



**Minutes of Meeting  
Town Hall Preservation Committee  
December 13, 2010**

Present: Dave Ross, Dan Pike, Joanne McHugh, Kathie Northrup, Nancy Van Scoy.  
Excused: Russ Pelletier. Absent: James Walter. Not present: J. Sullivan (HHS Rep). Also attending: Carol Granfield, Town Administrator (until 7:25 p.m.).

Meeting began at 6:30 p.m. at the Hooksett Public Library.

Joanne moved to accept the minutes of 11/22/10; Dan seconded. Approved.

Carol discussed the following:

1. She advises that we should post agendas and minutes. Kathie will do that.
2. She met with P. Rowell, M. Hoisington, and R. Pelletier on December 2, 2010. The group discussed the feasibility of the proposed layouts. The draft with the second exit in the back (rather than the side) is preferred. It was agreed that our proposal to work the project in phases is acceptable; we could fix the addition up to code, rent it, and wait for the restoration work on the hall. Russ can give us more details at our next meeting.
3. The warrant article requested of council by the chair on 11/3/10 must be with the council for their January 12 meeting. Carol is exploring setting up a trust or up to three separate accounts. Public and private funds cannot be commingled.

Discussed the street light reduction money. Nancy will report to the council that the majority of this group is not in favor of that proposal.

Talked about who would eventually “manage” the building. Carol thought that during any renovation/restoration, a committee member would be the contact person and would work with DPW. Admin could help with RFPs. In the future perhaps there would be a Building Committee. Rentals would be through the Town Administrator.

Dan had been asked to contact B. Stadtmiller for response to an 11/23/10 email asking for information about the Probate option for the deed. He was unable to do so as she has not been at town hall. Carol will find out the information for us and advise. Carol left the meeting about 7:25 p.m.

There was then discussion about public vs. private funds and receipts and expenditures.

One of the items Carol mentioned as needed is an estimate to get the addition up to code, open shell, one space. Kathie will ask Russ if he can prepare such an estimate.

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We will be meeting on our next regularly scheduled date of Monday, December 27, 6:30 p.m., at the Library. Joanne will not be available so is excused.

Meeting adjourned at 7:45 p.m.

Kathleen Northrup  
Ex Officio Member  
December 19, 2010