

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**

**BOARD OF SELECTMEN**  
**Meeting Minutes**  
November 22, 2010

**Present:** Chairman MacIsaac, Selectman Batchelder, Selectman LaBrie

**Absent:** Town Manager Hartman

**Staff:** Sue Richard

**CALL TO ORDER**

Selectman MacIsaac called the meeting to order at 7:00 p.m.

**MEETING MINUTES APPROVAL**

On a motion by Batchelder, seconded by LaBrie, public meeting minutes for November 1<sup>st</sup> and November 8, 2010 were approved (3-0).

**PUBLIC HEARING**

None

**APPOINTMENTS**

Doug Starr, Town Engineer came before the Board to discuss the \$20,000 Grant from NHDES 2010 Local Source Water Protection Program. Starr supplied the Board with the following information.

As a follow to our October 23, 2010 memorandum, and subsequent background discussion at the Board of Selectmen meeting on October 25th, and finalization of an agreement with Jaffrey Auto Service and their attorney (David Tower), we are recommending that the Board of Selectmen (BOS) accept a \$ 20,000 Local Source Water Protection Grant from the New Hampshire Department of Environmental Services (NHDES). We also recommend that the BOS authorize Chairman MacIsaac to sign the related grant documents on behalf of the Town of Jaffrey.

Due to the location of this site adjacent to the Jaffrey Turnpike Well and recognizing that there was a potential for available grant funding from NHDES, the Department of Public Works (DPW) applied for and has tentatively been awarded a \$ 20,000 grant from the NHDES 2010 Local Source Water Protection Program. The grant covers the impervious pavement, runoff collection and oil/water separator but also requires Jaffrey Auto Service (JAS) to follow NHDES BMPs including parking vehicles on impervious surfaces and care in handling paints and

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solvents. To their credit, JAS has also agreed to grant a conservation easement for that portion of the property adjacent to the Turnpike Well that lies within the 400' sanitary radius. DPW received notification of grant award from NHDES on August 16, 2010 and finalized an agreement with JAS on November 1, 2010.

As you may recall, the Jaffrey Planning Board on October 27, 2009, approved a site plan proposal for JAS, which included the following conditions, which were recommended and strongly supported by the Department of Public Works (DPW),

All activities shall comply with DES [New Hampshire Department of Environmental Services] BMPs.

The applicant will install impervious pavement where all vehicles are stored and paint and solvents are handled.

No parking of vehicles on unpaved areas.

Runoff to be collected in a storm water collection system connected to an oil/water separator.

The paving and storm water collection system to be completed by September 1, 2010.

As Jaffrey was notified this past August that the subject grant was approved, it was unlikely that this project would have been completed by September 1, 2010. Upon receipt of the grant funds, it would be our intent to ensure that this project is implemented in 2011 and estimate that it would be completed before September 1, 2011.

Jaffrey Auto Service granted the town a conservation easement for land in the well protection sanitary radius and Starr stated that this is a good deal for the town because it will protect the town's water supply.

The Selectmen said that Randy Heglin and Doug Starr deserve a round of applause for making this happen and without the grant, Jaffrey Auto would have been really strapped and that this is good for us and for them.

Starr said that they would be sending a memo to the Planning Board.

Starr asked that the Board of Selectmen approve authorizing the grant at this time. Starr also added that the grant would need approval from the Governor's Council.

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Aaron Patt, District 3 County Commissioner came before the Select Board to introduce himself. He will be taking office in January and will be representing the Town of Jaffrey as well as about twelve other surrounding towns.

Mr. Patt said that he had gone before the Select Board in Rindge and was asked to come back once he has taken office, to give a presentation to the Board with more information. Chairman MacIsaac said that he agreed with Rindge and would welcome Mr. Patt back before the Board with more information about the county.

The Selectmen commented that they do not have any say in the county portion of our taxes. They feel that there is no communication between towns and county about what we are paying for.

Selectmen Batchelder stated that she feels she has no voice in the county and that they are paying for things they have no control over.

Patt said that he is still learning about the county's budget. He said that nursing home care and healthcare is a big part of the budget and it needs to be stabilized.

Chairman MacIsaac thanked Mr. Patt for coming to the meeting and that after the first of the year he looks forward to him coming back before the Board with a presentation.

Superintendent, Jim O'Neill came to talk to the Board about the School Tax Rate. O'Neill handed out a spreadsheet which was an Annual Apportionment Formula 50% ADM-R and 50% on Equalized Valuation over the last few years. The spreadsheet shows the calculations and changes over the last number of years that had occurred. Determination of taxes is by the total enrollment in each town and also the equalization evaluation. Both are taken at 50% and 50% is how we tax each town.

The Adequacy Aid is the aid that we get from the State and the Grant Aid is the money we get from the State in an annualized year that is determined by a formula that the State uses. Jaffrey gets a significantly larger amount of State adequacy money than Rindge based on needs and population.

Retained Tax is a State Tax collected by the town and the taxes stay here but it is still considered a School Tax. The average daily membership is calculated by the State. Apportionment formula is based on the amount of students in each town. Jaffrey has about 52% of the kids and Rindge has about 47%. Jaffrey has always had more kids than Rindge in the District.

The equalized evaluation in the last two years you can see that Jaffrey has gone up and Rindge's has gone down. When you combined both, it has become significant delta from year to year of \$65 million. This is the second half of the calculation of who pays what.

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The impact of the new teachers' contract will be felt next year. Jim O'Neill committed to doing as much as possible to mitigate its effect.

Mark Kresge came before the Board of Selectmen to hear comments from them on the Open Space Committee Report.

Chairman MacIsaac stated that there is value in having an open space plan for town.

Selectmen LaBrie was concerned that it would be difficult to find volunteers for the committee because so many are on other committees. She also stated that she would hoped that the committee would not strong arm the people who own the land to do something that in 10 years they would not be able to sell or will the land to family members.

Kresge said that it would be up to the landowner what they wanted to do with the land.

Selectmen Batchelder agreed with LaBrie about finding volunteers for the committee and that she would hate to see the committee become a political tool.

Mike Shea commented that he had attended some of the Open Space Committee meetings and there were not a lot of people at the meeting to give their comments. Shea said that he was worried that having a permanent open space committee would have more regulations and land ordinances that would affect property in years to come. He said that there isn't a problem in Jaffrey with open space. He said that the landowners are the best stewards of their land and do not wish to give up any property rights or impose restrictions on use that are not congruent with their wishes.

Batchelder did suggest that the Selectmen contact neighboring towns about their open space committee and to report back to the Board their findings at their meeting on December 13, 2010.

**REGULAR BUSINESS**

**1) Payroll and Vendor Manifests**

On a motion by Batchelder, seconded by LaBrie, the vendor manifest was approved (3-0).

**2) Selectmen's Reports**

MacIsaac

None

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Batchelder

T.E.A.M. Jaffrey Auction was a huge success.

LaBrie

None

**3) Town Manager's Report**

None

**4) Request for Abatements**

a) #10-51 – Kimberley Gulley – 15 Deschenes Street – Water Abatement Request for \$753.64

On a motion by Batchelder, seconded by LaBrie, #10-51 – Kimberley Gulley – 15 Deschenes Street – Water Abatement Request for \$753.64 was denied (3-0).

b) #10-52 – Jaffwood Apartments LLC – 144 Main Street – Water Abatement Request for \$1,500.00 and Sewer Abatement Request of \$1,655.18

On a motion by Batchelder, seconded by LaBrie, #10-52 – Jaffwood Apartments LLC – 144 Main Street – Water Abatement Request for \$1,500.00 and Sewer Abatement Request of \$1,655.18 were denied with recommendation to have water meter tested and reconsideration after test (3-0).

c) #10-53 – Samuel Greene – 785 Gilmore Pond Road – Water Abatement Request for \$40.00

On a motion by Batchelder, seconded by LaBrie, #10-53 – Samuel Greene – 785 Gilmore Pond Road – Water Abatement Request for \$40.00 was approved (3-0).

**5) Boat Permit Fee Agent for 2011**

a) Pelletier's Sport Shop, Inc. – Boat Permit Fee Agent for 2011

On a motion by Batchelder, seconded by LaBrie, Pelletier's Sport Shop, Inc. – Boat Permit Fee Agent for 2011 was approved (3-0).

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6) Second Issue 2010 Property Tax

a) Stone Bridge Industrial District – Property Tax \$210,826.00

On a motion by Batchelder, seconded by LaBrie, Second Issue 2010 Property Tax for Stone Bridge Industrial District – Property Tax \$210,826.00 was approved (3-0).

b) Public Utility Property – Property Tax \$52,896.00

On a motion by Batchelder, seconded by LaBrie, Second Issue 2010 Property Tax for Public Utility Property – Property Tax \$52,896.00 was approved (3-0).

c) Downtown Development District – Property Tax \$328,058.00

On a motion by Batchelder, seconded by LaBrie, Second Issue 2010 Property Tax for Downtown Development District – Property Tax \$328,058.00 was approved (3-0).

d) Town of Jaffrey – Property Tax \$5,953,804.92

On a motion by Batchelder, seconded by LaBrie, Second Issue Property Tax for Town of Jaffrey – Property Tax \$5,953,804.92 was approved (3-0).

7) Water & Sewer Commitment Warrant Eleventh Cycle

a) Eleventh Cycle Water Commitment \$73,980.70

On a motion by Batchelder, seconded by LaBrie, Eleventh Cycle Water Commitment Warrant in the amount of \$73,980.70 was approved (3-0).

b) Eleventh Cycle Sewer Commitment \$92,183.07

On a motion by Batchelder, seconded by LaBrie, Eleventh Cycle Sewer Commitment Warrant in the amount of \$92,183.07 was approved (3-0).

8) 2011 Holiday Schedule for Town Employees

On a motion by Batchelder, seconded by LaBrie, 2011 Holiday Schedule for Town Employees was approved (3-0).

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9) 2011 Schedule for Board of Selectmen Meetings

On a motion by Batchelder, seconded by LaBrie, 2011 Schedule for Board of Selectmen's Meetings was approved (3-0).

**OTHER BUSINESS**

None

**NON-PUBLIC SESSION**

On a motion by Batchelder, seconded by LaBrie, the Board of Selectmen adjourned to non-public to discuss personnel – (RSA 91-A:3; sections a and c) at 8:23 p.m. (3-0)

After discussing non-public items, on a motion by MacIsaac, seconded by Batchelder, they returned to public session (3-0).

**ADJOURNMENT**

On a motion by LaBrie, seconded by Batchelder, the meeting adjourned at 8:45 p.m. (3-0).

Submitted:

Sue Richard  
Administrative Assistant

Attest:

Donald MacIsaac  
Chairman  
Board of Selectmen