

**TOWN OF JAFFREY
Jaffrey, New Hampshire**

**BOARD OF SELECTMEN
Meeting Minutes
December 28, 2009**

Present: Chairman Sterling, Selectman MacIsaac, Selectman Batchelder

Absent: None

Staff: Town Manager Hartman, Administrative Assistant Richard

CALL TO ORDER

Selectman Sterling called the meeting to order at 7:00 p.m.

MEETING MINUTES APPROVAL

On a motion by MacIsaac, seconded by Batchelder, public meeting minutes for December 14, 2009 were approved (3-0).

PUBLIC HEARING

None

APPOINTMENTS

None

REGULAR BUSINESS

1) Payroll and Vendor Manifests

On a motion by MacIsaac, seconded by Batchelder, the payroll and vendor manifests were approved (3-0).

2) Selectmen's Reports

Sterling

None

MacIsaac

None

Batchelder

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None

3) **Town Manager's Report**

None

4) **Appointments**

a) Appoint Dawn Oswalt as Tax Collector to expire December 31, 2010

On a motion by MacIsaac, seconded by Batchelder, the appointment of Dawn Oswalt, Tax Collector to expire December 31, 2010 was approved (3-0).

b) Appoint Norman Langevin to Economic Development Council

On a motion by MacIsaac, seconded by Batchelder, the appointment of Norman Langevin to the Economic Development Council was approved (3-0).

5) **Twelfth Cycle 2009 Water & Sewer Commitment Warrant**

a) Twelfth Cycle 2009 Water Commitment - \$66,898.23

On a motion by MacIsaac, seconded by Batchelder, Twelfth Cycle 2009 Water Commitment for \$66,898.23 was approved (3-0).

b) Twelfth Cycle 2009 Sewer Commitment - \$91,187.17

On a motion by MacIsaac, seconded by Batchelder, Twelfth Cycle 2009 Sewer Commitment for \$91,187.17 was approved (3-0).

6) **Notice of Intent to Cut Wood or Timber**

a) #09-233-19-T – Map212/Lot39 and Map205/Lot14 – Milliken Road – David Jeffries signed

7) **Supplemental Notice of Intent to Cut Wood or Timber**

a) #09-233-11-T – Map206/Lot11 – Spaulding Road – Frederick Richardson – signed

8) **Adoption of Water Rates for 2010 and 2011**

The Jaffrey Board of Selectmen established the following rates for **WATER RENT** based on metered water usage:

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Effective January 1, 2010

Minimum Charge: \$11.00 first 1000 gallons
Usage Charge: \$1.25 per 100 gallons thereafter

Effective January 1, 2011

Minimum Charge: \$11.50 first 1000 gallons
Usage Charge: \$1.40 per 100 gallons thereafter

Rates will be reflected in the February billing.

On a motion by MacIsaac, seconded by Batchelder, the above Water Rates were approved (3-0).

9) Adoption of Sewer Rates for 2010

The Jaffrey Board of Selectmen established the following rates for **SEWER RENT** based on metered water usage:

Effective January 1, 2010

Minimum Charge: \$12.00 first 1000 gallons
Usage Charge: \$1.40 per 100 gallons thereafter

Rates will be reflected in the February billing.

On a motion by MacIsaac, seconded by Batchelder, the above Sewer Rates were approved (3-0).

10) Designation of Sewer Capital Reserve Funds

On a motion by MacIsaac, seconded by Batchelder, the Board voted to establish a Capital Reserve Fund for the Jaffrey Sewer Department to be in effect as of January 1, 2010. The purpose of this fund is for construction of a Wastewater Filtration Process and Pellet Boiler as authorized by Special Town Meeting held on 11/14/09. The Board voted to allocate \$435,000, from the Sewer Fund Surplus. Said funds are to be under the custody of the Town Treasurer. Withdrawal from this Capital Reserve Fund shall be upon written instruction from the Board of Selectmen. The surplus as determined by the town's

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auditors as of 12/31/08 was \$1,621,220. This was approved (3-0).

OTHER BUSINESS

None

NON-PUBLIC SESSION

None

ADJOURNMENT

On a motion by MacIsaac, seconded by Batchelder, the meeting adjourned at 7:08 p.m. (3-0).

Submitted:

Sue Richard
Administrative Assistant

Attest:

Franklin W. Sterling, Jr.
Chairman
Board of Selectmen