

DRAFT
TOWN OF JAFFREY
BUDGET COMMITTEE MEETING
JANUARY 17, 2012

Members present: Norm Langevin, Kathy Batchelder, Bill Gilson, Ric Fernald, Sue Greenough,
Jan Wilkins, Robert Schaumann, Mike Hartman

Guests: Don MacIsaac, Jeanne LaBrie

Meeting opened: 7:02 p.m.

PRESENTATION OF DEPARTMENT OF PUBLIC WORKS BUDGET BY RANDALL HEGLIN, DIRECTOR

CEMETERIES – new shed will be constructed in 2012 using money from a trust fund.

A motion to tentatively accept the \$24,731 budget for 2012 was made by Ric seconded by Robert. All in favor.

HIGHWAY ADMINISTRATION – line 110 the position of Road Agent, which was a salaried position, was eliminated replaced by an hourly person who is a working foreman. This person is eligible for overtime. Line 411 – the heating costs have risen significantly due to increased fuel costs – the town has a fixed rate of \$3.20 per gallon and the DPW has used 5200 gallons in the period Jan – Nov.

A motion to tentatively accept the \$724,292 budget for 2012 was made by Ric seconded by Bill. All in favor.

HIGHWAY OPERATIONS: brief discussion on maintenance techniques implemented to cut costs. Line 683 – state changed requirements for street signs. All signs must be changed over time to comply with the new regulations.

A motion to tentatively accept the \$296,201 budget for 2012 was made by Ric seconded by Sue. All in favor.

BRIDGES Gate are in DPW yard – waiting for favorable conditions to install. Concrete base must go under gates – needs to be dry.

A motion to tentatively accept the \$2,501 budget for 2012 was made by Bill seconded by Sue. All in favor.

STREET LIGHTING Antique lights found in the downtown area cost approximately \$140 a month to run. They will not be replaced when they stop working. All new lights have already been installed.

A motion to tentatively accept the \$31,000 budget for 2012 was made by Sue seconded by Bill. All in favor.

PARKS & COMMONS planned lawn reseeding did not occur in 2011 due to late budget approval.

A motion to tentatively accept the \$28,320 budget for 2012 was made by Ric seconded by Kathy. All in favor.

RECYCLING line 720 proposed guard shack construction did not occur due to late budget approval in 2011.

A motion to tentatively accept the \$209,219 budget for 2012 was made by Robert seconded by Kathy. All in favor.

SOLID WASTE DISPOSAL

A motion to tentatively accept the \$187,500 budget for 2012 was made by Ric seconded by Bill. All in favor

LANDFILL

A motion to tentatively accept the \$27,000 budget for 2012 was made by Kathy seconded by Ric. All in favor.

CAPITAL OUTLAY line 760 Heavy equipment replacements has been eliminated this year reducing the line \$190,000 If the present machine does not last through the year a contractor will need to be hired to do plowing and clean up in the downtown area. Also, if a major motor vehicle accident occurs it would mean no large loader to tow out vehicles.

SPECIAL WARRANT ARTICLE lining one pipe for Gilmore Pond Bridge has been bonded and tested. The DOT has approved the work. The cost for lining both pipes would be \$84,000.

A motion to tentatively accept the \$150,000 budget for 2012 was made by Sue seconded by Robert. All in favor.

WATER ADMINISTRATION brief discussion on budget shows that spending is in line with previous years.

A motion to tentatively accept the \$449,628 budget for 2012 was made by Robert seconded by Kathy. All in favor.

WATER SERVICES line 680 meter replacements are constantly ongoing. A motion to tentatively accept the \$214,154 budget for 2012 was made by Ric seconded by Kathy. All in favor.

WATER FUND OPERATIONS

A motion to tentatively accept the \$663,782 budget for 2012 was made by Ric seconded by Kathy. All in favor.

DEBT SERVICE line 980 Total cost is \$900,000 of which \$450,000 may be paid back over time. If paid back in one payment it would save a great deal in interest. This money must be appropriated.

A motion was made to tentatively accept the \$797,704 budget for 2012 by Bill seconded by Sue. All in favor.

C.O. MACHINERY, VEHICLES & EQUIPMENT line 740 upgrade to meter reading system. This would notify reader that numbers did not register saving many man hours following up.

A motion was made to tentatively accept the \$5,003 budget for 2012 was made by Kathy seconded by Sue. All in favor.

WATER FUND TOTAL BUDGET \$1,471,759.

SEWER ADMINISTRATION no unusual items. Line 320 is contingency money.

A motion to tentatively accept the \$299,435 budget for 2012 was made by Robert seconded by Sue. All in favor.

SEWER SERVICES TREATMENT service costs remained approximately the same as 2011.

A motion to tentatively accept the \$103,510 budget for 2012 was made by Kathy seconded by Robert. All in favor.

INDUSTRIAL PRETREATMENT A motion to tentatively accept the \$2,251 budget for 2012 was made by Ric seconded by Sue. All in favor.

DEBT SERVICE TOTAL a motion to tentatively accept the \$555,008 was made by Kathy seconded by Sue. All in favor

C.O. IMPROVEMENTS OTHER THAN BUILDINGS reline pipe to check flow estimated cost has been reduced due to improvements. Should be a two year project.

A motion to accept the \$200,002 budget for 2012 was made by Ric seconded by Robert. All in favor.

SEWER / IPP FUND TOTALS \$1,760,206

A motion to adjourn the meeting was made by Kathy seconded by Ric.

Meeting adjourned at 9:25 p.m.

NEXT MEETING IS SCHEDULED THURSDAY, JANUARY 19, 2012 AT 7:00 P.M.