



Town of Hudson - Cable Television Committee

Meet at 7:30PM, first Tuesday of the month in the Town Hall 3rd Floor Conf Room

A = Absent P = Present	7-Jan	21-Jan	4-Mar	17-Jun	7-Oct	4-Nov	2-Dec					
Andy Vickery	P	P	P	P								
Elaine Baly	A	P	A	A								
Jose Cabral	A	A	P	P								
Tim McCoy	P	P	P	P								
Tony Ippolito	A	A	P	P								
Official Meeting (with quorum)	No	Yes	Yes	Yes								

Meeting Minutes from 17-Jun-2003

- Meeting started at 7:40PM with voting quorum.
- Dick Dziadzio from Valley Communications and Scott Darlington from HHS TV Studio were present at the meeting.
- Andy raised concern regarding the insufficient electrical outlets available in the new HHS TV studio.
- Valley Communications completed a detailed design layout for the new HHS TV studio. This design document was provided to each committee member.
- Dick provided a detailed review of the technical equipment design, layout and estimated costs associated with the new studio.
- Committee agreed that the design document would be used as the basis for the procurement bid document.
- Committee approved the funding for the TV studio equipment procurement and approved for a formal bid package being published for response.
- Committee reviewed current account balances.
- Meeting adjourned at approximately 10:00PM.

'Actions Required' after 17-Jun-2003 Meeting

- Andy: Once the HHS TV studio formal bids have been received, Andy is to send an approval to the BOS for the bid amount.

Agenda for Next Meeting on 07-Oct-2003

- Meeting minutes to be approved from 04-Mar-2003 meeting
- Meeting minutes to be approved from 17-Jun-2003 meeting
- Scott and Andy had a walk through of the new HHS TV studio.
- Andy and Scott had met with the School Department regarding the insufficient electrical availability in the new TV studio.
- Andy and Scott had met with the HHS Building Committee regarding a change order from the architects for upgrading the electrical power in the TV studio. The Building Committee approved the change order.
- Scott published the formal bid for the procurement of the HHS TV studio. The formal bid was awarded to Valley Communications.
- Andy sent a request to the BOS to approve funding \$131,909.00 for the TV studio hardware procurement, installation and service by Valley Communications. Funds will be transferred to the HHS Building account. The HHS Building Committee will approve the contract with Valley Communications.
- BOS meeting on 08/25/2003 approved the \$131,909 transfer and spending for the HHS TV Studio.
- Scott Darlington to present proposal for PC hardware purchase for HHS TV studio.

Next Meeting on Tuesday October 7th @7:30PM