

AGENDA

**TOWN OF JAFFREY
BOARD OF SELECTMEN MEETING
TOWN OFFICES**

**November 28, 2011
7:00 P.M.**

Chairman: Kathleen Batchelder
Selectmen: Jeanne LaBrie, Donald MacIsaac

Town Manager: Michael Hartman
Administrative Assistant: Sue Richard

A. Call to Order

B. Public Hearing

None

C. Approval of Meeting Minutes

November 14, 2011 (*Motion/Vote*)

D. Appointments

Michael George – Status of Shattuck Farm Easement

E. Selectmen's Business

- 1) Payroll and Vendor Manifests (*Motion/Vote*)
- 2) Selectmen's Reports
- 3) Town Manager's Report
- 4) Abatement Requests
 - a) #11-49 – Norman and Janet Chalke – 2 Brook Street – Sewer Abatement Revised from \$148.91 to \$161.41 (*Motion/Vote*)
 - b) #11-50 – Bethesda Properties LCC – 15 Fitch Road Unit 5 – 18-20 Hadley – Property Tax Interest Revised from \$130.45 to \$161.21 (*Motion/Vote*)
 - c) #11-51 – Bethesda Properties LCC – 15 Fitch Road Unit 5 – 27 Fitch – Property Tax Interest Revised from \$55.24 to \$68.26 (*Motion/Vote*)
 - d) #11-52 – John Demartin – 62 Highland Ave – Property Tax Abatement \$142.39 (*Motion/Vote*)

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- e) #11-53 – Randall & Pamela Morse – 54 Harkness Road – Sewer Abatement \$55.21
(Motion/Vote)
- f) #11-54 – Forest Park Tenant’s Association Coop #5 Belles – 49 Forest Park Estates – Sewer Abatement \$163.90 *(Motion/Vote)*
- g) #11-55 – Forest Park Tenant’s Association Coop #45 – 49 Forest Park Estates – Sewer Abatement \$162.41 *(Motion/Vote)*
- 5) Appointment of Tax Collector
 - a) Appoint Dawn Oswalt as Tax Collector for 2012 *(Motion/Vote)*
- 6) Eleventh Cycle 2011 Water & Sewer Commitment List
 - a) Eleventh Cycle 2011 Water Commitment \$82,695.27 *(Motion/Vote)*
 - b) Eleventh Cycle 2011 Sewer Commitment \$111,568.17 *(Motion/Vote)*
- 7) Town of Jaffrey Holiday Schedule for 2012 *(Motion/Vote)*
- 8) Board of Selectmen Meeting Schedule for 2012 *(Motion/Vote)*
- 9) Cemetery Deed
 - a) Cemetery Deed Lots 75 & 81 at Cutter Extension Cemetery for Russell and Barbara Bryant *(Motion/Vote)*
- 10) Appoint School District Budget Advisory Committee Members
 - a) Stephen Meyers – Appoint to School District Budget Advisory Committee *(Motion/Vote)*
 - b) David Bell – Appoint to School District Budget Advisory Committee *(Motion/Vote)*
- 11) Appointment to Conservation Commission
 - a) Nancy Beiter – Appointment to Conservation Commission *(Motion/Vote)*

F. Other Business

G. Non-public Session

H. Adjournment