



## Town of Hudson - Cable Television Committee

We meet at 7:30PM, first Tuesday of the month in the Town Hall 3<sup>rd</sup> Floor Conf Room

A = Absent P = Present	7-Jan	4-Feb	4-Mar	8-Apr	6-May	3-Jun	1-Jul	5-Aug	2-Sep	7-Oct	4-Nov	2-Dec
Andy Vickery	P											
Elaine Baly	A											
Jose Cabral	A											
Tim McCoy	P											
Tony Ippolito	A											

### Meeting Minutes from 07-Jan-2003

- Meeting started at 7:50PM without voting quorum.
- Scott Darlington presented a draft of the bid invitation package that he authored for the design and engineering of the new high school TV studio. The committee made recommendations for minor modifications to the document.
- Committee decided to use funds previously approved by the BOS and transferred to the school department 1878 account for the funding of the new high school television studio design and engineering project. The funding requirement is expected to be \$7,500. The exact amount will be known after the bid process is complete.
- Committee agreed that Scott Darlington would need estimate from committee on amount of funds that will be considered available for the procurement of hardware for the new high school television studio.
- Scott Darlington shared information about how the Seminole County, Florida public access channel and the San Luis Obispo public access channel use of DVD-video to playback shows for broadcast that have been developed in-house.
- Reviewed the CATV account balances which all remained the same as the previous month.
- Tim informed us that Rob Travis remains our primary contact at AT&T.
- Received correspondence Mr. Zimmerman regarding the lack of service from AT&T.
- Meeting adjourned at 10:25PM.

### ‘Actions Required’ after Meeting

- Andy: Write memo to Scott Darlington summarizing our intent to use approved funds from account 1878 to pay for the new high school television studio design/engineering project.
- Andy: Contact Chris Sandini to get details behind funding request for INET project.
- Tim: Respond to memo Mr. Zimmerman town resident regarding the level of service.
- Tim: Assist Scott Darlington by providing edits to the design bid invitation.

### Agenda for Special Meeting on 21-Jan-2003

- Meeting minutes to be approved from 07-Jan-2003 meeting (see above)
- Citizen Issues and Correspondence
- General Business:
  - Provide update status of ‘actions required’ that were previously captured (see above)
  - Discuss and take action on \$35,236 funding request from Chris Sandini (Town Director of Finance & IT) for the completion of the design and implementation of the high speed I-NET. Supporting details provided to all committee members via an email forwarded by Andy and also in communication package.

Next Meeting on Tuesday Jan 21st @7:30PM