

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
January 11, 2010

Present: Chairman Sterling, Selectman MacIsaac, Selectman Batchelder

Absent: None

Staff: Town Manager Hartman, Administrative Assistant Richard

CALL TO ORDER

Selectman Sterling called the meeting to order at 7:00 p.m.

MEETING MINUTES APPROVAL

On a motion by MacIsaac, seconded by Batchelder, public meeting minutes for December 28, 2009 were approved (3-0).

PUBLIC HEARING

None

APPOINTMENTS

Jeanne LaBrie, Chairman of the Adhoc Facilities Committee came before the Board of Selectmen to give the final report of the committee, which started November 9, 2009 thru January 4, 2010. LaBrie told the Board that the committee reviewed H. L. Turner Group Report, which was a Municipal Facilities Assessment Report for the Town of Jaffrey. The Turner Group concluded its report of each municipal facility with a prioritized list of recommendations. The Adhoc Facilities Committee reviewed and discussed the Turner Report and the condition of the Town's municipal facilities and toured all municipal facilities that are funded through the General Fund Budget and then created a priority list of recommendations for the Board.

The Adhoc Facilities Committee presented the list to the Board and stated that the list was prioritized according to timeframe: Immediate, Short-term and Long-term but the individual recommendations were listed in alphabetical order.

The Committee also included a detailed recommendation relative to the Recycling Center/Transfer Station/Solid Waste Disposal Facility and recommended that the Board create a committee to do a study.

The Committee recommended to establish a capital reserve fund for major maintenance of facilities to be funded annually at Town Meeting. They strongly recommend that the Board seriously consider the creation of a building maintenance function specifically for preventative and ongoing maintenance of town facilities.

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LaBrie said that the committee suggested a study whether the town office building should be torn down, rebuilt on the same land or that maybe there is some way to build a Community Center/Town Office combination. LaBrie suggested that using the footprint of the Community Center building, that we could make it a two-story building with an elevator. LaBrie stated that the Community Center land is owned by the Town.

LaBrie also mentioned that maybe there is another building in town that would be accommodating the Town Office.

Chairman LaBrie also wanted to add that the second floor of the Jaffrey Town Offices is a fire safety hazard and if there was ever a fire on the first floor that the people on the second floor would have no way of getting out.

Chairman Sterling thanked the committee for their time and efforts and their report and that the Board would do what they can to get some of these facility changes implemented in the near future.

LaBrie thanked the Board for having confidence in the committee for getting the job done.

Trustees of the Trust Funds, Frank Mieso came before the Board in regards to accepting an establishing The Jaffrey Grange 135 Scholarship Fund.

A letter from Olive Bourque stating that the Jaffrey Grange amended its Articles of Incorporation on June 24, 1986 in order to provide that any assets remaining after dissolution would be distributed to the Town of Jaffrey for the purpose of creating the Jaffrey Grange 135 Scholarship Fund.

On March 10, 2009, the Jaffrey Grange, by unanimous resolution of its members, voted to dissolve as a corporation.

Bourque stated that therefore, I am able to make a final distribution of the remaining assets of the Jaffrey Grange for the purpose of establishing the Jaffrey Grange 135 Scholarship Fund. According to the amendment to the Corporation's Articles of Incorporation described above, the scholarship fund is to be administered by the Trustees of the Trust Funds who shall use the income generated by the scholarship fund to provide an annual scholarship to a Conant High School student or students. It is my understanding that the selection of such scholarship recipient shall be made by the Conant High School Guidance Selection Committee.

A check is enclosed from the Jaffrey Grange 135 in the amount of \$60,000 made payable to the Town of Jaffrey for the use an purposes described above.

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Chairman Sterling said that the Jaffrey Grange was established in the 1930's to promote agriculture.

Mieso said that the Grange has made no stipulations and that they have indicated that it would be an eligible student and that Conant High School Guidance Department would make the decision. In the past, Ms. Bourque has dealt directly with the high school.

A motion was made by MacIsaac to receive a gift from Jaffrey Grange in the amount of \$60,000 to be used for purposes of a scholarship of a deserving Conant High School graduate, seconded by Batchelder, approved (3-0).

The Board signed their acceptance of the check in the amount of \$60,000.

REGULAR BUSINESS

1) Payroll and Vendor Manifests

On a motion by MacIsaac, seconded by Batchelder, the payroll and vendor manifests were approved (3-0).

2) Selectmen's Reports

Sterling

None

MacIsaac

None

Batchelder

None

3) Town Manager's Report

None

4) Elderly Exemption

a) Robert Miller – 27 Pinecrest Road – Map245/Lot112 – Elderly Exemption \$60,000

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On a motion by MacIsaac, seconded by Batchelder, Robert Miller – 27 Pinecrest Road – Map245/Lot112 – Elderly Exemption in the amount of \$60,000 was approved (3-0).

5) Water & Sewer Abatement

a) #10-01 – Lewis & Donna Hansen – 18 Fairwood Drive – Water Abatement \$50.68 – Sewer Abatement \$61.30

On a motion by MacIsaac, seconded by Batchelder, Application #10-01 – Lewis & Donna Hansen – 18 Fairwood Drive – Water Abatement \$50.68 – Sewer Abatement \$61.30 was approved (3-0).

6) Refund for Water and Sewer

a) #10-01 – Lewis & Donna Hansen – 18 Fairwood Drive – Refund for Water \$26.86 and Refund for Sewer \$32.49

On a motion by MacIsaac, seconded by Batchelder, Application #10-01 – Lewis & Donna Hansen – 18 Fairwood Drive – Refund for Water \$26.86 and Refund for Sewer \$32.49 were approved (3-0).

7) Abatement Request

a) The Ark, Inc. – David Bacon – Map201/Lot 1 – 17 Old Keene Road and 31 Old Keene Road

On a motion by MacIsaac, seconded by Batchelder, Abatement Request from The Ark, Inc. – David Bacon – Map201/Lot 1 – 17 Old Keene Road and 31 Old Keene Road was denied (3-0). Letter to be sent to The Ark along with application for current use.

b) Sterling Abram – 316 Old Marlborough Road – Map255/Lot10 – Property Tax Abatement in the amount of \$123.56 was denied (3-0).

OTHER BUSINESS

None

NON-PUBLIC SESSION

None

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ADJOURNMENT

On a motion by MacIsaac, seconded by Batchelder, the meeting adjourned at 7:34 p.m. (3-0).

Submitted:

Sue Richard
Administrative Assistant

Attest:

Franklin W. Sterling, Jr.
Chairman
Board of Selectmen