

**TOWN OF JAFFREY
Jaffrey, New Hampshire**

**BOARD OF SELECTMEN
Meeting Minutes
November 28, 2011**

Present: Chairman, Batchelder, Selectman LaBrie, Selectman MacIsaac,

Absent: Town Manager Hartman

Staff: Sue Richard

CALL TO ORDER

Chairman Batchelder called the meeting to order at 7:00 p.m.

MEETING MINUTES APPROVAL

On a motion by LaBrie, seconded by MacIsaac, public meeting minutes for November 14, 2011 were approved (3-0).

PUBLIC HEARING

None

APPOINTMENTS

Michael George came before the Board to discuss the Status of Shattuck Farm Easement. Mr. George explained that the Jaffrey Conservation Commission is partnering with the Monadnock Conservancy, a non-profit land trust that will hold the easement, to raise the final \$20,000 to conserve this irreplaceable 126-acre property owned by Dan and Travis Shattuck. Mr. George asked the Board for their support. Proposal is for a letter to Jaffrey residents, signed by Conservation Commission, concurred by Kathleen Batchelder requesting donations.

Chairman Batchelder asked for a motion made by LaBrie, seconded by MacIsaac, in support of letter requesting donations for the Shattuck Farm Easement, approved (3-0).

REGULAR BUSINESS

1) Payroll and Vendor Manifests

On a motion by LaBrie, seconded by MacIsaac, the payroll and vendor manifests were approved (3-0).

2) Selectmen's Reports

Batchelder

None

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LaBrie

None

MacIsaac

None

3) Town Manager's Report

None

4) Abatements

a) #11-49 – Norman and Janet Chalke – 2 Brook Street – Sewer Abatement Revised from \$148.91 to \$161.41

On a motion by LaBrie, seconded by MacIsaac, Abatement #11-49 – Norman and Janet Chalke – 2 Brook Street – Sewer Abatement Revised from \$148.91 to \$161.41 was approved (3-0).

b) #11-50 – Bethesda Properties LCC – 15 Fitch Road Unit 5 – 18-20 Hadley – Property Tax Interest Revised from \$130.45 to \$161.21

On a motion by LaBrie, seconded by MacIsaac, Abatement #11-50 – Bethesda Properties LCC – 15 Fitch Road Unit 5 – 18-20 Hadley – Property Tax Interest Revised from \$130.45 to \$161.21 was approved (3-0).

c) #11-51 – Bethesda Properties LCC – 15 Fitch Road Unit 5 – 27 Fitch – Property Tax Interest Revised from \$55.24 to \$68.26

On a motion by LaBrie, seconded by MacIsaac, Abatement #11-51 – Bethesda Properties LCC – 15 Fitch Road Unit 5 – 27 Fitch – Property Tax Interest Revised from \$55.24 to \$68.26 was approved (3-0).

d) #11-52 – John Demartin – 62 Highland Ave – Property Tax Abatement \$142.39

On a motion by LaBrie, seconded by MacIsaac, #11-52 – John Demartin – 62 Highland Ave – Property Tax Abatement \$142.39 was approved (3-0).

e) #11-53 – Randall & Pamela Morse – 54 Harkness Road – Sewer Abatement \$55.21

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On a motion by LaBrie, seconded by MacIsaac, Abatement #11-53 – Randall & Pamela Morse – 54 Harkness Road – Sewer Abatement \$55.21 was approved (3-0).

f) #11-54 – Forest Park Tenant’s Association Coop #5 Belles – 49 Forest Park Estates – Sewer Abatement \$163.90

On a motion by LaBrie, seconded by MacIsaac, Abatement #11-54 – Forest Park Tenant’s Association Coop #5 Belles – 49 Forest Park Estates – Sewer Abatement \$163.90 was approved (3-0).

g) #11-55 – Forest Park Tenant’s Association Coop #45 – 49 Forest Park Estates – Sewer Abatement \$162.41

On a motion by LaBrie, seconded by MacIsaac, Abatement #11-55 – Forest Park Tenant’s Association Coop #45 – 49 Forest Park Estates – Sewer Abatement \$162.41 was approved (3-0).

5) Appointment of Tax Collector

a) Appoint Dawn Oswalt as Tax Collector for 2012

On a motion by LaBrie, seconded by MacIsaac, Appointment of Dawn Oswalt as Tax Collector for 2012 was approved (3-0).

6) Eleventh Cycle 2011 Water & Sewer Commitment List

a) Eleventh Cycle 2011 Water Commitment \$82,695.27

On a motion by LaBrie, seconded by MacIsaac, Eleventh Cycle 2011 Water Commitment in the amount of \$82,695.27 was approved (3-0).

b) Eleventh Cycle 2011 Sewer Commitment \$111,568.17

On a motion by LaBrie, seconded by MacIsaac, Eleventh Cycle 2011 Sewer Commitment in the amount of \$111,568.17 was approved (3-0).

7) Town of Jaffrey Employee Holiday Schedule for 2012

On a motion by LaBrie, seconded by MacIsaac, Town of Jaffrey Employee Holiday Schedule for 2012 was approved (3-0).

8) Board of Selectmen Meeting Schedule for 2012

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On a motion by LaBrie, seconded by MacIsaac, Board of Selectmen Meeting Schedule for 2012 was approved (3-0).

9) Cemetery Deed

a) Cemetery Deed Lots 75 & 81 at Cutter Extension Cemetery for Russell and Barbara Bryant

On a motion by LaBrie, seconded by MacIsaac, Cemetery Deed Lots 75 & 81 at Cutter Extension Cemetery for Russell and Barbara Bryant were approved (3-0).

10) Appoint School District Budget Advisory Committee Members

a) Stephen Meyers – Appoint to School District Budget Advisory Committee

On a motion by LaBrie, seconded by MacIsaac, Stephen Meyer's appointment to School District Budget Advisory Committee was approved (3-0).

b) David Bell – Appoint to School District Budget Advisory Committee

On a motion by LaBrie, seconded by MacIsaac, David Bell's appointment to School District Budget Advisory Committee was approved (3-0).

11) Appointment to Conservation Commission

a) Nancy Beiter – Appointment to Conservation Commission

On a motion by LaBrie, seconded by MacIsaac, Nancy Beiter's appointment to Conservation Commission was approved (3-0).

12) Notice to Intent to Cut Wood or Timber

a) #11-233-10-T – John D. Field – Map240/Lot9 – signed

13) Requests

a) TEAM Jaffrey Design Committee request permission to hold a raffle for a decorated antique sled. Tickets would be sold through the TEAM Jaffrey office as well as from a table set up at the Jaffrey Rec. Department Christmas Fair. The drawing for the sled will be in mid-December.

On a motion by LaBrie, seconded by MacIsaac, Request for TEAM Jaffrey Design

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Committee to hold a raffle for a decorated antique sled. Tickets would be sold through the TEAM Jaffrey office as well as from a table set up at the Jaffrey Rec. Department Christmas Fair. The drawing for the sled will be in mid –December was approved (2-0).

b) Parent Association at the Jaffrey Head Start would like to request permission to hold a 50/50 raffle on December 10, 2011 at Jaffrey Recreation Department Christmas Fair to raise money for Jaffrey Head Start children.

On a motion by LaBrie, seconded by MacIsaac, request for Parent Association at the Jaffrey Head Start to hold a 50/50 raffle on December 10, 2011 was approved (3-0).

OTHER BUSINESS

None

NON-PUBLIC SESSION

On a motion by Batchelder, seconded by LaBrie, the Board of Selectmen adjourned to non-public to discuss personnel – (RSA 91-A:3; sections a and c) at 7:24 p.m.

After discussing non-public items, on a motion by Batchelder, seconded by MacIsaac, they returned to public session (3-0).

ADJOURNMENT

On a motion by Batchelder, seconded by MacIsaac, the meeting adjourned at 8:00 p.m. (3-0).

Submitted:

Sue Richard
Administrative Assistant

Attest:

Kathleen Batchelder
Chairman
Board of Selectmen