

**TOWN OF JAFFREY
Jaffrey, New Hampshire**

**BOARD OF SELECTMEN
Meeting Minutes
September 13, 2010**

Present: Chairman MacIsaac, Selectman Batchelder, Selectman LaBrie, Town Manager Hartman

Absent: None

Staff: Sue Richard

CALL TO ORDER

Selectman MacIsaac called the meeting to order at 7:00 p.m.

MEETING MINUTES APPROVAL

On a motion by Batchelder, seconded by LaBrie, public meeting minutes for August 23, 2010 were approved (3-0).

PUBLIC HEARING

None

APPOINTMENTS

Adoption of New Layout for Ingalls Road

Randy Heglin, Director of DPW, in accordance with RSA 231:8 petitioned the Board to adopt a new layout.

Town Manager Hartman sent a letter to Mike Shea stating that the Board of Selectmen would consider the alteration of the layout for Ingalls Road at the BOS Meeting on 9/13/10 and that the letter serves as notice as provided in RSA 231:9.

Chairman MacIsaac stated that the Planning Board approved the subdivision layout for Miken Realty Trust. Once a corrected plan is provided, the recommendation was that this alteration and applicable discontinuance be approved.

Town Manager Hartman presented the plans to the board showing them the define layout and the actual layout and the board is being asked to abandon the existing layout and adopt the new layout.

Batchelder made a motion to abandon the existing layout for Ingalls Road, seconded by LaBrie and approved (3-0).

Batchelder made a motion to adopt the new layout for Ingalls Road, seconded by LaBrie and

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approved (3-0).

Records show that we are abandoning and adopting in accordance with the new sub-division plan approved by the Planning Board.

Update on Revaluation - Steve Allen, Brett S. Purvis & Associates

Steve Allen came before the Board to give them an update on revaluation and a tentative timeline.

REGULAR BUSINESS

1) Payroll and Vendor Manifests

On a motion by LaBrie, seconded by Batchelder, the vendor manifest was approved (3-0).

2) Selectmen's Reports

MacIsaac

Chairman MacIsaac talked about the Town Office Facilities Committee. LaBrie was on the Blue Ribbon Committee, which reviewed the Turner Report, which looked at the assessment of all the facilities and gave priorities to what needs to be done. Finding a replacement for the Town Office was number one priority. The charge was given to be able to come before Town Meeting of 2011 with a recommendation of what to do with Town Offices.

We formed a committee to look at Printegra, they also looked at Somero building as a comparator, and the conclusion of that committee was that Printegra both were good but the committee wanted to look a broader expanse of alternatives.

We have formed a new Facilities Committee to look at the whole span of options for a new Town Office. In coming up with the committee we chose people who have facilities experience so we chose people from different committees.

Cliff Pelissier – Facilities Committee that looked at Printegra
Tom Rothermel – Facilities Committee that looked at Printegra
Susan Leach – Community Center
Frank Sterling – Community Center
Norm Langevin – Budget Committee
Becky DeGrandpre – Budget Committee
Kathy Furze – Chamber of Commerce Rep.

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Kathy Batchelder – Selectmen
Jeanne LaBrie – Blue Ribbon Committee Rep.
Bonnie Mitchell – At large rep.
Jack Minter – At large rep.

There are eleven members to the committee and each will be notified of their selection and of the first meeting with the BOS which will be on 9/21/10 @ 7:00 pm at the Town Offices.

At the first meeting, what we hope to accomplish is, let us review the objective of what the committee is, requirements for a Town Office, reference material to handout and vote on a Chairperson and Secretary.

Batchelder

None

LaBrie

Attended the Budget Committee Meeting on 9/8/10 and most of the departments have 30% left of their budgets with some variations.

Attended the HDC Meeting on 9/2/10 and the subject of the Dam came up and the Historic District Committee will be holding a meeting on 9/30/10 and invite the residents in the Squantum area to attend. A notice will also be in the newspaper. The State will be invited to attend the meeting to explain the take down of the Dam.

3) Town Manager's Report

Hartman announced that we would be having a Town-wide Test on Code Red on 9/17/10.

We have received bids on the roof repair for the Town Office and will be moving ahead on that.

4) Boat Warrants

a) Thirty-one (31) Boat Registrations \$376.71– received 8/25/10

On a motion by Batchelder, seconded by LaBrie, Thirty-one (31) Boat Registrations \$376.71– received 8/25/10 were approved (3-0).

b) Fifteen (15) Boat Registrations \$84.08 – received 8/30/10

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On a motion by Batchelder, seconded by LaBrie, Fifteen (15) Boat Registrations \$84.08 – received 8/30/10 were approved (3-0).

c) Sixteen (16) Boat Registrations \$182.12 – received 9/7/10

On a motion by Batchelder, seconded by LaBrie, Sixteen (16) Boat Registrations \$182.12 – received 9/7/10 were approved (3-0).

d) Six (6) Boat Registrations \$71.44 – received 9/6/10

On a motion by Batchelder, seconded by LaBrie, Six (6) Boat Registrations \$71.44 – received 9/6/10 were approved (3-0).

5) Request for Sewer Abatement

a) #10-41 – Lorraine D. Dellasanta – 74 North Street – Sewer Abatement Request for \$67.82

On a motion by Batchelder, seconded by LaBrie, request for Sewer Abatement #10-41 – Lorraine D. Dellasanta – 74 North Street – Sewer Abatement Request for \$67.82 was approved (3-0).

b) #10-42 – Kazimiers Licygiewicz – 36 Nelson Circle – Sewer Abatement Request for \$162.62

On a motion by Batchelder, seconded by LaBrie, request for Sewer Abatement #10-42 – Kazimiers Licygiewicz for \$162.62 was approved (3-0).

c) Monadnock Management, Inc. – 53 North Street – Sewer Abatement Request

d) Monadnock Management, Inc. – 53 North Street – Sewer Abatement Request

On a motion by Batchelder, seconded by LaBrie, Sewer Abatement Requests for both Monadnock Management, Inc. at 53 North Street was tabled in such time that the Water Department has access for testing (3-0).

6) Notice of Intent to Cut Wood or Timber

a) #10-233-06-T – Map252/Lot2 – Sanders Road – Francis & Elizabeth Massin Trust – signed

7) Town of Jaffrey's Supplemental Assessed Stumpage Tax Summary for 2009/2010

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a) Supplemental Assessed Stumpage Tax Summary for 2009/2010 - \$6,283.04

On a motion by Batchelder, seconded by LaBrie, Supplemental Assessed Stumpage Tax Summary for 2009/2010 - \$6,283.04 was approved (3-0).

8) TEAM Jaffrey Request for Scarecrows on the Common – October 9, 2010 from 11:00 a.m. until 3:00 p.m.

- Permission to use the Town Common, Library lawn and bandstand for the day of the event.
- Permission to display the scarecrows throughout the town for two weeks following the event. (10/9 to 10/24 with removal 10/25).
- Permission to erect a temporary sign on the Town Common to advertise the event with the fee waived.
- That vendor's permit be issued to TEAM Jaffrey that day for the entire event with the fee waived.
- That permission for temporary parking and directional signs be given so that they may be displayed on the day of the events (if needed).
- That we be given permission to run a 50/50 raffle.
- That we be allowed to close Memorial Drive (directly in front of the Police Station) from 6 pm Friday (if needed) until 6 pm Saturday to facilitate the event. (with Chief Oswald's permission).
- That we be given permission to block the entrance to the town parking lot (at Main Street) the same day of the event. (with Tammy Griffin's permission). (Motion/Vote)

On a motion by LaBrie, seconded by MacIsaac, TEAM Jaffrey's Requests for Scarecrows on the Common – October 9, 2010 from 11:00 a.m. until 3:30 p.m. was approved (2-0). Batchelder Abstained.

9) Timber Tax Levy

a) Operation #10-233-01 – N.E. Forestry Foundation – Map227/Lot25 - \$2,759.44
Signature needed

OTHER BUSINESS

None

NON-PUBLIC SESSION

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None

ADJOURNMENT

On a motion by LaBrie, seconded by Batchelder, the meeting adjourned at 7:15 p.m. (3-0).

Submitted:

Sue Richard
Administrative Assistant

Attest:

Donald MacIsaac
Chairman
Board of Selectmen