

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
August 10, 2015

Present: Selectman MacIsaac, Selectman Rothermel, Selectman Moore, Town Manager Caron, Administrative Assistant Richard

A. CALL TO ORDER

NON-Public

None

B. PUBLIC HEARING

Chairman MacIsaac read the notice of the Public Hearing.

Municipal Code Chapter 187 – An Ordinance Regulating Outdoor Vendors and Transient Sales.

There being no comments or discussion, on a motion by Rothermel, seconded by Moore, Municipal Code Chapter 187 was approved as revised (3-0).

Municipal Code Chapter 103 – Consumption of Alcoholic Beverages on Public Property – Increase the penalty to \$100

There being no comments or discussion, on a motion by Rothermel, seconded by Moore, Municipal Code Chapter 103 was approved as revised (3-0).

Chairman MacIsaac closed the Public Hearing at 7:05PM

C. Approval of Meeting Minutes

MEETING MINUTES APPROVAL

On a motion by Rothermel, seconded by Moore, public meeting minutes for July 13, 2015 were approved (3-0).

D. Appointments

Conservation Commission – Stonybrook Conservation Easement

As the Planning Board completes its process on this project, the Development Agreement is being reviewed to ensure that it is updated to meet current circumstances. One of the issues is a requirement that the developer secure an agreement with a qualified organization to monitor activities on the conservation land; the developer has stated that he has been unsuccessful meeting this obligation and requested that the

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Town consider assuming this responsibility.

A few members of the Conservation Commission attended and commented at the meeting. The Conservation Commission did advise the town against taking the conservation easement and stated that they do not have the resources.

The Planning Board gave Robert Van Dyke (developer) approval to construct a 28 unit condominium subdivision in 2008.

Planning Board Chair Mark Kresge stated that a qualified organization must have a commitment to protect the conservation purposes of the donation in perpetuity. In evaluating a qualified organization, IRS uses criteria such as:

- The organization must be either a governmental unit or one of several types of 501(c)(3) organizations specified in Section 170(h) that is operated exclusively for an exempt purpose.
- The organization must have commitment to protect the conservation purposes of the donation in perpetuity.
- The organization must have the resources necessary to enforce the restrictions contained in the easement.

Carolyn Garretson also stated that the Conservation Commission does not see any public benefit to the town in accepting a conservation easement on the Van Dyke property, under the provisions granted to the developer.

Chairman MacIsaac thanked everyone for their comments but the Board did not make a decision but will take the information under consideration.

E. Consent Agenda

1) Payroll and Vendor Manifests

2) Abatements

- a) #15-75 Martha Gilroy – Harkness Road – New wastewater connections \$2,211
- b) #15-77 John McCarthy – 133 Squantum Road – Water \$68.00
- c) #15-78 Peter L. Constant – 41 Coburn Way – Water \$58.65
- d) #15-79 Daniel Fougere – 48 Coot Bay Road – Property/Interest \$19.80
- e) #15-80 Paul Nelson/Leona Bos – 171 Woodbound Road – Water \$80.00
- f) #15-81 Patricia C. Scholl – 357 Thorndike Pond Road – Property/Interest \$51.20
- g) #15-82 Kathleen Weibel – 8 School Street – Sewer \$90.84
- h) #15-83 Ramona Johnson – 401 Gilmore Pond Road – Property Tax \$33.19

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- 3) Assessed Stumpage Tax Summary for the 2014/2015 tax year – The total yield tax assessed is \$8,514.90
- 4) Use of Jaffrey Meetinghouse
 - a) #15-12 Adam H. Greene & Jennifer Mendez – Wedding July 23, 2016
- 5) Seventh Cycle 2015 Water & Sewer Commitment Warrant
 - a) Water Commitment \$109,151.13
 - b) Sewer Commitment \$111,096.57

On a motion by MacIsaac, seconded by Rothermel to pull 2a,b,and h for discussion, approved (3-0).

After discussion on 2a #15-75 a motion was made by Rothermel, seconded by MacIsaac to deny the requested abatement, Moore abstained. Motion approved to deny (2-0-1).

After discussion on 2b #15-77 a motion by Rothermel, seconded by Moore to deny requested abatement (3-0).

After discussion on 2h #15-83 a motion by Rothermel, seconded by Moore to deny requested abatement (2-1).

On a motion by Rothermel, seconded by Moore the Consent Agenda was approved as modified (3-0).

F. Select Board's Business

Selectmen's Reports

Rothermel

None

Moore

Jaffrey Meetinghouse roof is in tough shape on the southside. Roof is 20 years old and Rob Stephenson will check into the cost and materials of replacing the roof.

Toured the WWTP with Doug Starr and Jason Beckwith which took three hours. Next week he will be touring the Water Facilities with Doug Starr and Tom Lambert.

MacIsaac

Wednesday, August 12th there is a Webinar on Power Lines, Pipelines and Power Plants: Siting New Hampshire's Energy Future

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Town Manager's Report

Town Office Project – CMK Architects will begin the space needs assessment and preliminary layout of the facility, as well as conceptual schematics which can be shared with the community. The preliminary financial plan will constantly be updated to ensure that the community is aware of the implementation plan.

Jaffrey-Rindge Ambulance – The Town has forwarded the agreement with additional comments from the Fire Chief; awaiting a response.

Collective Bargaining Agreement – The Town has reached a tentative agreement with its Public Works employees; the police employees declared impasse on August 5, which will require the selection of a mediator.

Administrative Assistant – The Town has received 65 resumes which are being reviewed. Interviews tentatively scheduled for the weeks of August 10 & 17.

Transfer Station – Randy has been scheduled for the Board's August 24 meeting to discuss options/alternatives, from which the Board can provide direction to staff regarding further analysis.

Stonybrook Development – As the Planning Board completes its process on this project, the Development Agreement is being reviewed to ensure that it is updated to meet current circumstances. One of the issues is a requirement that the developer secure an agreement with an organization to monitor activities on the conservation land; the developer has stated that he has been unsuccessful meeting this obligation and requested that the Town consider assuming this responsibility. The Conservation Commission will be in attendance at the August 10 Select Board meeting to review and discuss this request with the Board.

G. Other Business

Resolution #15-13 Annual Reconciliation of Impact Fee

The Town of Jaffrey annually reviews its impact fee accounts to ensure the program remains in compliance with state statutes. Based upon the 2015 review, the Select Board is urged to adopt the following motion:

“In order to remain compliant with RSA 674:21 V, the Board directs the following transactions:

- 1) Capital Facilities – In accordance with the 2012 Impact Fee Study, 19% of related Town Office Design and Construction expenses are attributable to new development; accordingly, of the \$30,000 obligated by the voters at the March 16, 2013 Town Meeting for design, \$5,700 should be paid by impact fees. Fees in the

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amount of \$3,935.28 were withdrawn from the Capital Facilities Impact Fee account under Resolution #2014-15 to reimburse the Town Offices Design line item. An additional \$1,759.72 collected or earned in 2015 shall be transferred to the Town Offices Design line item.

- 2) Roads – No funds are required to be obligated or expended during this review period.
- 3) Schools – No funds are required to be obligated or expended during this review period.
- 4) Recreation – No funds are required to be obligated or expended during this review period.

On a motion by Rothermel, seconded by Moore, Resolution #15-13 Annual Reconciliation of Impact Fee was approved (3-0).

Resolution #15-14 Adoption of the Jaffrey Hazard Mitigation Plan Update 2015

**CERTIFICATION OF ADOPTION
TOWN OF JAFFREY, NH
10 Goodnow Street, Jaffrey, New Hampshire 03452**

August 10, 2015

**A RESOLUTION ADOPTING THE TOWN OF JAFFREY, NH HAZARD
MITIGATION PLAN UPDATE (2015)**

WHEREAS, the Town of Jaffrey, NH has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of - only those natural hazards profiled in the plan (i.e. *flooding, thunderstorm, high wind, winter storms, earthquakes, and dam failure*), resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the Town of Jaffrey, NH, has developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for its Hazard Mitigation Plan Update 2015 under the requirements of 44 CFR 201.6; and

WHEREAS, public and committee meetings were held between September 2014 and January 2015 regarding the development and review of the Hazard Mitigation Plan Update 2015; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan

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maintenance procedure for the Town of Jaffrey, NH; and

WHEREAS, the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact the Town of Jaffrey, NH, with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make the Town of Jaffrey, NH eligible for funding to alleviate the impacts of future hazards; now therefore be it

RESOLVED by the Board of Selectmen:

1. The Plan is hereby adopted as an official plan of the Town of Jaffrey, NH
2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;
3. Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution.
4. An annual report on the progress of the implementation elements of the Plan shall be presented to the Board of Selectmen by April 1st of each year.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature and the corporate seal of the Town of Jaffrey, NH this 10th day of August, 2015

On a motion by Rothermel, seconded by Moore, Resolution #15-14 Adoption of the Jaffrey Hazard Mitigation Plan Update 2015 was approved (3-0).

ADJOURNMENT

On a motion by Rothermel, seconded by Moore, the meeting adjourned at 8:16pm (3-0).

Submitted:

Sue Richard
Administrative Assistant

Attest:

Donald MacIsaac
Chairman

