

**Town of Hull
Building Committee Meeting
Thursday, August 23, 2007**

In attendance:

Cathy Bowes/Committee Member
Paul Dunphy/Committee Member
Bill Dwyer/Committee Member
Patrick Finn/Committee Member
Phil Lemnios/Committee Member
Jay Meschino/Committee Member
Charlie Ryder/Committee Member
Dr. John Silva/Committee Member
Jim Tobin/Committee Member
Kathleen Tyrell/Committee Member
Dave Walsh/Committee Member

Debbe Bennett/Support Staff
David Twombly/Support Staff
Peter Lombardo/Support Staff
Troy Randall/Ai3
Scott Libby/PMA
Steve DiGiacomo/EMA

Absent:

John Reilly/Committee Member
Kevin Richardson/Committee Member

The Building Committee meeting was held in the Exhibition Room at Hull High School, and the meeting was called to order by Phil Lemnios at 7:37pm.

Phil Lemnios noted the meeting location changed due to a Jacobs site walk thru for the Committee and a meeting with the abutters.

1. **Approval of Today's Agenda:** *Dr. Tyrell made a motion to approve the agenda. Dr. Silva seconded the motion. All approved.*
2. **Approval of Minutes:**
 - **June 14, 2007, Open Session minutes.** *Dr. Tyrell made a motion to approve the June 14, 2007, Open Session minutes. Bill Dwyer seconded the motion. All approved.*
 - **July 12, 2007, Open Session:** *Dr. Tyrell made a motion to approve the July 12, 2007, Open Session minutes. Bill Dwyer seconded the motion. All approved.*

Jacobs Site Visit: Phil Lemnios recapped the site visit. There was a brief tour of the facility as it stands currently as it is getting ready for phase 1 occupancy. The second purpose was to meet with neighbors to review the landscape plan and a resolution for the landscaping plan was arrived at. The resolution was the back wall of the property fence as originally planned stays in place. At the crest of that hill there will be white/light picket fence about 4ft high

and it will run approximately 75-80 feet from behind the back of the building to the corner of the building at the playground. The balance of plantings stay as planned. **Charlie Ryder made a motion to approve the plan for a white picket fence and once the fence is installed it is completely the responsibility of the homeowner and the town has no future responsibility. David Walsh seconded the motion.** Dr. Silva noted it was a vinyl fence Pat Finn said he is not sure how that was worded but his understanding is it would be outside the contract. Phil Lemnios said the landscaping would be within the scope of the job and the fence would be procured locally so we don't get a markup and in case there is any problem with the fence, the homeowners will be able to contact the fence installer. Phil Lemnios noted that it should be stipulated and part of the motion that once the fence is installed it is completely the responsibility of the homeowner and the town has no future responsibility. Jim Tobin asked which side of the lot line the fencing would run. Phil Lemnios responded it would be placed on Bill Tramontana's side of the lot line; typically about 6 inches back from the lot line. There would also be some low arborvitaes planted along Bill Tramontana's side of the property line. Pat Finn asked about ground cover. Phil Lemnios said it was determined on the school side that Troy was going to check on that but it made sense to put down juniper recognizing that a sufficient area around the trees would be left open so the trees would not be strangled. David Walsh asked Troy Randall to get a feel from the landscape architect regarding the maintenance issue. He said the juniper looks great but it is a maintenance nightmare to weed. Phil Lemnios said it might be better to leave it grass. David Walsh said everyone wants to know who is maintaining it. Phil Lemnios said the School Department would be maintaining it.

Phil Lemnios said the placement of the Bartlett Pear trees was discussed. Dr. Silva said the incline would be tough to mow. Troy Randall said any low lying planting would work there. Troy Randall said they would propose keeping the original design as far as the grass and low cover but it was discussed that juniper or another horizontal green spreading planting would be an option. **All approved the motion.** Phil Lemnios asked, for the record, if Bill Tramontana is satisfied with the solution. Bill Tramontana said yes he is.

Phil Lemnios said the Bartlett Pear trees have been placed on site and they should be relocated and the found a site for all but two of them. Pat Finn noted one could go to the high school parking lot. Phil said we could have the superintendent look at that. **David Walsh made a motion to accept the relocation for the Bartlett Pear trees. Charlie Ryder seconded the motion.** Dr. Tyrell said it is her understanding that the School Department is to find another home for the remaining two trees. Scott Libby asked that the decision be made by Wednesday. Pat Finn noted the other tree could be put in the courtyard. David Twombly said a decision would be made by Monday. Phil Lemnios noted the trees would provide shade for students while keep in line with the architectural design. **All approved the tree motion.**

Pat Finn said he thought the Campanelli memorial tree was cut down out back near where the generator was and we need to look at that. Phil Lemnios said he thought it would be replaced out front in the second phase of the project. Dr. Silva agreed the dedicated tree was going to

be a second phase item. Pat Finn said we never determined where it would go and what type of tree and wondered if one of these trees being discussed should be used. Phil Lemnios noted Mr. Finn is very concerned about the issue and assigned Pat Finn and David Twombly to decide the issue and report back at the next meeting. Pat Finn said he would like a motion to direct David Twombly to get a tree and plaque. Phil Lemnios said he would like Pat to work with David to determine a place to put a tree. Pat Finn said he doesn't know if he wants to take that on with all the abutters.

- 3. Owner's Project Manager Report:** Scott Libby informed the Committee that tonight they would be presenting, with Ai3, the Substantial Completion Certificate for phase 1. The building is very much complete and the punch list work is nearing completion and that is good news. We are well into phase 2 demo and abatement and are approximately four weeks ahead, which means less impact to students and teachers. The utility work will be complete next week and the plan is to have the road paved by the beginning of school. During the upcoming month they will continue the remaining demolition and installation of utilities within the slab of the existing building. At the end of September to October they will demo the existing entrance/lobby area. The great news is we are on time for phase 1. Phil Lemnios added it is on budget too. Scott Libby said the project started 89 days late and the people involved should be commended as well as the Committee Members. He said he wished all jobs could go this way. There has been a great team effort and it is great to have a project like this. The FF&E is complete and technology is near completion. The people doing that have done a great job.

Scott Libby said with that in mind and in order to be completely done and satisfied to the level of the inspectors, a few small issues have come up which are relatively minor in dollars. We have a Proposal Request prepared by Ai3 to get pricing but he thinks this could be done on T&M to proceed. There is a need from the Building Inspector and Fire Department's point of view to add some enunciators to the existing fire alarm strobes. Because of the state of the project, some rooms are not what they will be in the end and they have asked that we add a couple enunciators to some room and add exit signs in the room used currently for the library. Scott Libby noted this is not an unreasonable request. Phil Lemnios asked a cost. Scott Libby said approximately \$2,500. Scott Libby said his recommendation is to proceed on a time and material directive. Pat Finn said it was his understanding that the Clerk of the Works on previous jobs was given authority to approve Change Orders that needed decisions made on a timely basis up to \$10,000 and he thought we already gave PMA that authority. Phil Lemnios said we have given the sub committee that authority. Scott Libby said PMA would not accept that responsibility. Scott Libby added time is of the essence to get it done. Pat Finn said it is worth discussing because there is no need to wait that authority has already been given. Pat Finn made a motion to move forward with it. Scott Libby said he would recommend that the motion be that Phil Lemnios be the designated Committee Member that PMA can work through. Phil Lemnios noted the sub committee is, the School Superintendent, the Town Manager and John Reilly. David Twombly said one problem is some decisions need to be made quickly and to try to convene three or four people makes it difficult. If the people are accessible at all times, it makes it easier. *Paul Dunphy made a*

motion that the sub committee to comprised of Charlie Ryder because he attends all the meetings, the Town Manager and the Superintendent of Schools or her designee. Dr. Silva seconded the motion. Pat Finn said this is a change in existing policy and removes the Chairman of the School Building Committee and replaces him with Charlie Ryder. He said he is okay with it as long as it is okay with Charlie Ryder and John Reilly who is not here. Charlie Ryder noted he is fine with it. Pat Finn said he doesn't think a motion is needed, just have the sub committee approve the issue at hand. Phil Lemnios noted he would talk to John Reilly about it and revisit this issue but as long as we have a quorum of the sub committee (Superintendent and Town Manager) they can make a decision on it. *The sub committee voted to approve adding a couple enunciators to some rooms and add some exit signs on T&M.* Scott Libby said for clarification on the planting issue, they are going to request that TLT be given a PR for a credit for the balance of plantings not going to be installed and they proceed with the majority of plantings shown. Paul Dunphy mentioned, for some of the extras, with Peter's and the Fire Department's approval, rather than hardwire the exit signs can we use the photo luminescence signs. Peter noted they are already done. Scott Libby noted the contractor proceeded on good faith.

Rear Retaining Wall: Scott Libby said he was asked a couple weeks ago if the rear retaining wall has a gap in it and it does. It was discussed today to add a toe to match the existing one to give a slope to stop erosion. Phil Lemnios said the Committee members were there and viewed it and the cost estimate was \$10,000 to \$15,000. *Dr. Tyrell made a motion to approve on T & M. Paul Dunphy seconded the motion.* Bill Dwyer asked if it is for water erosion. Scott Libby said that was the design but he was responding to the concern of some committee members brought to him at the job site. Bill Dwyer asked if we put a wall there, in the winter is the wall going to ice and is that going to push it over. Troy Randall said they will have to design it so it drains through with gravel and possibly perforated pipe. Phil Lemnios asked if there is any reason it was not designed in. Troy Randall said the space was provided there so water would sheet down the hill and go directly to the catch basin at the bottom of the wall. Troy Randall said the change in slope is not going to be that great from where it is. David Walsh asked why that was not designed that way the first time. Troy said the cost difference in putting it in and grading it down is \$10,000-\$15,000. The change in grade is not going to be that significant so looking at the two, why spend \$15,000 on a slight change in grade in that area. Troy Randall said they would recommend leaving it as designed. Dr. Silva said you are talking about extending the wall across. Phil Lemnios said the alternate is to add a three-course wall that will not change that slope dramatically. David Walsh said he thinks that for the gap that is there and for the simple fact that those catch basins will eventually fill with the dirt that is there, it is money well spent if we can retain the earth. Between the perforated pipe and weep holes in the wall he wholeheartedly supports it.

Jay Meschino said at the previous site visit we discussed an abutter request to move earth, there is quite a change in elevation and he asked if we discussed if the committee would allow the request to roll back and fill in the area. Jay Meschino explained the request was, if it suited the committee and suited the grade, the abutter would be okay with -- in fact wants us to -- top off the hill and push it back onto his property where there is a gully. As you are

doing things with the wall it may help the slope and runoff issue. Troy said that was requested and reported to the committee during the last meeting. They identified that because it is a low spot, it could be a potential area for wetland vegetation and that would need to be delineated and assessed. Pat Finn said he thinks maybe we should take a look at this other abutter request because it sounds like it is a mosquito farm and could be a health issue. If the abutter is willing to let us fill it in and it's what he wants. We are trying to mitigate the abutters and it will create a safer environment for the kids.

Phil Lemnios said the question at hand is a motion for the continuation of the wall, where it ends on one end by the generator and pick it up again on the other side by the generator. ***All approved.***

Jay Meschino asked if we should assign someone to look at this abutter issue. Phil Lemnios asked David Twombly to look into it. David Twombly said they would have to get Anne Herbst involved. Bill Tramontana said that gully comes up to his property so think hard. Phil Lemnios said he is a little leery of filling in gullies and that was a preexisting condition and not the result of the building project and it is not necessarily the task of the committee. Pat Finn said it could be a health hazard for the kids. Phil Lemnios said we can have the Board of Health look at it and if determined it needs to be sprayed, they can make that determination. He doesn't think it is the School Building Committee role to rectify a preexisting condition. We will have David Twombly look into it and ultimately it is up to the Committee. David Walsh said going on to other people's property to work involves an easement. If it has been a problem for a number of years, he thinks it would have been filled in already.

Scott Libby said they evaluated earlier this week with the School Department the need for a bus drop off location. Presently they are talking about adding small asphalt walkways to the roadway that would require a small increase due to a Change Order. Scott Libby requested the Committee allow him to proceed to install small walkways to accommodate the bus drop off. Phil Lemnios asked if they would be temporary in nature. Scott Libby said yes, they would be removed at the end of the project. ***Dr. Silva made a motion to approve the additional asphalt walkways at the bus drop off. David Walsh seconded the motion. All approved.***

4. Architect Report:

- **Jacobs School**

- **Phase I – Certificate of Substantial Completion:** Troy noted Ai3 is in the process of assembling the documentation and official certificate for the School Building Committee. Today will be the effective date of Substantial Completion identified in that document which is significant because it transfers the maintenance, security, insurances etc. from the contractor to the owner. They will be looking for approval tonight of Substantial Completion of phase 1 and they will execute it and provide documentation prior to the next meeting. Charlie Ryder noted there are certain punch list items that are not completed yet. Scott

Libby said they have 45 days from Substantial Completion to complete the punch list. Based on MGL Substantial Completion is met when you reach 99% complete from a dollars point of view. You are in conformance with MGL and can issue Substantial Completion with a punch list attached. Dr. Tyrell asked if items could still be added to the punch list. Scott Libby responded, that comes with some difficulty, but he is sure it can be worked out. Dr. Tyrell asked if the floor tiles throughout the building could be added. Scott Libby noted that would also be a warranty item. He recommends, like the first phase, the Liaison have a log in the principal's office for observations/warranty items and that list can be transferred weekly. There is a one-year warranty period from Substantial Completion that would invoke the warranty period. Scott Libby asked that any observations made be added to a list and addressed as warranty items. Dr. Tyrell said the flooring issues is in all classrooms and corridors on both floor and asked if that is on the punch list. Troy Randall said he believes those items have been placed on the punch list. Dr. Tyrell asked if in totality or 10 tiles. Troy Randall said he would have to check. Dr. Tyrell said it would have to be in totality. Phil Lemnios asked if we do not accept Substantial Completion until the 6th (of September) would the committee be able to review the punch list with Town Counsel to make sure we all understand what acceptance of Substantial Completion means. Troy Randall said that would be fine but the date on the certificate will be today's date. Phil said but it wouldn't be executed until the 6th so can the date on the certificate be September 6. Scott Libby said no because the Building Inspector needs to issue a Certificate of Occupancy. Phil Lemnios asked if he can issue a temporary Certificate of Occupancy and we get all of the documentation in with the punch list to ensure the Superintendent and anyone else is satisfied it is complete and have Town Counsel here to advise us of the significance and ramifications once we accept this. Once accepted the punch list is essentially frozen in time and issues become warranty items and that is a different set of rights under the law. Phil said let's make sure we understand what those rights are under warranty and have a complete packet to review. Peter Lombardo said he would have to issue a conditional Certificate of Occupancy and list certain conditions. Phil Lemnios asked what type of conditions would be included. Peter Lombardo said acceptance of the building within 30 days, that the students can occupy the space, and that there are no life safety issues.

Paul Dunphy asked if the Commissioning items are on the punch list. Scott Libby said he doesn't think so. Paul Dunphy said they need to be added and the generator has not been functionally tested and that is a life safety item. Phil Lemnios asked Troy to have a full packet to everybody by next Tuesday and asked everybody to look at the punch list. Scott Libby said the architect is representing you and he asked how you are going to verify the punch list. Phil Lemnios said the superintendent and Commissioning Agent can sign off on it and say they agree this is the totality of it, in addition to PMA and the architect. Troy Randall noted the punch list is an exhibit to the Substantial Completion

certificate. David Walsh said if you find a punch list item after it is accepted then it becomes a chasing a warranty item. Pat Finn said we just had a walk thru and he would like to hear more about the tile issue. Troy Randall said the tile vs. Substantial Completion are two different issues, debris under tile is not going to hold up Substantial Completion. Phil Lemnios agreed Substantial Completion means it is ready for occupancy and there may be some small items that can be corrected while occupied. The superintendent noted earlier in the week locations where individual tiles appeared to have a buckle or undulation. Dr. Tyrell said it appears to be debris under the tile. Phil Lemnios said perhaps they did not sweep away all the debris and we need to find out because they will need to be popped out and replaced. Peter Lombardo noted the handicapped access monitor has not had an opportunity to go through the building. They are trying to schedule it for next week and that could be additional punch list items after he tours it. Phil Lemnios said they would have a round robin approach to the punch list. Phil Lemnios said the earlier Troy can get the punch list to the Building Inspector, David Twombly, the Superintendent, Commissioning Agent, Town Manager, etc. the better. Troy Randall said a majority of those individuals have been involved. Phil Lemnios said everyone should have a chance to look at the final report before it goes out the door.

Peter Lombardo added if Substantial Completion isn't accepted until September 6, the sprinkler system is not activated at this time and no one is going into the building until it is activated. It needs to be contracted with a monitoring company. Substantial Completion includes a contract or agreement with a monitoring company. When the school gets turned over to the Town, it is our responsibility to contract with a company to monitor it but the system does not get turned on until the monitor is in place so we need to do something about that. David Twombly said currently we have a contract with Fire Extinguisher Services however, Signet installed the new system at Jacobs and the question becomes would it become a warranty item and come under Signet. Peter Lombardo said Signet will warranty the system but Fire Alarm Services has to monitor it. Peter said the monitoring company needs to be contracted to monitor this new system. Phil told them they will need to figure out a bridge to that. Pat Finn asked if we could have a meeting next week to wrap it all up before school starts. Phil Lemnios said he would rather use the two weeks to develop a complete punch list. Troy Randall said they would work with the School Department and PMA to review the contract documents on this. David Twombly suggested at the weekly construction meeting bringing the Commissioning and punch list together and reviewing it and getting it moving. Dr. Tyrell suggested the school principal be involved too. Scott Libby said the punch list, relatively speaking, is pretty minimal since they punched as they went along. Phil Lemnios asked if Peter sees any reason why the building will not get a temporary Certificate of Occupancy. Peter Lombardo said no, as long as the sprinklers are turned on. Paul Dunphy said that would take some work because it needs to connect a dialer. Peter

Lombard said that is all done. Scott Libby added the Fire Department has been through it. David Twombly said there is just a question of who will oversee it, Signet or Fire Alarm Services. Scott Libby said he thinks he will have an answer tomorrow about that. Phil Lemnios noted the next meeting is a very important one and everyone should be in attendance and Troy will get the document to us.

- **Parking Area Lighting:** Troy Randall said during the last meeting, the Chairman asked for a site lighting plan for the parking area. He distributed a copy of the drawing and a photograph of the light fixture. If you look at the drawing, the SL-1 notations along Harborview are the locations of the fixtures. To the right of the building you see the two utility poles. Those will each have lights on them that will be installed by the utility company as part of the project. Pat Finn asked if this has anything to do with the utility poles we discussed at the last meeting. Phil Lemnios said there are two new poles indicated on the page. Pat Finn asked if we were going to look into going underground with utilities. Peter Lombardo said he had questioned John about the pole across the street and that is temporary. There are 2-3 poles along the new fence line and those are part of the system and will stay. David Walsh said he counted six lights along Harborview and he asked if the parking area near the two utility poles would be lighted. Troy Randall said Hull Light would install the street lighting on those poles.

- **Other:**
 - *Sidewalks* Pat Finn said the sidewalks have granite curbing and he thought we were going to look at concrete sidewalks with the granite curbing. Scott Libby said the wheelchair ramps are concrete. Phil Lemnios asked if they were ever planned to be concrete and if not did the Committee ever request a cost differential. Troy Randall said the committee was adamant on the granite curbs. He said he believes the wheelchair ramps are all concrete and maybe there was a temporary patch Pat saw. Pat Finn said the wheelchair ramp is supposed to be concrete and it is asphalt at the corner. Scott Libby said the current designated ones are concrete and he is not aware of this one. Pat Finn asked him to look into this. Troy said he would look at it. Peter Lombardo said that is one of the things the access monitor will look at. Phil Lemnios added the access monitor would indicate what is required vs. what is desired – what is code vs. what may be preferred.

Scott Libby said there are a lot of little things such as this that are coming up at the eleventh hour and he recommends that key people be designated to review the phase 2 plans to avoid cost exposure and having to do things while the building is done such as adding an extra plug or strobe light, etc. He said if they could evaluate the plans ahead of time and come up with a list to deal with during construction, if they are deemed a code issue vs.

preference. To wait until we are painted, caulked and swept up a \$50 item now becomes a \$1,000 one. Phil Lemnios recommended a sub committee of this group, and asked Paul Dunphy to serve on that committee. David Twombly said Town Department heads need to be included as well. Phil Lemnios recommended a group, which includes some committee members, staff and, at an appropriate time, they would look at the plans page by page and if there needs to be a sub-area of expertise conversation that can occur in short order. Phil Lemnios requested Paul Dunphy be included and asked other committee members to as well. Phil noted he and Dr. Tyrell would attend and he asked Charlie Ryder, Jay Meschino, David Walsh and Paul Dunphy to participate. He added all internal staff should attend as well. Scott Libby said in order to make comprehensive use of everyone's time he asked that they take the time to review it and provide a list of comments. Scott Libby said there are typical things that seem to be a theme now and he would ask them to look ahead with those lessons learned in mind. Phil Lemnios said the first kick off meeting should be where the architect walks us through a set of plans and we go home and do our homework to take a hard look. Then a second meeting would take place and report then back to the Committee. Paul Dunphy noted they would need half size plans to review. Phil Lemnios asked Scott Libby if that works. Scott Libby said yes. Phil said he and David would work on getting that meeting going in the next couple weeks.

Jay Meschino asked about the upper roof that has the plastic flopping. Scott Libby said he did ask about that before and addressed it again on Tuesday and they have indicated to him that they had secured that but having been on site tonight he noted a portion of that may not have been secured properly and he will address that again with them tomorrow. Scott Libby noted that edge has been addressed twice already.

- *EMA Commissioning Agent:* Steve DiGiacomo of EMA said he is pleased to report that so far design has been faithfully carried out. He said he is talking about HVAC, electrical, and plumbing. They are working towards completion and by Tuesday they will have functionally tested and wrapped up with the controls people on Monday or Tuesday. He is generating a punch list and has requested information from the engineer, which he has addressed to his satisfaction and a number of those were clarifications. Steve DiGiacomo said all of the issues he has raised have been addressed and there is an ongoing healthy exchange of information between the general contractor, subs and EMA. He will turn his activity log into a punch list before Tuesday. The boiler and roof top unit #3 will go thru the paces on Monday and he had already gone thru the classroom unit ventilators. There were some typical things like occupancy sensors that don't shut the classroom lights off within 15 minutes and some

programming bugs on the boiler pumps that have now been corrected. One (out of 17) unit ventilator had the wrong voltage valve, all the flushometers are functioning, they reduced the water temperature from 130° to 120°. There are some things that need to be cleaned up with the plumbers such as no hot water in the bathrooms although the classrooms have hot water. The plumber will figure that out. He has been working with Wayne Mattson who is extremely cooperative and corrected many issues. The balancing should come back on Monday.

Phil Lemnios noted Paul Dunphy was the major advocate for this service and his observation is it was not an easy sell and in retrospect he is happy Paul prevailed because it has been beneficial. He thanked Scott Libby and his staff and the architect and staff for bringing them on rather late in the game. Phil Lemnios said he thinks people are moving in the right direction. Steve DiGiacomo noted TLT has made him feel as though he is not the uninvited guest at dinner.

Phil Lemnios thanked Scott Libby and the staff for bringing the project in ahead of schedule and thanked the architects for the beautiful building and said the kids and parents will be awestruck. Phil Lemnios said the one other person he wants to recognize is David Twombly because he has really been the guy in the trenches day to day and he has never put a call into David and heard him say he can't do it. Phil said he would like the committee to recognize his efforts,

- **High School**

- **Roof Replacement Update:** Troy Randall said Capeway Roofing and Vertex have been on site last week and have completed the entire membrane roof over the classroom wing and today completed the corridor over the science wing. Tomorrow they will start at the expansion joint over manual production and work back towards the science wing. They did indicate during their last meeting that they felt they would be at least two days after the start of school for the lower gym/locker rooms area. The Athletic Director was at the meeting and they are coordinating procedures thru David that would need to be followed. They said they have increased manpower by 3-4 additional members of the roofing crew and they also have extended their days and they have seen a lot of progress on the roof area. David Twombly said it is going well. They talked about doing the 2-story classroom first and then the science wing in case the project goes longer than anticipated it would not disrupt classrooms. They may have to work some Saturdays because there is an adhesive spray they use that, depending upon the wind direction, could spray out to the parking lot area. Phil Lemnios said the roof project is running one week to ten days longer than originally anticipated and could run until September 10-15. Phil Lemnios informed the Committee that Gale Associates has asked if you really want them coming in two times a week.

They felt Vertex has it well in hand and we have eyes with the building commissioner so Gale didn't think it was really necessary. We asked that they attend the weekly meetings and if there is anything critical, they will take a look and this was a way to conserve the budget since their cost works out to about \$1,400 a day. Peter Lombardo said the roofers are doing a good job and he wishes we had this crew originally.

Pat Finn asked why the commuters couldn't be asked to park elsewhere. David Twombly said it is not that, it is we want to avoid getting adhesive on any cars so it is best to just do it on a Saturday. David Twombly noted Randy Smith has a log book and photographs of the project. David Twombly said if they decide to do work on a weekday they will block the parking lot off.

- **Other:** None this evening.

5. Fiscal Report:

- Warrant #496 was presented to the Committee containing five invoices for the Jacobs Elementary School totaling \$18,207.44.
 - One invoice from PMA Consultants in the amount of \$1,862.44 for Briggs Engineering & Testing from July 20- August 15, 2007.
 - One invoice from David A. Reinks in the amount of \$60.00 for videotaping services for the August 9th School Building Committee meeting.
 - One invoice from Architecture Involution in the amount of \$8,740.00 for construction asbestos monitoring and air sampling services.
 - One invoice from WatchAll in the amount of \$225.00 for contracted exterior rodent control at the Jacobs Elementary School
 - One invoice from Energy Management Associates in the amount of \$7,320.00 for commissioning services for the Jacobs Elementary School.

Paul Dunphy made a motion to approve Warrant #496 in the amount of \$18,207.44. Dr. Silva seconded the motion. Pat Finn asked about the Ai3 invoice for Universal Consultants. Troy Randall said it is for hazardous material monitoring that Universal is doing on the behalf of the town during abatement and removal of hazardous material that was previously approved by the Committee. The proposal was presented to the Committee at the beginning of phase 1 and approved by the School Building Committee to monitor the contractor. Pat Finn asked if this is coming out of contingency. Troy Randall said it is a budget line item within the PMA document. ***All approved Warrant #496 in the amount of \$18,207.44.***

- Warrant #497 was presented to the Committee containing two invoices for the Jacobs Elementary School totaling \$387.02.

- One invoice from The Patriot Ledger in the amount of \$137.02 for an advertisement for solicitation for quotes for lunch delivery to the Jacobs School.
- One invoice from The Hull Times in the amount of \$250.00 for the lunch delivery services advertisement and surplus furniture sale advertisement.

Dr. Silva made a motion to approve Warrant #497 in the amount of \$387.02. Jay Meschino seconded the motion. All approved payment of Warrant #497 in the amount of \$387.02.

- Warrant #498 was presented to the Committee containing three invoices for the Jacobs School project. The three invoices are from Ockers Company and total \$162,379.00 and all of these invoices will be charged to the Jacobs School technology account.
 - One invoice in the amount of \$4,664.00 for HP Procurve switch and module.
 - One invoice in the amount of \$153,815.00 for 114 Compaq Business Desktops, 114 Drives, 114 flat panel displays, 25 color laser printers, and ink.
 - One invoice in the amount of \$3,900.00 for APC Smart-UPS USB & Serial.

Phil Lemnios noted Judi Saide has reviewed and signed these invoices. *Paul Dunphy made a motion to approve Warrant #498 in the amount of \$162,379.00. Bill Dwyer seconded the motion. All approved payment of Warrant #498 in the amount of \$162,379.00.*

6. **Town Manager's Report:** None this evening.

7. **Superintendent's Report:** None this evening.

8. **Old Business:**

Gym Floor covering: David Twombly informed the Committee that he has found a mat that can be used to protect the gym floor and they would install this material in the high traffic areas. He asked the Committee to approve the purchase of two rolls for \$400. Cathy Bowes asked if the students would be entering thru the gymnasium. David Twombly said just when going to lunch. Paul Dunphy said he went on the website to see the flame rating on the products and there was no information available which is unusual, so he thinks it needs to be reviewed by the Fire Department or architect. *Dr. Tyrell made a motion to authorize the School Department to spend up to \$1,000 to resolve this problem and to make sure whatever resolution is put into affect is acceptable to the Fire Department, Building Commissioner and whoever else is deemed appropriate. Paul Dunphy seconded the motion. All approved.*

9. **New Business/Submission of Agenda Items**

Town of Hull
Building Committee Meeting
Thursday, August 23, 2007
Page 13

George McCullough said at the December meeting David Walsh asked the architect to provide a series of drawings in which the building, they don't admit, moved. About six weeks ago, Bill Tramontana thru Jim Lampke asked Scott Dunlap to provide them. Mr. McCullough asked what is happening with that. Phil Lemnios asked David Walsh what his request was. David Walsh said he asked if indeed what they were saying was true, then there should have been some sort of documentation for it. There should be some way to pin point it. George McCullough said you asked Scott Dunlap if he could provide that information and he said yes but nothing has happened. He asked what the Committee is doing about it. Phil Lemnios asked that the minutes from that December meeting be provided to the Committee members for the next meeting to refreshed everyone's memory. He asked Troy Randall to also look at them and try to bring it to a resolution in the next two meetings.

Paul Dunphy made a motion to adjourn the meeting. Dr. Silva seconded the motion. All approved. The meeting adjourned at 9:00pm.

Respectfully submitted,

Debbe Bennett
Recording Secretary