

**TOWN OF JAFFREY  
Jaffrey, New Hampshire**

**BOARD OF SELECTMEN  
Meeting Minutes  
December 13, 2010**

**Present:** Chairman MacIsaac, Selectman Batchelder, Selectman LaBrie, Town Manager Hartman

**Absent:** Sue Richard

**CALL TO ORDER**

Selectman MacIsaac called the meeting to order at 7:00 p.m.

**MEETING MINUTES APPROVAL**

On a motion by Batchelder, seconded by LaBrie, public meeting minutes for November 22, 2010 were tabled (3-0).

**PUBLIC HEARING**

None

**APPOINTMENTS**

Dick Ames, Chair of the Energy Committee, distributed the report on the energy audit, which was done by Margaret Dillon of Sustainable Energy Education Demonstration Services (SEEDS). The Audit was funded by a grant from the NH Regional Greenhouse Gas Emissions Reduction Fund (GHGERF).

The SEEDS recommendations are based on best practices and sound building science and while the primary goal is to reduce energy use, the recommended actions are designed as capital investment upgrades, often with multiple benefits: improving comfort, air quality and the durability of the building. Strategies and materials recommended by SEEDS are intended to be long term.

Dick Ames went through building-by-building highlights from the report and asked the Selectmen to take the time and look at the Audit Report.

Selectmen Batchelder asked Ames why the Town Office Building was not included in the report. Ames said that the Town Offices was the subject of a pro-bono audit by Margaret Dillon before this report. The audit was arranged by the Energy Committee and served as the platform for getting the grant.

Selectmen Batchelder asked if the audit of the Town Offices could be incorporated into this report and Ames said yes it would be.

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The New England Carbon Challenge

Ames stated that The New England Carbon Challenge is run by the University of New Hampshire and the Clean Air-Cool Planet. They organize the Carbon Challenge, which can be competitive with other towns. There is a website that any person or household can go to. It is called [www.myenergyplan.net](http://www.myenergyplan.net). Anyone can open an account for free. The Carbon Challenge can be entered into by a community with a defined target goal.

The New England Carbon Challenge provides communities with the tools, resources, strategies, and support to help households estimate their emissions and energy usage, map out a reduction plan, and chart their progress in achieving their goals.

As a Community Challenge Organizer you will have access to a wide variety of material support, web based tools, training, on the ground support and other resources to engage your community through a Community Challenge.

In the competition challenge, if Rindge was to get 10% of their population to sign up and Jaffrey was to get 20% of their population to sign up within the a defined period of time, then Jaffrey would win. This is a way both of the neighboring households to save money and energy. This is also a way of encouraging the larger community to see the importance of this issue.

Dick Ames asked the Selectmen if they would enter into a Carbon Community Challenge. The cost to enter would be \$250 for the size of our town. Ames also said that the town of Rindge has entered. This would enable the households to save money and energy. This requires committed volunteers who will follow through on this. This would involve going to the schools, Chamber of Commerce and all the different organizations in town and present the materials. The start date would be in January.

The Selectmen agreed to the New England Carbon Challenge and asked Mr. Ames if he would organize the challenge and he agreed.

**REGULAR BUSINESS**

**1) Payroll and Vendor Manifests**

On a motion by Batchelder, seconded by LaBrie, the vendor manifest was approved (3-0).

**2) Selectmen's Reports**

MacIsaac

Attended the Cemetery Committee Meeting and at the Board of Selectmen's Meeting on

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December 20<sup>th</sup> there will be a proposed policy change on how we make lots available in the cemetery.

There will also be a Public Hearing on December 20<sup>th</sup> @ 7:00 p.m. for revision on the Downtown Parking Ordinance.

Batchelder

Facilities Committee Meeting was held on December 7<sup>th</sup> and at the next Board of Selectmen's Meeting, December 20<sup>th</sup>, they will be making their recommendation.

LaBrie

Budget Committee Meeting was held on December 8<sup>th</sup> and everything seems to be in order at this time of year. There is about 8% left in each account in the Budget.

**3) Town Manager's Report**

None

**4) Open Space Committee**

Chairman MacIsaac stated that this is not a Public Hearing and we had three meetings on Open Space Committee already. At the last meeting, the Board agreed that they would talk to selective people in different towns.

MacIsaac received an e-mail before the meeting and asked the audience if they had read the e-mail or have been to one of the prior meeting, the Board has heard it all but if someone has something new to say, they would be glad to listen and then give their reports. No one in the audience spoke up.

Selectmen Batchelder said that spoke to someone in Dublin and that their Open Space Committee is two years old. Their Planning Board looked at the plan and received input from other organizations in their plan. At this time, Town Administrator Bill Raymond said that they would be reporting on January 3<sup>rd</sup> to the Dublin Selectmen. Their report is similar to Jaffrey's Report and they are working on identifying and prioritizing parcels within the town.

Selectmen LaBrie spoke with Selectmen Liz Thomas in Peterborough. Thomas was for the Open Space Committee.

LaBrie questioned that maybe we should have a trial three or four year committee and at the end if we find that it works well, we could make it permanent. LaBrie is also worried

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that we would have a hard time finding people to commit to the committee.

Chairman MacIsaac said that if we establish a committee now, we always have the option of disbanding the committee.

Chairman MacIsaac spoke with Selectmen Nancy Carlson at the Town of Swanzey and Victoria Barlow. They started out with a 2001 Master Plan Survey. Swanzey's Rural Character was the leading response as to why they chose to live in Swanzey. Their Con Com got a grant from SWRPC to become the pilot project for Open Space Plan. They started in 2004 and have been very successful.

Their charge was to protect Swanzey's Rural Character by permanently preserving important open space.

The largest benefit is to inform the community of the benefits and importance of Rural Character. Their committee is a member from BOS, Planning Board and Conservation Commission and four at-large people.

From the time they started, they have stressed the personal connection in cooperation over adversary and to avoid wherever possible taking an official stand on development.

Most easements are donations. Some house lots are possible, either to generate additional cash or to remain flexible for heirs.

Swanzey's believes that OSC should not be part of the Conservation Commission. Their reflexion is that the Con Comm is really an ordinance enforcement organization as opposed to OSC, which works on ways to cooperate with landowners and to develop plans.

Chairman MacIsaac presented the history of OSC in Jaffrey. In 2005, we started a Master Plan and it was approved in 2007. We did a survey and asked to identify the top five things they liked most about Jaffrey in which 29% of the people responded: 2/3 (63%) chose lakes and ponds, 65% rural character, 67% scenic areas and 69% small town atmosphere. We then did eleven basic studies committees with 75-100 people working over eight months and developed a Vision for Jaffrey. The Vision says that preservation of open spaces, forests, fields, and wildlife habitats, all of which are integral to our Rural Character, is of critical importance. Jaffrey will also encourage the wide use of land and preservation of open space.

On the 2009 Warrant at Town Meeting, it was approved the establishment of a Land Acquisition Capital Reserve Fund and appropriated \$5,000 to the fund. The following year we approved another \$5,000 and we approved an article which allowed the BOS to acquire land or conservation easements using funds from the Land Acquisition Capital

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Reserve Fund with going to Town Meeting.

In 2010, we established the Ad Hoc Open Space Committee and said to develop a draft Open Space Plan.

We did the Vision, we said what was important in our Natural Resources, established a capital reserve fund, we approved the funding authorization and we approved the expenditure of funds. Now we need a plan. We need a group to develop a plan to prioritize Open Space and start to work in collaboration with landowners.

The Board has expressed some reservations about the sustainability of such a group. The need is there and the concept has the firm backing of both the Planning Board and Conservation Commission. The Board would like to see us move ahead with an Open Space Committee and finalization of a plan. In the draft plan, it did say that six months into the plan the committee would come back to the BOS and give us a progress update. This sounds like a good course of action.

Selectmen Batchelder said one thing she was disappointed in was that the word was out that the Selectmen did not support this plan. At no point was that statement made by any Select Board Member. Batchelder said that she had questions that she needed answers to before she could vote to approve it. She is for the entire plan and has been since the beginning.

MacIsaac made a motion was made to move ahead as proposed with the establishment of, Open Space Committee and finalization of the Open Space Plan and that the Open Space Committee report back in mid-year next year with a progress update. We will have a seven person committee, one from the BOS, one from Planning Board, one from Conservation Commission and four at-large to finalize the plan and come back June 30, 2011 to BOS with report, seconded by Batchelder, approved (3-0).

5) Request for Abatements

a) #10-54 – Jaffrey-Rindge Coop School District – Map239/Lot112 – Property Abatement Request for \$1,285

On a motion by LaBrie, seconded by Batchelder, #10-54 – Jaffrey-Rindge Coop School District – Map239/Lot112 – Property Abatement Request for \$1,285 was approved (3-0).

b) #10-55 – Cottage Street Trust – Map254/Lot7 – Abatement Request for \$55.87

On a motion by Batchelder, seconded by LaBrie, #10-55 – Cottage Street Trust – Map254/Lot7 – Abatement Request for \$55.87 was approved (3-0).

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6) Veterans Tax Credit

- a) Michael Rechinda – Map240/Lot90 – 87 Michigan Road – Veterans Tax Credit \$300

On a motion by Batchelder, seconded by LaBrie, Michael Rechinda – Map240/Lot90 – 87 Michigan Road – Veterans Tax Credit \$300 was approved (3-0).

- b) Sandra Kallman – Map250/Lot1 – 57 Parker Road – Veterans Tax Credit \$300

On a motion by Batchelder, seconded by LaBrie, Sandra Kallman – Map250/Lot1 – 57 Parker Road – Veterans Tax Credit \$300 was approved (3-0).

- c) Daniel Epps – Map240/Lot59.82 – 82 Forest Park – Veterans Tax Credit \$300

On a motion by LaBrie, seconded by Batchelder, Daniel Epps – Map240/Lot59.82 – 82 Forest Park – Veterans Tax Credit \$300 was approved (3-0).

- d) Geneva Bliss – Map228/Lot44 – 700 Gilmore Pond Road – Veterans Tax Credit \$300

On a motion by Batchelder, seconded by LaBrie, Geneva Bliss – Map228/Lot44 – 700 Gilmore Pond Road – Veterans Tax Credit \$300 was approved (3-0).

- e) Wayne Harris – Map244/Lot102 – 39 Hillcrest Road – Veterans Tax Credit \$300

On a motion by Batchelder, seconded by LaBrie, Wayne Harris – Map244/Lot102 – 39 Hillcrest Road – Veterans Tax Credit \$300 was tabled (3-0).

- f) Catherine Coll – Map238/Lot188 – 63 North Street – Veterans Tax Credit \$300

On a motion by Batchelder, seconded by LaBrie, Catherine Coll – Map238/Lot188 – 63 North Street – Veterans Tax Credit \$300 was approved (3-0).

7) Elderly Exemption

- a) Eileen Cloutier – Map244/Lot94 – 75 Turnpike Road – Elderly Exemption \$75,000

On a motion by Batchelder, seconded by LaBrie, Eileen Cloutier – Map244/Lot94 – 75 Turnpike Road – Elderly Exemption \$75,000 was approved (3-0).

8) Timber Tax Levy

- a) Operation #10-233-06 – Francis & Elizabeth Massin Trust – Map251/Lot2 - \$1,166.82

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On a motion by LaBrie, seconded by Batchelder, Timber Tax Levy Operation #10-233-06 – Francis & Elizabeth Massin Trust – Map251/Lot2 - \$1,166.82 was approved (3-0).

9) Use of the Meetinghouse

a) Julie Doane – Rehearsal and Wedding – August 19 & August 20, 2011

On a motion by Batchelder, seconded by LaBrie, use of the Meetinghouse by Julie Doane – Rehearsal and Wedding – August 19 & August 20, 2011 was approved (3-0).

10) Request

a) Jaffrey Head Start Parents’ Association – 50/50 raffle to be held at the Annual Jaffrey Holiday Fair on December 11, 2010

On a motion by Batchelder, seconded by LaBrie, request from Jaffrey Head Start Parents’ Association – 50/50 raffle to be held at the Annual Jaffrey Holiday Fair on December 11, 2010 was approved (3-0).

**OTHER BUSINESS**

None

**NON-PUBLIC SESSION**

None

**ADJOURNMENT**

On a motion by LaBrie, seconded by Batchelder, the meeting adjourned at 8:00 p.m. (3-0).

Submitted:

Attest:

Sue Richard  
Administrative Assistant

Donald MacIsaac  
Chairman  
Board of Selectmen