

**TOWN OF JAFFREY
BUDGET COMMITTEE
MINUTES OF JAN. 4, 2011 MEETING**

Members present: Norm Langevin, Bill Gilson, Sara Belletete-Abitz, Becky DeGrandpre, Jeanne LaBrie, Rick Fernald, Mike Hartman

Sue Greenough had an excused absence

Guest: Don MacIsaac

Meeting opened at 7:02 p.m. by Norm Langevin

C.I.P. (Capital Improvement Program) made presentation beginning at 7:03 p.m. Rob Deschenes began the presentation by explaining the master plan is spread out by six (6) years out in front to plan large outlays – which defined is a five (5) year life and a twenty (20) year expenditure.

JoAnne Carr went on to explain that department heads submit requests first to Mike Hartman, and then they are presented to the CIP. The documents must meet criteria – minimum cost would have to be \$25,000. for request to be examined.

Two major changes to the plan proposed is \$50,000 to be held in a reserve account for municipal facilities, and that road maintenance would be funded through the budget, the amount being around \$175,000. Road reconstruction should be a separate line item on the budget, which would cover major matters such as drainage supply lines.

Traffic budget includes \$141,000. for the bridge rebuilding.

DPW (page 24) replacement program goes out about 20 years with a range of \$125,000-\$150,000.

Recreation (page 25) expenses for 2011 include replacing mini bus with a used bus at a cost of \$22,000 – 25,000. 2012 expenses to upgrade lights at Humiston Field – 2013 expenses to replace a tractor. Capital reserve right now is \$70,000.

Discussion of moving road maintenance expenditures to Warrant Article – Mike Hartman said it was a bad idea, and Jeanne LaBrie is in agreement. A reserve account would have to be set up in order to cover additional costs incurred in a set amount of time.

The replacement of the town office is not listed but this is a priority. The Turner Report that was done to estimate the cost of replacement is outdated and actually the amount is 30 – 40% higher than the report states, due to being outdated.

The CIP ended their presentation at approximately 7:45 p.m.

Old business – none

New business –

Mike Hartman discussed the increase in IP costs. The cost for 2010 was \$12,000. annually – the cost will rise to \$50,000. for the year 2011. This is due to a change in who will be servicing the IT system. We have been on a break/fix system – the new cost is firm and will be for updating and maintaining the system. Money could be encumbered from the 2010 budget to purchase one (1) super server rather than keeping the three (3) servers that we now have. Further discussion will take place.

Bill has requested a complete summary of all salaries and benefits for all employees in the town. This would be used as a comparison with prior years. A request will be made and furnished to the board at a later date.

A motion to adjourn the meeting was made by Sara at 7:58 p.m. – this was seconded by Bill.

The meeting adjourned at 7:58 p.m.

The next meeting is scheduled on Thursday – January 6, 2011 at 7:00 P.M.