

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**

**BOARD OF SELECTMEN**  
**Meeting Minutes**  
August 23, 2010

**Present:** Chairman MacIsaac, Selectman Batchelder, Selectman LaBrie, Town Manager Hartman

**Absent:** None

**Staff:** Sue Richard

**CALL TO ORDER**

Selectman MacIsaac called the meeting to order at 7:00 p.m.

**MEETING MINUTES APPROVAL**

On a motion by Batchelder, seconded by LaBrie, public meeting minutes for August 9, 2010 were approved (3-0).

**PUBLIC HEARING**

None

**APPOINTMENTS**

Chairman MacIsaac announced the awards for the Henry J. Belletete and Marie E. Belletete Memorial Fund Scholarship to: Bethany Bryant, Robert Conroy, Morgan Dyer, Kemp Kim, Amanda Lawrence and Jessie Williams. The Scholarship award was for \$700.00 each.

Amanda Gaspard, Public Health Emergency Preparedness Coordinator for the Monadnock Region gave the board an update on what the public health network is about and what they do and their responsibilities. Miss Gaspard explained that Jaffrey was part of the Greater Peterborough Health Network and in 2009, the Greater Peterborough and the Greater Keene areas merged together. The GMPHN's service area includes the City of Keene and all of the towns within Cheshire County and Peterborough.

The GMPHN is a community health and safety collaborative, which works to enhance and improve public health-related services. The GMPHN is one of fifteen public health networks in the state, is housed by Cheshire Medical Center, and is financed under an agreement with the State of New Hampshire.

They serve all of Cheshire County and Hillsborough County. GMPHN has members of each community and representatives of regional organizations providing public health and safety.

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Ms. Gaspard stated that they have a plan that covers different types of Public Health Emergencies that could accrue and different contingency plans.

Chairman MacIsaac asked if this was a State funded operation. Ms. Gaspard said that it is a State funded operation but the State gets the money from CDC and the State gives the money to the Public Health Networks.

Ms. Gaspard said that they are working on POD (point of distribution) Plans. There are 10 different POD sites within the region. The citizens of Jaffrey would go to Rindge since this is the closest POD site.

Ms. Gaspard said that they are now working on Acute Care Centers, which is almost like a field hospital. If Monadnock Community Hospital, Cheshire Medical Center and all of the surrounding hospitals in Massachusetts, Vermont, etc. were in a situation like they could no longer take any more patients, then would be sent to these Acute Care Centers. There are currently two pre-identified sites in the Monadnock Public Health Network.

Ms. Gaspard told the Board that they now have a website, which the town website has a link to.

Randall Heglin, Director of DPW came before the Board of Selectmen to give an update on Department of Public Works. Heglin distributed the report to the Board. In the report, Heglin included an update on the highway department, vehicle maintenance, park & commons, cemeteries, transfer station, water, sewer and miscellaneous projects.

Cathedral Road Water Main – There was a 16-inch water main installed and on-line from Bullet Pond Tank to Squantum Village. There is a change order pending too replace the water main on Prescott Road from Squantum Dam northerly to Dick Grodin’s driveway. This will relocate the main to within the existing road right-of way.

Water main across Squantum Dam will not be completed at this time. We will likely lose 50% ARRA funding for this portion of the project.

Squantum Well – Water withdrawal permit issues by NHDES at 360,000 gpd with reduced rate during growing season and subject to significant and elaborate wetland monitoring.

Plans and Specifications for the well house and integration into the existing distribution system at 90% completion. Currently in-house under review.

Archeological Assessment being completed at the wellhouse property due to concerns raised by the Division of Historical Resources during Environmental Review. Phase IA complete. Phase IB, which is a physical shovel test underway.

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Funding – Project is on approved DWSRF FY2009 funding list. Also applied for DWSRF FY2010 funding as greater principal forgiveness exists in the FY2010 package. DWSRF FY2010 intended Use Plan will be published the week of August 23<sup>rd</sup>.

Sewer – NPDES Permit Appeal has been resolved to Jaffrey’s satisfaction with EPA and NHDES without the necessity of appearing before the EPA Appeals Board in Washington, D.C. The summer flow limit was restored to 1.25 MGD, the phosphorus summer limit was modified to a mass limit (no concentration but pounds per day) and the remaining issue being an aluminum limit which will be memorialized in an EPA order allowing Jaffrey time to determine sources of aluminum coming into the plant and to evaluate the effectiveness of the new filtration system to reduce aluminum levels (currently under construction).

New wastewater treatment plan (advanced plant) successfully completed one year’s operation in April and project is considered under “final completion” with a few remaining minor items under the “punchlist”.

Construction of the wastewater filtration system and pellet boiler began in April and is currently on schedule to be completed late this year or early in 2011. The pellet boiler is expected to be on line this fall. This project is 50% funded through an ARRA grant. 31% of contract value is completed through August 1<sup>st</sup>.

The design of the Stone Arch TIFD water main extension project is currently at approximately 70% with final design expected to be completed this Fall. Advertisement for bid is subject to obtaining funding for the work. It is expected that applications will be submitted to Rural Development and EDA. Once funding is approved, the project will be bid out. If funding is secured this year, construction will likely take place in 2011.

Mr. Heglin’s report of the Department of Public Works is available at the Town Office.

**REGULAR BUSINESS**

**1) Payroll and Vendor Manifests**

On a motion by Batchelder, seconded by LaBrie, the vendor manifest was approved (3-0).

**2) Selectmen’s Reports**

MacIsaac

None

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Batchelder

None

LaBrie

None

**3) Town Manager's Report**

None

**4) Boat Warrants**

a) Thirty-two (32) Boat Registrations \$239.56– received 8/6/10

On a motion by Batchelder, seconded by LaBrie, Thirty-two (32) Boat Registrations \$239.56– received 8/6/10 were approved (3-0).

b) Nineteen (19) Boat Registrations \$124.80 – received 8/13/10

On a motion by Batchelder, seconded by LaBrie, Nineteen (19) Boat Registrations \$124.80 – received 8/13/10 were approved (3-0).

**5) Request for Sewer Abatement**

a) #10-37 – Margaret Rivard – 95 Nutting Road – Sewer Abatement Request for \$154.00

On a motion by Batchelder, seconded by LaBrie, request for Sewer Abatement #10-37 – Margaret Rivard – 95 Nutting Road for \$154.00 was approved (3-0) with note to be sent regarding proof of future claims.

b) #10-38 – Donna DiRusso – 5 Jean Street – Sewer Abatement Request for \$34.33

On a motion by Batchelder, seconded by LaBrie, request for Sewer Abatement #10-38 – Donna DiRusso – 5 Jean Street for \$34.33 was approved (3-0).

c) #10-39 – Michele Motuzas – 23 Squantum Road – Sewer Abatement Request for \$26.78

On a motion by Batchelder, seconded by LaBrie, request for Sewer Abatement #10-39 – Michele Motuzas – 23 Squantum Road for \$26.78 was approved (3-0).

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d) #10-40 – Michele Motuzas – 23 Squantum Road – Sewer Abatement Request for \$16.95

On a motion by Batchelder, seconded by LaBrie, request for Sewer Abatement #10-40 – Michele Motuzas – 23 Squantum Road for \$16.95 was approved (3-0).

6) Eighth Cycle 2010 Water & Sewer Commitment Warrant

a) Eighth Cycle 2010 Water Commitment - \$92,376.06

On a motion by Batchelder, seconded by LaBrie, Eighth Cycle 2010 Water Commitment Warrant for \$92,376.06 was approved (3-0).

b) Eighth Cycle 2010 Sewer Commitment - \$105,078.47

On a motion by Batchelder, seconded by LaBrie, Eighth Cycle 2010 Sewer Commitment Warrant for \$105,078.47 was approved (3-0).

7) Application for camping on Town Property

a) Benjamin E. Sprague submitted and application for camping on the Rails to Trails beginning on 8/23/10

On a motion by Batchelder, seconded by LaBrie, application submitted by Benjamin E. Sprague for three days of camping on the Rails to Trails beginning on 8/24/10 was approved (3-0).

**OTHER BUSINESS**

None

**NON-PUBLIC SESSION**

On a motion by Batchelder, seconded by LaBrie, the Board of Selectmen adjourned to non-public to discuss personnel – (RSA 91-A:3; sections a and c) at 7:40 p.m. (3-0).

After discussing non-public items, on a motion by MacIsaac, seconded by Batchelder, the returned to public session (3-0).

**ADJOURNMENT**

On a motion by LaBrie, seconded by Batchelder, the meeting adjourned at 10:30 p.m. (3-0).

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Submitted:

Sue Richard  
Administrative Assistant

Attest:

Donald MacIsaac  
Chairman  
Board of Selectmen