

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
October 25, 2010

Present: Chairman MacIsaac, Selectman Batchelder, Selectman LaBrie, Town Manager Hartman

Absent: None

Staff: Sue Richard

CALL TO ORDER

Selectman MacIsaac called the meeting to order at 7:00 p.m.

MEETING MINUTES APPROVAL

On a motion by Batchelder, seconded by LaBrie, public meeting minutes for October 11, 2010 were approved (3-0).

PUBLIC HEARING

None

APPOINTMENTS

Chief Oswalt came before the Board of Selectmen to give an update on Police Department. Chief Oswalt said that the Police Department seems to be doing well, the moral is good and there is staff stability in the department. There is one opening in the patrol staff only because of the implementation of the School Resource Officer Program. There are already noticeable communications between the Police Department and the School Staff. Chris Anderson is doing an outstanding job, spoke at the Rotary Meeting, and is taking every opportunity he can to reach out and involve the community as well as the school staff. Oswalt has also received good feedback from the school administration as well.

Chief Oswalt stated that there is still one open position with a candidate in the final stages of the recruitment process. If successfully, the department will be at full staff.

Oswalt did say that part of his mission is to be mobile and visible to the community and they have a good staff and doing a good job for the Town of Jaffrey.

Police Department Budget is right on track.

Prosecutor - Lt. Rick Carpenter is still the Prosecutor, is retired and is now working as a part time Police Prosecutor. He did work for both Peterborough and Jaffrey and since his retirement has cut, back working in the area of 27 hours per week and is just handling Jaffrey cases.

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Chief Oswalt has sent two Patrol Officers to Prosecutor's School, which is an abbreviated version. Lt. Choate and Anderson went to the longer version so that they can fill in when need be such as weekends. Things are going very well.

The Board told Chief Oswalt to keep up the good work.

Mark Kresge came before the Board to present the Draft Open Space Plan. Kresge presented a Draft Open Space Plan booklet to each member of the Board and stated that this is a combination of recommendations and some building blocks, which might form an Open Space Plan for the Town of Jaffrey. Potential tools and techniques for implementing the goals of open space protection are also identified in this draft plan.

The Ad Hoc Open Space Committee Members are Tom Doane, Carolyn Garretson, Michael George, Bill Graf, Charlie Koch, Mark Kresge, Cush Moore, Lee Sawyer, Gail Therriault and Carol Thompson.

Kresge thanked the committee members for their work and John Field for getting the ball rolling last year with the proposal.

Kresge pointed out that the BOS had appointed four volunteers to form the Ad hoc Open Space Committee in early 2010, two Planning Board Members and two Con Com Members to make a recommendation on whether the Town should have a permanent Open Space Committee to address open space issues.

Based on the public input they received, the committee identified a set of criteria that expressed the values placed on open space by the citizens of Jaffrey. These criteria, along with maps prepared to depict the areas of town considered valuable by each of the interest groups, provide the building blocks for finalizing an Open Space Plan for Jaffrey. Potential tools and techniques for implementing the goals of open space protection are also identified in this draft plan.

The ad hoc committee recommends the creation of a seven member permanent Open Space Committee (OSC) that will report directly to the Select Board. Members of the OSC should encompass a broad representation of the various interests in Jaffrey. The OSC should be tasked with finalizing the Jaffrey Open Space Plan, providing recommendations to the Select Board on expenditures from the Land Acquisition Capital Reserve Fund, interacting with other Town boards and committees on open space issues, and providing outreach and educational resources pertinent to open space issues for Jaffrey citizens. The draft plan concludes with a set of action items that will lead toward the achievement of these goals.

Mark Kresge stated that he encourages the Select Board to accept the recommendation of the ad hoc committee and to form a permanent committee that will refine the Open Space Plan.

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Selectmen LaBrie suggested that the Board read the report before making a decision.

Chairman MacIsaac asked if the OSC Plan was reviewed with the Planning Board and the Conservation Commission and on board with it.

Kresge said that he has a letter from the Con Com but no official communication from the Planning Board.

Chairman MacIsaac said that his interpretation was that this board (OSC) would be an advisory board and if they came through with a plan, prior to coming to the Board of Selectmen with a proposal, they would review the proposal with the Conservation Commission and the Planning Board to get their reaction to it. After OSC comes forth with a proposal, it would come to the Board of Selectmen with final approval an authority and then the BOS has final authorization for expending any funds.

Kresge said that the funding for an easement or purchase of land would hopefully come from grant money. There are plenty of grants out there. The other source could be a warrant article. Another possible revenue stream would be partial contribute of Land Use Change Funds.

Kresge believes that having a Public Hearing would be after a committee has been created or in the process of forming an OSC.

Chairman MacIsaac stated that the purpose of this meeting is for the board to read the report and decide whether to establish a permanent committee.

Selectmen Batchelder asked Kresge what the OSC and the Conservation Committee's relationship are.

Kresge said that any standing committee should have a member from both the Planning Board and the Con Com on the committee. The OSC would have a more aggressive education component to it. OSC did recommend that the membership of the committee not include more than one member from each of the other town committees. They are recommending a seven-member committee.

Chairman MacIsaac said that one of the fears is that we are out to take all the land in Jaffrey.

Kresge said that they do point out in the plan that direct purchase of land is only one potential tool. Purchase of land does provide the most control; it is also the most costly approach. You have the purchase cost, the cost of monitoring and maintaining the land and the tax revenue. Often times the better option is discussion with landowners.

Chairman MacIsaac said that this is a prioritization tool and an education tool.

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Comments from citizens at the meeting commended the committee for all their work on the plan and maps and thanked them for their diligent work. They believed the committee did an incredible job.

After listening to the comments and concerns of committee members, the Board decided that they need an opportunity to read the purposed plan and to get an answer back to the committee. MacIsaac asked the committee to review the Con Com comments and to also get the Planning Board comments and to give the BOS their reflection back on those.

REGULAR BUSINESS

1) Payroll and Vendor Manifests

On a motion by Batchelder, seconded by LaBrie, the vendor manifest was approved (3-0).

2) Selectmen's Reports

MacIsaac

None

Batchelder

None

LaBrie

None

3) Town Manager's Report

None

4) Veterans Tax Credit

a) Tinka Reed – 416 Gilmore Pond Road – Map226/Lot8 – Veterans Tax Credit \$300

On a motion by Batchelder, seconded by LaBrie, Tinka Reed – 416 Gilmore Pond Road – Map226/Lot8 – Veterans Tax Credit \$300 was approved (3-0).

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5) Boat Warrants

- a) One (1) Boat Registration \$10.00 – received 10/18/10

On a motion by Batchelder, seconded by LaBrie, One Boat Registration – received 10/18/10 in the amount of \$10.00 was approved (3-0).

6) Request for Sewer Abatement

- a) #10-46 – Randall H. & Pamela J. Morse – 54 Harkness Road – Sewer Abatement Request for \$31.62

On a motion by Batchelder, seconded by LaBrie, #10-46 – Randall H. & Pamela J. Morse – 54 Harkness Road – Sewer Abatement Request for \$31.62 was approved (3-0).

- b) #10-47 – Eva Hurd – 352 Woodbound Road – Water Abatement Request for \$11.00

On a motion by Batchelder, seconded by LaBrie, #10-47 – Eva Hurd – 352 Woodbound Road – Water Abatement Request for \$11.00 was approved (3-0).

7) 2010 Tenth Cycle Water & Sewer Warrant

- a) 2010 Tenth Cycle Water Commitment - \$84,015.53

On a motion by Batchelder, seconded by LaBrie, 2010 Tenth Cycle Water Commitment - \$84,015.53 was approved (3-0).

- b) 2010 Tenth Cycle Sewer Commitment - \$132,011.39

On a motion by Batchelder, seconded by LaBrie, 2010 Tenth Cycle Sewer Commitment - \$132,011.39 was approved (3-0).

8) Timber Tax Levy

- a) Operation #10-233-03 – Map229/Lot13.4 – Niantic Real Estate LLC - \$968.03

On a motion by Batchelder, seconded by Labrie, Timber Tax Levy – Operation #10-233-03 – Map229/Lot13.4 – Niantic Real Estate LLC - \$968.03 was approved (3-0).

- b) Operation #10-233-05 – Map229/Lot8.7 – Golf Course Inv. Of NH LLC - \$1,694.96

On a motion by Batchelder, seconded by LaBrie, Timber Tax Levy – Operation #10-233-05 – Map229/Lot8.7 – Golf Course Inv. Of NH LLC - \$1,694.96 was approved (3-0).

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9) Cemetery Lot Transfers

a) Phillips Cemetery – Lots 3 & 4 (4 individual burial lots) – John G. Jr. & Geneva Bliss – 700 Gilmore Pond Road, Jaffrey – transfer to the Town of Jaffrey.

On a motion by Batchelder, seconded by LaBrie, Phillips Cemetery – Lots 3 & 4 (4 individual burial lots) – John G. Jr. & Geneva Bliss – 700 Gilmore Pond Road, Jaffrey – transfer to the Town of Jaffrey were approved (3-0).

b) Phillips Cemetery – Lots 15, 16, 17 – Town of Jaffrey – transfer to John G. Jr. & Geneva Bliss of 700 Gilmore Pond Road, Jaffrey

On a motion by Batchelder, seconded by LaBrie, Phillips Cemetery – Lots 15, 16, 17 – Town of Jaffrey – transfer to John G. Jr. & Geneva Bliss of 700 Gilmore Pond Road, Jaffrey were approved (3-0).

10) Workers' Compensation Program – 7.5% Multi-year Discount Program Agreement

On a motion by Batchelder, seconded by LaBrie, Workers' Compensation Program – 7.5% Multi-year Discount Program Agreement was approved (3-0).

11) Draft Driveway Regulations

On a motion by Batchelder, seconded by LaBrie, Draft of Driveway Regulations was approved (3-0) with amendments.

OTHER BUSINESS

None

NON-PUBLIC SESSION

On a motion by Batchelder, seconded by LaBrie, the Board of Selectmen adjourned to non-public to discuss personnel – (RSA 91-A:3; sections a and c) at 7:57 p.m. (3-0).

ADJOURNMENT

On a motion by LaBrie, seconded by Batchelder, the meeting adjourned at 8:12 p.m. (3-0).

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Submitted:

Attest:

Sue Richard
Administrative Assistant

Donald MacIsaac
Chairman
Board of Selectmen