

Jaffrey Library Trustees – Minutes of Meeting, February 15, 2012

President Mary Jo Marvin called the meeting to order at 4:05 pm. Also present were Dick Porter, Steve Van Houten, Joan Knight, Tammy Cummings, Mary Heafy, Stephanie Minter and Karl Putnam. Absent was Kevin Sterling. The minutes of the January 17, 2012 meeting were approved as written.

Treasurer's Report

The treasurer's report covering the period December 9, 2011 through February 14, 2012 was distributed. The current balance is \$831.46. The report was accepted.

Mary Jo read a letter from Randy Morse relative to continuing maintenance of the Library. He recommended that we do minor repairs each year rather than waiting until we have a major collection of problems. In particular he recommended the following for this year:

Touch up woodwork in the Teen area	\$50
Repair two of the Bean Room leather chairs	250
Refinish the paneling outside the bathrooms on the second floor	

The trustees voted unanimously to proceed with the first two items authorizing \$300.

Director's Report

Joan reported that Belletetes had received the carpet for the Bean room and would do the installation on February 22. The furniture would be moved into the main corridor the day before. She also had contacted John Fitzwilliam about moving the grandfather clock. John is the keeper of the town's two steeple clocks and has previously worked on the Bean room clock. He has agreed to move the clock out and back in after the carpeting is done.

The Director noted that a school girl, Kaitlyn Teixeira, would like to raise money for a large Christmas tree to be planted on the front lawn of the Library. She has been invited to our next regular meeting on Wednesday March 21 to discuss where the tree should be planted.

New business

A discussion on the proposed move of town office personnel to the third floor of the library was held. The wording of the proposed Article 17 was examined to determine if there was any conflict with the Jaffrey Public Library Mission Statement. The conclusion was that the proposed article, if passed at the March town meeting, would have no impact on the library's mission. Because of the lack of detailed information on the proposed move the trustees agreed to take no action either in favor of or against at this time. It was agreed that if the article passed there would have to be a memorandum of understanding with the town covering items such as parking, operating hours, restoration of the library at the end of the temporary occupation, etc.

Next Meetings

There will be a meeting at our library with other regional library trustees at noon on Friday, February 24.

A tentative date of Monday, March 12 at 4:00 pm was set in the event that significant information or details on the proposed move become available affecting the library and the Board. Such a meeting would be activated by the President

The regular March Meeting will be held on Wednesday, March 21, 2012 at 4:00 pm. The meeting was adjourned at 5:20pm.

Richard Porter, Secretary