

## Town of Jaffrey, NH Budget Committee Minutes

September 9, 2009

Attendance: Bob Bussierre, Chair; Jake Jalbert, Norm Langevin, Sarah Cournoyer, Bill Gilson, Sue Greenough, Mike Hartman, Frank Sterling

Guest: Selectman Don MacIsaac

Meeting opened at 7:10pm

Minutes: **Motion was made, seconded and passed to accept the minutes from previous meeting as amended.**

### Old Business:

Question was asked as to the status on the energy committee. The replacement of 70 watt Hayline lights to be done next spring. Economically that is the best time. If we do them now it would cost the town \$450 per light. 71 lights have already been scheduled with PSNH to be removed.

FEMA money has been promised, just not booked yet. Not sure if the state will come thru with the 12 ½% amount.

\$150,000 loss of income from state budget adjustments which prompted management to make adjustments to the town's current budget. Town manager has every expectation that we will end this year's budget in the black but not by much.

The MS-4 and MS-1 forms have been recently submitted to the state. The MS-4 is a revised revenue estimate (RSA 21-J:34) and must be filed with the DRA by September 1st. It is utilized by the DRA in determining the tax rate. The MS-4 for '09 indicates that revenues (non-tax) through August are virtually the same as revenues for the same period in '08. The MS-1 is a summary inventory of valuation for property within the Town. It also is due at the DRA by September 1st and is also used in determining the tax rate.

Income side of the budget to date is in line of where we were last year.

Paving: Nothing has been done to date. List has not been revised as yet as to what will get accomplished.

Bill commented on his CIP meeting. Committee has planned to read the Master Plan, review projects and making sure it stays according to the plan. Bill commented that he felt that a joint meeting of both groups would be very productive.

The Selectman is reviewing the facilities study that was done and is putting a committee together to preview the study and make recommendations by January 2010. The town office building is structurally unsound followed by the public works building. Scope of needed work is huge.

Budget and Finance Workshop is September 22, 2009 at CR Sparks in Bedford, NH. Registration deadline is September 15, 2009. Bill will be going and offered to drive if anyone else wants to go.

**New Business:**

Requests from non-profit groups. As part of the letter that is sent out these groups this year, the budget committee is requesting to see their current budgets for our review.

Question was asked where it stands as to getting covers for the dumpsters at the transfer station? It is currently on the CIP list of projects.

Sarah Cournoyer is relocating to Concord for employment and officially announced that she regrettably can no longer serve on the committee.

**Recapitulation of Budget:**

Overall we are in pretty good shape with the expenses. To date we should be at 33% left in the budget for the year when in actuality we have 40% left in the budget. Not spending all monies appropriated has helped.

Police line 1-330 Consulting: Selection of new Lt. cost approximately \$3,000.

Finance Admin 1-340 Accounting Bank Charges: Ocean bank is no longer waiving all fees if we do not maintain a minimum balance at all times.

Implemented \$235,000 to \$240,000 in non-expenditures to make sure that we finish in the black for this year.

Legal: Should end the year with a surplus.

Emergency management: Should we consider more money for next year's budget. Reverse 911 program is essential. This was determined because of the boil order that just recently occurred. Mike and Frank gave an explanation of what occurred with no knowledge of the ultimate cause.

Loss of state assistance amounts to approximately \$0.22/m.

Mike and Frank explained that with creative financing for the waste center will help keep the rates stable over the next 4 to 5 years. Amount involved is approximately \$4,400,000 over 20 years.

Communities Center status was brought up. Possibly looking at a Rural Development Grant. Community Development Block Grant will be pursued to see why we did not qualify the last round. Committee is meeting with them this week.

Next meeting October 14, 2009.

Meeting adjourned at 8:30 PM.

Norman Langevin, secretary pro-tem