

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
June 22, 2009

Present: Chairman Sterling, Selectman MacIsaac, Selectman Batchelder

Absent: None

Staff: Town Manager Hartman, Administrative Assistant Richard

CALL TO ORDER

Selectman Sterling called the meeting to order at 7:14 p.m.

MEETING MINUTES APPROVAL

MacIsaac made a motion to approve the public meeting minutes for June 8, 2009 as amended, seconded by Batchelder (3-0).

PUBLIC HEARING

7:00 pm – Town of Jaffrey and US Environmental Protection Agency, Brownfields Program. Per Revised Statutes Annotated (RSA) 31:95-b-III, this public hearing is to take comment on the receipt and expenditure of grant funds in the amount of \$600,000 to fund the clean-up and monitoring of the former Elite Laundry site located on Route 202/Peterborough Street.

Director of Planning and Economic Development Jo Anne Carr addressed the Board. Ms. Carr said that the hearing was to accept the funds. The Town has been granted three grants in the amount of \$200,000 each. The EPA is considering this as a one lump sum grant applicant. The purpose is to select a remediation plan and to implement it. We have three years to do this.

Selectmen Sterling stated that the plan was put together by the Department of Environment Services and Sanborn Head & Associates and asked what recommendations they have come up with.

Carr said that the preferred choice is to do an in-situ chemical oxidation treatment.

Town Manager Hartman said that this treatment involves the creation of a groundwater monitoring district that would encompass a fairly wide circle around the properties. Sodium permanganate would be injected into the ground twice. This would encapsulate the contaminating plume, which would be treated onsite. There will be eighteen different monitoring wells which will collect the water and sent it to a site where the chemical will be stripped out. Hartman said this would last fifteen to twenty years before the process is completed. He also said that it would not be noisy or

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odorous and that a small building would be built on the site to for the cleaning equipment.

Carr said that the groundwater monitoring wells will be in place so that a scientist can keep track of the extent of the plume. If the first treatment is found to be more successful, then they will not have to do the second.

Jill Twombly (abutter) said that they have an air and vapor monitoring machine in the ground on her property to monitor vaporization.

Hartman said that the monitoring will continue but within two to four years the majority of the property could be used.

Chairman Sterling said that they did not find anything that would be a reason of concern by any of the abutters. This is deep bedrock water.

Carr did say that they would be looking at redevelopment plans for the site and would be looking for input on ideas. Carr also said that this is a 20 percent match in-kind for the grant which would be \$40,000 per year.

Chairman Sterling closed the hearing at 7:23 p.m.

7:15 pm – Town of Jaffrey and TEAM Jaffrey, USDA/Rural Development, Rural Business Enterprise Grant. Per Revised Statutes Annotated (RSA) 31:95-III, this public hearing is to take comment on the receipt and expenditure of grant funds in the amount of \$20,000 to fund the development of the Jaffrey Commons Market, provide marketing and business needs assessment, and construction of a website collaborative for the downtown businesses in Jaffrey.

Jo Anne Carr stated that Rural Development had contacted us and suggested that this may be a good grant program for us as we would be a good candidate for a project. Jo Anne and Kathy Batchelder talked about doing a rural business project and what they came up with was the interactive website called the Jaffrey Commons Market. There are three pieces to the project. One piece is a marketing assessment of the downtown businesses and some cottage businesses. The second piece is web training for businesses on how to manage your piece of the Jaffrey Commons Market and then also the getting the website up and running. The idea is to make it an interactive website based on an ecommerce model. Carr said that if you tour around different places, usually one the first things you do is to go to the web and see what there is to do and see in town and this is a way of getting Jaffrey on the map.

Chairman Sterling asked if this is covers businesses just for the downtown area. Carr said that this is for the downtown area and that they are matching funds from the

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Downtown TIFD in the marketing line item for this. Small businesses are being included. Carr said that this would be \$20,000 and will be matched through the TIFD.

Selectmen asked if there was any input or involvement from the Chamber of Commerce. Carr said that the chamber did submit a letter of support for the project but that the leadership is through T.E.A.M. Jaffrey and the town.

Selectmen Batchelder stated that as they move forward on the project they are hoping that as it becomes successful that there would be an expansion and then they would involve the Chamber of Commerce.

Chairman Sterling thought that this is a great idea.

Carr said that this is a one year grant program and the RFP will be going out for the marketing specialist.

Batchelder said that she will be working as the liaison between the downtown merchants and the marketing firm. There are a lot of businesses downtown that have a web presence but this will give businesses the opportunity to have better web presence or to at least have one and as it grows they will be able to buy and sell through the website.

Chairman Sterling said that he knows that it takes a lot of expertise, time and effort to put a website together that is interactive and thinks this is a great idea.

Chairman Sterling closed the hearing at 7:28 p.m.

Chairman Sterling made a motion on the acceptance on the US Environmental Protection Agency, Brownfields Program Grant in the amount of \$600,000 to fund the clean-up and monitoring of the former Elite Laundry site, seconded by MacIsaac, approved (3-0).

Chairman Sterling made a motion to accept the US DA/Rural Development, Rural Business Enterprise Grant in the amount of \$20,000 for the development of Jaffrey Commons Market, seconded by MacIsaac, approved (2-0).

Town Manager added that the EPA was very impressed with our grant application and Jo Anne Carr spent a lot of effort on that and it was really the quality of the grant application that got us the grant. Jo Ann did an outstanding job. The Board agreed and thanked Carr.

APPOINTMENTS

7:30 pm – Jean Coutu – Fourth Annual Live Free or Die Rally

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Chairman Sterling asked Mr. Coutu if he was correct in understanding that he wants to make a proposal to have the Annual Live Free or Die Rally on the Jaffrey Common and to also use the library lawn. Mr. Coutu said that was correct and that he wanted to make sure he had an alternative to having the event at the Grand View. Coutu said that he wanted to carbon copy of what they did last year and use the common.

Mr. Coutu went over the agenda with the Board. He also asked if they could close Memorial Drive as they did last year. Mr. Coutu also asked the Board if they could have the cannons group set up their revolutionary war equipment on the library lawn and camp over night provide a porta-potty and also to set up a kettle on the lawn. They will take out a portion of the sod and then put it back the next morning.

Mr. Coutu has already made out his application for a vendor permit, application for the parade permit and the certificate of insurance.

Selectmen MacIsaac asked what else is going on beside the use of the common.

Mr. Coutu said that if the situation with Grand View is phased out, they would just advertise for the one day event.

Selectmen Sterling asked Mr. Coutu if he still had a live application in front of the Planning Board. Sterling also asked if Mr. Coutu was going to file an application with the Planning Board to have his event at the Grand View as he had roughly outlined in the past. Mr. Coutu said as it stands right now no, because he was instructed not to file the ZBA Application. Mr. Coutu said that counsel told him on Friday not to file the application and that his lawyer would be handling that with the Town Attorney. He hopes to hear within two to three weeks what would be going on with Grand View.

The Board asked Mr. Hartman to check with the Library Trustees and to get back to Mr. Coutu. The Board also asked Mr. Coutu to meet with Chief Chamberlain and Chief Oswalt to over the plans before they make their decision.

REGULAR BUSINESS

1) Payroll and Vendor Manifests

On a motion by MacIsaac, seconded by Batchelder, the payroll and vendor manifests were approved (3-0).

2) Selectmen's Reports

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None

MacIsaac

None

Batchelder

None

3) Town Manager's Report

None

4) Boat Tax Warrant

a) Eighty-seven (87) Boat Registrations \$820.65 – received June 15, 2009

On a motion by MacIsaac, seconded by Batchelder, Boat Tax Warrant for 87 Boat Registrations in the amount of \$820.65 – received June 15, 2009 was approved (3-0).

5) Excavated Earth Tax Warrant 2008/2009

a) Operation #08-223-05 –Steven J. Walker – Map255/Lot7 in the amount of \$982.32

On a motion by MacIsaac, seconded by Batchelder, Excavated Earth Tax Warrant 2008/2009 - Operation #08-223-05 –Steven J. Walker – Map255/Lot7 in the amount of \$982.32 was approved (3-0).

6) Notice of Intent to Excavate

a) #09-233-05 – Steven J. Walker – Map255/Lot7 – 25,000 cubic yards – signed

7) Supplemental Notice of Intent to Excavate

a) #08-233-05 – Steven J. Walker – Map255/Lot7 – 17,058 cubic yards – signed

8) Notice of Intent to Cut Wood or Timber

a) #09-233-07 – Frank Mieso – Map245/Lot145 – Nutting Road – signed

9) Use of Jaffrey Meetinghouse

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a) #10-02 – Jennifer Preziosi & Jonathan Bennett – May 21 & 22, 2010 for a wedding

On a motion by MacIsaac, seconded by Batchelder, Use of the Meetinghouse #10-02 – Jennifer Preziosi & Jonathan Bennett – May 21 & 22, 2010 for a wedding was approved (3-0).

10) Water & Sewer Commitment Warrant Sixth Cycle 2009

a) Sixth Cycle 2009 Water Commitment - \$83,933.48

On a motion by MacIsaac, seconded by Batchelder, Sixth Cycle 2009 Water Commitment in the amount of \$83,933.48 was approved (3-0).

b) Sixth Cycle 2009 Sewer Commitment - \$88,766.22

On a motion by MacIsaac, seconded by Batchelder, Sixth Cycle 2009 Sewer Commitment in the amount of \$88,766.22 was approved.

11) Tax Abatement Request

a) #09-23 – Thomas C. Harvey – 50 Lacy Road – Tax Abatement Request

On a motion by MacIsaac, seconded by Batchelder, Tax Abatement Request #09-23 – Thomas C. Harvey – 50 Lacy Road was tabled (3-0).

12) Warrant for Unlicensed Dogs

Pursuant to New Hampshire RSA 466:14 entitled “Warrants, Proceedings,” you are hereby directed to proceed to collect the Civil Forfeiture fees.

On a motion by MacIsaac, seconded by Sterling, Warrant for Unlicensed Dogs was approved (2-0).

OTHER BUSINESS

None

NON-PUBLIC SESSION

On a motion by MacIsaac, seconded by Batchelder, the Board of Selectmen adjourned to non-public session to discuss personnel – (RSA 91-A:3 sections a and c) at 8:30 p.m.

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After discussing non-public items, on a motion by MacIsaac, seconded by Batchelder, the Board returned to public session (3-0).

ADJOURNMENT

On a motion by MacIsaac, seconded by Batchelder, the meeting adjourned at 9:01 p.m. (3-0).

Submitted:

Attest:

Sue Richard
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman
Board of Selectmen

