

**Jaffrey Economic Development Council**  
**Draft Minutes 10/27/10**  
**9:00 am Town Office**

Present: Kathy Batchelder, Chair, Jim Dumont, Don MacIsaac, Steve Walker

Guests: Ed Merrell, Tom Rothermel, Susan Leach, Lee Bruder

Staff: Jo Anne Carr

1. Plan NH Charrette

Kathy opened the meeting welcoming representatives from town committees who are supporting the upcoming planning charrette. As we have not received a detailed schedule for PlanNH yet, it was concluded that staff from DPW, Police, Fire and Recreation be available to the Team at some point during the program. Prior minutes reflect other groups to be contacted. Committee representatives need to reach out to their respective memberships. Information, mailer and press will be sent by Jo Anne when the schedule is finalized.

Brainstorming on the title for the program resulted in “Designing Downtown for the Future: roundabouts, ballfields, and business.”

2. Workforce Development/Regional ATC

Kathy reported out on the recent Chamber of Commerce breakfast meeting – focusing on education. Jim O’Neil, Superintendent for the Conant SAU was the featured speaker. Following up on an earlier conversation at EDC, Kathy suggested that the District, the Applied Technology Center and the EDC should meet to further identify and address the needs of the business community on workforce development. Jim was receptive to the idea. We will add this to an upcoming agenda.

3. Industrial District Signage

Kathy spoke with Steve Rigopoulos who suggested we indicate a budget for the three signs and he will present a proposal for design. Further discussion clarified titles and size of signs – based on traffic speed. Stone Arch Bridge Industrial Park; Drumlin Industrial Park, Knight St. Industrial Park. Jo Anne will check into DOT requirements for signage.

4. Economic Revitalization Zones

Jo Anne noted that there are three ERZ areas designated in Jaffrey and would like to add two more sites. The ERZ is a Business Tax Credit program offered by the state for businesses either expanding, renovating or building new and adding jobs within certain designated zones in a community. Steve suggested that as the program is not that well known or understood, we should contribute an article to the chamber newsletter and promote the program. Before that, it was agreed to dedicate time on the next agenda to review the program, benefits and potential obstacles to business owners.

5. Status Reports

a. *Elite Laundry* Jo Anne reported that indoor air and soil gas monitoring will be taking place this week in five neighboring properties, closest to the Elite site.

b. *Airport Survey* Steve reviewed the recent survey which may aid in directing state and federal funding to local/municipal airports. He noted that air service is critical to the local industrial base in town and the airport could benefit from some infrastructure investments.

5. Adjourn

NEXT MEETING: **December 15, 2010 NOTE Change of Date**  
9AM Town Office