

TOWN HALL PRESERVATION COMMITTEE
TOWN OF HOOKSETT



MINUTES OF MEETING
June 5, 2013

Members present: Jim Sullivan, Kathie Northrup, Tom Walsh. Also present: Katie Rosengren, Dean Shankle, JoAnn Duffy.

Meeting called to order at 5 p.m. at the town administrator's office.

Tom moved acceptance of the 5/8/13 minutes; Jim seconded. Unanimously approved.

Katie presented draft of grant application. Members were asked to review and submit any additions, changes, etc. Discussed in particular the time frame for completion of work to be done by this grant and time frame for completion of work under subsequent phases (the question between #6 and #7, and #7). Time frame for work by this grant would depend on the availability of the consultant; time frame for work for subsequent phases would depend on what is included in the phasing. In question #7 will also add grants and donations.

Katie will contact Dunbarton for some guidance. They recently submitted a similar application and were successful. They may be willing to share scope, contacts, thoughts on proposals, etc.

Discussed handicapped bathroom question again. Dean pointed out that the preservation architect we would hire would know the requirements.

The application calls for various photos. Kathie and Tom will take photos showing historic character, context, and specific preservation concerns and send them to Katie.

Discussed what would constitute "usable," i.e., how little or how much has to be done before the building could be used for meetings, etc. Needs further discussion. Determination would be made by CEO and Fire Department, but do aesthetics enter into whether people would want to have meetings there or not.

Tom will get a key from Leo. Among his contacts Tom has spoken with an electrician, plumber and two carpenters who have expressed an interest in helping out. He did a walk through and noted: concrete-type plaster on outside walls, raised paneling on south wall of meeting room. He is pleased with the work done so far by DPW.

The rear ramp on the Prescott Library—a suitable antique door has been ordered which is compatible with the material and style of the front door. Should be in soon.

Jim will do a press release advising of the work of the committee and seeking new members.

Meeting adjourned at 6:15 p.m.

Kathleen Northrup, Member
June 6, 2013

Next meeting - Wednesday, June 26, 5:00 p.m., council chambers (has been posted)