everyday items that are discarded by the public. It can also include solid, semi-solid and contained gaseous material resulting from residential, industrial, commercial, mining, agricultural operations and community activities.

#### ***Types of Waste Accepted***

The Town of Lee accepts the following types of waste for disposal at the Town's Transfer Station:

1. Municipal Solid Waste, bagged or loose
2. Bulky Waste Items
3. Residential demolition debris: plaster, asphalt shingles, sheetrock, carpets and other debris associated with residential construction

#### ***Recycling Defined***

Recycling is the recovery of useful materials, such as paper, glass, plastic, and metals from the trash, reducing the amount of raw materials needed to make new products and packaging. Recycling provides many benefits:

- Reduces the amount of waste sent to landfills and incinerators;
- Conserves natural resources such as timber, water, and minerals;
- Prevents pollution by reducing the need to collect new raw materials;
- Saves energy;
- Reduces greenhouse gas emissions that contribute to global climate change;
- Helps sustain the environment for future generations

#### ***Recycling Mandatory***

Since 1992, recycling has been mandatory in the Town of Lee. Consistent with this and pursuant to RSA 147:43, each residence and business within the Town of Lee shall be responsible to ensure that the solid waste generated by individuals residing or working



herein has been sorted so as not to include any materials deemed recyclable by the guidelines set forth by this Solid Waste Ordinance.

***Types of Recycling Accepted***

The Town of Lee accepts the following types of recyclable waste for disposal at the Town’s Transfer Station; all items to be recycled shall be cleaned and/or rinsed and properly sorted before going into the recycling bins:

1. Glass Items
2. Tin and Steel Cans and Containers
3. Aluminum UBC Beverage Cans and Bottles
4. Plastics #1 and #2
5. Newsprint and Inserts
6. Mixed Paper
7. Corrugated Cardboard and Brown Kraft Paper Bags
8. Automotive Batteries and Rechargeable Batteries
9. Metal and Light Iron
10. Brush, Slash and Tree Cuttings
11. Wood Waste, Leaves and Grass Clippings
12. Automotive Oil, Antifreeze, Hydraulic Oil and Cooking Oil
13. Other – subject to change and markets available

All of the above categories of waste and recycling **must** be brought to the Transfer Station and be separated and deposited in the appropriate locations. The Town reserves the right to check each load before it is deposited.

***Bulky Items***

The Town charges a fee to dispose of certain items known as Bulky Waste, which includes, but is not limited to: TV/monitors; Tires, Mattresses; Stuffed chairs and Sofas; Refrigerator/Freezers; Washer/Dryer/Dishwashers; Computers and Other Electronics; Construction & Demolition; Propane Tanks; and Small Engines and Equipment.

The Board of Selectmen has established fees for the disposal of these items which may be modified from time to time.

***Types of Waste Not Accepted***

All materials not defined above are not accepted at the Lee Transfer Station. These items typically pose a threat to safety, the environment, or for other reasons due to their chemical makeup or potentially hazardous components.

The following types of waste shall not be deposited at the Transfer Station facility:

1. Waste collected by commercial haulers
2. Any/All materials generated by residents and businesses outside the Town of Lee
3. All hazardous waste as defined by RSA 147-A: Hazardous waste means a solid, semi-solid, liquid or any combination of these wastes or which has been identified

as hazardous by the Division of Waste Management using the criteria established under NH RSA 147-A:2 VII. Such wastes include, but are not limited to, those which are reactive, toxic, corrosive or ignitable, irritants, strong sensitizers or those which generate pressure through decomposition, heat or other means.

4. Stumps and materials from the construction of new roadways, multi-family dwellings (as defined in the Lee Zoning Ordinance,) and commercial buildings
5. Other Hazardous Waste items including pharmaceuticals, ammunition and asbestos
6. Dead animal remains
7. Septage

#### ***Resident Permit (Sticker)***

A permit is required to dispose of waste at the transfer station facility. The permit is nontransferable, is valid for two years, and shall expire on December 31<sup>st</sup>. All vehicles entering the Transfer Station facility for the purpose of depositing waste shall display a current permit. Any person who violates the provisions of this ordinance shall be guilty of a violation as defined in NH RSA 149-M.

- a) Issuance: Will be issued to full-time residents of the Town of Lee, or summer residents in the Town of Lee who are property owners, or those who own and operate a business in the Town (such permits will be valid only for conforming waste that comes from the business located in Lee.) Proof of property ownership shall be a current property tax bill.
- b) Proof of Residence: Permits shall be issued to those persons showing proof of residence by documentation such as Motor Vehicle registration certificate or a Lee rental/lease agreement;
- c) Transferability: Permits are nontransferable and must be removed before vehicle ownership is transferred;
- d) Replacement Permit: Residents who replace one or more vehicles may apply for a replacement sticker provided that they present a substantial portion of the prior sticker;
- e) Display: The permit shall be permanently displayed on either the driver's side windshield or the driver's side front bumper of the vehicle to which the permit was issued. *It is recommended that the bottom left corner of the windshield be used as to not obstruct the view of the driver.*
- f) Fee – There is no fee for a Transfer Station Permit sticker
- g) Permits may be obtained at the office of the Board of Selectmen or the Transfer Station

#### ***Temporary Permit***

Residents may apply for a temporary permit to allow a member of their family or persons not for hire to remove items from their property to the Transfer Station (for example, if they do not own a vehicle or one large enough to transport bulky items.) The permit shall be for a specific person, vehicle and date and shall be issued by the office of the Board of Selectmen and presented to the attendant at the Transfer Station.

***Construction Permit***

A permit issued to any person, firm or corporation engaged in the business of building construction. The permit is valid for the disposal of separated construction materials accumulated from the construction of a new building or the demolition or substantial renovation of any building located within the boundaries of the Town of Lee. The permit is nontransferable and disposal fees shall be determined by the fee schedule in effect at the time of application. Commercial haulers are not allowed.

***Application***

Temporary and/or Construction permits are available at the office of the Board of Selectmen.

***Penalty***

Any person or corporation that violates any section of this ordinance shall be punished in accordance with the applicable penalties for a violation under NH RSA 149-M. Each section of this ordinance shall be treated as an independent section. Violations of more than one section shall be treated as separate and independent violations. Any person or corporation found in violation of this ordinance could have his/her permit revoked or suspended pending a hearing in front of the Board of Selectmen.

***Exemptions***

Any other use of the transfer station or special situations not covered under this ordinance will be by the authority of the Selectmen of the Town of Lee.

**APPLICABILITY WITH OTHER ORDINANCES**

This ordinance shall supersede all other Solid Waste Ordinances and/or Recycling Center/Transfer Station Regulations.

THIS ORDINANCE TAKES EFFECT UPON ITS PASSAGE.

# SOLID WASTE ORDINANCE

## TOWN OF LEE

### TRANSFER STATION

#### *Authority*

Pursuant to NH RSA 31:39 and RSA 149-M:17, the Town of Lee adopts these following regulations for the use of the Town's recycling area and Ttransfer Sstation.

#### *Purpose and Intent*

The purpose of this ordinance is to provide regulations, standards and guidelines for the operation of the Town's Ttransfer Sstation-area, to protect the health and safety of the residents of the Town of Lee, and to enhance the protection of our ground water and other natural resources and to. Additionally, to encourage residents to reduce and, reuse and recycle all household materials.

#### *Municipal Solid Waste Defined*

Municipal Solid Waste (MSW), commonly known as trash, garbage, refuse, or rubbish is a waste type consisting of everyday items that are discarded by the public. means any matter consisting of: garbage, refuse and other spent, discarded or abandoned material, It can also include including solid, semi-solid and contained gaseous material resulting from residential, industrial, commercial, mining, agricultural operations and community activities.

#### *Types of Waste Accepted*

The Town of Lee accepts the following types of waste for disposal in-at the Town's Ttransfer Sstation-area:

1. Household GarbageMunicipal Solid Waste, bagged or loose
2. Bulky Waste Items;  
detailed on page 2
3. Residential demolition debris: plaster, asphalt shingles, sheetrock, carpets and other debris associated with residential construction

#### *Recycling Defined*

Recycling is the recovery of useful materials, such as paper, glass, plastic, and metals from the trash, reducing the amount of raw materials needed to make new products and packaging. is a process of collecting unwanted, recyclable materials and refining those materials into new products and packaging. Recycling provides many benefits including:

- Reduces the amount of waste sent to landfills and incinerators;
- Conserves natural resources such as timber, water, and minerals;
- Prevents pollution by reducing the need to collect new raw materials;
- Saves energy;

- Reduces greenhouse gas emissions that contribute to global climate change;
- Helps sustain the environment for future generations

~~but not limited to: reduced pollution in the environment and waterways, less pressure on natural resources for extracting materials and also saves on tax dollars. Pursuant to RSA 147:43 and RSA 149-M:22 and following the Town of Lee Ordinance from 1992: Each residence and business within the town of Lee shall be immediately responsible to ensure that the solid waste generated by individuals residing or working herein has been sorted so as not to include any materials deemed recyclable by guidelines set forth by the Solid Waste Ordinance.~~ **Recycling Mandatory**

Since 1992, recycling has been mandatory in the Town of Lee. Consistent with this and pursuant to RSA 147:43, each residence and business within the Town of Lee shall be responsible to ensure that the solid waste generated by individuals residing or working herein has been sorted so as not to include any materials deemed recyclable by the guidelines set forth by this Solid Waste Ordinance.

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***Types of Recycling Accepted***

The Town of Lee accepts the following types of recyclable waste for disposal ~~in at~~ the ~~T~~town's ~~T~~transfer ~~S~~station ~~area~~; ~~it is expected that all recycling items to be recycled shall be cleaned out~~ and/or rinsed and properly sorted before going into the recycling bins:

1. Glass Items
2. Tin and Steel Cans and Containers
3. Aluminum UBC Beverage Cans and Bottles
4. Plastics #1 and #2
5. Newsprint and Inserts
6. Mixed Paper
7. Corrugated Cardboard and Brown Kraft Paper Bags
8. Automotive Batteries and Rechargeable Batteries
9. Metal and Light Iron
10. Brush, Slash and Tree Cuttings
11. Wood Waste, Leaves and Grass Clippings
12. Automotive Oil, Antifreeze, Hydraulic Oil and Cooking Oil
13. Other – subject to change and markets available

All of the above categories of waste and recycling **must** be brought to the ~~T~~transfer ~~S~~station ~~,~~ ~~and~~ be separated and deposited in the appropriate locations. The ~~T~~town reserves the right to check each load before it is deposited.

| <b>Bulky Fees Items for Lee</b> | <b>Fees</b>    |
|---------------------------------|----------------|
| <b>TV/Monitors &lt;16"</b>      | <b>\$5.00</b>  |
| <b>TV/Monitors &gt;16"</b>      | <b>\$10.00</b> |



|                                    |                 |
|------------------------------------|-----------------|
| Tires 14" or less                  | \$2.50          |
| Tires 15" or more                  | \$2.50          |
| Truck Dual Bead (9:00X20+)         | \$5.00          |
| Mattress/ Box Spring Dbl or less   | \$10.00         |
| Mattress/ Box Spring Queen or more | \$12.50         |
| Over Stuffed chair                 | \$5.00          |
| 2 cushion sofa                     | \$10.00         |
| 3 cushion sofa                     | \$15.00         |
| Frig/freezer                       | \$10.00         |
| Washer/Dryer/Dishwasher            | \$2.50          |
| Computers                          | \$2.50          |
| Other electronics                  | \$2.50          |
| C&D _____ Minimum =                | 50 lb. = \$2.50 |
| C&D ( Construction & Demolition)   | \$85. / Ton     |
| Propane Tanks 20#                  | \$2.50          |
| Propane Tanks 30#                  | \$5.00          |
| Propane Tanks 100#                 | \$20.00         |
| Propane Tanks 16oz                 | \$0.00          |
| Small engine equipment             | \$5.00          |

**Bulky Items**

The Town charges a fee to dispose of certain items known as Bulky Waste, which includes, but is not limited to: TV/monitors; Tires, Mattresses; Stuffed chairs and Sofas; Refrigerator/Freezers; Washer/Dryer/Dishwashers; Computers and Other Electronics; Construction & Demolition; Propane Tanks; and Small Engines and Equipment.

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The Board of Selectmen has established fees for the disposal of these items which may be modified from time to time.

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**Types of Waste Not Accepted**

All materials not defined ~~in the above acceptable categories~~ are not accepted at the Lee Transfer Station. These items typically pose a threat to safety, the environment, or for other reasons due to their chemical makeup or potentially hazardous components.

The following types of waste shall not be deposited ~~in at~~ the ~~landfill/T~~transfer ~~S~~station facility:

1. Waste collected by commercial haulers
2. Any/All materials generated by residents and businesses outside the Town of Lee boundaries
3. All hazardous waste as defined by RSA 147-A: Hazardous waste means a solid, semi-solid, liquid ~~or contained gaseous waste~~ or any combination of these wastes or which has been identified as hazardous by the Division of Waste Management

using the criteria established under NH RSA 147-A:3, I or as listed under RSA 147-A:3, H, 147-A:2 VII. Such wastes include, but are not limited to, those which are reactive, toxic, corrosive or ignitable, irritants, strong sensitizers or those which generate pressure through decomposition, heat or other means.

4. Stumps and materials ~~from the clearing from~~ the construction of new roadways, multi-family dwellings (as defined in the Lee Zoning Ordinance,) and commercial buildings
5. Other Hazardous Waste items including pharmaceuticals, ammunition and asbestos
6. Dead animal remains
7. Septage

### ***Resident Permit (Sticker)***

A permit ~~for persons who reside or reside for the summer in the geographical limits of the Town of Lees required entitling the applicant to dispose of garbage and other waste at the transfer station facility. shall be obtained from the office of the Board of Selectmen or their agent.~~ The permit is nontransferable, is valid for two years, and shall expire ~~upon the last day of every other year as the permit stickers expire every two years. December 31<sup>st</sup>.~~ (Ordinance Town of Lee 2/28/94 Under the authority of RSA 41:8, the Board of Selectmen of the Town of Lee adopts the following ordinance). All vehicles entering the waste disposal/Transfer Station facility ~~for the Town of Lee~~ for the purpose of depositing waste; shall display a current permit, ~~for the Lee Waste Disposal Facility issued by the office of the Board of Selectmen or their agent.~~ Any person who violates the provisions of this ordinance shall be guilty of a violation as defined in NH RSA 651:2). 149-M.

- a) ~~Issuance: The Board of Selectmen or its agent shall issue resident recycling facility permits;~~
- b)a) Issuance Resident Permits: May Will be issued to property owners full-time residents of the Town of Lee, or summer residents in the Town of Lee who are ~~not residents, but who own~~ property owners, or those who own and operate a business in the T town. (Such permits will be valid only for conforming rubbish waste that comes from the business located in Lee.) Proof of property ownership of property shall be a paid-current property tax bill.;
- e)b) Proof of Residence: Permits shall be issued to those persons showing proof of residence by documentation such as ~~New Hampshire Division of~~ Motor Vehicle registration certificate or a Lee ~~residential tax receipt or~~ rental/lease agreement;
- d)c) Transferability: Permits are nontransferable and must be removed before vehicle ownership is transferred;
- e)d) Replacement Permit: Residents who replace one or more vehicles may apply for a replacement sticker ~~with no charge~~ provided that they present ~~to the Board of Selectmen or their agent~~ a substantial portion of the prior sticker;
- e) Display: The permit shall be permanently displayed on either the driver's s-side windshield or the driver's s-side front bumper of the vehicle in-to which the permit was issued. *It is recommended that the bottom left corner of the windshield be used as to not obstruct the view of the driver.*

~~f) Fee – There is no fee for a Transfer Station Permit sticker~~

~~f)~~

~~g) Permits may be obtained at the office of the Board of Selectmen or the Transfer Station~~

### ***Temporary Permit***

~~Persons who are summer residents or residents~~ Residents that do not own a vehicle may apply for a temporary permit to allow a members of their family or persons not for hire to remove items from their property to the ~~landfill area~~ Transfer Station (for example, if they do not own a vehicle or one large enough to transport bulky items.) The permit shall be for a specific person, vehicle and date and shall be issued by the office of the Board of Selectmen ~~and presented to the attendant at the Transfer Station, or their agent.~~

Comment

### ***Construction Permit***

A permit issued to any person, firm or corporation engaged in the business of building construction. The permit is valid for the disposal of separated construction materials accumulated from the construction of a new building or the demolition or substantial renovation of any building located within the boundaries of the Town of Lee. The permit is nontransferable and ~~the disposal fees~~ shall be determined by the fee schedule in effect at the time of application. Commercial haulers are not allowed.

Comment

### ***Application***

~~All Temporary and/or Construction~~ permits are available at the office of the Board of Selectmen, ~~or at the Lee Transfer Station.~~

### ***Penalty***

Any person or corporation that violates any section of this ordinance shall be punished in accordance with the applicable penalties for a violation under ~~State Law~~ NH RSA 149-M. Each section of this ordinance shall be treated as an independent section. Violations of more than one section shall be treated as separate and independent violations. Any person or corporation found in violation of this ordinance could have his/her permit revoked or suspended pending a hearing in front of the Board of Selectmen.

Comment

### ***Exemptions***

Any other use of the transfer station or special situations not covered under this ordinance will be by the authority of the Selectmen of the Town of Lee.

### **APPLICABILITY TIONS WITH OTHER ORDINANCES**

This ordinance shall supersede all other Solid Waste Ordinances and/or Recycling Center/Transfer Station Regulations.

~~GIVEN UNDER OUR HANDS AND SEAL THIS DAY THE \_\_\_ OF MAY, 2014.~~



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John LaCourse, Chairman

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Carole Dennis, Selectwoman

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David Cedarholm, Selectman

**~~SELECTMEN OF LEE, NEW HAMPSHIRE~~**

THIS ORDINANCE TAKES EFFECT UPON ITS PASSAGE.

**LEE TRANSFER STATION FACILITY  
Temporary/Construction Permit**

**Hours of Operation: Tuesday, Thursday, Saturday – 8:00 a.m. - 6:00 p.m.**

**YOU MUST ARRIVE AT THE TRANSFER STATION NO LATER THAN 5:30 P.M. IN  
ORDER TO DISPOSE OF BULKY WASTE, INCLUDING CONSTRUCTION DEBRIS  
SURRENDER PERMIT TO ATTENDANT UPON ARRIVAL**

Date: \_\_\_\_\_

This permit authorizes \_\_\_\_\_  
*(Print vehicle owner's name & License Plate No.)*

to use the Town of Lee Transfer Station Facility for the purpose of disposing of waste from  
the property of \_\_\_\_\_ located on  
*(Print property owner/resident's name)*

\_\_\_\_\_  
*(Print street address)*

This permit expires ONE WEEK AFTER ISSUE DATE and is valid for use only for the  
location listed above.

I certify that all waste to be disposed of has been generated from this location in the Town of  
Lee.

Signed: \_\_\_\_\_  
*(Property owner/resident signature)*

Permit issued by:

\_\_\_\_\_  
Town of Lee Office of the Board of Selectmen

**ALL WASTE SHALL BE SEPARATED AND PLACED IN APPROPRIATE AREA  
NO CARDBOARD ALLOWED IN BULKY WASTE CONTAINER OR BRUSH PILE**

*Please refer to the Solid Waste Ordinance and Bulky Waste Fee Schedule for acceptable items  
and associated fees for disposal. Fee Coupons must be purchased at the Transfer Station with  
cash or check.*



**TOWN of LEE**  
7 MAST RD, LEE, NH 03861  
(603) 659-5414

Office Use Only  
Meeting Date: Click here to enter a date. **12/9/13**  
Agenda Item No. Click here to enter number. **6**

**BOARD OF SELECTMEN**  
**MEETING AGENDA REQUEST**  
**12/9/2013**

**Agenda Item Title: Sterling Plow Truck**

**Requested By: Randy Stevens**

**Date: 12/4/2013**

**Contact Information: Randy Stevens [rstevens@leenh.org](mailto:rstevens@leenh.org)**

**Presented By: Same**

**Description: Sterling Plow Truck Update**

**Financial Details: see below**

**Legal Authority** Enter underlying legal authority, usually NH RSA and/or Town Policy or Ordinance

**Legal Opinion:** Enter a summary; attach copy of the actual opinion

**REQUESTED ACTION OR RECOMMENDATIONS:**

A few months ago the Highway Department purchased a 2003 Sterling Plow/Dump truck and sander. To date the truck has had new tires installed, new windshield wiper linkage, a load cover assembly installed, the dump body sandblasted and painted and the sander reinstalled (the previous owners road agent cut off all of the mounting hardware off the sander). Also a new clutch and a new antennae has been installed. Still to go to make the truck operational is the installation of a two way radio, the installation of a diverter valve and hoses for the operation of a quick switch plow, and some sort of plow wing installation. The truck did not come with a side wing, arms, and lift cylinder. As the truck is set up for an Everest wing it would be best to obtain something compatible. As of this time we are having a hard time getting numbers for the wing setup due to changes at the Everest dealer but hopefully by meeting time we will have some numbers. We think we can adapt the wing off the old "85" but still need arms and lift cylinder. More details and pictures at the meeting.



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Office Use Only  
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Agenda Item No. Click here to enter number. **6**

**BOARD OF SELECTMEN**  
**MEETING AGENDA REQUEST**  
**12/9/2013**

**Agenda Item Title: Wetland Permits**

**Requested By: Randy Stevens**

**Date: 12/4/2013**

**Contact Information: Randy Stevens [rstevens@leenh.org](mailto:rstevens@leenh.org)**

**Presented By: Same**

**Description: Wetland Permit Update**

**Financial Details: see below**

**Legal Authority** Enter underlying legal authority, usually NH RSA and/or Town Policy or Ordinance

**Legal Opinion:** Enter a summary; attach copy of the actual opinion

**REQUESTED ACTION OR RECOMMENDATIONS:**

**A few months ago the Highway Department had requested a quote from a local Wetlands Scientist reference wetland permits for the replacement of two culverts (one on Thompson Mill Rd and one on Birch Hill Rd). The quote came back at \$9,300.00 not including unexpected circumstances and permit fees. The Road Agent felt that that price was quite excessive for permitting of the replacement of two culverts that have functioned fine but are now either rusted through or barely sufficient. The Road Agent met with Dave Price from DES to see if all of the proposed work was necessary. It appears most of it is due to the ¼ mile rule from a designated river rule, new stream rule regulations, and the indication of endangered species in the area. Each culvert will need a separate Standard Dredge and Fill Permit and a Army Corps permit as well at 200.00 each for the DES permit. Some of the proposed work can be done by the Road Agent with help from DES. DES was going to send some stream stat information and an example permit: however that has not happened yet. Looking for guidance from the Board as to whether we should put this out to bid, obtain quotes, or wait until it is an emergency. More details at the meeting.**





T. THOMPSON Mill Rd outlet





BIRCH Hill Rd outlet





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Meeting Date: Click here to enter a date. **12/9/13**  
Agenda Item No. Click here to enter number. **4**

**BOARD OF SELECTMEN**  
**MEETING AGENDA REQUEST**  
**12/9/2013**

**Agenda Item Title: Inspection Station License-**

**Requested By: Randy Stevens**

**Date: 12/4/2013**

**Contact Information: Randy Stevens [rstevens@leenh.org](mailto:rstevens@leenh.org)**

**Presented By: Same**

**Description: Looking for guidance on what action to take on Insection Station license**

**Financial Details: see below**

**Legal Authority** Enter underlying legal authority, usually NH RSA and/or Town Policy or Ordinance

**Legal Opinion:** Enter a summary; attach copy of the actual opinion

**REQUESTED ACTION OR RECOMMENDATIONS:**

**For many years the town has had an inspection station license to inspect town vehicles. To date this has only been for Highway Department vehicles. The state is cracking down on inspection stations and is not being quite as lenient toward municipal inspection stations as in the past After a recent inspection it was learned that a headlight aimer needs to be purchased before the town can inspect any more vehicles. The lowest price found on the required aimer is around \$750.00. If the garage was bigger a headlight aimer board could be used but not the case here.**

**Some questions are;**

**What tools will be required to be purchased in the future?**

**Will the town be required to be computerized and do emission test such as private stations do?**

**Is it worth it to have the inspection station for 6 trucks and 1 trailer once a year.**

**Is it better to forfeit the license than to have it taken away for non-compliance? It is very difficult to get it back once it is taken away.**



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Office Use Only  
Meeting Date: Click here to enter a date. **12/9/13**  
Agenda Item No. Click here to enter number. **6**

**BOARD OF SELECTMEN**  
**MEETING AGENDA REQUEST**  
**12/9/2013**

**Agenda Item Title: Badly rusted dump body on Highway Department 2003 F450**

**Requested By: Randy Stevens**

**Date: 12/4/2013**

**Contact Information: Randy Stevens [rstevens@leenh.org](mailto:rstevens@leenh.org)**

**Presented By: Same**

**Description: Looking for guidance on what action to take reference rusted dump**

**Financial Details: see below**

**Legal Authority** Enter underlying legal authority, usually NH RSA and/or Town Policy or Ordinance

**Legal Opinion:** Enter a summary; attach copy of the actual opinion

**REQUESTED ACTION OR RECOMMENDATIONS:**

**Started to patch a hole in the dump body on the 2003 Ford F-450 and found that the sides of the body are severely rusted. Not enough metal to weld to. This happened from the inside out so there wasn't much warning. Below are a few options. Note that this truck is due to be traded this current fiscal year per the CIP.**

**Option 1- Highway can cut out sides and weld in new sides. This will not cost much in materials but will be very labor intensive and it will always look like a patch job.**

**Option 2- A new dump body of the same brand minus the subframe and hoist can be purchased for \$4,154.00 plus 750.00 for installation and 1,000.00 to prep and paint for a total of \$5,904.00.**

**Option 3- Trade the truck as per the CIP. Per State Bid a new 450 with plow and dump body is \$44,850.00 for a diesel and \$40,921.00 for a gas job. Hope to have a trade in price for the meeting. Should add a few thousand to these figures for strobe lights, Limited slip differential and cab steps.**

**Will bring pictures and a better description to the meeting.**





**TOWN of LEE**  
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Office Use Only  
Meeting Date: Click here to enter a date. **12/9/13**  
Agenda Item No. Click here to enter number. **6**

**BOARD OF SELECTMEN**  
**MEETING AGENDA REQUEST**  
**12/9/2013**

**Agenda Item Title: Pavement Cut-off saw**

**Requested By: Randy Stevens**

**Date: 12/4/2013**

**Contact Information: Randy Stevens [rstevens@leenh.org](mailto:rstevens@leenh.org)**

**Presented By: Same**

**Description: Highway Department pavement Cut-off Saw**

**Financial Details: see below**

**Legal Authority** Enter underlying legal authority, usually NH RSA and/or Town Policy or Ordinance

**Legal Opinion:** Enter a summary; attach copy of the actual opinion

**REQUESTED ACTION OR RECOMMENDATIONS:**

**A few weeks ago while using the Department's pavement cut off saw the engine seized for no apparent reason. It had the required gas/oil mix and was being used under normal circumstances. Pete disassembled it and found the rings on the piston had broken scoring the cylinder wall and destroying the piston. The connecting rod is questionable also and is part of the crankshaft. A few options are below;**

**Option 1 -The Highway Department could order the parts and reassemble. The parts to replace the crankshaft assembly, bearings, and cylinder assembly are over 725.00. That is not figuring anything for labor.**

**Option 2 – Purchase a new saw. After checking around the best price on a Stihl TS420 (a popular saw) can be obtained from ATS Equipment in Candia for \$915.00. Will bring pictures and other prices to the meeting.**

**Option 3 – Rent one when necessary. Use town owned blade to avoid paying high price rental company charges. Sunbelt rental gets 81.00 per day rental charge for same saw plus the picking up and returning cost for every use.**

**Option 4 – Borrow Fire Dept's cut off saw and use Highway dept's blade.**



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Meeting Date: Click here to enter a date.  
Agenda Item No. Click here to enter number.

**BOARD OF SELECTMEN**  
**MEETING AGENDA REQUEST**  
**12/9/2013**

**Agenda Item Title: Pavement Breaker/jackhammer**

**Requested By: Randy Stevens**

**Date: 12/4/2013**

**Contact Information: Randy Stevens [rstevens@leenh.org](mailto:rstevens@leenh.org)**

**Presented By: Same**

**Description: Possible purchase of a jackhammer to use with donated air compressor**

**Financial Details: see below**

**Legal Authority** Enter underlying legal authority, usually NH RSA and/or Town Policy or Ordinance

**Legal Opinion:** Enter a summary; attach copy of the actual opinion

**REQUESTED ACTION OR RECOMMENDATIONS:**

**A few months ago the Highway Department had a gas powered portable air compressor donated. After some tinkering the compressor starts and runs great and doesn't seem to use any oil. Unfortunately nobody has stepped forward and donated any tools to be run by the compressor (specifically a pavement breaker/jackhammer). This tool would work well together with the pavement saw breaking and cutting pavement. It also could be used to break up ledge, frozen ground and ice buildups. After some investigation it seems a 60 lb. class breaker would work well. To date the best price we have found for a reliable used one is \$475.00 and \$770.00 for a discontinued model new one. A current production Ingersoll Rand is \$1299.00 through Northern Tool. Rental rates are 41/day for a 35lb class and 70/day for a 65 lb class hammer at Sunbelt rentals. Will bring pictures and more prices to the meeting. Looking for guidance as to how the Board thinks the Department should proceed.**



**TOWN of LEE**  
 7 MAST RD, LEE, NH 03861  
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|                 |                |
|-----------------|----------------|
| Office Use Only |                |
| Meeting Date:   | <u>12/9/13</u> |
| Agenda Item No. | <u>7</u>       |

**BOARD OF SELECTMEN**

12/9/13 **MEETING AGENDA REQUEST**  
 (Meeting Date Requested)

Agenda Item Title: SKATING RINK LINER

Requested By: LARRY KINDBERG - Rec Comm. Date: 12/4/13

Contact Information: \_\_\_\_\_

Presented By: LARRY KINDBERG.

Description: BOS APPROVED EXP. OF \$325 FOR SKATING RINK LINER. BASED ON RINK SIZE OF 40X100. AT TIME OF REQUEST REC COMM DID NOT KNOW EXACT SIZE OF RINK. RINK IS 70X70'. WE HAVE TO OBTAIN TWO 36X70' LINERS AT A TOTAL COST OF \$410<sup>00</sup>. NEED REVISED APPROVAL

Financial Details: FROM \$325 TO \$410<sup>00</sup>..

Legal Authority  
 (usually NH RSA or Town Ordinance/Policy): \_\_\_\_\_

Legal Opinion: \_\_\_\_\_

**REQUESTED ACTION OR RECOMMENDATIONS:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



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|                 |                |
|-----------------|----------------|
| Office Use Only |                |
| Meeting Date:   | <u>12/9/13</u> |
| Agenda Item No. | <u>7</u>       |

**BOARD OF SELECTMEN**  
12/9/13 **MEETING AGENDA REQUEST**  
 (Meeting Date Requested)

Agenda Item Title: Pole LIGHT REPAIR

Requested By: RAC Council Date: 12/4/13

Contact Information: \_\_\_\_\_

Presented By: LARRY KINDBERG.

Description: REQUEST TO HAVE POLE LIGHT AT END OF  
TENNIS COURT REPAIRED TO LIGHT ICE SKATING  
PARK.

Financial Details: \_\_\_\_\_

Legal Authority  
(usually NH RSA or Town Ordinance/Policy): \_\_\_\_\_

Legal Opinion: \_\_\_\_\_

**REQUESTED ACTION OR RECOMMENDATIONS:**

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TOWN of LEE  
7 MAST RD, LEE, NH 03861  
(603) 659-5414

|                 |                |
|-----------------|----------------|
| Office Use Only |                |
| Meeting Date:   | <u>12/9/13</u> |
| Agenda Item No. | <u>7</u>       |

**BOARD OF SELECTMEN**

12/9/13 MEETING AGENDA REQUEST  
(Meeting Date Requested)

Agenda Item Title: EVENING ICE SKATING

Requested By: Rec Comm. Date: 12/4/13

Contact Information: \_\_\_\_\_

Presented By: LARRY HENDERG.

Description: REQ. APPROVAL TO ALLOW EVENING SKATING ON FRIDAYS,  
& SATURDAY EVE UNTIL 9PM.

Financial Details: ALSO APPROVAL FOR REC COMM TO HOST A HOT CHOCOLATE  
& SKATING EVENING ON 1/12/14. AND APPROVAL TO HAVE  
A WOOD FIRED BARREL (FIRE DEPT APPROVAL THROUGH  
MARK KUSTRA). NO COST TO TOWN.

Legal Authority  
(usually NH RSA or Town Ordinance/Policy): \_\_\_\_\_

Legal Opinion: \_\_\_\_\_  
\_\_\_\_\_

**REQUESTED ACTION OR RECOMMENDATIONS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**TOWN OF LEE**  
Town Administrator  
7 Mast Road  
Lee, New Hampshire 03861  
(603) 659-5414

**MEMORANDUM**

TO: Board of Selectmen  
DATE: December 5, 2013  
RE: Town Administrator's Credit Card

---

The People's United Bank MasterCard currently assigned to the Town Administrator has a credit limit of \$2,000. We increasingly make purchases online for which we use the credit card and because of the amount of time it takes to process a payment (i.e. through bi-weekly accounts payable manifests and the requirement that the Treasurer sign off on all payments) we quickly reach the credit limit, thus making it impossible to use the card.

The most recent example of this is when I attended the NHMA Conference and had the card declined when I attempted to use it.

I am therefore requesting that the credit limit be increased to \$4,000.00.

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John R. La Course, Chairman, per approval of the Board of Selectmen on December 9, 2013

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# Lee-Epping 2011-12 Perambulation Report

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Perambulation of Town  
Bounds

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Robert Moynihan      October 22, 2013

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**RECORD OF PERAMBULATION**

**SUPPORTING DOCUMENTATION:**

**OVERVIEW MAP OF TOWN LINE AND BOUND DESIGNATIONS**

**INDIVIDUAL BOUND PHOTOS AND GPS POSITIONS**

|               |  |
|---------------|--|
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| <b>EL 1</b>   | <b>(Epping - Lee Bound 1)</b>              |
| <b>EL 2</b>   | <b>(Epping - Lee Bound 2)</b>              |
| <b>EL 3</b>   | <b>(Epping - Lee Bound 3)</b>              |
| <b>EL 4</b>   | <b>(Epping - Lee Bound 4)</b>              |
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**TABLE OF BOUNDS AND POSITIONS**

***AN ACT TO ESTABLISH THE SOUTH LINES OF LEE AND DURHAM, AND THE NORTH LINES OF EPPING AND NEWMARKET. (1818)***

**1969 and 1976 PERAMBULATIONS**

**PORTION OF TOWN OF LEE ROAD MAP**

**PORTION OF 1919 USGS TOPOGRAPHIC MAP**



## **INTRODUCTION**

This report has been prepared to document the perambulation of the common Town Line between Epping and Lee New Hampshire. The perambulation was performed by Jerry Langdon for the Town of Epping and by Planning Assistant Caren Rossi and Robert Moynihan (Licensed Land Surveyor) for the Town of Lee.

The route followed was from West to East (see Overview Map on page 7) with photos taken and GPS (Global Positioning System) coordinates (WGS 84 Datum) obtained for each town bound found. A "Recreation-grade" GPS receiver was used, with an accuracy in the 10 to 20 foot range. The coordinates given in the report are Latitude and Longitude based on the WGS 84 Datum.

*(Note that one arc second of Latitude is approximately 100 ft. on the ground and one arc second of Longitude is approximately 75 ft. – at this latitude)*

The perambulation description used is a copy of those used earlier by the towns with the addition of bound designation numbers, updated road names, Latitude and Longitude, and any missing or modified bounds. The distances and directions used in the earlier perambulations were not changed.

# Perambulation of the lines between the towns of Lee and Epping

(September 9, 2011) (Walking East)

(approximate distances added in parentheses, revisions and notes in **bold**)

We, the representatives of the Selectman of the above named towns, met on the 9<sup>th</sup> day of September, 2011, for the purpose of perambulating the lines of the said towns and renewing marks and bounds according to the law.

[ELN-1] Beginning at a stone standing on the northerly line of Epping and at the south-easterly corner of Nottingham and the south-westerly corner of Lee, which is established as a corner bound: 1913, 1920, 1927, 1934, 1941, 1955, 1962, 1969, 1948, **[bound moved @ 17' east in 2005 due to road widening]**

[EL-1] then ran east **(717 ft)** to a stone standing on the easterly side of the Berry Road **[Old Nottingham Road]** (so-called) marked E.L. 1948, this stone replaced 1969, marked L&E, and dated 1969;

[EL-2] then **(451 ft)** to a stone standing on the easterly side of High Road (so-called) marked E.L.; this stone replaced 1969 marked L&E, and dated 1969

[EL-3] Thence on the same course **(1229 ft)** to a stone standing on a hill in the pasture formerly owned by Joseph F. Lawrence, marked E.L. **[now wooded and approx., 50' from stone wall to south]**

[EL-4] Thence **(2116 ft)** to a stone standing on the Birch Hill Road (so-called), marked E.L.. 1871, 1948, 1969; this stone replaced 1969, marked E&L, and dated 1969

[EL-5] Thence **(3735 ft)** to a stone monument standing on the easterly side of the road **[North River Road, NH Route 155]** near the residence of True Whitam, marked E.L. 1948, 1955

[ELNM-1] Thence **(4445.6 ft)** across the Lamprey River on the Campground Road (so-called) to a stone monument marked E.L.N. 1948, 1955, 1969, standing at the northeast corner of Epping, the northwest corner of Newmarket and the South line of Lee. **[Bound had been removed and found lying on side in back yard. Bound position re-surveyed in from previous information by Meridian Land Services, Inc. and an iron pin with cap was set flush with the ground. It is hoped that the original found granite bound can eventually be re-set]**

- - - - -

Signatures Page below

\_\_\_\_\_  
Caren Rossi

\_\_\_\_\_  
Jerry Langdon

\_\_\_\_\_  
Robert Moynihan, PE, LLS

Perambulated for Lee

Perambulated for Epping

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Selectmen of Lee

Selectmen of Epping

Received and Recorded the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
Book \_\_\_\_ Page \_\_\_\_

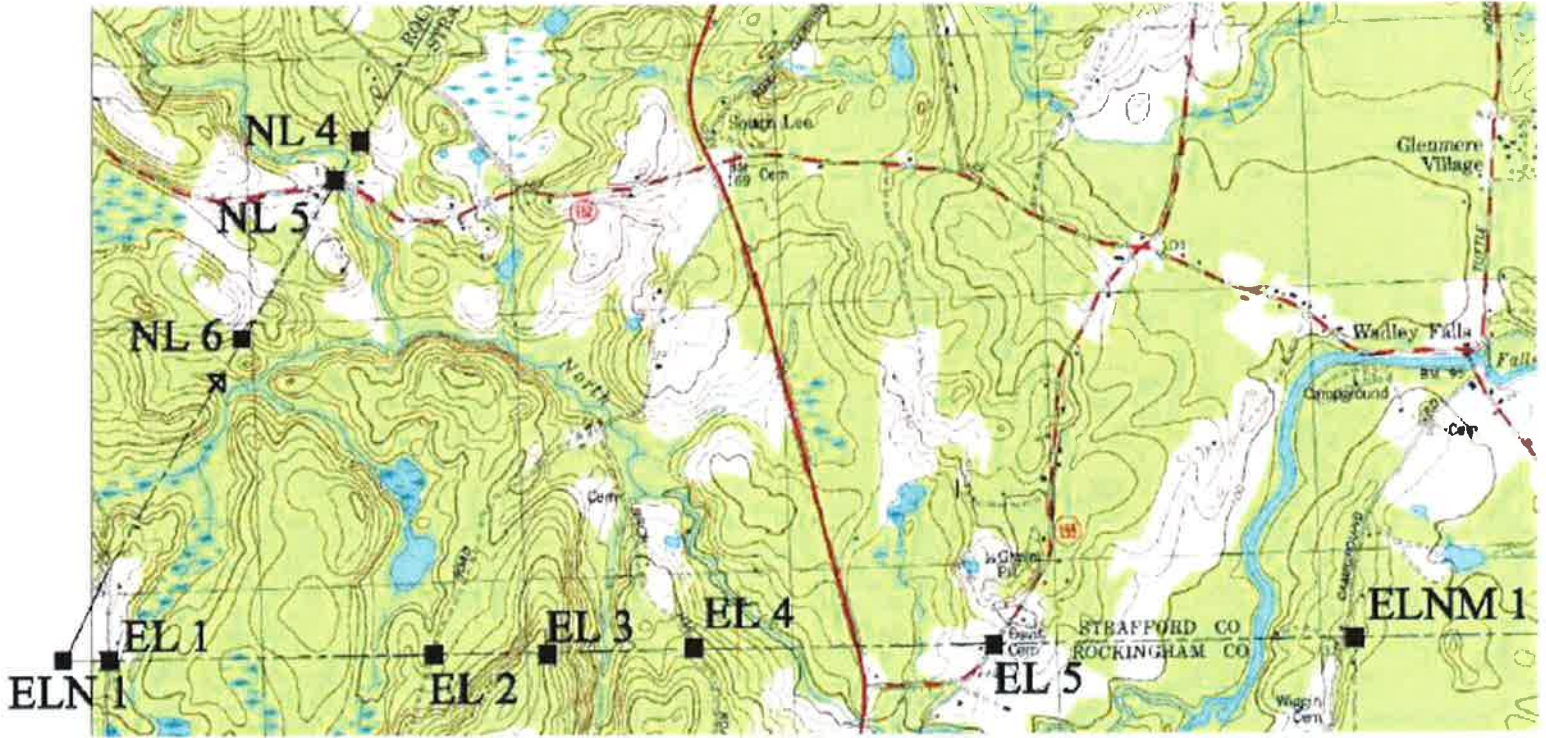
\_\_\_\_\_  
Town Clerk of \_\_\_\_\_

# SUPPORTING DOCUMENTATION



# EPPING - LEE

## OVERVIEW MAP OF TOWN LINE AND BOUND DESIGNATIONS



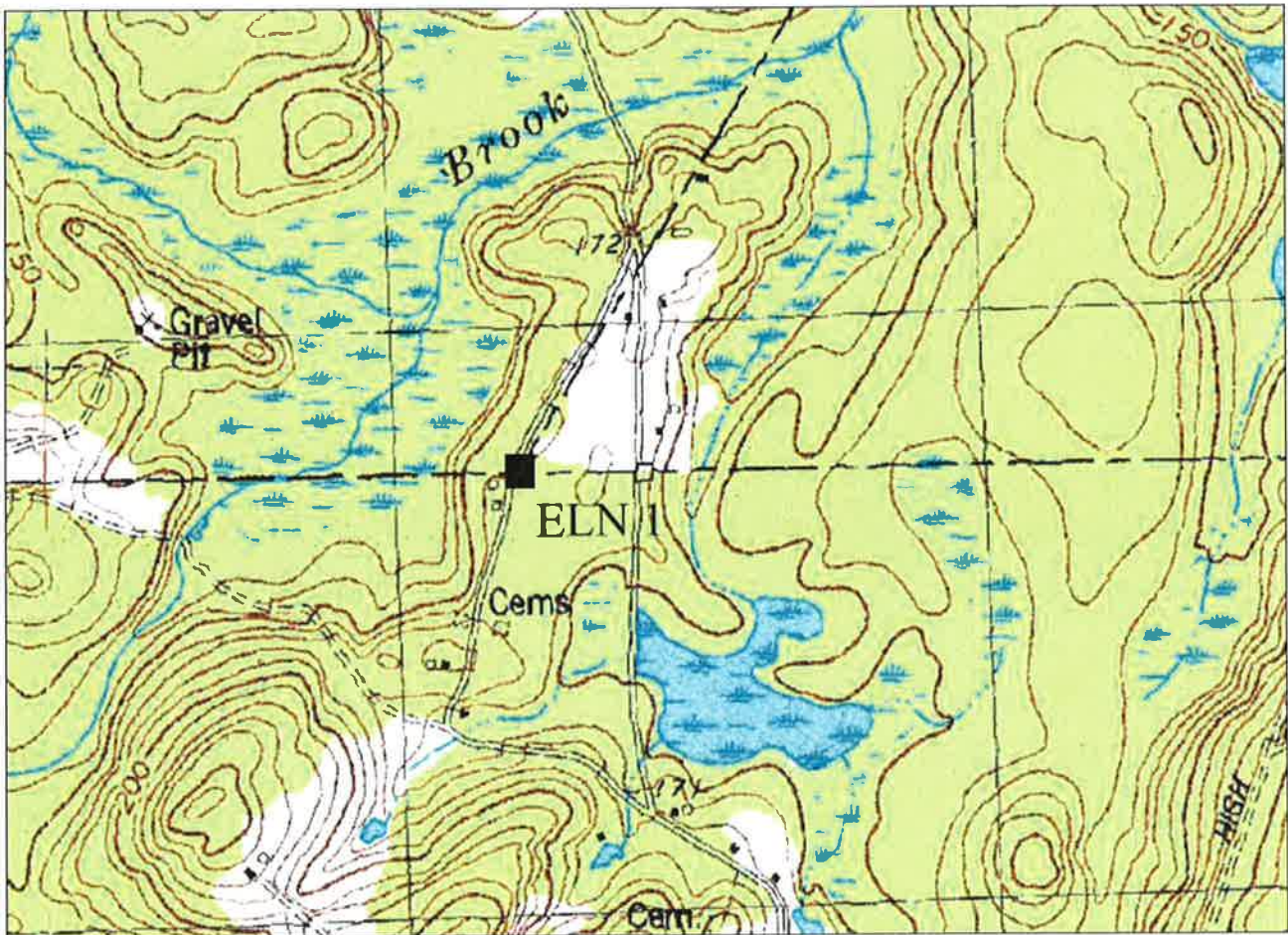


# BOUND ELN1

**Date: 9-9-2011**

**Latitude = 43° 04' 54" (2008, 2011)**

**Longitude = 71° 04' 23" (2008,2011)**



Scale 1" = 1000'

# BOUND ELN1 2011





# BOUND ELN1 2008





## **BOUND ELN1 (Moved in 2005)**



**BEFORE ROAD WIDENING**



**DURING ROAD WIDENING**



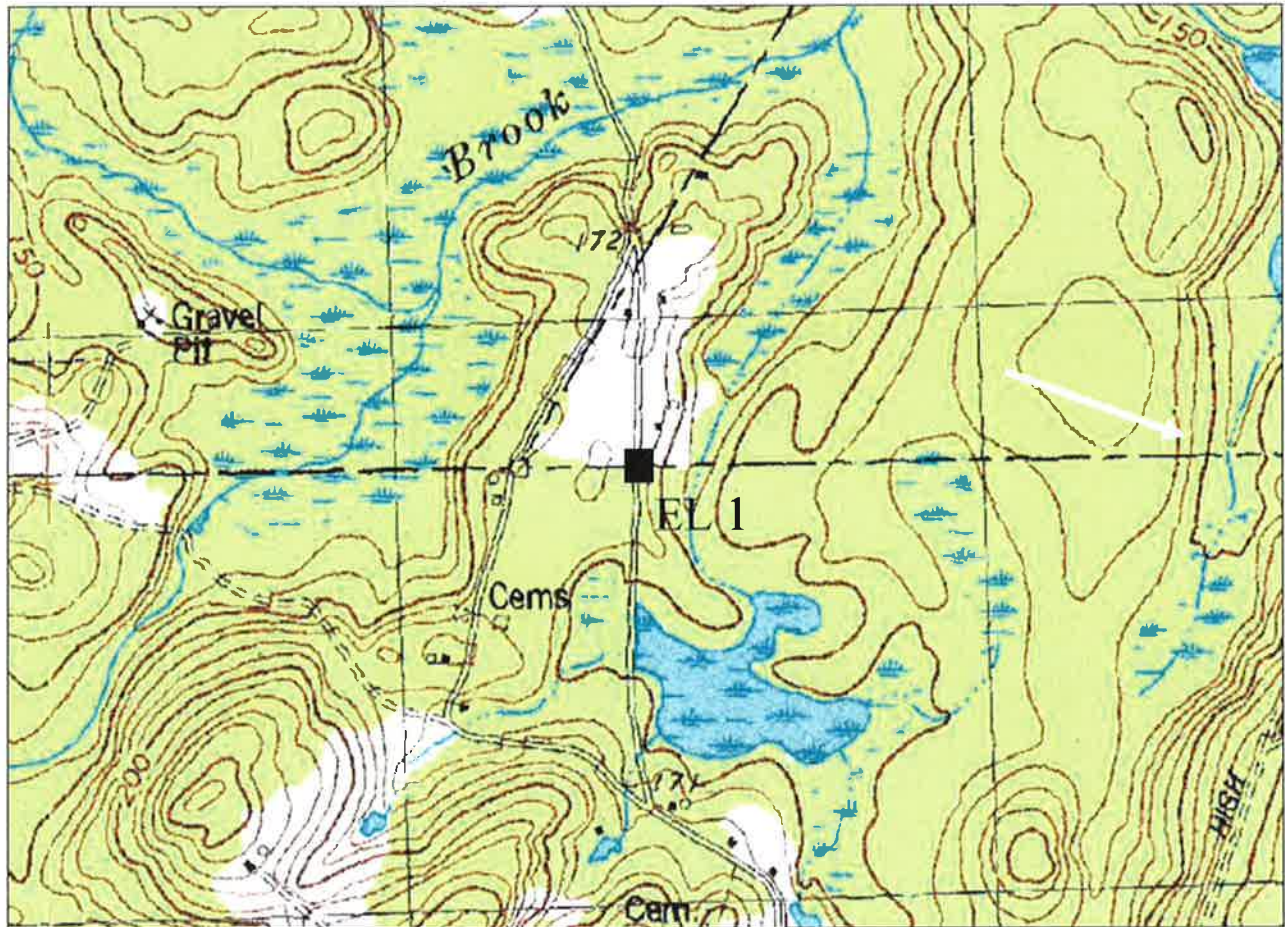
**AFTER ROAD WIDENING**

# BOUND EL1

**Date: 9-9-2011**

**Latitude = 43° 04' 54" (2011)**

**Longitude = 71° 03' 13" (2011)**



Scale 1" = 1000'



# BOUND EL1

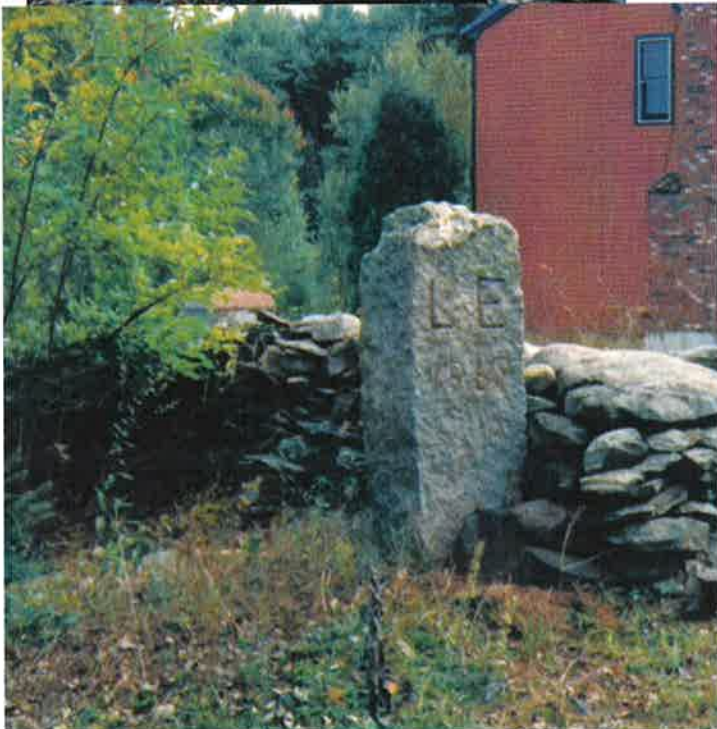
2011 photos





# BOUND EL1

2004 photos



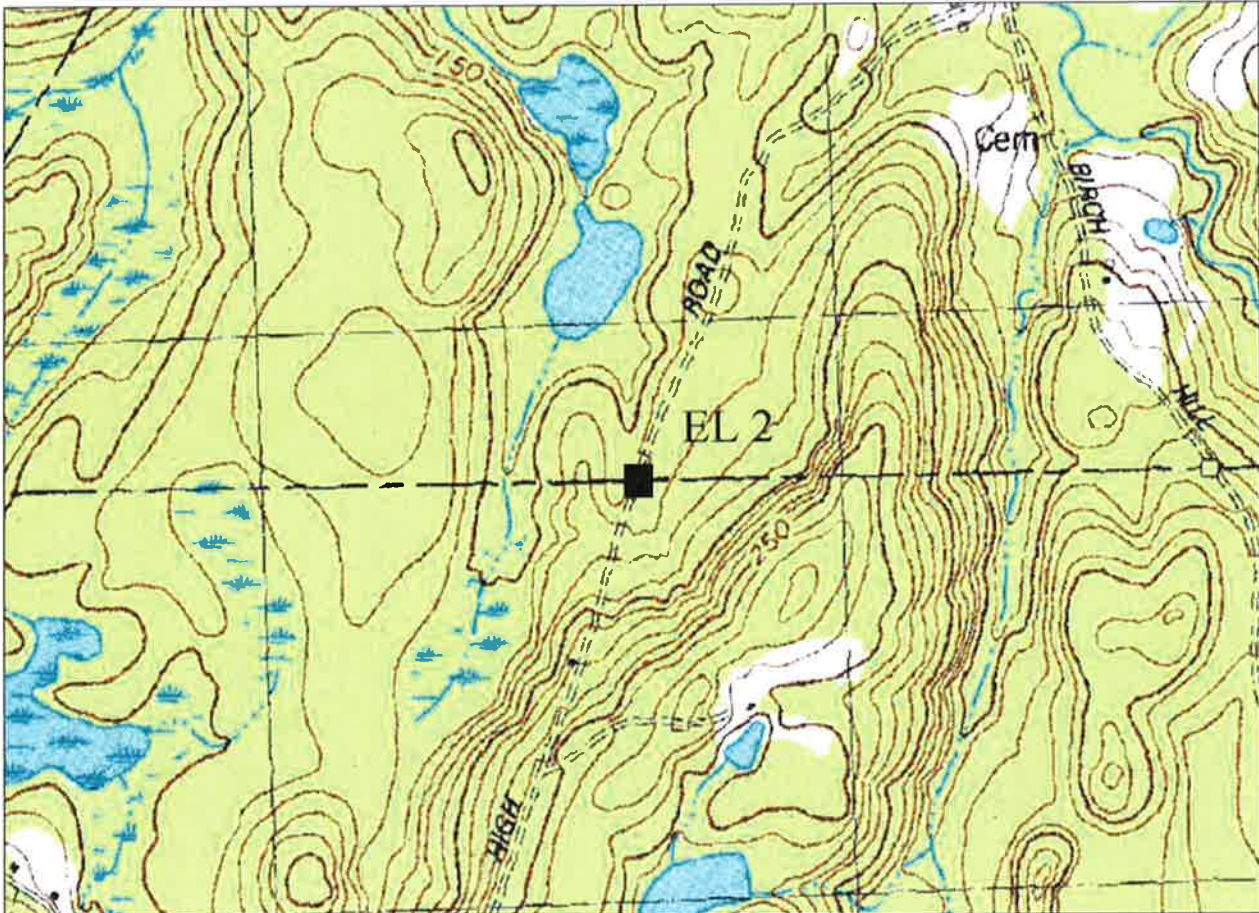


## BOUND EL2

**Date: 9-9-2011**

**Latitude = 43° 05' 53" (2011)**

**Longitude = 71° 03' 19" (2011)**



Scale 1" = 1000'



# BOUND EL2

2011 photos





# BOUND EL2

2004 photos



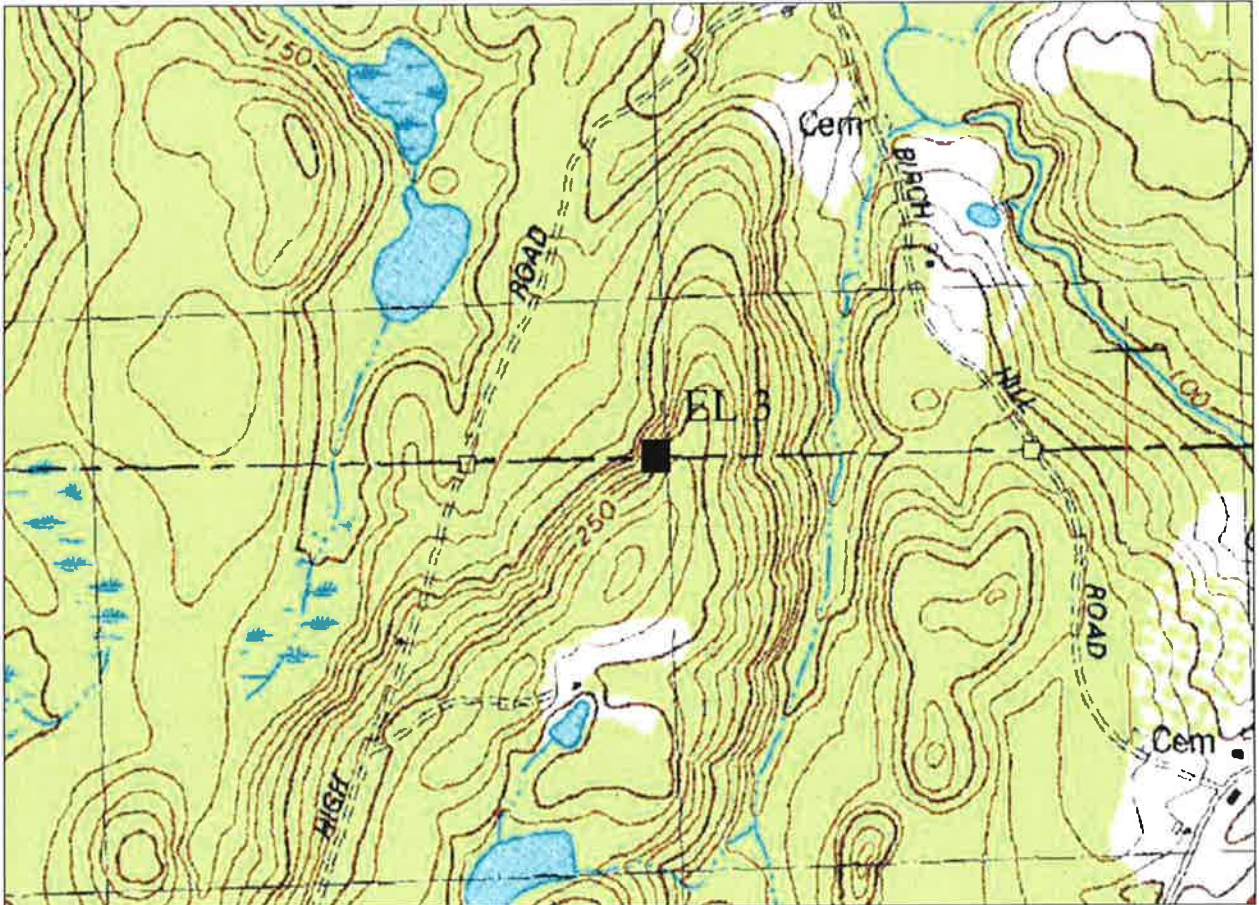


## BOUND EL3

Date: 9-9-2011

Latitude = 43° 04' 55" (2011)

Longitude = 71° 03' 02" (2011)



Scale 1" = 1000'



# BOUND EL3

2011 photos







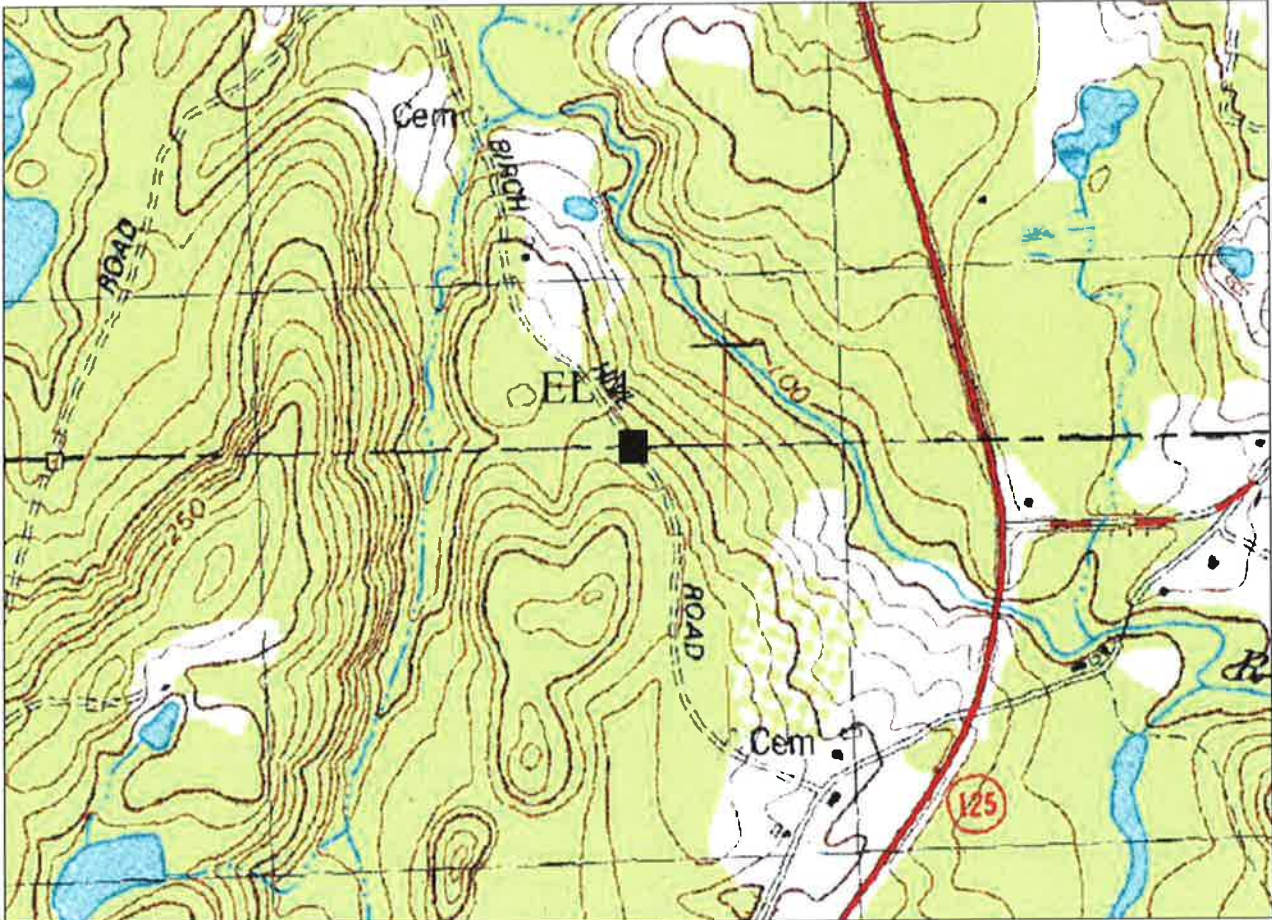


# BOUND EL4

Date 9-9-2011

Latitude = 43° 04' 53" (2011)

Longitude = 71° 02' 36" (2011)



Scale 1" = 1000'



# BOUND EL4

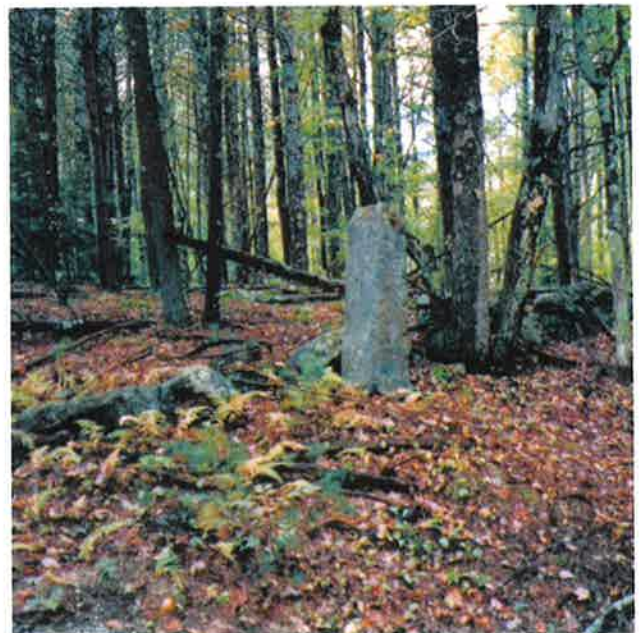
2011 photos





# BOUND EL4

2004 photos

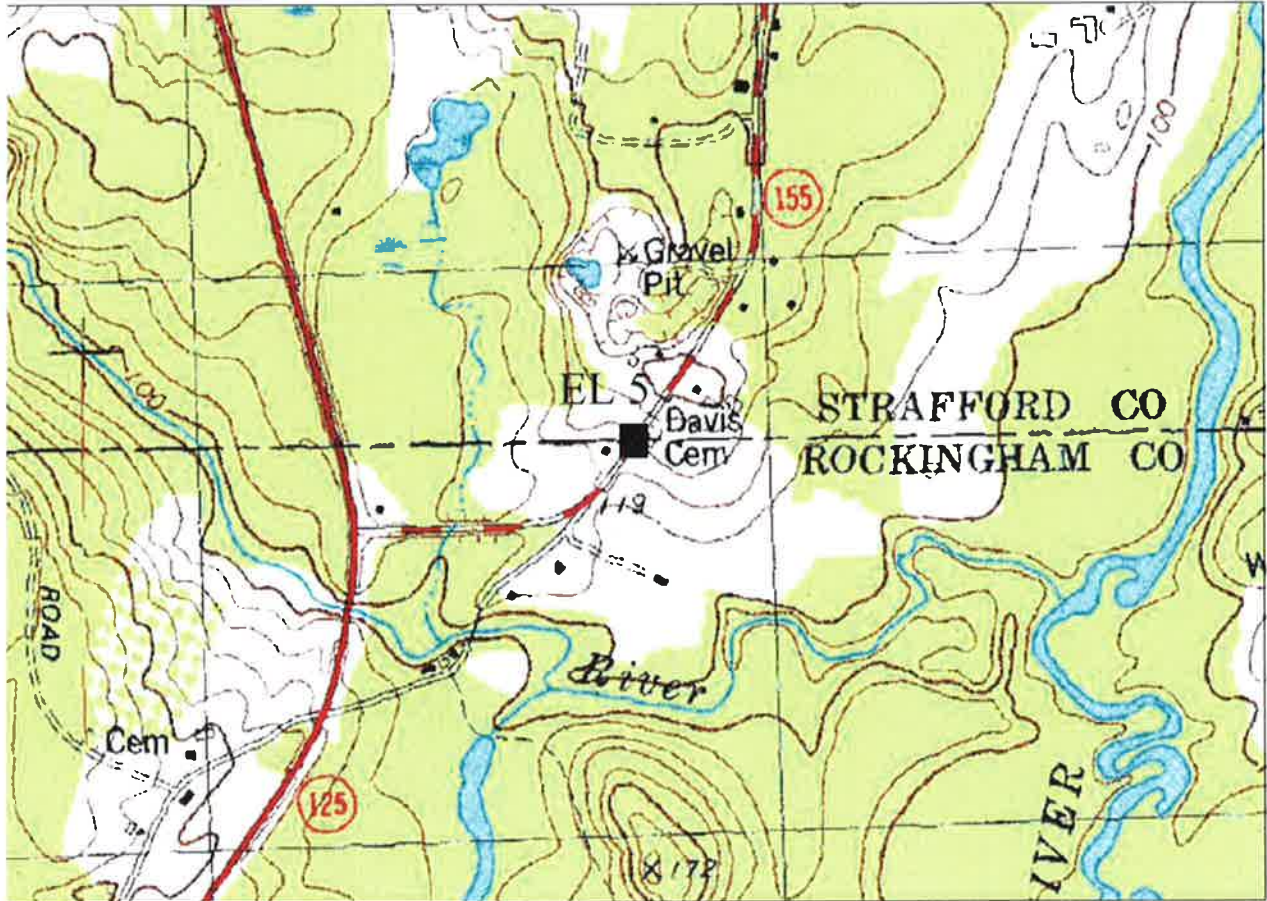


# BOUND EL5

Date: 9-9-2011

Latitude = 43° 04' 55" (2011)

Longitude = 71° 01' 45" (2011)



Scale 1" = 1000'



# BOUND EL5

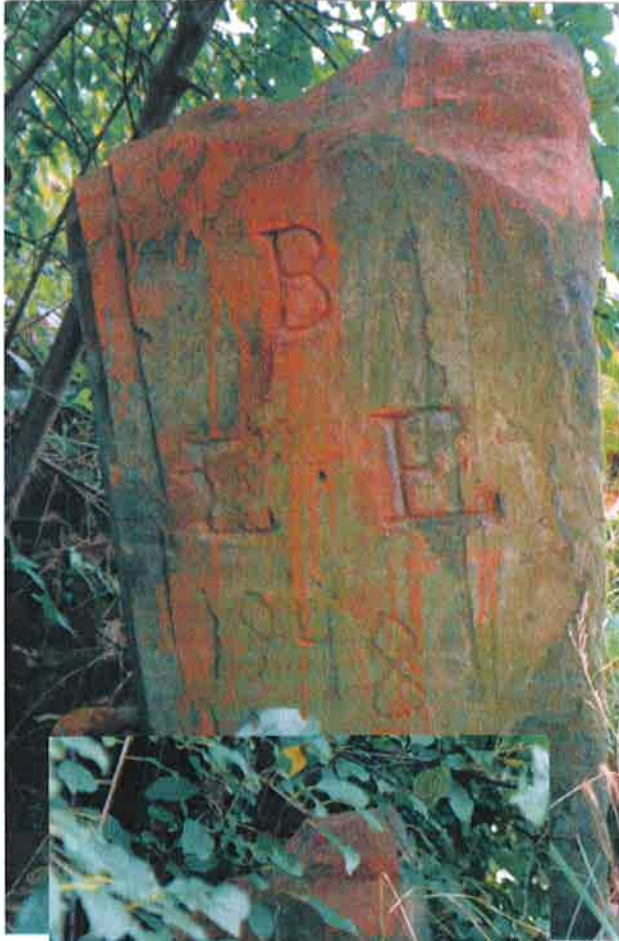
2011 photos





# BOUND EL5

2004 photos





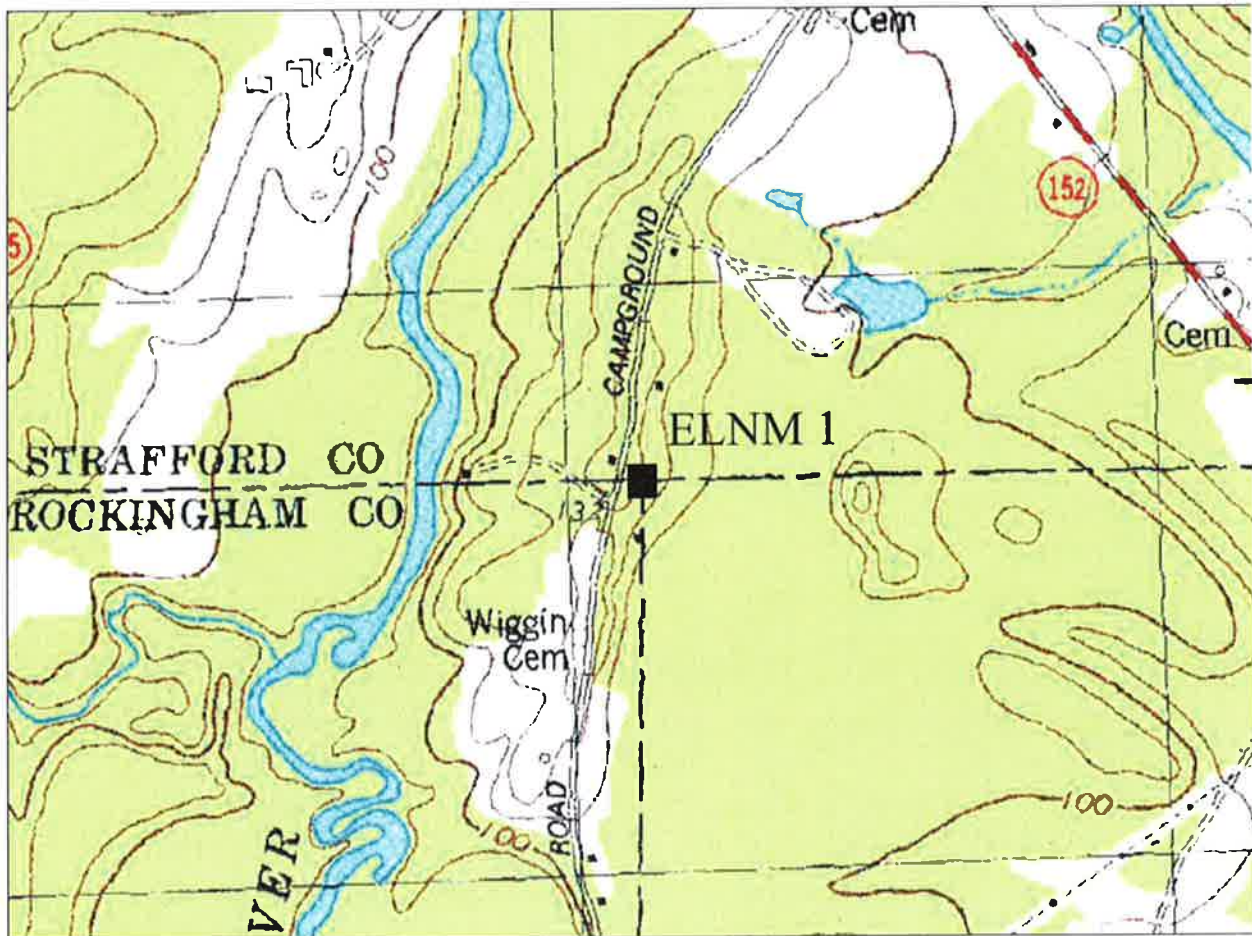
## BOUND ELNM1

Date: 9-9-2011

Bound found, out of position, Replacement Marker Re-set

Latitude = 43° 04' 56.3" (2013)

Longitude = 71° 00' 44.9" (2013)



Scale 1" = 1000'

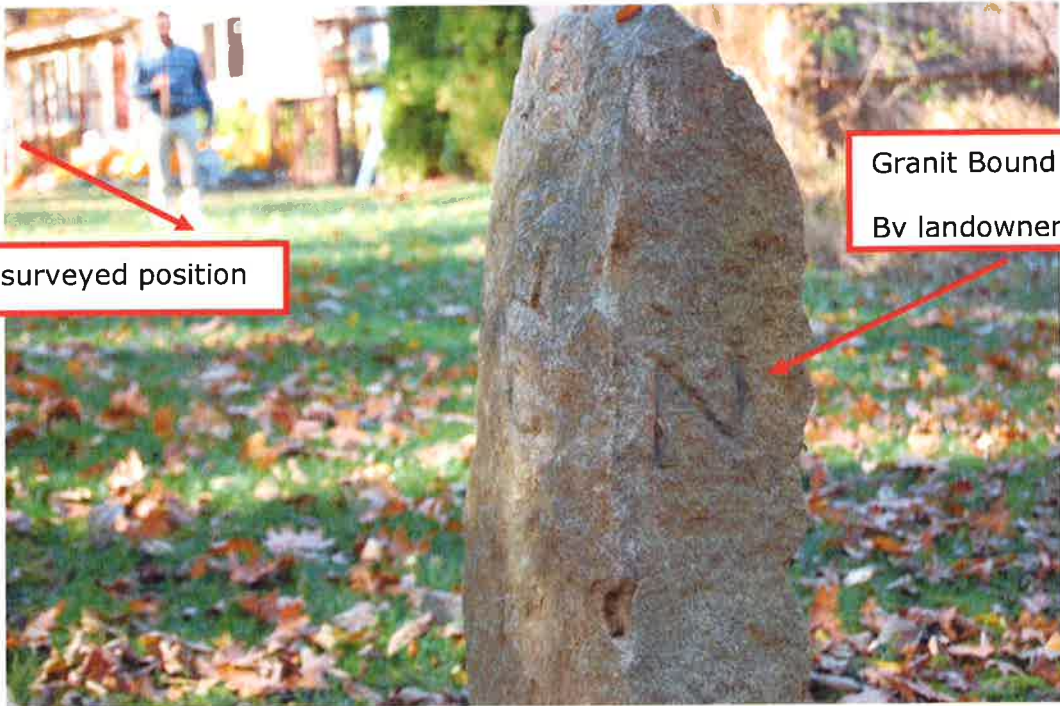
# BOUND ELNM1





# BOUND ELNM1

(10-17-2013 pictures)



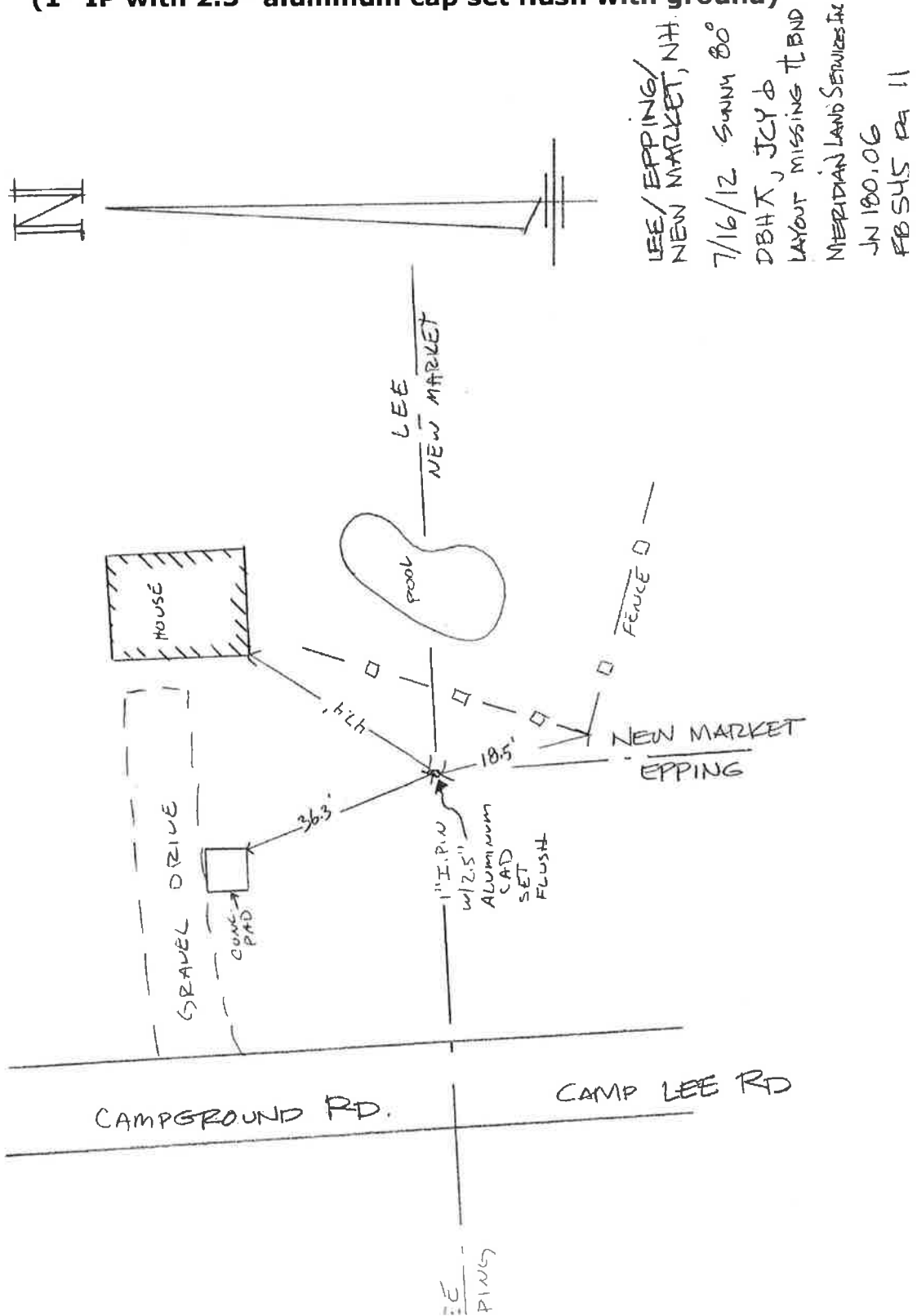


# BOUND ELNM1

Historical location (1988) of stone bound re-established by Meridian Land Services, Inc.

7-16-2012

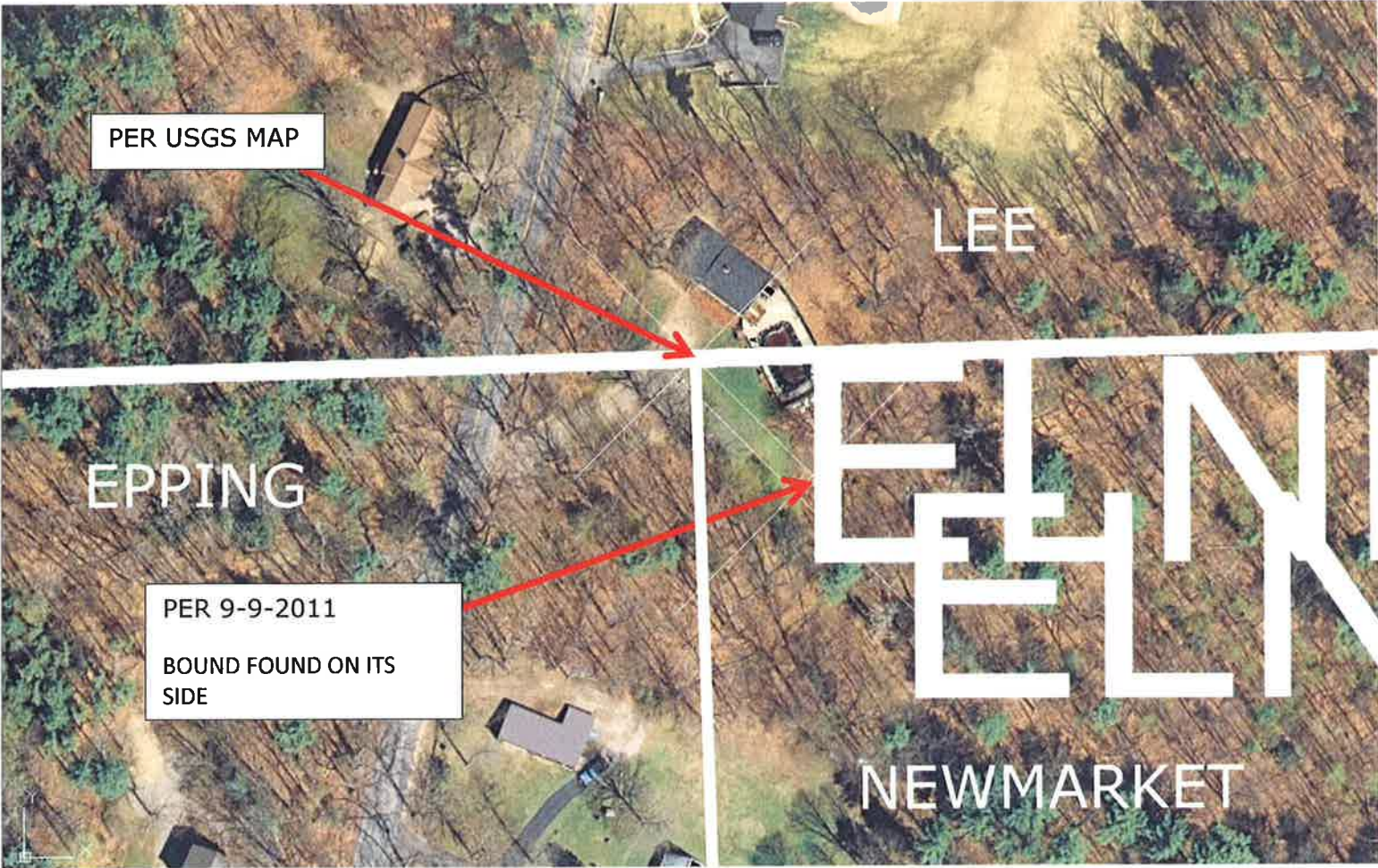
(1" IP with 2.5" aluminum cap set flush with ground)



LEE/ EPPING/  
NEW MARKET, NH.  
7/16/12 Sunny 80°  
DBAT, JCY &  
LAYOUT MISSING T.BND  
MERIDIAN LAND SERVICES INC  
JN 180.06  
FB SHS pg 11

**POSITION OF ELNM1 TOWN BOUND**

**BASED ON SCALED COORDINATES FROM USGS TOPOGRAPHIC MAP  
AND FOUND BOUND ON 9-9-2011**





# BOUND ELNM1

2011 Bound found lying on side @ 50' from position







# TABLE OF BOUNDS AND POSITIONS

| Bound Designation | Collected in 2004 and 2005             |             |                                     |                                      | Collected at Sept. 9, 2011 Perambulation                 |                                      |  |                                      | Perambulation Description   |
|-------------------|--|-------------|-------------------------------------|--------------------------------------|--|--------------------------------------|--|--------------------------------------|---|
|                   | NAD 83 NH State Plane Coordinates<br>N | E           | Latitude<br>Degrees Minutes Seconds | Longitude<br>Degrees Minutes Seconds | WGS84 Lat. & Long<br>Latitude<br>Degrees Minutes Seconds | Longitude<br>Degrees Minutes Seconds | WGS84 Lat. & Long<br>Latitude<br>Degrees Minutes Seconds | Longitude<br>Degrees Minutes Seconds |   |
| ELN1              | 212513.00                              | 1142806.00  | 43 04 53.68                         | 71 04 23.23                          | 43 04 53.76  | 71 04 23.22                          | 43 04 53.76  | 71 04 23.22                          | stone on east side of Cerrish Rd. (see below)   |
| ELN1              | 212518.30                              | 1142821.70  | 43 04 53.69                         | 71 04 23.23                          | 43 04 53.82  | 71 03 13.44                          | 43 04 53.82  | 71 03 13.44                          | stone moved for road widening, July 2005, 17' East of previous bound                              |
| EL1               | 212555.13                              | 1143521.39  | 43 04 54.00                         | 71 04 13.80                          | 43 04 54.24  | 71 03 19.08                          | 43 04 54.24  | 71 03 19.08                          | stone on east side of Berry road, set in corner of stone wall                                     |
| EL2               | 212523.87                              | 1147618.29  | 43 04 53.40                         | 71 03 18.60                          | 43 04 54.96  | 71 03 01.74                          | 43 04 54.96  | 71 03 01.74                          | stone in the corner of dirt road (high road) and drive way, near mail box (TP PSNH 340/2 AT&T 14) |
| EL3               | 212644.19                              | 1148841.96  | 43 04 54.50                         | 71 03 02.10                          | 43 04 54.60  | 71 02 35.52                          | 43 04 54.60  | 71 02 35.52                          | large stone on top of hill in recent clear cut land   |
| EL4               | 212467.42                              | 1150950.98  | 43 04 52.60                         | 71 02 33.70                          | 43 04 54.60  | 71 01 45.24                          | 43 04 54.60  | 71 01 45.24                          | large stone in stone wall off dirt road   |
| EL5               | 212676.77                              | 1154556.28  | 43 04 54.40                         | 71 01 45.10                          | 43 04 54.97*   | 71 00 44.70*                         | 43 04 54.97*   | 71 00 44.70*                         | stone on east side of 155 near Winery. Near cemetery (TP PSNH 56/13 AT&T 65/20)                   |
| ELNM1 *           | 212769.564*                            | 1159037.88* | 43 04 55.23                         | 71 00 45.03                          | 43 04 54.97*   | 71 00 44.70*                         | 43 04 54.97*   | 71 00 44.70*                         | stone off campground road ( removed as of 2005, capped pin re-set 2012)                           |

\* original location re-surveyed by Meridial Land Surveyors and 1" iron pin with aluminum cap set on July 16, 2012 and GPS Coordinates obtained on 10/17/ and 11/15/2013 (OPUS) (RGIM)  
 Owner has placed the original granite bound, marked L-NM-E, at the edge of the lawn @ 55 feet away: THIS IS NOT THE CORRECT LOCATION  
 43 04 54.5      71 00 44.3

State of New Hampshire

L.S. in the year of our Lord one thousand eight, one hundred and eighteen.

*An Act to establish the South lines of Lee and Durham, and the North lines of Epping and Newmarket.*

Preamble - Whereas a Committee appointed by the Legislature of said State to examine and run the lines between the towns of Lee and Durham in the County of Strafford on one side and the towns of Epping and Newmarket in the County of Rockingham on the other side, having made report thereon, accompanied with a plan of survey made by and under the direction of said Committee, and the same having been accepted. Therefore –

Be it enacted by the Senate and House of Representatives in General Court convened, that the line between the towns of Lee and Durham in the County of Strafford on one side, and the towns of Epping and Newmarket in the County of Rockingham on the other side be and the same is hereby established a straight line from an ancient red oak tree being the South corner bounds of the town of Nottingham and the western boundary between said Lee and Epping, to a large picked rock in the South abutment of Durham and Lamperill River Bridge so called, beginning at said red oak tree, and running South eighty three degrees east, nine hundred and fifty five rods to the easterly line of Epping and the westerly line of Newmarket. Thence the same course four hundred and eighty seven rods to the westerly line of Durham. Thence the same course six hundred and ninety eight rods to the aforesaid picked rock, and all persons whose situation is hereby changed in relation to the towns in which they heretofore may have been considered inhabitants, shall do the same duties and enjoy the same privileges as the other inhabitants of the town to which they belong; subject however to the payment of all taxes legally assessed upon them or their property by any of the towns aforesaid prior to the passing of this act.

State of New Hampshire

In the House of Representatives, June 18<sup>th</sup> 1818. The foregoing Bill having had three several readings passed to be enacted. – Sent up for Concurrence

Matthew Harvey, Speaker

In Senate, June 19, 1818 – The forgoing Bill was read a third time and enacted. – Tom A.

Harvey, President

Same day by the Governor approved

William Plumer

Recorded agreeably to the original

Attest \_\_\_\_\_

(Typed from original document ( page 110) at NH State Archives)



1969 PERAMBULATION

PERAMBULATION OF THE LINE BETWEEN THE TOWNS OF ~~EPPING AND LEE~~ <sup>LEE</sup>

Beginning at a stone standing on the Northerly line of Epping and at the South Easterly corner of Nottingham and the South Westerly corner of Lee, which is established as a corner bound: 1913, 1920, 1927, 1934, 1941, 1948, 1955, 1962 and 1969 then ran East to a stone standing on the Easterly side of the Berry Road (so called) marked E.L. 1948; this stone replaced 1969, marked E and L, and dated 1969; then to a stone standing on the Easterly side of High Road (so called) marked E.L.; this stone replaced 1969, marked E and L, and dated 1969; thence on the same course to a stone standing on a hill in the pasture formerly owned by Joseph F. Lawrence marked E.L. thence to a stone standing on the Birch Hill Road (so called) marked E.L. 1871, 1948, 1969; this stone replaced 1969, marked E and L, and dated 1969; thence to a stone monument standing on the Easterly side of the road near the residence of True Whitam marked E.L. 1948, 1955, thence across the Lamprey River on the Camp Ground Road (so called) to a stone monument marked E.L.N. 1948, 1955, 1969, standing at the Northeast corner of Epping, the Northwest corner of Newmarket and the South line of Lee.

In witness whereof we have set our hands this 12<sup>th</sup> day of November 19 69.

*[Handwritten signature]*  
 ..  
*[Handwritten signature]*  
 ..  
 ..  
 Selectmen of Epping

*[Handwritten signature]*  
 ..  
*[Handwritten signature]*  
 ..  
*[Handwritten signature]*  
 ..  
 Selectmen of Lee

Received and recorded this 17<sup>th</sup> day of December 19 69  
*[Handwritten signature]* Town Clerk of .., N. H.  
 Book 4 Page 159

1976 PERAMBULATION

TOWN OF LEE, N. H.

PERAMBULATION OF THE LINES BETWEEN THE TOWNS OF LEE AND EPPING

We, the Selectmen of the above named towns, met on the \_\_\_\_\_ day of \_\_\_\_\_, 1976, for the purpose of perambulating the lines of said towns and renewing marks and bounds according to law.

Beginning at a stone standing on the northerly line of Epping and at the south-easterly corner of Nottingham and the south-westerly corner of Lee, which is established as a corner bound: 1913, 1920, 1927, 1934, 1941, 1955, 1962, 1969, 1948, then ran east to a stone standing on the easterly side of the Berry Road (so-called) marked E. L. 1948, this stone replaced 1969, marked E & L, and dated 1969; then to a stone standing on the easterly side of High Road (so-called) marked E. L.; this stone replaced 1969, marked E & L, and dated 1969; thence on the same course to a stone standing on a hill in the pasture formerly owned by Joseph F. Lawrence, marked E. L., thence to a stone standing on the Birch Hill Road (so-called), marked E. L. 1871, 1948, 1969; this stone replaced 1969, marked E & L, and dated 1969; thence to a stone monument standing on the easterly side of the road near the residence of True Whitam, marked E. L. 1948, 1955, thence across the Lamprey River on the Campground Road (so-called) to a stone monument marked E. L. N. 1948, 1955, 1969, standing at the northeast corner of Epping, the northwest corner of Newmarket and the South line of Lee.

IN WITNESS WHEREOF WE HAVE SET OUR HAND THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1976.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

SELECTMEN OF EPPING

SELECTMEN OF LEE

Received and recorded this \_\_\_\_\_ day of \_\_\_\_\_, 1976.

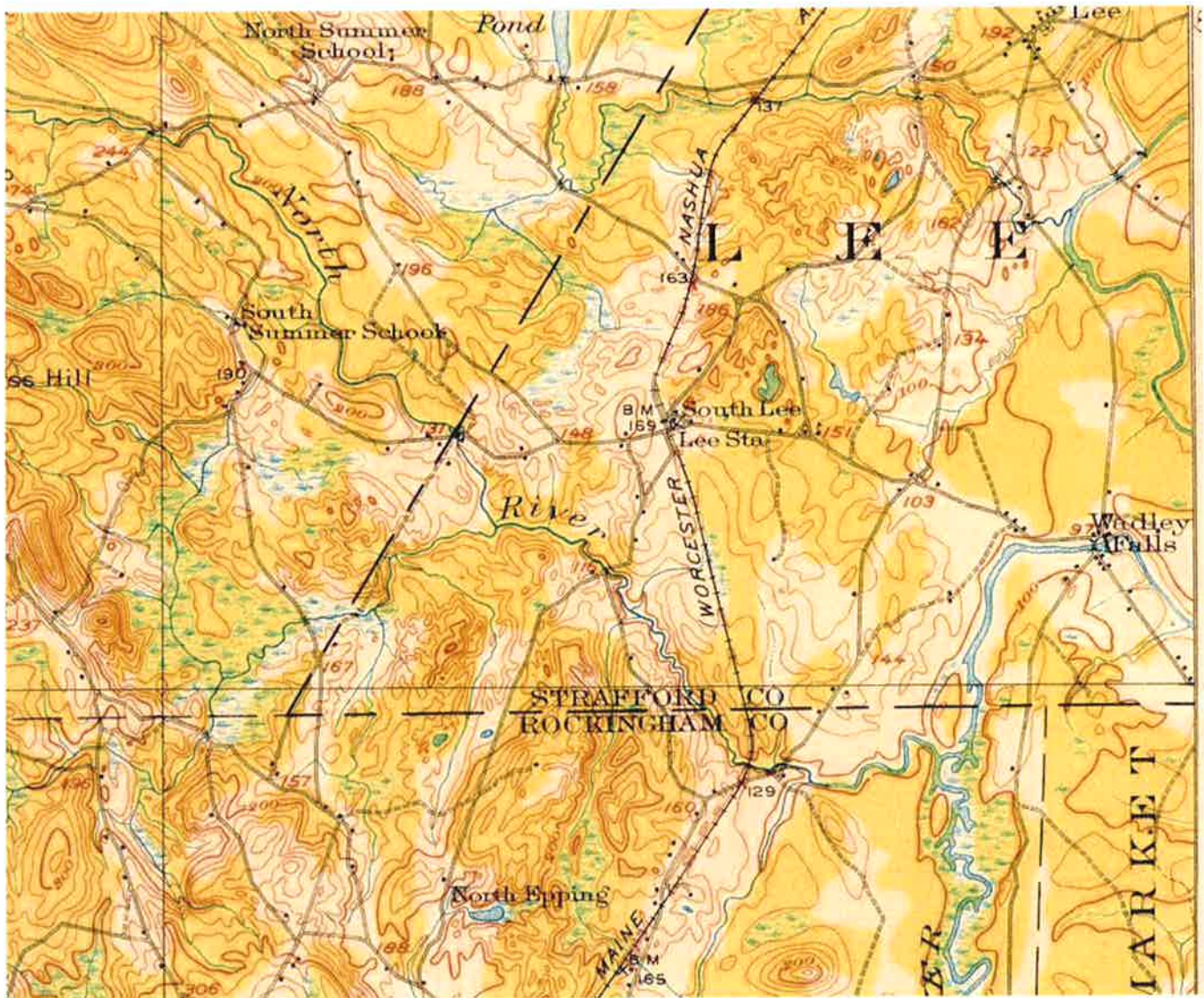
Book \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_  
TOWN CLERK OF LEE





## Portion of 1919 USGS Topographic Map



# ABATEMENT RECOMMENDATION

**TO:** Select Board  
Town of Lee

**FROM:** Scott P. Marsh, CNHA  
Municipal Resources Inc.  
Contracted Assessor

**DATE:** November 25, 2013

**RE:** Town of Lee  
7 Mats Road  
Lee, NH 03861

**Property Tax Map** 9 Lot 8

**Address:** Concord Road - *Joe Ford Property*

**Tax Year:** 2013

**Assessment:** \$9,618

---

The subject is a 14.5-acre parcel which was transferred to the Town in September 2013. As the property is now exempt, it is recommended that an abatement of the second issue bill in the amount of \$132 be granted.

Abatement Granted

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Abatement Denied

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated \_\_\_\_\_

|   |  |  |                             |            |                  |
|---|--|--|-----------------------------|------------|------------------|
| <b>Remit To</b>   |  | <b>2013 LEE PROPERTY TAX – BILL 2 OF 2</b> |                             |            |                  |
| TOWN OF LEE<br>TAX COLLECTOR'S OFFICE<br>7 MAST ROAD<br>LEE, NH 03861<br>Temp - Return Service Requested  |  | LEE TOWN OF                                |                             |            |                  |
|   |  | <b>Map</b>                                 | <b>Lot</b>                  | <b>Sub</b> | <b>Net Value</b> |
|   |  | 000009                                     | 000008                      | 000000     | \$ 9,618         |
|   |  | <b>Parcel Location</b>                     |                             |            | <b>Acres</b>     |
| CONCORD ROAD  |  |  | 14.500                      |            |                  |
| <b>12% APR Charged After 12/27/2013</b>   |  | <b>Invoice</b>                             | <b>Summary of Taxes</b>     |            |                  |
| Questions on assessment must be directed to the Assessor/Selectmen. Telephone: (6<br>Questions on errors may be directed to the Tax Collector. See back for important inf |  | 2013P02014001                              | <b>Total Tax:</b> \$ 277.00 |            |                  |
| <b>Billed To</b>  |  | <b>Billing Date</b>                        | - 1st Bill: \$ 145.00       |            |                  |
| LEE TOWN OF<br>7 MAST ROAD<br>LEE, NH 03861   |  | 11/18/2013                                 | - Abated/Paid: \$ 0.00      |            |                  |
|   |  | <b>Payment Due Date</b>                    | - Vet. Credits: \$ 0.00     |            |                  |
|   |  | 12/27/2013                                 | + Penalties: \$ 0.00        |            |                  |
|   |  | <b>Amount Due:</b>                         | <b>\$ 132.00</b>            |            |                  |
|   |  | <b>Amount Enclosed:</b>                    |                             |            |                  |

Please return top copy with your payment.

|  |  |  |            |            |                |
|--|--|--|------------|------------|----------------|
| <b>Tax Collector Office Hours</b>  |  | <b>2013 LEE PROPERTY TAX – BILL 2 OF 2</b> |            |            |                |
| TOWN OF LEE<br>MONDAY 8:00 AM TO 6:00 PM<br>WEDNESDAY & FRIDAY 8:00 AM TO 4:00 PM<br>603 659-2964<br>Tax Collector: Linda R. Reinhold<br>Questions on assessment must be directed to the Assessor/Selectmen. Telephone: (6<br>Questions on errors may be directed to the Tax Collector. See back for important inf |  | LEE TOWN OF                                |            |            |                |
|  |  | <b>Map</b>                                 | <b>Lot</b> | <b>Sub</b> | <b>Pg-Line</b> |
|  |  | 000009                                     | 000008     | 000000     | 0140-01        |
|  |  | <b>Parcel Location</b>                     |            |            | <b>Acres</b>   |
| CONCORD ROAD   |  |  | 14.500     |            |                |

|                  |          |                     |         |                          |                             |
|------------------|----------|---------------------|---------|--------------------------|-----------------------------|
| <b>Tax Rates</b> |          | <b>Assessments</b>  |         | <b>Invoice</b>           | <b>Summary Of Taxes</b>     |
| County:          | \$ 2.87  | Land:               | 258,200 | 2013P02014001            | <b>Total Tax:</b> \$ 277.00 |
| School:          | \$ 18.03 | Current Use Credit: | 254,082 | <b>Billing Date</b>      | - 1st Bill: \$ 145.00       |
| Town:            | \$ 5.53  | Buildings:          | 5,500   | 11/18/2013               | - Abated/Paid: \$ 0.00      |
| State Education: | \$ 2.32  | Total:              | 9,618   | <b>Payment Due Date</b>  | - Vet. Credits: \$ 0.00     |
|                  |          |                     |         | 12/27/2013               | + Penalties: \$ 0.00        |
|                  |          |                     |         | <b>Interest Rate</b>     | <b>Amount Due:</b>          |
|                  |          |                     |         | 12% APR After 12/27/2013 | <b>\$ 132.00</b>            |

|                        |                 |                   |              |
|------------------------|-----------------|-------------------|--------------|
| <b>Total Tax Rate:</b> | <b>\$ 28.75</b> | <b>Net Value:</b> | <b>9,618</b> |
|------------------------|-----------------|-------------------|--------------|

Keep this copy for your records.



# ABATEMENT RECOMMENDATION

**TO:** Select Board  
Town of Lee

**FROM:** Scott P. Marsh, CNHA  
Municipal Resources Inc.  
Contracted Assessor

**DATE:** November 25, 2013

**RE:** Larry Kindberg  
12 Lee Hill Road  
Lee, NH 03861

**Property Tax Map** 17 Lot 1-0400  
**Address:** 12 Lee Hill Road

**Tax Year:** 2013  
**Assessment:** \$457,200

---

The subject is cape style home on a 1.96acre parcel. The reason for the recommendation is that the owner was granted a veteran tax credit in January 2009 (copy of approved application attached) and inadvertently the veteran's tax credit was not applied in the assessing system. As such it is recommended that an abatement in the amount of \$375 plus any applicable interest be granted.

Abatement Granted

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Abatement Denied

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated \_\_\_\_\_

11-1-7

FORM  
PA-29

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
**PERMANENT APPLICATION FOR PROPERTY TAX CREDIT/EXEMPTIONS**  
DUE DATE APRIL 15th PRECEDING THE SETTING OF THE TAX RATE  
CALL YOUR CITY/TOWN FOR INCOME AND ASSET LIMITS

There is a separate page of instructions (pages 3 & 4) that accompany this form. If you do not receive the instructions, please visit our web site at [www.revenue.nh.gov](http://www.revenue.nh.gov) or contact your city/town.

|  |  |   |                          |
|--|--|---|--------------------------|
| <b>STEP 1<br/>NAME AND<br/>ADDRESS</b>   | PROPERTY OWNER'S LAST NAME<br><b>KINDBERG</b>  | FIRST NAME<br><b>LARRY</b>  | INITIAL<br><b>A</b>      |
|  | PROPERTY OWNER'S LAST NAME   | FIRST NAME  | INITIAL                  |
|  | MAILING ADDRESS<br><b>12 LEE HILL RD.</b>  |   |                          |
|  | CITY/TOWN<br><b>LEE</b>  | STATE<br><b>NH</b>  | ZIP CODE<br><b>03861</b> |
|  | CITY/TOWN TAX MAP #<br><b>000017</b>   | BLOCK#  | LOT #<br><b>000001</b>   |
| ADDRESS OF PROPERTY<br><b>12 LEE Hill Rd, LEE, NH - 03861</b>  |  |   |                          |
| <b>STEP 2<br/>VETERANS'<br/>TAX<br/>CREDITS/<br/>EXEMPTION</b>   | 1 Veteran's Name<br><b>LARRY A. KINDBERG</b>   |   |                          |
|  | 2 Date of Entry into Military Service<br><b>5/8/68</b>   | 3 Date of Discharge/Release from Military Service<br><b>5/5/72</b>                                    |                          |
|  | 4 <input type="checkbox"/> Veteran   | <input checked="" type="checkbox"/> Veterans' Tax Credit  |                          |
|  | <input type="checkbox"/> Spouse  | <input type="checkbox"/> Credit for Service Connected Total and Permanent Disability                  |                          |
|  | <input type="checkbox"/> Surviving Spouse  | <input type="checkbox"/> Credit for Surviving Spouse of Veteran Who Was Killed or Died on Active Duty |                          |
|  | Veteran of Allied Country  |   |                          |
| 5 Name of Allied Country Served in _____   | 6 Branch of Service _____  |   |                          |
| 7 <input type="checkbox"/> US Citizen at time of entry into the Service  | 8 <input type="checkbox"/> Alien but Resident of NH at time of entry into the Service  |   |                          |
| 9 Does any other eligible Veteran own interest in this property? <input type="checkbox"/> No <input type="checkbox"/> Yes If YES, give name _____      |  |   |                          |
| 10 <input type="checkbox"/> Total Veteran Exemption <input type="checkbox"/> (a) Veteran <input type="checkbox"/> (b) Surviving Spouse of that Veteran |  |   |                          |
| <b>STEP 3<br/>OTHER<br/>EXEMPTIONS</b>   | 11 <input type="checkbox"/> Elderly Exemption Applicant's Date of Birth _____ Spouse's Date of Birth _____<br>Must be 65 years of age on or before April 1st of year for which exemption is claimed. |   |                          |
|  | 12 <input type="checkbox"/> Disabled Exemption   | <input type="checkbox"/> Solar Energy Systems Exemption   |                          |
|  | <input type="checkbox"/> Blind Exemption   | <input type="checkbox"/> Woodheating Energy Systems Exemption   |                          |
|  | <input type="checkbox"/> Deaf Exemption  | <input type="checkbox"/> Wind-Powered Energy Systems Exemption  |                          |
| <b>STEP 4<br/>IMPROVEMENTS</b>   | 13 <input type="checkbox"/> Improvements to Assist Persons with Disabilities <input type="checkbox"/> Improvements to Assist the Deaf  |   |                          |
| <b>STEP 5<br/>RESIDENCY</b>  | 14 <input checked="" type="checkbox"/> This is my primary residence  |   |                          |
|  | <input type="checkbox"/> NH Resident for one year preceding April 1st in the year in which the tax credit is claimed (Veterans' Credit)  |   |                          |
|  | <input type="checkbox"/> NH Resident for Five Consecutive Years preceding April 1st in the year the exemption is claimed (Elderly, Disabled & Deaf Exemptions)                                       |   |                          |
| <b>STEP 6<br/>OWNERSHIP</b>  | 15 Do you own 100% interest in this residence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If NO, what percent (%) do you own? _____   |   |                          |
| <b>STEP 7<br/>SIGNATURES</b>   | Under penalties of perjury, I hereby declare that the above statements are true.   |   |                          |
|  | SIGNATURE (IN INK) OF PROPERTY OWNER<br><i>Larry A. Kindberg</i>   |   | DATE<br><b>1/23/09</b>   |
|  | SIGNATURE (IN INK) OF PROPERTY OWNER   |   | DATE                     |

PROPERTY OWNER'S NAME

PROPERTY OWNER'S NAME

TAX MAP/BLOCK/LOT

**WHEN TO FILE**

**Deadline:** Form PA-29 must be filed by April 15th *preceding* the setting of the tax rate. The assessing officials shall send written notice to the taxpayer of their decision by July 1st *prior* to the date of notice of tax. Failure of the assessing officials to respond shall constitute a denial of the application. Example: If you are applying for an exemption and/or credit off your 2005 property taxes, which are due no earlier than December 1, 2005, then you have until April 15th, 2005 to file this form. The assessing officials have until July 1st, 2005 to send notice of their decision. Failure of the assessing officials to respond shall constitute a denial of the application.

**A late response or a failure to respond by assessing officials does not extend the appeal period.**

Date of filing is when the completed application form is either hand delivered to the city/town, postmarked by the post office, or received by an overnight delivery service.

**APPEAL PROCEDURE**

If an application for a property tax exemption or tax credit is denied by the town/city, an applicant may appeal in writing on or before **September 1st** following the date of notice of tax under RSA 72:1-d to the New Hampshire Board of Tax and Land Appeals (BTLA) or to the Superior Court. Example: If you were denied an exemption from your 2005 property taxes, you have until September 1, 2006, to appeal.

Forms for appealing to the BTLA may be obtained from the NH BTLA, 107 Pleasant Street, Concord, NH 03301, their web site at [www.nh.gov/btla](http://www.nh.gov/btla) or by calling (603) 271-2578. Be sure to specify **EXEMPTION APPEAL**.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
**PERMANENT APPLICATION FOR PROPERTY TAX CREDIT/EXEMPTIONS**  
 TO BE COMPLETED BY CITY/TOWN ASSESSING OFFICIALS

**MUNICIPAL AUTHORIZATION**

|  |                      |   |
|--|----------------------|---|
| CITY/TOWN TAX MAP #  | BLOCK #              | LOT #   |
| <b>VETERANS' TAX CREDIT</b>  |                      |   |
| <input checked="" type="checkbox"/> Veterans' Tax Credit \$50 minimum (to \$500)   | Amount \$ <u>375</u> | Granted <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>1/26/09</u> |
| <input type="checkbox"/> Service Connected Total & Permanent Disability \$700 minimum to \$2000                          | Amount \$ _____      | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____                     |
| <input type="checkbox"/> Surviving Spouse of Veteran Who Was Killed or Who Died on Active Duty \$700 minimum (to \$2000) | Amount \$ _____      | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____                     |
| <input type="checkbox"/> Review Discharge Papers (ei: Form DD214), Form # _____  |                      |   |
| <input type="checkbox"/> Other Information _____   |                      |   |

|  |                                      |   |
|--|--------------------------------------|---|
| <b>VETERANS' EXEMPTION</b>               |                                      |   |
| <input type="checkbox"/> Total Exemption | <input type="checkbox"/> (a) Veteran | <input type="checkbox"/> (b) Surviving Spouse                               |
|  |                                      | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ |

**APPLICABLE ELDERLY AND DISABLED EXEMPTION (OPTIONAL) INCOME AND ASSET LIMITS**

| Income Limits | 65 - 74 years of age | 75 - 79 years of age | 80 + years of age | Disabled Exemption |
|---------------|----------------------|----------------------|-------------------|--------------------|
| Single        | \$ _____             | \$ _____             | \$ _____          | \$ _____           |
| Married       | \$ _____             | \$ _____             | \$ _____          | \$ _____           |
| Assets Limits | 65 - 74 years of age | 75 - 79 years of age | 80 + years of age | Disabled Exemption |
| Single        | \$ _____             | \$ _____             | \$ _____          | \$ _____           |
| Married       | \$ _____             | \$ _____             | \$ _____          | \$ _____           |

|   |                 |   |
|---|-----------------|---|
| <b>OTHER EXEMPTIONS</b>   |                 |   |
| <input type="checkbox"/> Elderly Exemption                                | Amount \$ _____ | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ |
| <input type="checkbox"/> Disabled Exemption                               | Amount \$ _____ | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ |
| <input type="checkbox"/> Improvements to Assist the Deaf                  | Amount \$ _____ | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ |
| <input type="checkbox"/> Improvements to Assist Persons with Disabilities | Amount \$ _____ | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ |
| <input type="checkbox"/> Blind Exemption                                  | Amount \$ _____ | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ |
| <input type="checkbox"/> Deaf Exemption                                   | Amount \$ _____ | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ |
| <input type="checkbox"/> Solar Energy Systems Exemption                   | Amount \$ _____ | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ |
| <input type="checkbox"/> Woodheating Energy Systems Exemption             | Amount \$ _____ | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ |
| <input type="checkbox"/> Wind-Powered Energy Systems Exemption            | Amount \$ _____ | Granted <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ |


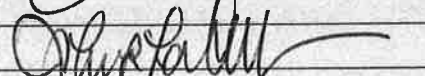
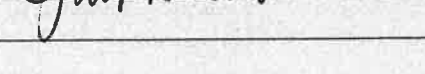
**A photocopy of this Form (Pages 1 & 2) or a Form PA-35 must be returned to the property owner after approval or denial before July 1st.**

The following documentation may be requested at the time of application in accordance with RSA 72:34, II:

- List of assets, value of each asset, net encumbrance and net value of each asset.
- \* Statement of applicant and spouse's income.
- \* Federal Income Tax Form.
- \* State Interest and Dividends Tax Form.
- \* Property Tax Inventory Form filed in any other town.

\* Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.

Municipal Notes

| Selectmen/Assessor(s) Printed Name | Signatures(s) of Approval (in ink)   | Date           |
|------------------------------------|--|----------------|
| <i>W. James Griswold</i>           |  | <i>1/26/09</i> |
| <i>Frank W. Reinhold, JR.</i>      |  | <i>1/26/09</i> |
| <i>Jerry R. Lalaurse</i>           |  |                |



# ABATEMENT RECOMMENDATION

**TO:** Board of Selectmen  
Town of Lee

**FROM:** Scott P. Marsh, CNHA  
Municipal Resources Inc.  
Contracted Assessor

**DATE:** November 25, 2013

**RE:** See Attached Listing

**Property Tax Map Lot** See Attached List

**Tax Year:** 2013

The abatement recommendation for the attached list of properties is to correct these properties in which the first issue tax bill exceeded the total tax bill for the year. This was due to either assessment changes or the change in the Town's tax rate. As such it is recommended that individual abatements, as listed, in the total amount of \$113 be granted.

Abatement Granted

---

---

---

Abatement Denied

---

---

---

Dated \_\_\_\_\_

| Map/Lot       | Owner                                  | MAIL ADDRESS            | TOWN         | ST | ZIP   | Negative Tax Bills |
|---------------|--|-------------------------|--------------|----|-------|--------------------|
| 028-001-00089 | HARGIS, DARLENE                        | 130 WEDNESDAY HILL ROAD | LEE          | NH | 03861 | \$1.00             |
| 031-004-00201 | SEGER, BOB & JEN                       | 7 CRESSY LANE           | LYNNE        | MA | 01902 | \$111.00           |
| 023-001       | WHITTEMORE, BONNIE M & MCKINNON, ALICE | PO BOX 1                | W NOTTINGHAM | NH | 03291 | \$1.00             |
|               |  |                         |              |    |       |                    |
|               |  |                         | <b>TOTAL</b> |    |       | <b>\$113.00</b>    |

# ABATEMENT RECOMMENDATION

**TO:** Select Board  
Town of Lee

**FROM:** Scott P. Marsh, CNHA  
Municipal Resources Inc.  
Contracted Assessor's Agents

**DATE:** November 25, 2013

**RE:** John and Pat Alves  
3 Lamont Avenue  
Cambridge, Ma 02138

**Property Tax Map** 26 Lot 2-H01  
**Address:** H01 Wadleigh Falls Campground

**Tax Year:** 2013  
**Assessment:** \$4,700

---

The subject was a camper on rented land. The camper was sold to a new owner and the camper was removed. As this is the case, it is recommended that an abatement in the amount of \$65 plus any applicable interest be granted.

Abatement Granted

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Abatement Denied

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated \_\_\_\_\_



# ABATEMENT RECOMMENDATION

**TO:** Select Board  
Town of Lee

**FROM:** Scott P. Marsh, CNHA  
Municipal Resources Inc.  
Contracted Assessor's Agents

**DATE:** November 25, 2013

**RE:** Elaine Trigilio  
L50 Ferndale Acres  
Lee, NH 03861

**Property Tax Map 28 Lot 1-50**  
**Address:** L50 Ferndale Acres

**Tax Year: 2013**  
**Assessment: \$3,300**

---

The subject was a camper on rented land. The camper was sold to a new owner and the camper was removed. As this is the case, it is recommended that an abatement in the amount of \$8 plus any applicable interest be granted.

Abatement Granted

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Abatement Denied

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated \_\_\_\_\_

# ABATEMENT RECOMMENDATION

**TO:** Board of Selectmen  
Town of Lee

**FROM:** Scott P. Marsh, CNHA  
Municipal Resources Inc.  
Contracted Assessor

**DATE:** December 6, 2013

**RE:** Eric and Leslie Hall  
PO Box 794  
Epping, NH 03042

**Property :** 62 Old Mill Road  
**Tax Map:** 5 Lot 9-1100

**Tax Year:** 2013

---

Per discussion with the Town Administrator this abatement recommendation for the above property is due to the recent sale of the property from the Town. As such it is recommended that an abatements, as listed, in the total amount of \$833.51 be granted.

Abatement Granted

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Abatement Denied

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated \_\_\_\_\_

Old Mill Road

| Assessed Value    | 2013 Tax          |
|-------------------|-------------------|
| \$81,400.00       | \$28.75           |
|                   | # days            |
| 8/9/2013          | 23                |
| Sep-13            | 30                |
| Oct-13            | 31                |
| Nov-13            | 30                |
| Dec-13            | 31                |
| Jan-14            | 31                |
| Feb-14            | 28                |
| Mar-14            | 31                |
|                   | 235               |
|                   | 64.38%            |
| <b>Taxes Owed</b> | <b>\$1,506.74</b> |
| <b>Total Year</b> | <b>\$2,340.25</b> |
| <b>Abatement</b>  | <b>\$833.51</b>   |



**OWNER INFORMATION**

HALL, ERIC  
 HALL, LESLIE  
 PO BOX 794  
 EPPING, NH 03042

**SALES HISTORY**

| Date       | Book | Page | Type   | Price  | Grantor           |
|------------|------|------|--------|--------|-------------------|
| 08/09/2013 | 4155 | 713  | U V 99 | 35,900 | ARGYROS, SUSAN    |
| 08/09/2013 | 4155 | 635  | U V 50 | 35,200 | LEE, TOWN OF      |
| 05/08/2008 | 3642 | 0536 | U V 50 | 926    | ROCK MAPLE        |
| 09/03/2003 | 2844 | 746  | Q V    | 95,000 | TRI-TOWN REALTY   |
| 10/16/2001 | 2392 | 213  | Q V    | 65,000 | FIRST COAST HOMES |

**LISTING HISTORY**

04/15/10 JS REVIEW - EXT  
 03/23/09 RDPL  
 03/15/07 BHPR  
 06/07/06 DMPL  
 08/13/02 JDRL

**NOTES**

LOT 4 OF FIRST COAST HOMES SUBDIV APPROVED 6/13/2000; HAS 28 X 38 FOUNDATION W/ 8 X 16 BUMPOUT, WELL & SEPTIC; 4-SALE - MASIELLO GROUP 749-0055 - MICHAELE STEPITEN 843-6447; NO PERMIT INFO; '09 NC; BY TAX SALE \$926.38 ON 04-10 NO CHANGE

**EXTRA FEATURES VALUATION**

| Feature Type | Units | Length x Width | Size Adj | Rate  | Cond | Market Value | Notes |
|--------------|-------|----------------|----------|-------|------|--------------|-------|
| FOUNDATION   | 1,064 | 28 x 38        | 75       | 10.00 | 100  | 7,980        | 8,000 |

MUNICIPAL SOFTWARE BY AVITAR

LEE ASSESSING OFFICE

**PARCEL TOTAL TAXABLE VALUE**

| Year | Building | Features                | Land      |
|------|----------|-------------------------|-----------|
| 2011 | \$ 0     | \$ 8,000                | \$ 73,400 |
|      |          | Parcel Total: \$ 81,400 |           |
| 2012 | \$ 0     | \$ 8,000                | \$ 73,400 |
|      |          | Parcel Total: \$ 81,400 |           |
| 2013 | \$ 0     | \$ 8,000                | \$ 73,400 |
|      |          | Parcel Total: \$ 81,400 |           |

**LAND VALUATION**

| Zone:     | RES             | Minimum Acreage: | 1.95 | Minimum Frontage: | 250  |
|-----------|-----------------|------------------|------|-------------------|------|
| Land Type | Units           | Base Rate        | NC   | Adj               | Site |
| IF RES    | 1.950 ac        | 80,000           | D    | 90                | 100  |
| IF RES    | 0.460 ac        | x 4,000          | X    | 100               | 100  |
|           | <b>2.410 ac</b> |                  |      |                   |      |

| Site:      | Ad Valorem | SPI    | R | Driveway: | Road:  |
|------------|------------|--------|---|-----------|--------|
| Cond       | 100        | 72,000 | 0 | N         | 72,000 |
| Topography | 75         | 1,400  | 0 | N         | 1,400  |
|            |            | 73,400 |   |           | 73,400 |

# ABATEMENT RECOMMENDATION

**TO:** Board of Selectmen  
Town of Lee

**FROM:** Scott P. Marsh, CNHA  
Municipal Resources Inc.  
Contracted Assessor

**DATE:** December 6, 2013

**RE:** See Attached Listing

Property Tax Map Lot See Attached List Noble Farm Property Tax Year: 2013

Per discussion with the Town Administrator this abatement recommendation for the attached list of properties is due to the recent sale of the property. As such it is recommended that individual abatements, as listed, in the total amount of \$6,601 be granted.

Abatement Granted

Abatement Denied

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated \_\_\_\_\_

| MAP/LOT               | 2013 TAXES      | PRORATED %     | ABATEMENT      |
|-----------------------|-----------------|----------------|----------------|
| 025-003-1100          | \$305           | 55%            | \$168          |
| 025-003-1200          | \$305           | 55%            | \$168          |
| 025-003-1300          | \$305           | 55%            | \$168          |
| 025-003-1400          | \$308           | 55%            | \$169          |
| 025-003-1500          | \$305           | 55%            | \$168          |
| 025-003-1600          | \$305           | 55%            | \$168          |
| 025-003-1700          | \$305           | 55%            | \$168          |
| 025-003-1800          | \$308           | 55%            | \$169          |
| 025-003-1900          | \$305           | 55%            | \$168          |
| 025-003-2000          | \$305           | 55%            | \$168          |
| 025-003-2100          | \$305           | 55%            | \$168          |
| 025-003-2200          | \$305           | 55%            | \$168          |
| 025-003-2300          | \$305           | 55%            | \$168          |
| 025-003-2400          | \$305           | 55%            | \$168          |
| 025-003-2500          | \$305           | 55%            | \$168          |
| 025-003-2600          | \$305           | 55%            | \$168          |
| 025-003-2700          | \$305           | 55%            | \$168          |
| 025-003-2800          | \$305           | 55%            | \$168          |
| 025-003-2900          | \$308           | 55%            | \$169          |
| 025-003-3000          | \$311           | 55%            | \$171          |
| 025-003-3100          | \$305           | 55%            | \$168          |
| 025-003-3200          | \$311           | 55%            | \$171          |
| 025-003-3300          | \$305           | 55%            | \$168          |
| 025-003-3400          | \$305           | 55%            | \$168          |
| 025-003-3500          | \$311           | 55%            | \$171          |
| 025-003-3600          | \$305           | 55%            | \$168          |
| 025-003-3700          | \$311           | 55%            | \$171          |
| 025-003-3800          | \$305           | 55%            | \$168          |
| 025-003-3900          | \$311           | 55%            | \$171          |
| 025-003-4000          | \$328           | 55%            | \$180          |
| 025-003-4100          | \$308           | 55%            | \$169          |
| 025-003-4200          | \$313           | 55%            | \$172          |
| 025-003-4300          | \$305           | 55%            | \$168          |
| 025-003-4400          | \$319           | 55%            | \$175          |
| 025-003-4500          | \$328           | 55%            | \$180          |
| 025-003-4600          | \$328           | 55%            | \$180          |
| 025-003-4700          | \$311           | 55%            | \$171          |
| 025-003-4800          | \$319           | 55%            | \$175          |
| 025-003               | \$259           | 55%            | \$142          |
| <b>TOTAL</b>          | <b>\$12,002</b> |                | <b>\$6,601</b> |
|                       |                 |                |                |
| TOWN OWNED            |                 | PRORATED TAXES |                |
| FROM APRIL 1 2013     |                 |                |                |
| TO OCTOBER 17, 2013   | 200             | DAYS           |                |
|                       | 55%             | % OF YEAR      | \$6,601        |
| NEW OWNER             |                 |                |                |
| FROM OCTOBER 18, 2013 |                 |                |                |
| TO MARCH 30, 2014     | 165             | DAYS           |                |
|                       | 45%             | % OF YEAR      | \$5,401        |





**TOWN OF LEE**

**EMPLOYEE LEAVE REQUEST**

This form is to be completed and approved prior to any leave being taken by an employee. In the case of sick leave taken because of unexpected illness, this form is to be completed upon the employee's return to work.

DATE OF REQUEST: Dec. 5, 2013

DATE(S) OF LEAVE: December 26-31, 2013 TOTAL HOURS REQUESTED: 32

160.18 HRS ACCRUED AS OF Nov. 30, 2013

TYPE OF LEAVE REQUESTED (check one):

Vacation

Sick

Floating Holiday

Bereavement


Other \_\_\_\_\_

Explanation (if necessary): \_\_\_\_\_

\_\_\_\_\_

Julie Glover

Print Name

  
Signature

Approval: \_\_\_\_\_

John LaCourse

Date: \_\_\_\_\_

Denied: \_\_\_\_\_ Reason: \_\_\_\_\_

\_\_\_\_\_

