

## **Jaffrey Library Trustees – Minutes of Meeting, May 16, 2012**

Stephanie Minter called the meeting to order at 4:30 pm. Also present were Dick Porter, Steve Van Houten, Joan Knight, Tammy Cummings, Mary Heafy and Karl Putnam. Absent was Nancy Clapp. The minutes of the April 25, 2012 meeting were approved as written.

### **Treasurer's Report**

The treasurer's report covering the period April 25, 2012 through May 16, 2012 was distributed. The current balance is \$3,788.44. The report was accepted.

### **Director's Report**

Joan announced that the telescope given by the N.H. Astrological Society had arrived. She has talked to other libraries to see what their circulation policies were for the telescope. Based on that input she prepared a Telescope Borrowing Agreement which limits borrowing to one week, requires parental approval for children under 18, establishes late penalties and establishes borrower's financial liability for loss or damage to the telescope. The trustees unanimously approve the Agreement dated May 16, 2012. Joan also noted that the NHA Society would hold a telescope instructional meeting open to the public on June 14 at the H.S. ball field at 8:00 pm.

Dick Boutwell of the Jaffrey Historical Society approached Joan to see if the Indian artifacts stored in the library safe might be given to the Historical Society. These were donated to the Library by George M. Stone at an unknown date and consist of approximately 20 arrow heads, tools and pestles collected near Contoocook Lake. It was decided to approach Mr. Boutwell and see what he thought the collection might be worth before our taking any action on his request.

A letter was received from Alan Rumrill of the Cheshire County Historical Society asking if they could borrow the two Tavern signs in the Library's possession for an exhibit on Monadnock inns planned for mid-June through mid-September. The Chairman agreed to contact the CCHS to confirm that they could borrow our two tavern signs. She also was to ask them if they had an agreement form for borrowed items. And finally she would talk to Mary Jo Marvin to see if the library also had a loan agreement form. Joan reported that she had received a quote from Randy Morse to repair the wobbly legs on the glass display cases housing Amos Fortune material for \$150. She will pay for this out of her current Library budget. She will also ask Randy for an estimate to put locks on the cases.

### **Old Business**

The discussion of our Goals and Objectives policy will be continued at our next meeting.

### **Next Meeting**

The next regular meeting will be held on Wednesday June 20, 2012 at 4:30n pm.

The meeting was adjourned at 5:42 pm.

Richard Porter, Secretary